
PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND December 6, 2016

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on December 6, 2016. Mayor Dave Duffy presided and the Councilmembers in attendance were Keith Gentzler, Bud Callahan, Jim Gill, Loresa Brinkerhoff, Mandy Horath, Lisa Fernandez, Michele Rideout and Dennis Koch. Also present were: Airport Manager, Lynn Murdoch; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell; Superintendent of Public Works, Brian Burky; Chief of Police, Gabe Elliott and Clerk/Treasurer, Tracy Glanz. Councilmember Marcus Sanchez was absent.

There were four (4) visitors present for this meeting of the City Council.

Callista Day of Girl Scout Troop #1182 led the Council and Visitors in the Pledge of Allegiance.

Mayor Duffy declared a Quorum present with Councilmember Marcus Sanchez excused and asked for review and approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Horath.
Second by: Councilmember Callahan.
Vote: The motion passed unanimously.

The minutes of the November 15, 2016 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of December, before normal City Council approval on the first Tuesday of January and approve the Consent Agenda with Warrant Register for November, 2016 and Payroll Vouchers for the periods ending November 20, 2016 and November 30, 2016; PAYROLL 11/20/16 - \$64,333.04; PAYROLL 11/30/16 - \$3,322.56.
By: Councilmember Callahan.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

CITY OF WORLAND/UTILITIES COMMISSION NOVEMBER 2016

AmeriGas, Propane, \$207.92; Big Horn Basin Tire & Off Road, Tire Balancing / Parts, \$314.45; Big Horn Co-Op, Gas/ Supplies, \$373.68; Big Horn Heating & Cooling, Maintenance, \$1,547.00; Big Horn Redi-Mix, Fiber, \$309.00; Bloedorn Lumber, Concrete Mix / Board, \$50.53; Bobcat of the Bighorn Basin, Supplies, \$234.35; Brake Supply-Casper, Supplies, \$105.40; Buer Electric, Services, \$2,680.30; CarQuest Auto Parts, Parts, \$858.34; Cash - City Hall, Postage, \$34.08; Cash-Police Dept., Postage, \$5.94; Cloud Peak Veterinary, Boarding, \$1,300.00; Dakota Fence, Swing, \$34,970.00; Donnell & Allred Inc, Engineering, \$7,918.33; EHC, Inc, Paving, \$10,506.81; Five V Solutions, Services, \$6,555.00; Frandson Safety, Shipping / Supplies, \$940.28; Frontier Tire LLC, Flat Repairs, \$145.78; Hasco Industrial Supply, Supplies, \$597.98; Hawkins Inc, Chlorine Cylinders, \$646.84; Honnen Equipment, Parts, \$347.46; International Code Council, Membership, \$135.00; Jack's Truck & Equipment, Parts, \$319.08; JV Lumber, Supplies, \$84.99; Kelco Supply, Parts, \$3,098.79; Kennedy Ace Hardware, Hardware, \$1,192.38; Lines Unlimited, Striping, \$706.80; McClellan & MacQueen, Curb Gutter, \$5,016.00; Motor Supply, Inc., Parts, \$221.79; Mountain West Computers, Services, \$59.99; Murdoch Oil, Oil, \$1,592.88; Norco, Inc., Gas/Rental/Towels, \$46.04; Northern Wyoming Daily News, Advertising, \$1,636.80; Northwest Pipe Fittings, Inc., Parts, \$506.30; One Call of Wyoming, Meeting, \$48.75; Opatz Electric, Supplies, \$83.32; Red Rock Family Practice, Exam, \$160.00; Reese & Ray's IGA, Supplies, \$13.16; Serlkay Printing, Supplies, \$271.00; Sunshine Office Products, Supplies, \$581.18; Tacoma Screw Products, Supplies, \$346.12; The Office Shop, Supplies, \$962.86; Timberline Electric, Services, \$1,979.00; Tommerup Machine, Parts, \$461.55; United Parcel Service, Shipping, \$21.80; Virile Electric, Railroad Crossing, \$350.00; Washakie County Public Health, Vaccine, \$275.00; Washakie County Treasurer, Juvenile Officer, \$1,841.65; Worland Cleaners & Supply, Inc., Supplies, \$466.61; Worland Ford, Parts, \$20.12; Worland True Value Hardware, Hardware, \$10.98; WY-TEST, Testing, \$72.00.

