REGULAR MEETING OF THE CITY COUNCIL OF WORLAND
August 2, 2016

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on August 2, 2016. Mayor Dave Duffy presided and the Councilmembers in attendance were: Loresa Brinkerhoff, Jim Gill, Mandy Horath, Keith Gentzler, Dennis Koch, Marcus Sanchez, Michele Rideout and Lisa Fernandez. Also present were: Chief of Police, Gabe Elliott; City Attorney, Kent Richins; Superintendent of Public Works, Brian Burky; City Engineer Representative, Mike Donnell; Building Official, Nick Kruger and Clerk/Treasurer, Tracy Glanz. Councilmember Bud Callaham was absent.

There were thirteen (13) visitors present for this meeting of the City Council.

Councilmember Lisa Fernandez led the Council and Visitors in the Pledge of Allegiance.

Mayor Duffy declared a Quorum present with Councilmember Bud Callaham excused and asked for review and approval of the agenda.

Councilmember Gentzler asked that Firefighters be added to the agenda under Conduct of Business.

Motion: to amend the agenda.
By: Councilmember Gentzler.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

Motion: to approve the agenda as amended.
By: Councilmember Gentzler.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

The minutes of the July 19, 2016 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of August, before normal City Council approval on the first Tuesday of September and approve the Consent Agenda with the Warrant Register for July, 2016 and Payroll Vouchers for the periods ending July 17, 2016 and July 31, 2016; PAYROLL 7/17/16 - $64,696.17; PAYROLL 7/31/16 - $3,345.62.
By: Councilmember Fernandez.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

CITY OF WORLAND/UTILITIES COMMISSION
JULY 2016

Associated employers of Montana, Membership, $775.00; Big Horn Basin Tire & Off Road, Repairs,$70.45; Big Horn Co-Op, Supplies, $15.21; Big Horn Redi-Mix, Rock, $277.00; Bloedorn Lumber, Supplies, $345.00; Buer Electric, Supplies, $352.00; C & B Operations, Parts, $39.54; CARQUEST Auto Parts, Parts, $1,786.52; Cash-Petty Cash Clerk-Treasurer, Postage, $34.94; Cash-Police Department, Postage, $5.94; Donnell & Allred, Engineering, $7,918.33; EJ USA, Inc, Parts, $1,792.89; Energy Laboratories, Inc., Pretreatment, $4,626.00; Five V Solutions, Services, $9,265.03; Frandson Safety, Supplies, $164.36; Frontier Tire LLC, Repair, $513.98; Hasco Industrial Supply, Supplies, $1,970.71; Hawkins, Inc., Demurrage, $354.67; Hi Country Printing, Supplies, $149.00; International Institute Of, Membership, $275.00; Jack's Truck & Equipment, Parts, $82.98; JV Lumber, Supplies, $134.21; Kennedy Ace Hardware, Hardware, $1,454.18; Kimball Midwest, Parts, $255.47; Lacal Equipment, Parts, $213.76; LexisNexis Matthew Bender, Wyo Stats, $413.92; Lines Unlimited, Painting, $14,725.20; Machinery Power & Equipment, Parts, $70.00; Mel's O K Tire Store, Tires, $110.00; Midland Implement, Parts, $1,611.42; Motor Supply, Inc., Parts, $999.20; Murdoch Oil, Oil, $294.31; Newman Traffic Signs, Signs, $4,185.41; Norco, Inc., Supplies, $173.42; Normont Equipment, Parts, $1,322.94; Northern Wyoming Daily News, Advertising, $3,174.85; Northwest Pipe Fittings, Inc., Parts, $1,131.01; One Call of Wyoming, June Code, $33.75; Quill Corporation, Supplies, $45.57; Reese & Ray's IGA, Supplies, $8.28; Rocky Mountain Information Network, Membership, $50.00; Safety Vision LLC (ICOP), Supplies, $148.77; Safety - Kleen Systems, Services, $2,058.00; Serlkay Printing, Supplies, $199.00; Signs of Sutherland, Signs, $622.00; Stotz Equipment, Parts, $21.99; Sunshine Office Products, Supplies, $550.12; Team Laboratory Chemical, Supplies, $314.00; Tommerup Machine, Parts, $37.10; Uline, Supplies, $113.83; United Parcel Service, Shipping, $9.94; Valli Information Systems, Maintenance, $169.03; Verile Electric, Services, $977.24; WAMCAT Treasurer, Membership, $130.00; Washakie Co Weed/Pest, Chemicals, $298.75; Washakie Co Treasurer, Juvenile Officer, $1,841.65; Worland Cleaners & Supply, Mats/Supplies, $1,746.84; Worland Ford, Parts, $439.10; Worland True Value Hardware, Hardware, $213.76; WY-Test; Drug; Testing, $75.00; Wyoming Public Health Laboratory, Colilert, $144.00.

