
PUBLIC NOTICE

12-05-2017 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Terry Wolf, Members Aaron Anderson and Fred Frandson, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Chairman Terry Wolf.

A motion was made by Commissioner Frandson and seconded by Commissioner Anderson to approve the minutes for the November 21, 2017 regular meeting. Motion carried.

Vouchers for November 2017 were paid as follows:

THOMPSON REUTERS - WEST, \$144.32, Research; BUSINESS MAILING SOLUTIONS, \$169.00, Postage; BCN TELECOM INC, \$591.09, Telephone; ALSCO, \$318.47, Laundry; BIG HORN RURAL ELECTRIC, \$162.13, Utilities; WY-TEST, \$75.00, Drug screen; WYOMING BEHAVIORAL INST., \$1,316.00, Care; OFFICE SHOP THE, \$211.59, Maint; MOUNTAIN WEST COMPUTER, \$214.95, Maint; UTILITIES COMMISSION, \$2,032.60, Utilities; WYOMING GAS CO., \$3,797.62, Utilities; VERIZON WIRELESS, \$328.06, Telephone; MILLER KACIE, \$307.67, Reimb; MESSENGER & OVERFIELD, P.C., \$23.30, Attorney; MESSENGER & OVERFIELD, P.C., \$100.00, Rent; TECHNICAL FORSTRY SERVICE LLC, \$9,403.29, CAF A Grant; TREANOR KATHRYN J, \$45.00, Reimb; THOS. Y PICKETT & CO INC, \$2,550.00, Contract; OFFICE SHOP THE, \$50.05, Supplies; MATTHEW BENDER & CO INC, \$54.08, Ref Books; LARAMIE CO COMMUNITY COLLEGE, \$428.25, Tuition; WORLAND YOUTH LEARNING CENTER, \$747.00, TANF; WASHAKIE CO LIBRARY TEN SLEEP, \$496.80, TANF; BIG BROTHERS BIG SISTERS, \$143.49, TANF; MATTHEW BENDER & CO INC, \$54.08, Ref Books; CONSUL-COMP TECHNOLOGIES, \$3,400.00, Support; MOUNTAIN STATES LITHO-GRAPHING, \$65.42, Code books; LYLE SIGNS INC, \$63.83, Signs; SIGNS OF SUTHERLAND, \$12.85, Signs; ONE CALL OF WYOMING, \$21.00, Tickets; JV LUMBER LLC, \$14.99, Supplies; MCGARVIN MOBERLY, \$8,000.00, Lane 10; BIG HORN CO-OP MARKETING, \$381.00, Supplies; WASHAKIE COUNTY TREASURER, \$111.28, Reimb; PLAINSMAN PRINTING & SUPPLY INC, \$174.50, Printing; KENCO SECURITY AND TECHNOLOGY, \$66.50, Security; TCT WEST INC, \$351.38, Telephone; HIGH PLAINS POWER INC, \$61.74, Utilities; BIG HORN CO-OP MARKETING, \$75.72, Supplies; TEN SLEEP DEVELOPMENT INC, \$50.00, Storage; TR'S AUTO