

PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND February 7, 2017

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on February 7, 2017. Mayor Jim Gill presided and the Councilmembers in attendance were Loresa Brinkerhoff, Jacquelyn Ernest, Mike Neuffer, Mandy Horath, Michele Rideout, Lisa Fernandez, Dennis Koch and Keith Gentzler (by telephone). Also present were: Superintendent of Public Works, Brian Burky; Chief of Police, Gabe Elliott; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell; Airport Manager, Lynn Murdoch; Planning Advisor, Ron Vanderpool; Deputy Clerk, Norma Homan and Clerk/Treasurer, Tracy Glanz. Councilmember Bud Callahan was absent.

There were twelve (12) visitors present for this meeting of the City Council.

Ava Tapia, Natalie Bishop, Ashlyn Hamer, Jersey Richards and Phoebe Fowler of Girl Scout Troop #1181 led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a Quorum present with Councilmember Bud Callahan excused and asked for review and approval of the agenda.

Motion: to amend the agenda to add the Aquatic Center.
By: Councilmember Horath.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

Motion: to approve the agenda as amended.
By: Councilmember Horath.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

Mayor Gill announced that after receiving feedback from Councilmembers, an agenda item will not be added for Councilmember Business but encouraged members to contact Clerk/Treasurer Glanz or himself to add items to the agenda prior to the meeting.

The minutes of the January 17, 2017 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of February, before normal City Council approval on the first Tuesday of March and approve the Consent Agenda with Warrant Register for January, 2017 and Payroll Vouchers for the periods ending January 15, 2017, January 31, 2017 and January 29, 2017; PAYROLL 1/15/17 - \$65,152.39; PAYROLL 1/31/17 - \$3,746.00; PAYROLL 1/29/17 - \$62,291.31.
By: Councilmember Koch.
Second by: Councilmember Fernandez.
Vote: The motion passed unanimously.

CITY OF WORLAND/UTILITIES COMMISSION JANUARY 2017

Amei-Tech Equipment Company, Parts, \$141.97; AmeriGas Propane, Propane, \$227.76; Big Horn Basin Tire & Off Road, Repairs, \$448.12; Big Horn Coop Marketing Assn, Supplies, \$152.97; Big Horn Redi Mix, 3500, \$463.50; Bill's Lock & Key, Transponder Keys, \$331.00; CARQUEST Auto Parts, Parts, \$519.54; Cash-Clerk Treasurer, Postage/Shortage, \$21.29; Cash - Police Department, ID Card, \$10.00; Class C Solutions Group, Brake Cleaner, \$152.39; Cloud Peak Veterinary Services, Contract, \$650.00; Desert Mountain Corporation, Ice Slicers, \$7,805.81; Donnell & Allred, Engineering, \$7,918.33; Energy Laboratories Inc, Testing, \$5,652.50; Fall Line Corporation, Snow Plow Blades, \$2,548.17; Five V Solutions, LLC, Services, \$6,555.00; Frandson Safety Inc, Parts/Shipping, \$598.02; Hach Company, Supplies, \$152.61; Hasco Industrial Supply, Supplies, \$1,089.27; Hawkins Inc, Demurrage, \$25.00; Honnen Equipment Co, Parts, \$2,833.38; Jack's Truck & Equipment, Parts, \$848.34; JV Lumber LLC, Batteries, \$4.99; Kapp's Electric Inc, Repairs, \$1,815.00; Kennedy Ace Hardware, Hardware, \$925.83; Laird Sanitation LLC, Portable Toilets, \$200.00; Motor Supply, Inc., Parts, \$1,205.31; Murdoch Oil Co, DEF, \$209.00; Newman Traffic Signs, EC Film, \$19.60; Norco, Inc, Supplies, \$36.48; Normont Equipment Co., Parts, \$1,485.25; Northern Wyoming Daily News, Advertising, \$1,411.81; Northwest Pipe Fittings, Inc., Parts, \$23,946.53; One-Call of Wyoming, Tickets, \$16.50; P & S Machine, Machine Work, \$397.44; Quill Corporation, Supplies, \$158.83; Reese & Ray's IGA of Worland, Supplies, \$22.69; Rosenbauer-General Division, Ball Valve, \$248.18; S & H Glass Inc, Repairs, \$40.00; Safariland, LLC, Parts, \$255.27; Serlkay Printing, Office Supplies, \$918.00; Snap-On-Tools, Drill Bit, \$32.00; Sunshine Office Products, Supplies, \$818.68; Tacoma Screw Products, Inc, Hardware, \$45.19; Tommerup Machine Shop Inc., Repairs, \$926.50; United Parcel Service, Shipping, \$11.30; Virile Electric, RR Inspection, \$350.00; W.W.Q. & P.C.A., Membership, \$180.00; Washakie Co Treasurer, Juvenile Officer/Salary, \$1,841.65; Worland Cleaners & Supply, Inc., Supplies, \$371.44; WY-Test, Drug Testing, \$691.00; Wyoming Public Health Laboratory, Coliler Testing, \$144.00.