TOTAL REGULARS..... $71,331.57

A & I Distributors, Oil, $361.35; AFLAC, Premium, $716.02; AT & T, Long Distance, $726.79; AT & T Mobility, Services, $401.19; Big Horn Coop, Gasoline & Diesel, $1,353.61; Big Horn Regional Joint Board, Monthly EDU, $33,443.84; Big Horn Rural Electric Co, Electricity, $35.70; Big Horn Water, Cooler/Bottled Water, $106.10; Blue Cross/Blue Shield, Health Insurance, $69,392.76; Brazell, Jerry, Deposit Refund, $67.32; Dieterich, Kristyn & Kyle, Deposit Refund, $98.30; Donnell & Allred, Services 15th St., $4,321.70; Eastside Sinclair, Gasoline, $179.41; FasCorp, Deferred Comp., $1,540.00; First American Title Company, Liability, $125.00; Fort Dearborn Life Ins. Co., Disability Insurance, $382.36; GDA Engineers, Wildlife Hazard Assess., $677.62; GDA Engineers, Airport Master, $6,242.43; GDA Engineers, Airport Master, $177.45; Golf Cart House Association, Assessment, $100.00; GOPLAYGOLFWORLAND, Contract Fee, $18,000.00; Great American Insurance Co., Premium, $15,856.00; High Plains Power, Inc., Power, $1,717.25; IRS, Payroll Tax Deposit, $49,609.54; Jones, Heather, Deposit Refund, $29.49; Kenco Security & Technology, Batteries, $35.00; Kenco Security & Technology, Alarm Monitoring, $82.00; Lawrence, Jessica, Deposit Refund, $43.94; Liberty Mutual Insurance, Premium, $22,689.00; Local Govt. Liability Pool, Renewal Insurance, $24,093.00; Mauna Towers, Site Rental, $98.16; Murdoch Oil, Inc., Gasoline & Diesel, $6,361.59; NCPERS Group Life Ins., Life Insurance, $64.00; Northern Wyoming Daily News, Subscription, $104.00; Pinnacle Bank, Expenses, $2,426.41; Rocky Mountain Power, Electricity, $9,003.44; Ron's Sanitation, Maintenance, $2,000.00; RT Communications, Phone Service, $1,593.19; Sheridan College, Registration, $440.00; US Postmaster, July Billing, $808.01; Verizon Wireless, Cell Phone Service, $742.12; Washakie Co. Circuit, Garnishment, $77.44; Washakie County Clerk of Court, Child Support, $633.93; Wash. Co. Solid Waste Disposal, Municipal Waste, $27,732.00; Washakie County Treasurer, Comm. Center, $19,516.75; Washakie County Treasurer, Gen Purpose Tax-State, $63,401.07; West River Road Improvement District, Admin. Fees, $95.00; Worland Health Club, Membership, $85.00; WY Assn of Municipalities, Membership, $7,057.05; WYDOT, Reg & Plates, $5.00; Wyoming Conference Bldg Officials, Membership, $50.00; Wyoming Dept of Workforce, Reimbursable, $1,002.22; Wyoming Dept of Workforce, Workers Comp, $5,708.76; Wyoming Gas Company, Services, $655.59; Wyoming Retirement System, Retirement, $27,743.79; Wyoming State Supreme Court, Technology Fees, $320.00.