REPAIR, \$795.90, Maint; PETERSON QUALITY OFFICE FURNITURE, \$82.50, Supplies; NEOPOST USA INC, \$163.34, Postage; BLOEDORN LUMBER, \$26.64, Supplies; BLUE LUBE, \$46.42, Maint; FRANDSON SAFETY INC., \$35.00, Supplies; BIG HORN WATER, \$67.55, Utilities; JV LUMBER LLC, \$14.97, Supplies; RONS SANITATION, \$410.00, Maint; BLOEDORN LUMBER, \$4,414.71, Supplies; NORCO / WORLAND, \$29.00, Supplies; YOUNGQUIST CAITLIN, \$274.23, Reimb; ARMAJO AMBER, \$148.20, Reimb; SUNSHINE OFFICE PRODUCTS, \$29.99, Supplies; WEBT, \$232.05, Insurance; R T COMMUNICATIONS, \$2,860.80, Telephone; VISA, \$1,863.11, Supplies; VISA, \$189.58, Supplies; BLAIRS, \$361.01, Prisoner food; QUILL CORPORATION, \$249.85, Supplies; WY-TEST, \$55.00, Drug screen; CLOUD PEAK COUNSELING CTR, \$409.50, Nurse; SERLKAY PRINTING INC., \$254.00, Printing; SERLKAY PRINTING INC., \$305.00, Printing; BIDDLE CONSULTING GROUP, \$1,950.00, Subscription; HUB INTERNATIONAL, \$50.00, Bond; SIRENNET.COM, \$283.61, Supplies; BIG HORN BASIN TIRE & OFF ROAD, INC, \$411.65, Maint; SIGNS OF SUTHERLAND, \$38.00, Design; OASIS CAR WASH, \$47.66, Car wash; TR'S AUTO REPAIR, \$113.15, Maint; BLOEDORN LUMBER, \$47.63, Supplies; BILL BARGERON, \$173.04, Keys; RICKER PHARMACY, \$150.89, Prisoner care; KENNEDY ACE HARDWARE, \$7.99, Supplies; SUNDOWN SERVICES, INC, \$1,425.72, Maint; KENNEDY ACE HARDWARE, \$102.17, Supplies; WORLAND LAUNDRY & CLEANER, \$269.55, Supplies; SYSCO FOOD SERVICES OF MONTANA, \$3,915.30, Prisoner food; NEIGHBORS KAMI, \$393.54, Reimb; MERCK SHARP & DOHME CORP, \$234.28, Supplies; HEINEMEYER AMANDA, \$18.29, Reimb; SANOFI PASTEUR, \$1,220.69, Immunizations; NORTHERN WYO DAILY NEWS, \$146.00, Adv; CHATWIN NICHOLE, \$55.64, Reimb; LOMBARD KATRINA, \$18.73, Reimb; LOMBARD KATRINA, \$14.59, Reimb; CENTER MASS INC, \$18.48, operator pin; MOTOR SUPPLY INC./ NAPA, \$162.99, Parts; BIG HORN WATER, \$77.20, Utilities; CARRELL TREE SERVICE, \$85.00, Maint; JADECO INC., \$813.32, Maint; FRANDSON SAFETY INC., \$28.00, Supplies; BIG HORN HEATING AND COOLING, \$115.00, Maint; O'DONNELL MAINTENANCE LLC, \$300.00, Maint; TCT WEST INC, \$28.84, Telephone; FOX GENERAL

