

---

## PUBLIC NOTICE

---

### REGULAR MEETING OF THE CITY COUNCIL OF WORLAND October 3, 2017

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on October 3, 2017. Mayor Jim Gill presided and the Councilmembers in attendance were Loresa Brinkerhoff, Keith Gentzler, Christy Schneider, Mandy Horath, Lisa Fernandez, Michele Rideout, Gary Gerber, Mike Neuffer and Dennis Koch. Also present were: Airport Manager, Lynn Murdoch, City Attorney, Kent Richins; Superintendent of Public Works, Brian Burky; Chief of Police, Gabe Elliott; City Engineer Representative, Mike Donnell and Clerk/Treasurer, Tracy Glanz.

There were seven (7) visitors present for this meeting of the City Council.

Pheobe Fowler and Kaelina Garcia with Brownie Troops #1181 and #1029 led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a Quorum present and asked for review and approval of the agenda.

Motion: to approve the agenda.  
By: Councilmember Rideout.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

The minutes of the September 19, 2017 regular meeting stand approved as published.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of October, before normal City Council approval on the first Tuesday of November and approve the Consent Agenda with Warrant Registers for September, 2017 and Payroll Vouchers for the periods ending September 24, 2017 and September 30, 2017; PAYROLL 9/24/17 - \$65,648.12; PAYROLL 9/30/17 - \$4,410.02.

A & I Distributors, Oil, \$453.95; Arbor Day Foundation, Membership, \$15.00; Asphalt Systems Inc, GSB 88, \$21,125.00; Big Horn Basin Tire & Off Road, Tires, \$119.42; Big Horn Co-Op Marketing, Supplies, \$54.97; Big Horn Redi Mix, Flowable Fill/Grading, \$4,866.00; Black Mountain Software, Rate Analysis, \$1,575.00; Bobcat of the Big Horn Basin, Inc, Parts, \$786.17; Buer Electric, Wiring/Repairs, \$2,816.45; CARQUEST Auto Parts, Parts, \$2,038.80; Cash-Petty Cash Clerk/Treasurer, Postage, \$29.03; Cloud Peak Veterinary Services, Boarding, \$650.00; Custom Delivery Service Inc, Freight, \$38.30; Cutting Edge Equipment, Parts, \$150.48; Ditch Witch Northwest Exchange, Parts, \$71.26; Donnell & Allred Inc., Engineering, \$7,900.00; Frandson Safety Inc, Calibration/Shipping, \$237.24; Fremont Motors, Clips, \$44.17; Fremont Motors, Hose, \$108.77; Frontier Tire, Repairs/Tires, \$532.09; Geotec Industrial Supply, Rolls, \$2,153.25; Hasco Industrial Supply, Supplies, \$955.91; Hawkins, Inc., Chlorine/Demurrage, \$637.84; Honnen Equipment Co, Parts, \$1,489.72; Jack's Truck & Equipment, Parts, \$134.15; JV Lumber LLC, Supplies, \$12.75; Kennedy Ace Hardware, Hardware, \$1,557.13; Leroux, Inc dba Boone's Machine, Rental, \$790.00; Maxwell Asphalt, Inc, Supplies, \$18,793.64; McClellan & MacQueen Inc, Repairs, \$13,318.50; McGarvin Moberly Construction, Services, \$93,985.99; Mel's Plumbing & Sewer Clean, Repairs, \$2,326.42; Mondragon Construction, Concrete Work, \$3,680.00; Motor Supply Inc, Parts, \$660.56; Murdoch Oil Co., Oil, \$3,367.55; Norco, Inc, Supplies, \$260.73; Normont Equipment Co., Parts, \$1,834.50; Northern Wyoming Daily News, Advertising, \$2,438.00; Northwest Pipe Fittings, Parts, \$2,804.20; One-Call of Wyoming, August Tickets, \$51.75; Pocket Press Inc., WY Crim/Traffic Law, \$116.87; Prescribed Firearms, Ammunition, \$2,205.00; Pump & Process Solutions, Parts, \$5,409.75; Railroad Mgt Co III LLC, License Fees, \$194.55; Randy L Royal, Services, \$402.19; Reese & Rays IGA of Worland, Supplies, \$47.99; Ryan Bros Trucking, GSB-88, \$3,103.80; Safeguard Business Systems Inc, Utility Postcards, \$1,065.23; Serlkay Printing, Supplies, \$114.00; SHRM, Membership, \$199.00; Signs of Sutherland, Uniforms, \$67.38; Stotz Equipment, Parts, \$46.26; Sunshine Office Products, Supplies, \$376.47; Team Laboratory Chemical, Supplies, \$370.50; United Parcel Service, Shipping, \$41.33; Valli Information Systems, Inc., Web Site, \$125.00; Vericom Computers Inc., Calibration, \$375.00; Virile Electric, Heater Repairs, \$1,454.00; WAMCO Lab Inc, Testing, \$2,200.00; Washakie Co Weed/Pest Control, Chemicals, \$110.00; Washakie County Treasurer, Juvenile/Salary, \$1,674.99; Washakie Garage, Towing, \$50.00; Worland Cleaners & Supply, Inc., Supplies, \$787.36; Worland Police Department, Postage, \$21.92; WY Law Enforcement Academy, Class, \$165.00.