TOTAL REGULARS..... \$77,873.44

AFLAC, Premium, \$716.02; AT & T, Long Distance, \$664.92; At & T Mobility, Cell Phone Service, \$470.14; Benchmark Computer, Maintenance, \$900.00; Big Horn Co-op Marketing Assn, Gasoline/Scale Tickets, \$2,900.92; Big Horn Regional Joint Powers, Monthly Assessment, \$33,443.84; Big Horn Rural Electric Co, Electrical Charges, \$37.18; Big Horn Water, Rental, \$127.20; Blue Cross Blue Shield, Premium,

PUBLIC NOTICE

\$75,966.59; Brinkerhoff, Loresa, Mileage, \$364.87; Bueno, Gabriel, Deposit Refund, \$55.15; David Huber Photography, Photos, \$218.00; Donnell & Allred, Project Disbursements, \$13,699.35; Eastside Sinclair, Diesel, \$75.47; FasCorp, Deferred Comp, \$2,880.00; Fort Dearborn Life Ins. Co., Disability Insurance, \$399.74; GDA Engineers, Master Plan, \$3,428.00; Gill, Jim, Travel/Training, \$1,015.03; GoPlayGolfWorland, Management Fee, \$15,000.00; Hake Realty, Rental, \$1,300.00; Harry, Josh, Deposit Refund, \$60.56; High Plains Power, Inc., Electricity, \$1,588.64; Internal Revenue Service, Payroll Tax Deposit, \$49,451.78; Kenco Security & Technology, Alarm, \$82.00; MacPherson, Kelly Thompson, LLC, Personal Issue, \$800.00; Mauna Towers, LLC, Tower Rent, \$98.26; Murdoch Oil, Inc., Gasoline, \$8,234.80; NCPERS Group Life Ins., Life Insurance, \$64.00; Noecker, Alissa Blood, Liquor License/Ad Refund, \$1,517.43; Pinnacle Bank, VISA Charges, \$189.60; Powell, Darla, Deposit Refund, \$118.99; R8PA, Workshop Registration, \$390.00; Richins, Kent, Services, \$47.00; Rocky Mountain Power, Electricity, \$22,506.38; RT Communications, Phone Service, \$1,609.65; U.S. Postmaster, Jan Billing, \$808.82; Valli Information Systems, Inc, Maintenance, \$340.88; Verizon Wireless, Cell Phone Service/ Tablets, \$792.85; Washakie County Circuit Court, Garnishment, \$72.12; Washakie County Clerk of Court, Child Support, \$633.93; Washakie County Solid Waste Dist. 1, Municipal Waste, \$44,991.60; Washakie County Treasurer, General Purpose Tax - State, \$61,609.11; Washakie County Treasurer, Comm. Center, \$19,516.75; West River Road Improvement Dist., Admin. Fee, \$95.00; Worland Health Club, Membership, \$105.00; WY Dept of Workforce, Workers Comp/Unemployment, \$7,106.16; Wyoming Gas Company, Services, \$5,708.44; Wyoming Groundskeepers, Conference Registration, \$570.00; Wyoming Retirement System, Retirement, \$29,611.35; Wyoming State Supreme Court, Tech Fee, \$130.00; Young's Body Shop, Repairs, \$1,797.88.

TOTAL SPECIALS..... \$414,311.40
GRAND TOTAL..... \$492,184.84

City Attorney Kent Richins announced that it was the time and place to open bids for the New Police Patrol Vehicle and explained the process to the new Councilmembers.

COMPANY	Vehicle	BID
Spradley Barr Motors	2017 Ford AWD Police Interceptor	\$ 29,228.00
Thunder Basin Ford	2017 Ford AWD Police Interceptor	\$ 29,820.28
Greiner Ford Casper	2017 Ford AWD Police Interceptor	\$ 29,715.00

The bids were given to Chief of Police Gabe Elliott for review.

Jeff Schweighart, Homeland Security Director introduced himself to the Council and invited the Mayor and Council to visit with him anytime. Mayor Gill welcomed Mr. Schweighart to the community.

City Attorney Richins presented Ordinance #838 for first reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, SUPPLEMENTING CHAPTER 7A OF THE WORLAND CITY CODE PERTAINING TO THE ALLOWANCE OF DOUBLE DEPTH INTERMENTS AT THE RIVERVIEW MEMORIAL GARDENS CEMETERY. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

City Attorney Richins explained the need for the ordinance and explained that the ordinance would allow for double depth interment on a case-by-case basis only under special circumstances. The Superintendent of Public Works would review and approve the permit. Discussion followed; it was suggested that we allow double depth interment at any time in the cemetery. The city would have to purchase additional safety equipment and a bigger excavator if this type of interment is permitted regularly.