PUBLIC NOTICE

CONSTRUCTION, \$31,702.50, TS Learning Center; CHILDRENS ADVOCACY PROJECT, \$3,000.00, General operating; AMERIGAS, \$45.00, Tank rental; MOTOR SUPPLY INC./ NAPA, \$90.65, Parts; SKAGGS COMPANIES INC, \$858.00, Uniforms; S & H GLASS INC., \$172.50, Maint; COMTECH, \$103.00, Maint; FRANDSON SAFETY INC., \$195.85, Supplies; CARRELL TREE SERVICE, \$230.00, Maint; TCT WEST INC, \$351.38, Telephone; CENTURY LINK, \$24.32, Telephone; CENTURY LINK, \$961.27, Telephone; CHARTER COMMUNICATIONS, \$91.35, Telephone; BIG HORN CO-OP MARKETING, \$213.95, Fuel & Supplies; BIG HORN CO-OP MARKETING, \$348.37, Fuel & Supplies; BIG HORN CO-OP MARKETING, \$1,480.57, Fuel & Supplies; NORTHERN WYO DAILY NEWS, \$120.00, Adv; WY DEPT OF ENVIRONMENTAL QUALITY, \$200.00, Permit; NORCO / WORLAND, \$37.14, Supplies; FRONTIER TIRE, \$1,106.00, Maint; HASCO INDUSTRIAL SUPPLY, \$70.23, Supplies; NOWOOD CONSTRUCTION, INC, \$293.00, Gravel; WY-TEST, \$75.00, Drug screen; TUMBLEWEED PROPANE, \$1,035.50, Propane; WASHAKIE CO HRA ACCOUNT, \$6,800.00, Insurance; GOOGLE INC, \$145.83, Internet; CARVER FLOREK & JAMES CPA'S, \$13,200.00, Auditors; MURDOCH OIL INC, \$3,274.56, Fuel ; ALSCO, \$432.34, Laundry; NORCO / WORLAND, \$766.07, Supplies; WORLAND LAUNDRY & CLEANER, \$221.73, Laundry & Supplies; ANDERSON DAVID, \$410.00, Reimb; CARQUEST OF WORLAND, \$21.87, Parts; OFFICE SHOP THE, \$44.06, Supplies; SUNSHINE OFFICE PRODUCTS, \$1,391.82, Supplies; JADECO INC., \$77.74, Maint; KENNEDY ACE HARDWARE, \$1,072.26, Supplies; ROCKY MTN POWER, \$6,172.98, Utilities; GARCIA SARAH, \$26.75, Reimb; SUNSHINE OFFICE PRODUCTS, \$120.58, Supplies; NORTHERN WYO DAILY NEWS, \$907.46, Adv; WYOMING MECHANICAL PLUMBING AND HEATING, \$246.95, Maint; TEN SLEEP DEVELOPMENT INC, \$50.00, Storage; FRANDSON SAFETY INC., \$35.00, Supplies; TOWN OF TEN SLEEP, \$106.00, Utilities; POSTMASTER, \$116.00, PO Box; BENNETT M.D. THOMAS L, \$7,183.05, Pathologist; JV LUMBER LLC, \$14.99, Supplies; MCCLELLAN & MACQUEEN, \$240.00, Road maint; WORLEY WELDING, \$768.10, Maint; THOMPSON REUTERS - WEST, \$430.20, Ref Books; ONE CALL OF WYOMING, \$22.50, Tickets; AIR FILTERS NOW, \$111.86, Supplies; JADECO INC., \$1,420.74, Maint; MOSER ENERGY SYSTEMS, \$1,491.52, Maint; SPECIALTY TOOL & ATTACHMENT, \$3,279.00, New equip; \$156,056.89; PAYROLL, \$205,639.72; FLEXSHARE BENEFITS, \$1,358.34; AFLAC, \$1,886.62; BLUE CROSS BLUE SHIELD, \$76,112.11; GREAT WEST TRUST, \$4,470.00; PRUDENTIAL, \$288.00; STANDARD INSURANCE, \$1,603.36; WORKERS COMP, \$3,908.01; WYOMING RETIREMENT, \$29,806.11; CLERK OF DISTRICT COURT, \$1,093.74; \$482,222.90,

A phone call was placed to Cloud Peak Counseling Director Mark Russler to discuss the placement of the washer and dryer at the secure hold and lighthouse facility. The blueprints clearly show where the washer and dryer were to be placed. The board asked for a break down of where all of the \$70,000 in state funding was spent.

County Attorney John Worrall discussed with the board the \$70,000 in funding for the secure hold and that the director should meet with the board to discuss all of the expenses that have been spent on the project.

Road and Bridge Superintendent Stuart Bower discussed with the board the possibility of upgrading to a 2013 grader. Estimated cost with a trade in on the 2009 grader would be \$75,500.00. Discussion was held on a buy out program and additional information will be received before a decision is made. Discussion was held on two culverts that are needed for a crossing by the shooting complex behind the boys school. Minutes will be reviewed to see if approval was given to place the culverts before proceeding. Bids were opened for the 1985 Dump Truck as follows: Seth Roseberry \$2,662.01, McClellan and MacQueen \$1,000.00. 1958 Fruehauf water trailer \$1,500.00 Andrew Miller. A motion was made by Commissioner Frandson and seconded by Commissioner Anderson to accept the high bid for the truck and the only bid for the trailer. Motion carried.

