

## PUBLIC NOTICE

### REGULAR MEETING OF THE CITY COUNCIL OF WORLAND May 1, 2018

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on May 1, 2018. President of the Council Keith Gentzler presided and the Councilmembers in attendance were Loresa Brinkerhoff, Christy Schneider, Dennis Koch, Michele Rideout, Mandy Horath, Lisa Fernandez, Gary Gerber and Mike Neuffer. Also present were: City Attorney, Kent Richins; Airport Manager, Lynn Murdoch; Chief of Police, Gabe Elliott; Superintendent of Public Works, Brian Burky; City Engineer Representative Mike Donnell and Clerk/Treasurer, Tracy Glanz.

There were eleven (11) visitors present for this meeting of the City Council.

Clerk/Treasurer Tracy Glanz led the Council and Visitors in the Pledge of Allegiance.

President of the Council Gentzler declared a Quorum present and asked for review and approval of the agenda.

Motion: to approve the agenda.  
By: Councilmember Fernandez.  
Second by: Councilmember Schneider.  
Vote: The motion passed unanimously.

The minutes of the April 17, 2018 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of May, before normal City Council approval on the first Tuesday of June and approve the Consent Agenda with Warrant Registers for April, 2018 and Payroll Vouchers for the periods ending April 22, 2018 and April 30, 2018; PAYROLL 04/22/18 - \$62,945.05; PAYROLL 04/30/18 - \$4,226.96.