TOTAL REGULARS..... \$93,231.41

Acosta, Jamie, Deposit Refund, \$34.03; AFLAC, Premium, \$716.02; AT & T, Long Distance, \$566.85; AT&T Mobility, Cell Phone, \$457.53; Benchmark Computer, Maintenance/Keyboard, \$934.95; Berryman, Erika, Deposit Refund, \$86.54; Big Horn Co-op, Gasoline, \$2,368.51; Big Horn Water, Rental/Bottled Water, \$63.50; Big Horn Reg. Joint Powers Board, Monthly EDU, \$33,443.84; Big Horn Rural Electric Co., Electricity, \$37.07; Blair's Market, Restitution, \$41.14; Blue Cross Blue Shield, Insurance, \$74,856.31; Broken Arrow, City Shop Roof, \$7,603.75; Broken Arrow, City

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Shop Roof, \$23,326.91; Devuyt, Joseph, Deposit Refund, \$17.63; Donnell & Allred, Sewer Project Gregg/22nd, \$4,085.05; DOI/BLM, Artesian Water PPLN, \$3,874.47; Engel, Bobbie Jo, Deposit Refund, \$137.03; Fas-corp, Deferred Compensation, \$2,780.00; Fort Dearborn Life Ins. Co., Disability Insurance, \$391.05; Garcia, Angela, Deposit Refund, \$94.00; GDA Engineers, DDR # 21, \$20,006.84; GoPlayGolfWorland, Management Fee, \$18,000.00; Hake Realty, Lease Agreement/Bower, \$1,300.00; High Plains Power, Inc., Power, \$1,341.70; IRS, Payroll Tax Deposit, \$47,999.95; Kenco Security & Technology, Alarm Monitoring, \$82.00; Kennedy Ace Hardware, Lights, \$538.58; Kocher, Collette, Deposit Refund, \$122.60; Murdoch Oil, Inc., Gasoline/Diesel, \$4,825.71; NCPERS Group Life Ins., Life Insurance, \$64.00; Pennington, Amelia, Deposit Refund, \$151.75; Pinnacle Bank, Expenses, \$1,898.36; Rocky Mountain Power, Electricity, \$8,882.64; Ron's Sanitation, Contract, \$2,000.00; Ron's Sanitation, Trim Trees, \$2,650.00; RT Communications, Phone Service, \$1,598.31; U.S. Postmaster, Nov Billing, \$768.64; U.S. Postmaster, First Class Presort, \$215.00; Verizon Wireless, Cell Phone Service, \$846.28; Washakie County Clerk, Recording Fees, \$36.00; Washakie County Clerk, Garnishment, \$633.93; Washakie County Treasurer, General Purpose, \$73,229.78; Wash Co Soild Waste, Municipal Waste, \$28,725.60; West River Road Imp. Dist., Administration Fee, \$95.00; Workmen's Compensation, Worker's Comp, \$5,591.98; Worland Health Club, Membership, \$105.00; Wyoming Mechanical, Repairs, \$73.99; Wyoming Gas Company, Services, \$1,614.30; Wyoming Retirement Systems, Retirement, \$28,206.33; Wyoming State Supreme Court, Tech Fee, \$180.00.

**TOTAL SPECIALS \$407,700.45
GRAND TOTAL..... \$500,931.86**

The bid opening for the Blocks 15 & 18, Evert Addition Sewer Main Replacement Project was held on December 6, 2016 at 10:00 a.m. at City Hall. The lowest bid received was from Viper Underground at \$87,608.00. Other bidders included Copper Creek Construction LLC (\$189,294.00), Western Municipal Construction (\$133,333.00), 71 Construction (\$399,771.00), PAB Good Trucking (\$171,862.57), Mountain View Building, Inc. (\$329,287.00), Hot Iron (\$145,918.62) and Barnum Construction Service LLC (\$157,984.00). City Engineer Representative Mike Donnell recommended the bid of Viper Underground after review and confirmation of their work. The project should start in January.

Motion: to approve the lowest responsible bid of \$87,608.00 and award the bid to Viper Underground to replace a sewer main in Blocks 15 & 18 of the Evert Addition to the City.
By: Councilmember Callahan.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

City Attorney Richins presented Ordinance #837 for third reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, SUPPLEMENTING CHAPTER 19 OF THE WORLAND CITY CODE PERTAINING TO STREETS AND SIDEWALKS BY ESTABLISHING THE RESPONSIBILITY OF THE CITY OF WORLAND TO PAY FOR THE COSTS OF REPLACING CERTAIN SIDEWALK, CURB AND GUTTER IMPROVEMENTS ON CERTAIN CORNERS OF CORNER LOTS WITHIN THE CITY. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to approve Ordinance #837 on third and final reading.
By: Councilmember Gentzler.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