**TOTAL REGULARS..... \$215,588.28**

Adams, Mary, Deposit Refund, \$61.76; AFLAC, Insurance, \$834.58; AT & T Long Distance, \$906.67; AT&T Mobility, Cell Phone Service, \$7.22; Benchmark Computer, Maintenance, \$990.85; Big Horn Co-op Marketing Assn, Fuel/Scale Tickets, \$2,193.52; Big Horn Water, Cooler Rental, \$89.48; Big Horn Reg. Joint Powers Board, Monthly EDU, \$32,665.60; Big Horn Rural Electric, Electricity, \$47.52; Blue Cross Blue Shield, Insurance, \$74,932.25; Borovatz, Jess, Deposit Refund, \$19.19; Brown, Amanda & Larry, Deposit Refund, \$26.74; Donnell & Allred, Inc., Projects, \$12,589.65; Eastside Sinclair, Fuel, \$100.00; Emerald Data Solutions Inc, BoardDocs, \$3,000.00; FasCorp, Deferred Comp, \$5,820.00; Flores,

---

## PUBLIC NOTICE

---

Spencer, Deposit Refund, \$12.23; Fort Dearborn, Disability Insurance, \$391.05; Gill, Jim, Cell Phone Expense, \$40.00; Glanz, Tracy A, Mileage, \$104.86; GoPlayGolfWorland, Management Fee, \$15,000.00; High Plains Power, Inc., Power, \$1,013.63; Internal Revenue Service, Payroll Tax Deposit, \$75,445.99; Johnson, Tia Macias-, Deposit Refund, \$67.82; Kenco Security, Alarm Monitoring, \$85.00; Mauna Towers LLC, Site Rental, \$98.26; Murdoch Oil, Inc., Gasoline, \$7,513.43; NCPERs Group Life Insurance, Insurance, \$80.00; Parks, Kyle, Deposit Refund, \$85.82; Pinnacle Bank, Expenses, \$862.64; Rocky Mountain Power, Electric/Light Bases, \$19,615.70; RT Communications, Phone Service, \$1,658.30; Scarbrough, Austin, Deposit Refund, \$6.10; Seckman, James B, Audit Services, \$14,000.00; Secretary of State, Notary Renewal, \$30.00; Stimpson, Pauline, Deposit Refund, \$119.11; U.S. Postmaster, Sept Billing, \$768.26; Verizon Wireless, Service/Tablets, \$535.74; Viper Underground Inc, Sewer Main, \$14,633.60; Washakie County Clerk, Filing Fees, \$60.00; Washakie County Clerk of Court, Child Support, \$633.93; Wash Co Solid Waste Disp Dist, Municipal Waste, \$26,674.20; Washakie County Treasurer, Comm. Center, \$20,457.67; Washakie County Treasurer, General Purpose Tax, \$83,059.37; Washakie County Treasurer, Irrigation Districts, \$7,332.70; West River Rd Improvement District, Admin. Fees, \$95.00; Williams, Connie, Deposit Refund, \$39.62; Worland Health Club, Health Club, \$125.00; WY Dept. of Workforce, Worker's Comp, \$5,334.17; WYDOT, 23rd Street, \$27.51; Wyoming Gas Company, Services, \$591.45; Wyoming Retirement System, Retirement, \$43,281.06; Wyoming State Supreme Court, Tech Fee, \$420.00; Yslava, David, Deposit Refund, \$44.64.

**TOTAL SPECIALS ..... \$474,628.89  
GRAND TOTAL..... \$690,217.17**

By: Councilmember Fernandez.  
Second by: Councilmember Neuffer.  
Vote: The motion passed unanimously.

Rachell Colvin with The Warehouse, Inc. requested approval to extend the hours of operation to 24 hours for retail liquor license holders on October 28, November 24 and December 31, 2017. Discussion followed.

Motion: to approve extending the hours of operation to 24 hours on October 28, November 24 and December 31, 2017.

By: Councilmember Horath.

Second by: Councilmember Gentzler.

Vote: Members voting AYE: Horath, Rideout, Gentzler, Brinkerhoff, Gill, Gerber, Koch, Fernandez, Neuffer; Members voting NAY: None; Members ABSTAINING: Schneider; the motion passed by a vote of 9-0-1.

Jane O'Connor and Kay Fritzler approached the Council about improving the landscaping at City Hall. The Worland Garden Club is interested in doing a community project and would like to redo the front planter and plant flowers around the front and possibly side of the building. Mayor Gill and Councilmembers agreed that the landscaping around City Hall needed work and expressed an interest in working with the Garden Club on the project.

Motion: to approve and collaborate with the Worland Garden Club to update the landscaping around City Hall.

By: Councilmember Horath.

Second by: Councilmember Rideout.

Vote: The motion passed unanimously.