### CITY OF WORLAND/UTILITIES COMMISSION APRIL 2018

A & I Distributing, Oil Eater, \$903.00;Big Horn Basin Tire & Off Road, Tire Mount/Balance, \$74.16;Big Horn Heating & Cooling, Diagnostic/Tube Heater/Shop, \$85.00;Big Horn Redi-Mix, 5>Rock/Bomgaars, \$2,745.00;Bill's Lock & Key, 04/06/18 New Keys, \$21.00;Bloedorn Lumber Co, Supplies, \$414.93;Carquest Auto Parts, Parts, \$929.53;Cash-Clerk Treasurer, Postage/Filing Fees , \$33.76;Cloud Peak Veterinary Services, Contract, \$1,300.00;Communication Technologies, Bad Speaker Mic, \$51.50;Donnell & Allred Inc., Engineering, \$7,900.00;Energy Laboratories, Testing, \$2,378.00;Fall Line Corporation, Snow Plow Blades, \$2,586.39;Flower Exchange, Flowers for Duffy, \$83.75;Frandsen Safety Inc, Shipping/Supplies, \$331.69;Fremont Motors, Filters, \$202.02;Golf Cart House Association, Rent , \$75.00;Hasco Industrial Supply, Supplies, \$261.06;Hawkins Inc, Demurrage, \$30.00;Jack's Truck & Equipment, Parts, \$465.05;Kennedy Ace Hardware, Hardware, \$1,903.78;Local Gov't Liability Pool, Settlement, \$1,000.00;McGarvin Moberly Const, HP Cold Mix, \$598.50;Midland Implement Co Inc, Sprinklers, \$678.17;Motor Supply, Inc., Parts, \$86.58;Mountain West Computers, Ink Cartridges, \$103.98;Murdoch Oil Co, Def/Hyd 1000 Fl, \$2,244.80;National Pen Co LLC, Alpha Touch Pen, \$194.44;Norco, Inc., Rental/Supplies, \$205.12;Northern Wyoming Daily News, Advertising, \$2,046.74;Northwest Pipe Fittings, Inc., Parts, \$45,822.44;O'Rielly's Auto Enterprises, Supplies, \$440.98;One-Call of Wyoming, March Tickets, \$54.00;Proforce Law Enforcement, TSR Cart, \$702.90;QA Balance Services Inc, Calibration, \$364.00;Quill Corporation, Supplies, \$1,326.04;Red Valve Company, Supplies, \$13,346.24;Reese & Ray's IGA of Worland, Supplies, \$16.97;Ron's Sanitation, Septage/Topsoil, \$555.00;S & H Glass, Plexiglass, \$180.00;Serlkay Printing, Business Cards/Shut Off, \$281.00;Sigma-Aldrich Inc, Supplies, \$513.51;Stopstick, Ltd, Stop stick kits, \$1,117.00;Sunshine Office Products, Supplies, \$293.30;Tacoma Screw Products Inc, Hardware, \$133.63;The Locators, LLC, S. 8th - Newell Sargent Park, \$75.00;The Office Shop, Contract for Copier, \$375.02;Tommerup Machine Shop, Swivel Pin, \$189.23;United Parcel Service, Shipping, \$31.70;Valli Information Systems Inc, Web Posting/Maint. Fee, \$172.45;Wash Co Weed/Pest Cont., Chemicals, \$98.00;Washakie County, Septage Dumping, \$36.36;Washakie County Public Health, Vaccination, \$120.00;Washakie County Treasurer, Juvenile/Salary, \$1,674.99;Worland Cleaners & Supply, Inc., Supplies, \$899.47;Worland Police Dept, Postage, \$16.25;WY Test, Drug Testing, \$401.00;Wyoming Forensic Conference, Training, \$600.00;Wyoming Public Health Lab., Colilert, \$152.00;Young's Body Shop, 2013 Dodge Charger, \$2,475.34;TOTAL REGULARS, \$102,396.77;AFLAC, Premium, \$703.67;AT & T, Long Distance, \$1,041.63;AT & T Mobility, Cell Phones, \$481.62;Big Horn Co-op Marketing Assn., Gasoline/Diesel, \$1,975.89;Big Horn Reg. Joint Powers Board, Monthly EDU, \$32,665.60;Big Horn Rural Electric Co., Electrical Charges, \$47.61;Big Horn Water, Water/Rental, \$91.70;Blue Cross Blue Shield, Insurance, \$76,292.46;Brass Plum, Services, \$428.67;Buer Electric, Pioneer Square, \$264.40;Carver Plumbing & Mechanics, Pioneer Square, \$16,733.60;Crawford, Jodie, Mileage, \$183.67;Donnell & Allred Inc., Culbertson Ave, \$1,681.35;Donnell & Allred Inc., W/SW East, \$1,001.85;Donnell & Allred Inc., NS Park Sewer Replace, \$671.78;Donnell & Allred Inc., Evert Addition, \$289.50;Donnell & Allred Inc., 15th St W/SW/S, \$12,480.55;Donnell & Allred Inc., 15th St Bridge Replace, \$615.85;Fascorp, Deferred Comp, \$4,280.00;Fort Dearborn Life Ins. Co., Disability Insurance, \$399.74;Glanz, Tracy A, Mileage, \$184.21;Gill, Jim, Phone Expense, \$40.00;High Plains Power, Inc., Power, \$1,751.45;Internal Revenue Service, Payroll Tax, \$44,840.39;Kenco Security & Technology, Alarm Monitoring, \$85.00;Murdoch Oil, Inc., Gasoline/Diesel, \$6,935.56;NCPERS Group Life Ins., Life Insurance, \$80.00;Pinnacle Bank, Expenses, \$825.42;Rocky Mountain Power, Electricity, \$24,937.38;Ron's Sanitation, Pioneer Square, \$3,380.00;RT Communications, Phone Service, \$1,787.45;Shaw, Lindsay, Deposit Refund, \$93.78;UBC Precast, Newell Sargent Park, \$23,095.50;U.S. Postmaster, Apr Billing, \$780.57;Verizon Wireless, Cell Phone Service, \$978.58;Viper Underground Inc, 15th Street, \$152,111.70;Washakie County Circuit Court, Garnishment, \$924.26;Washakie County Clerk, Recording Fees, \$36.00;Washakie County Clerk of Court, Child Support,

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\$633.93;Washakie Co Solid Waste, Waste, \$21,292.40;Washakie County Treasurer, Comm. Center/Criminal Facility, \$20,457.58;Washakie County Treasurer, General Purpose Tax - State, \$58,891.57;West River Rd Improvement District, Admin. Fees, \$96.00;Worland comm Center Complex, Coffee/Conference Room, \$12.00;Worland Health Club, Membership, \$65.00;Worland-Ten Sleep Area C of C, 2018 Luncheon Tickets, \$45.00;Wy Assn of Municipalities, WAM Convention, \$450.00;Wyoming Conference of Bldg Officials, Conference, \$150.00;Wyoming Dept of Workforce, Workers Comp, \$6,726.75;Wyoming Gas Company, Services, \$2,569.31;Wyoming Retirement System, Retirement, \$28,502.24;Wyoming State Supreme Court, March Tech Fee, \$385.00;

**TOTAL SPECIALS ..... \$555,475.17**

**GRAND TOTAL..... \$739,329.11**

By: Councilmember Koch.  
Second by: Councilmember Brinkerhoff.  
Vote: The motion passed unanimously.