Motion: to approve Ordinance #838 on first reading.
By: Councilmember Fernandez.

Second by: Councilmember Horath.
Vote: Councilmembers voting AYE: Horath, Rideout, Gentzler, Brinkerhoff, Gill, Ernest, Fernandez, Neuffer; Members voting NAY: Koch; Members ABSTAINING: None; the motion passed by a vote of 8-1-0.

City Attorney Richins presented Ordinance #839 for first reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, AMENDING SECTION 14-5-3 OF CHAPTER 14 OF THE WORLAND CITY CODE PERTAINING TO THE PROHIBITION OF "JACOBS ENGINE BRAKES". ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

The city received a letter stating that the term "Jake Brake" a registered trademark for Jacobs Vehicle Systems cannot be used in any ordinance or on a sign. This ordinance eliminates any reference to Jacobs Engine Brakes.

Motion: to approve Ordinance #839 on first reading.
By: Councilmember Fernandez.

Second by: Councilmember Ernest.
Vote: The motion passed unanimously.

Mayor Gill made the Department Head appointments:

Airport Manager	Lynn Murdoch
Chief of Police	Gabe Elliott
City Attorney	Kent Richins
City Engineer	Donnell & Allred, Inc.
Clerk/Treasurer	Tracy Glanz
Municipal Court Judge	Edward Luhm

PUBLIC NOTICE

Supt. of Public Works Brian Burky

Motion: to approve the Department Head appointments.
By: Councilmember Koch.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

The Board of Adjustment & Planning Commission appointment will be made at the next council meeting.

Mayor Gill reviewed the budget strategy prospectus included in the Council packet stating that there is no need for detailed discussion at this time. The prospectus has been shared with the Department Heads and they have been asked to reduce their budgets if the need arises. The Council needs to look at the "core mission" for the City. Clerk/Treasurer Tracy Glanz requested that a budget committee made up of three (3) Councilmembers and the Mayor be appointed at the first meeting in March. Councilmember Gentzler volunteered to be on the committee.

Councilmember Horath reported on the meeting held at the Washakie County Commissioners meeting regarding the Aquatic Center. The City and County are in agreement, as per the ballot, that anything over the \$3.7 million in the endowment should be used for operation and maintenance of the Center, but the School District is not. The total amount collected to date is \$4.5 million and is currently in the endowment fund. The Commissioners made a motion to back out of the Joint Powers Board (JPB); the motion failed with the stipulation that an agreement must be reached between the parties by the next Commissioners meeting. The School District is the custodian of the funds and does not think the JPB would be frugal if they were allowed to use the money over the \$3.7 million to operate and maintain the center. Discussion followed. It was suggested that the City and/or County request an opinion from the State Attorney General on the use of funds over the \$3.7 million.

Superintendent of Public Works Brian Burky informed the Council that there was a water main leak on Bower Avenue over the weekend; it has been repaired after two (2) blowouts. Replacement of that water main will be scheduled for later this summer or early fall. The Contractors are working on replacing the roof at the City Shop and will be done by the end of next week. Two (2) trucks will be purchased utilizing the State bid process; these trucks are a budgeted item and should arrive in two (2) weeks. The bid specs for a new sanitation truck as well as bid specs for a new backhoe will go out next week.

City Engineer Representative Mike Donnell thanked the Mayor and Council for the appointment and vote of confidence. The expansion plans for the city shop and the 22nd Street sewer plans are finished; the city will not have to apply for another permit to the DEQ; as-built plans will be accepted. City Engineer Representative Donnell attended the annual Wyoming Engineering Society (WES) conference last week.

City Attorney Kent Richins thanked the Mayor and Council for the appointment and confirmation.

Airport Manager Lynn Murdoch reported that the meeting scheduled last week with GDA Engineers to discuss the Airport Master Plan was cancelled due to weather and will be re-scheduled sometime next week.

Chief of Police Gabe Elliott recommended the lowest responsible bid of Spradley Barr Motors. All of the bids were consistent and fell within the bid specifications.

Motion: to approve the low bid of Spradley Barr Motors in the amount of \$29,228.00 for a new Police Patrol Vehicle.
By: Councilmember Horath.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

Chief of Police Elliott informed the Council that Clerk/Treasurer Glanz was instrumental in securing a SLIB grant to cover \$24,750.00 of the cost of the new vehicle. A portion of the money in the budget for the vehicle will be used to purchase radar equipment to replace older equipment. Chief of Police Elliott thanked the entities that were involved with the bomb threat including first responders, Homeland Security and the School District. Everyone did a great job!

Clerk/Treasurer Tracy Glanz thanked the Mayor and Council for the appointment and vote of confidence and informed the Council that the free automatic online bill pay for City of Worland utility bills is available. The application is on the website or can be picked up at City Hall.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 8:04 p.m.
By: Councilmember Fernandez.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

February 16, 2017