City Attorney Kent Richins presented Ordinance #843 for second reading:

**AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, AMENDING SECTION 1-7 OF CHAPTER 1 OF THE WORLAND CITY CODE PERTAINING TO THE ASSESSMENT OF A MUNICIPAL COURT AUTOMATION FEE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.**

Motion: to approve Ordinance #843 on second reading.

By: Councilmember Gentzler.

Second by: Councilmember Horath.

Vote: The motion passed unanimously.

City Attorney Richins presented Ordinance #844 for first reading:

**AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, INCREASING THE CITY OF WORLAND WATER RATES BY AMENDING SECTION 23-37-4(A) OF THE WORLAND CITY CODE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.**

City Attorney Richins explained that the several exhibits presented reflect the various rate percentage increases proposed and reminded the Council that state statute requires that water rates be enough to cover all expenses of the water system. Mayor Gill also reminded the Council that the last increase to water rates was in 2009 and encouraged them to look at the higher percentage proposed increase. City Engineer Representative Mike Donnell stated that since the last increase the consumer price index has seen an inflation rate of over 16% so an increase of 15% is reasonable. Discussion followed; Councilmember Koch proposed increasing rates by 12% or 14% to reflect the city's efforts to keep rate increases at a minimum. Councilmember Fernandez proposed increasing to the 15% based on the auditor's recommendation and so that another increase would not be necessary next year.

---

## PUBLIC NOTICE

---

Motion: to pass Ordinance #844 on first reading with an increase to water rates of 15%.

By: Councilmember Fernandez.

Second by: Councilmember Rideout.

Vote: Members voting AYE: Rideout, Schneider, Brinkerhoff, Gill, Gerber, Fernandez, Neuffer; Members voting NAY: Horath, Gentzler, Koch; Members ABSTAINING: None; the motion passed by a vote of 7-3-0.

Airport Manager Lynn Murdoch informed the Council that she and Mayor Gill met with the FAA Inspectors last week about the city surrendering the 14 CFR 139 Certificate, designating Worland Municipal Airport as a commercial airport. If the city does not surrender the certificate then the FAA will suspend it and the city will still have to operate as a commercial airport without a commercial carrier. Airport Manager Murdoch recommended surrendering the certification to save costs on overtime and training. The city can apply to reinstate the certificate in the future. Discussion followed; surrendering the certificate will not affect federal and/or state funding.

Motion: to surrender the 14 CFR 139 Certification at Worland Municipal Airport.

By: Councilmember Koch.

Second by: Councilmember Rideout.

Vote: The motion passed unanimously.

Chief of Police Gabe Elliott reported that the Worland Police Department (WPD) and the Washakie County Sheriff's Office (WCSO) will test the analog radio communications and will not be using WYOLINK from October 1 through December 31, 2017. The WPD will be operating on the WCSO direct channel and using the WCSO repeater when needed. This is to evaluate the analog system to determine if it is still sufficient to operate on for daily functions should the WPD choose to no longer use WYOLINK. WYOLINK will be charging agencies for airtime use as well as the number of radios being used beginning mid-year 2018 at an estimated annual cost to the city of \$12,000.00 to \$15,000.00. If the WPD goes to analog, there will be other sources available through a mutual aid channel to contact the Wyoming Highway Patrol and Homeland Security. Chief of Police Elliott will keep the Council informed. Councilmember Gentzler asked if the police department is sniper trained, due to the incident that happened in Las Vegas. Chief Elliott explained that the officers' train hard and there is a tactical team in place to handle those types of issues.

City Attorney Richins advised the Council that city representatives are meeting with a group of golfers tomorrow to discuss the issues.

City Engineer Representative Donnell informed the Council that the multi-phase project is out for bid and seventeen (17) contractors have ordered plans and specifications. There is a lot of interest in the project. The pre-bid meeting is scheduled for Tuesday, October 17 at 10:00 a.m. and the bid opening for Tuesday, October 24 at 10:00 a.m. at City Hall. The bid will be awarded at the first council meeting in November.

Superintendent of Public Works Brian Burky updated the Council on the progress at Pioneer Square and the removal of the sandbar in the Big Horn River. The County, City and Contractor have worked well together on the sandbar removal. A consultant from the national institute on preservation of roads did a study last week and will present information to the city to help prioritize street projects in the future. The city crew is fixing a leak on North 15th Street and Circle Road.

Mayor Gill reported that CGI Communications, Inc. has approached the city about renewing the agreement with them for the Community Video Program currently on the city website. The program will not cost the city anything as sponsors pay for any costs involved.

Motion: to approve and authorize the Mayor to sign the agreement by and between CGI Communications, Inc. and the City of Worland.

By: Councilmember Rideout.

Second by: Councilmember Horath.

Vote: The motion passed unanimously.

Mayor Gill announced the WAM Region III meeting in Kirby on October 5, 2017 from 5:00 to 7:00 p.m. and encouraged Councilmembers to attend.

The Council received an invite to attend the Grand Opening of the new, fully renovated Washakie Medical Center on October 10, 2017.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:42 p.m.

By: Councilmember Koch.

Second by: Councilmember Schneider.

Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:

Tracy A. Glanz, Clerk/Treasurer

October 11, 2017