The Council needs to consider changing the cemetery ordinance to allow for a double casket burial in one plot. A family had purchased several plots years ago with two (2) of the plots designated for a husband and wife to be buried next to each other. Approximately twenty (20) years ago, another member of the family was buried in one of those designated plots. The error was not discovered until the husband recently died. The city had the option of exhumation of the casket that was buried in the wrong plot or allowing the double burial and chose to allow the double burial. The primary concern is for the city crew since we do not have a trench box to protect against a cave in. If we allow this type of burial in the future, equipment will need to be purchased to dig to the depth required and provide safety measures. The first coffin was buried at a depth of approximately ten (10) feet with a vault placed over the top to protect the casket. The wife will be placed in the same grave with another vault over the top of that casket to prevent the ground from settling. Discussion followed as to the need to add requirements for this type of burial and change the fee structure. Councilmember Koch stated that this is done in the national cemetery in Sturgis and suggested that the City allow it in the future. Clerk/Treasurer Glanz was unable to locate any other municipality in the State that allows the double casket burial. City Attorney Kent Richins requested that since City personnel did not have time to wait for council approval on the decision to allow the double casket burial that the Council ratify the action taken by Department Heads.

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Motion: to ratify the decision to allow the double casket burial in one plot under special circumstances with further discussion needed to explore allowing this type of burial in the future.
By: Councilmember Koch.
Second by: Councilmember Callahan.
Vote: The motion passed unanimously.

City Attorney Richins informed the Council that a letter to Attorney James Michel, Jr. will be sent addressing the need to provide the Council with a letter explaining in detail why the fence should stay up and asking for a Council/Public tour. Included in the Council packet is also a letter to local franchise holders requesting their input with respect to the fence on portions of South 3rd Street and Coburn Avenue and infrastructure inside the fence. Discussion followed.

Motion: to approve and authorize the City Attorney to sign the letter to Attorney Michel, Jr. and approve and authorize the Mayor to sign the letter to the Franchise holders.
By: Councilmember Horath.
Second by: Councilmember Callahan.
Vote: The motion passed unanimously.

The proposed Aquatic Center Policy for operational financing by borrowing from the operations and maintenance endowment was presented for review. This policy is a solution to the occasional shortfall of funds for operation of the Center. The committee that drafted this policy was a separate committee from the Joint Powers Board with a member from each entity (City, County and School). Discussion followed as to the aggregate amount allowed through the policy; committee members Councilmember Horath and Rideout did not remember procedure #8 that refers to the average investment return of 1.5% per month and reference to advances and repayment. It was suggested that the Aquatic Center Joint Powers Board approve the policy before it came back before the City and/or the County. City Attorney Richins stated that he will meet with County Attorney Worrall and School Board Attorney Luhm and let them know that the City does not agree with Procedure #8. Discussion continued about the problem with the Center borrowing its own money.

Motion: to defer action on the Aquatic Center Policy to allow time to do additional due diligence on the terms and conditions in the document.
By: Councilmember Gill.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

City Attorney Richins presented information on the Affidavit of Title reflecting the history of the transfer of property adjacent to Rotary Riverside Park. The affidavit is filed with the County Clerk and covers all properties from the river bridge north. This will eliminate any future problems with ownership on property at the park.

Airport Manager Lynn Murdoch informed the Council that there will be an Airport Master Plan meeting at the Airport on January 5, 2017 at 4:00 p.m. with the public meeting to follow at 5:30 p.m.; this will be the final meeting.

Chief of Police Gabe Elliott reported that the insurance appraisal is complete on the damaged patrol vehicle and the vehicle will be fixed at the end of December.

Superintendent of Public Works Brian Burky placed two (2) portable restrooms at Sanders and Rotary Riverside Park; the restrooms will be removed in a week or two. There are volunteers working on the BMX track at Rotary Riverside Park and they are making good progress. There have been two (2) significant leaks on the water line, one on Cloud Peak and the other at the Airport. The a-typical solid waste pickup went well; we got a few more calls than expected. Councilmember Gentzler asked if the city sands the cross walks, as they are slick; Superintendent of Public Works Burky will look into it.

City Engineer Representative Donnell reported that the items under the multi-phase project have been taken care of; the two alley aprons on Second Street have been replaced.

There being no further business to come before the Council, Mayor Duffy asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:58 p.m.
By: Councilmember Koch.
Second by: Councilmember Rideout.
Vote: The motion passed unanimously.

David M. Duffy, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

December 16, 2016