TOTAL SPECIALS $430,328.69
GRAND TOTAL..... $501,660.26

Mayor Duffy announced a public hearing to hear comment on the application for transfer of a retail liquor license from Bluejayz, Inc. to The Warehouse, Inc. d/b/a Rock Bottom Bar & Grill and opened the hearing at 7:06 p.m.; hearing no comment the hearing closed at 7:07 p.m.

Mayor Duffy clarified that this is a transfer of ownership of the license, not a transfer to a different site.

Motion: to approve the transfer of a retail liquor license from Bluejayz, Inc. to The Warehouse, Inc. d/b/a Rock Bottom Bar & Grill.
By: Councilmember Horath.
Second by: Councilmember Fernandez.
Vote: The motion passed unanimously.

Kara Anderson with Goose's Liquor requested permission to have a party in Goose's Liquor parking lot on August 5 from 9:00 p.m. to midnight with a DJ. Ms. Anderson attempted to contact area residents but was not successful. The party will be in the back parking lot, not in the street; Chief of Police Gabe Elliott had no issues.

Motion: to approve the party in Goose's Liquor parking lot on August 5, 2016 from 9:00 p.m. to midnight.
By: Councilmember Fernandez.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

Leah Bruscino, Northwest Regional Director with the Wyoming Business Council (WBC) presented information on the strategic plan and program changes at the WBC. The WBC strategic plan is a ten (10) year plan and very comprehensive promoting the idea of a strong local economic development organization. There are grant/loan programs available including the Community Development Block Grant (CDBG), Business Ready Community Grant, Community Enhancement Grant, Value-Added Agriculture Loan Program and the Main Street Loan Program.
The City of Worland has taken advantage of CDBG grants with projects including the Big Horn Enterprises Day Habilitation Center, the new building for Cloud Peak Counseling and the existing project for the Crisis Prevention and Response Center. The Washakie Leadership Institute is also a part of the WBC and is a great opportunity for existing leaders and those that want to gain additional leadership skills. Discussion followed; the applicant for any of these grants must be a governmental entity. The WBC Board of Directors will meet in Worland on September 7 and 8, 2016 and will tour the community.

Gary Shampeny with Go Play Golf, LLC (GPG) provided a quarterly update on Green Hills Golf Course. The new golf professional, who has ties to Worland, has been a good fit as has the employee brought in from Powell to handle administrative and technology tasks. The fee structure was revived and fees were increased; there was some revision of certain fees after input from the public. The issues identified include turf grass maintenance, irrigation, communication, and player development. A youth program is under development and doing well. GPG will continue to help and promote leagues and seek out additional events for next season. The irrigation system is antiquated and there have been pump failures. Mr. Shampeny stated that the first few months have been good; however, across the State, there is a 7% decline in golfing and Worland is no different.

Building Official Nick Kruger presented information on the real property survey requirements in Chapter 24 that went into effect May 21, 2016. The requirements were put in place to alleviate problems with unknown property lines and because the city received complaints from residents who have had problems with private property ownership and others building on their property. The public was given opportunities to question the new law over a period of a year at several public meetings. Discussion followed on the cost of a survey, the idea of the city paying to set up control points throughout the city and other possible alternatives. There were five (5) people in attendance that commented on the survey requirement. The issue will be discussed further at the next Council Work Session on August 8 and the next Board of Adjustment & Planning Commission (BAPC) meeting on August 11, 2016; the public is invited to attend both meetings.

Clerk/Treasurer Tracy Glanz requested approval of the purchase of BoardDocs software and tablets for the governing body. Discussion followed; Councilmember Sanchez would like to see the Council Meetings televised.

Motion: to approve the purchase of BoardDocs software and tablets for the governing body.
By: Councilmember Gentzler.
Second by: Councilmember Horath.
Vote: Members voting AYE: Gentzler, Brinkerhoff, Duffy, Horath, Fernandez, Gill, Rideout; Members voting NAY: Koch, Sanchez; Members ABSTAINING: None; the motion passed by a vote of 7-2-0.

The Wyoming Department of Transportation (WYDOT) pre-construction meeting held yesterday included discussion of the replacement of power poles along Big Horn Avenue. Rocky Mountain Power (RMP) will have to move three or four lights and the City will have to pay for the bases since these poles are at the pleasure of the city. The cost to the City will be approximately $5,200.00. The placement of these poles will allow the city to extend the Christmas lights farther down Big Horn Avenue; RMP will help with the placement and removal of lights if given notice. Discussion followed.