President of the Council Gentzler announced that it was the time and place to open bids for the One New 150 Gallon Crack Sealer/Mastic Patcher. Superintendent of Public Works Brian Burky explained what the machine does.

COMPANY	TYPE	BID
Normont Equipment Co.	2018 Cimline C1 Mastic Machine	\$83,000.00
	With optional trade in for Cimline Metro Machine	\$71,000.00

City Attorney Richins stated that the bid met the bid specifications and turned the bid over to Superintendent of Public Works Brian Burky for review.

Tammy Sanchez requested approval of a street closure from Big Horn Avenue to the alley on North 7th Street on May 20, 2018 from noon to 8 p.m. for a graduation party. Ms. Sanchez requested barricades from the City if possible. Discussion followed.

Motion: to approve the street closure on North 7th Street from Big Horn Avenue to the alley on May 20, 2018 from noon to 8:00 p.m. and assist with barricades.

By: Councilmember Neuffer.  
Second by: Councilmember Schneider.  
Vote: Members voting AYE: Neuffer, Brinkerhoff, Koch, Horath, Gentzler, Schneider, Gerber, Rideout; Members voting NAY: Fernandez; Members ABSTAINING: None; the motion passed by a vote of 8-1-0.

Teresa Seidel requested assistance from the Police Department and approval of the route for the Color Me Pink event scheduled for August 11, 2018; the walkers/runners will go from Worland High School (WHS) to South 23rd Street to Big Horn Avenue up to Road 11 and back to WHS. The participants will use the sidewalk when available. Discussion followed.

Motion: to assist and approve the route for the Color Me Pink event scheduled for August 11, 2018.

By: Councilmember Horath.  
Second by: Councilmember Schneider.  
Vote: The motion passed unanimously.

Dee Murray with the Farmers Market requested approval to close North 9th Street from Big Horn Avenue to Robertson for the Farmers Market. The market will run from Saturday, July 14, 2018 through September 29, 2018 from 8:00 a.m. to 11:30 a.m. Vendors will set up at 7:00 a.m. Discussion followed with concerns about blocking off both alleys and access for residents to local businesses. Ms. Murray talked with the owner of the beauty salon on North 9th and Robertson and will talk to Lee Kennedy with Ace Hardware. The market will expand into Pioneer Square during special events.

Motion: to approve the street closure from Big Horn Avenue to Robertson Avenue on North 9th Street for the duration of the Farmers Market.

By: Councilmember Horath.  
Second by: Councilmember Gerber.  
Vote: Members voting AYE: Neuffer, Brinkerhoff, Horath, Gentzler, Schneider, Gerber, Rideout; Members voting NAY: Fernandez, Koch; Members ABSTAINING: None; the motion passed by a vote of 7-2-0.

David Villa with the Worland Aquatic Center requested barricades and assistance from the Police Department for the Triathlon scheduled for July 20, 2018 and July 21, 2018 starting at 6:30 a.m. The route will be the same as last year beginning at the Aquatic Center to 23rd Street, to Big Horn Avenue and head up HWY 16 to Rattlesnake Ridge for the adult portion of the event. The youth event will take place on the Worland High School Campus.

Motion: to approve assistance with barricades and the Police Department for the Triathlon scheduled on July 20-21, 2018.

By: Councilmember Fernandez.  
Second by: Councilmember Koch.  
Vote: The motion passed unanimously.

Mary Leyva informed the Council that there will be a youth baseball tournament on June 22-24, 2018 at Newell Sargent Park and requested approval for participants to park their campers in the park overnight. The RV Campground is providing a "tournament rate", if campers would prefer to park at the campground.