Building Maintenance Manager Tom Schmeltzer WDA Director Le Ann Baker met to discuss the possibility of the WDA office moving to the VA Building. Also discussed was additional storage area for WDA. They will need to move their office if the current WDA building is sold in January. The board will walk through the building this afternoon to discuss what is available.

Building Maintenance Manager Tom Schmeltzer and County Assessor Kathy Treanor met with the board to discuss security of that Assessors office and putting in a counter top at the entrance of the office. Discussion was held on if the area needs a full enclosure with windows and a door and

PUBLIC NOTICE

key pad or just a counter top area. The panic buttons have been moved so they are more accessible to the staff. Kathy, Tom and Sheriff Steve Rakness will work on a configuration of a counter top area for the office.

Building Maintenance Manager Tom Schmeltzer reported that the secure hold area will be completed before December 15. Discussion was held on the placement of the washer and dryer in the kitchen area. The blueprints have been approved to have the washer and dryer in the kitchen area and the board wants them put in that area. Tom reported that he has spent \$59,000 of the \$70,000 funds that were available for the construction of the secure area.

Historic Preservation Board member Mike Bies and Director Anna Venable presented to the board the 2017 Annual Report. Also present was George Bower. Discussion was held on the upcoming projects that the commission will continue to work on. A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to accept the 2017 Annual Report as presented. Motion carried.

Planner David Anderson met with the board to review the gravel pit and storm drainage permits that are due. David will work with Road and Bridge Superintendent Stuart Bower to complete the forms.

Cloud Peak Counseling Director Mark Russler, County Attorney John Worrall and Building Maintenance Manager Tom Schmeltzer met to discuss the placement of the washer and dryer. They will be placed as the blueprints show. If the staff at the center wants them moved, Cloud Peak Counseling will have to pay that additional cost. Discussion was held on when the secure hold area would be open. The goal is to open by December 15. Security Cameras are still needed to be ordered by Cloud Peak along with desks and chairs that are still needed. Some of the beds have not been delivered as of this date either. Tom will have the plexi-glass put in the windows, door knobs done and the kitchen sink area completed by December 15. The social detox hold will not be available until after the first of the year. There are protocols that are needed to be put in place before moving forward with this. Discussion was held on the funds that were to be available for the remodel. \$10,000 of the \$70,000 has been spent on appliances and equipment that Cloud Peak Counseling purchased. The commissioners thought the funds would be available for the actual construction of the building. Additional funds for the construction will come out of the county funds and funds that will be received from Fremont and Park County. Discussion was held on amending the agreement with Cloud Peak Counseling in regards to the new secure hold area.

Commissioner Frandson gave an update on the Ambulance Committee. They are working toward one goal. What is best for Washakie County in regards to an ambulance service.

CONSENT AGENDA

1. Accept monthly reports from Sheriff's Department \$662.50, County Clerk \$9,030.25, Clerk of Court \$1,388.05.
2. Accept the Big Horn Regional Joint Powers Board Financial Statements June 30, 2017 and 2016.
3. Authorize chairman to sign the MOU between the City of Worland and the county regarding winter road maintenance.
4. Authorize the chairman to sign the MOU between Cloud Peak Counseling and the Title 25 StakeHolder Partners regarding the secure hold facility.
5. Authorize chairman to sign the right of way easement with Big Horn Rural Electric to cross Road 47.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Frandson to adjourn the meeting. Motion carried.

Seal)

Mary Grace Strauch
Clerk to the Board

Terrence D. Wolf, Chairman
Washakie County Commissioners

December 20, 2017