Mayor Duffy presented Ordinance #836 for first reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, REPEALING CHAPTER 12 OF THE WORLAND CITY CODE PERTAINING TO HEALTH AND SANITATION. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

The ordinances under Chapter 12 are outdated and/or covered under different sections of the city code.

Motion: to approve Ordinance #836 on first reading.
By: Councilmember Gill.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

Mayor Duffy presented Resolution #2016-5:

A Resolution authorizing submission of a Federal Mineral Royalty Capital Construction Account Grant Applications to the State Loan and Investment Board on behalf of the Governing Body for the City of Worland for the purpose of the purchase of a Police Department Vehicle.

WHEREAS, the Governing Body for the City of Worland desires to participate in the Federal Mineral Royalty Capital Construction Account Grant program to assist in financing this project; and

WHEREAS, the Governing Body of the City of Worland recognizes the need for the project; and

WHEREAS, the Federal Mineral Royalty Construction Account Grant program requires that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, the Governing Body of the City of Worland plans to match the requested Federal Mineral Royalty Capital Construction Account Grant from the following source(s): General Fund of the City of Worland if necessary; grant request is for 100% reimbursement.

NOW, THERFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE City of Worland, that a grant application in the amount of $30,000.00 be submitted to the State Loan and Investment Board for consideration at the January 17, 2017 meeting to assist in funding the purchase of a Police Department Vehicle.

BE IT FURTHER RESOLVED, that Tracy A. Glanz, Clerk/Treasurer and Gabe Elliott, Chief of Police are hereby designated as the authorized representatives of the City of Worland to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED this 2nd day of August 2016.

David M. Duffy, Mayor

Tracy A. Glanz, Clerk/Treasurer

Motion: to approve Resolution #2016-5.
By: Councilmember Gentzler.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

Mayor Duffy presented the Law Enforcement Center and Dispatch User Agreements by and between Washakie County and the City of Worland for approval.

Motion: to approve and authorize the Mayor to sign the Law Enforcement Center and Dispatch User Agreements by and between Washakie County and the City of Worland.
By: Councilmember Gentzler.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

Dave Paxton requested the use of ten to twelve picnic tables from city parks and extra dumpsters to be used at the BBQ & Bluegrass Festival on August 19 and 20, 2016. The Council asked that the tables not be taken all from one park and returned within a few days. Mr. Paxton indicated that the tables would be picked up on Thursday and returned on Sunday.

Motion: to approve the use of picnic tables and extra dumpsters for the BBQ & Bluegrass Festival at the fairgrounds on August 19 and 20, 2016.
By: Councilmember Horath.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

Councilmember Gentzler thanked the firefighters who worked on the fish hatchery fire.

Building Official Kruger stated that he would be happy to meet with any of the Councilmembers to discuss building issues.

Chief of Police Elliott informed the Council that Lily Parra will start work on Monday, August 8, 2016 as the new Ordinance Officer. New Officer Travis Thatcher started work this week and will have to go through the academy as well as local training.

Superintendent of Public Works Brian Burky reported that the playground equipment is installed and in use at Riverside Park and thanked the WBI employees that helped install the equipment. A meeting will be set up in late August or early September to talk about new playground equipment at Hillcrest Park. The crew is patching potholes and sealing cracks, north of Big Horn Avenue preparing for re-surfacing late summer. The thistle in the grass at Newell Sargent Park will be sprayed when temperatures cool down. The city is responsible for replacing an irrigation pump at the Golf Course, currently only one pump is working. The cost of a new energy efficient pump is approximately $20,526.39; GPG is willing to contribute $5,000.00 to the cost leaving a balance of $15,526.39. The money can be taken from the reserve account created through the contract but is not a budgeted item. Mayor Duffy reminded the Council that the city will see significant savings in management fees. Discussion followed.

Motion: to approve the purchase of an energy efficient pump at a cost of $20,526.39.
By: Councilmember Gentzler.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

There being no further business to come before the Council, the meeting was adjourned at 9:13 p.m.

David M. Duffy, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

August 10, 2016