Motion: to allow the parking of campers in Newell Sargent Park for the Youth Baseball Tournament on June 22-24, 2018.

By: Councilmember Horath.  
Second by: Councilmember Schneider.  
Vote: The motion passed unanimously.

Councilmember Horath updated the council on the general-purpose

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tax meeting held earlier today. The entities agreed to the following percentage allocation:

City of Worland	.....42%
Town of Ten Sleep	.....15%
Worland Senior Center	.....5%
Ten Sleep Senior Center	.....5%
Worland Community Center Complex	.....25%
Worland Fire Dept.	.....6%
Crisis Prevention & Response Center	.....2%

The committee is encouraging citizens to join a committee to help educate the public on how each entity will use the tax. The next meeting is scheduled for May 22, 2018 at 5:00 p.m.

The City received for review several resolutions for consideration at the WAM Convention in June. Clerk/Treasurer Glanz asked that the Council review the resolutions before the next Council meeting.

Chief of Police Gabe Elliott informed the Council that the Police Department and Sheriff's Office would take part in the Life Are You Ready Program tomorrow.

Clerk/Treasurer Glanz requested an executive session at the close of the meeting to discuss a personnel issue.

Superintendent of Public Works Brian Burky reported that the leak on the Artesian Line is fixed; there is a small leak in a valve that will be monitored and fixed in October as long as it does not get any worse. The crew fixed a leak on the water main at Cloud Peak and Yellowstone Avenue. The city crew will install the sewer main for Bomgaars next week as soon as the manhole covers arrive. Superintendent of Public Work Burky recommended approval of the bid of Normont Equipment Co in the amount of \$71,000.00 (with trade in) for the One New 150 Gallon Crack Sealer/Mastic Patcher.

Motion: to approve the bid of Normont Equipment Co. in the amount of \$71,000.00 for the One New 150 Gallon Crack Sealer/Mastic Patcher.  
By: Councilmember Koch.  
Second by: Councilmember Neuffer.  
Vote: The motion passed unanimously.

City Engineer Representative Mike Donnell stated that the paving, curb and gutter, and sidewalks will complete the 15th Street Project. The contractor has had compaction issues due to weather. The design on Culbertson Avenue has started. The Urban Systems Committee is looking at the rehabilitation of Washakie Avenue as per the Study completed a few years ago. The project will require additional funding sources in addition to the urban systems funds already allocated to the City of Worland in the amount of \$632,591.00.

City Attorney Richins asked that all Department Heads stay for the executive session. Councilmember Fernandez asked if the City is liable if someone gets hurt at an event, where a city street is used (requested street closures). City Attorney Richins stated that the City has governmental immunity and the claimant would have to prove negligence by the city.

President of the Council Gentzler asked for a motion to appoint Mayor Gill as the voting delegate to the WAM Convention in June 2018.

Motion: to appoint Mayor Gill as voting delegate at the WAM Convention for the City of Worland.  
By: Councilmember Koch.  
Second by: Councilmember Gerber.  
Vote: The motion passed unanimously.

Motion: to appoint Councilmember Keith Gentzler as alternate voting delegate at the WAM Convention for the City of Worland.  
By: Councilmember Horath.  
Second by: Councilmember Gerber.  
Vote: The motion passed unanimously.

President of the Council Gentzler attended the meeting on April 26, 2018 to discuss the proposal to combine the Washakie Development Association, Chamber of Commerce and the Visitors Council into one entity. The Council will discuss this issue at the next Council Work Session.

Motion: to enter into executive session at 7:36 p.m. to discuss a personnel issue.  
By: Councilmember Koch.  
Second by: Councilmember Horath.  
Vote: The motion passed unanimously.

Motion: to leave executive session at 7:54 p.m.  
By: Councilmember Fernandez.  
Second by: Councilmember Koch.  
Vote: The motion passed unanimously.

There being no further business to come before the Council, President of the Council Gentzler asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:55 p.m.  
By: Councilmember Fernandez.  
Second by: Councilmember Schneider.  
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:  
Tracy A. Glanz, Clerk/Treasurer

May 12, 2018