

PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND January 3, 2017

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on January 3, 2017. Mayor Jim Gill presided and the Councilmembers in attendance were Keith Gentzler, Bud Callaham, Loresa Brinkerhoff, Jacquelyn Ernest, Mandy Horath, Lisa Fernandez, Michele Rideout and Dennis Koch. Also present were: Airport Manager, Lynn Murdoch; City Attorney, Kent Richins; Superintendent of Public Works, Brian Burky; Municipal Judge, Ed Luhm; City Engineer Representative, Mike Donnell; Chief of Police, Gabe Elliott and Clerk/Treasurer, Tracy Glanz. Councilmember Mike Neuffer was absent.

There were five (5) visitors present for this meeting of the City Council.

Mayor Gill stated that it is a privilege to sit in such a great group of Council and to take the reins of leadership. "We will work together to make 2017 one of the best ever. Thank you for the opportunity Worland."

George Sheaff led the Council and Visitors in the Pledge of Allegiance.

Municipal Judge Ed Luhm gave the Oath of Office to Mayor Jim Gill and Councilmembers Mandy Horath, Keith Gentzler, Loresa Brinkerhoff, Jacquelyn Ernest, Lisa Fernandez and Dennis Koch.

Mayor Gill declared a Quorum present with Councilmember Mike Neuffer excused and asked for review and approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Koch.
Second by: Councilmember Callaham.
Vote: The motion passed unanimously.

The minutes of the December 20, 2016 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of January, before normal City Council approval on the first Tuesday of February and approve the Consent Agenda with Warrant Register for December, 2016 and Payroll Vouchers for the periods ending December 18, 2016 and December 31, 2016; PAYROLL 12/18/16 - \$63,165.09; PAYROLL 12/31/16 - \$3,276.38.
By: Councilmember Callaham.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

CITY OF WORLAND/UTILITIES COMMISSION DECEMBER 2016

A & I Distributors, Oil, \$484.65; Airside Solutions, Inc, Lamps, \$532.08; Amerigas Propane, Propane, \$10.78; Bailey Balve, Inc, Parts, \$165.00; Big Horn Basin Tire & Off Road, TireMount/Balance, \$148.32; Big Horn Co-Op Marketing, LP Gas/Cotter Pins, \$16.47; Big Horn Heating & Cooling, Repairs, \$2,266.17; Big Horn Redi-Mix, Road Base, \$730.75; Blair's Market, Cooler, \$2.39; Bloedorn Lumber Co, Supplies, \$169.00; Bobcat of the Big Horn Basin, Inc, Supplies, \$489.88; Brake Supply - Casper, Supplies, \$93.60; Brown's Western Appliance, Freon Removal, \$72.20; Buer Electric, Repairs, \$994.14; CARQUEST Auto Parts, Parts, \$743.71; Cash - City Petty Cash, Postage, \$89.61; Cash - Police Petty Cash, Stamps, \$47.00; Casper Star Tribune, Bid Notice, \$252.88; Central Wyoming Tree Service, Inc, Tree/Stump Removal, \$4,555.00; Cloud Peak Veterinary Services, Boarding, \$650.00; Current Electric, Power Hook Up, \$196.25; Desert Mountain Corporation, Ice Slicer, \$7,968.81; Donnell & Allred, Engineering, \$7,918.33; Five V Solutions, LLC, Services, \$6,555.00; Frandson Safety Inc., Shipping/Supplies, \$147.64; Frontier Tire LLC, FlatTire Repairs, \$73.20; Hasco Industrial Supply, Supplies, \$6,734.10; Hawkins, Inc., Demurrage, \$15.00; HydrNumatic Sales Co, Monitors, \$1,361.72; Inland Tarp & Liner, Tarp, \$1,103.25; International Code Council, Plan Reviews, \$143.80; Jack's Truck & Equipment, Parts, \$353.38; JV Lumber LLC, Parts, \$324.78; Kapp's Electric, Inc, Repairs, \$271.98; Kelco Supply Company, Supplies, \$436.26; Kennedy Ace Hardware, Hardware, \$1,307.31; Leroux, Inc dba Boone's Machine, Equipment Rental, \$480.75; Motor Supply, Inc., Parts, \$672.98; Mountain West Computers, Ink Cartridges, \$86.32; Murdoch Oil, Oil, \$86.63; Norco, Inc., Supplies, \$136.08; Normont Equipment Co, Supplies, \$685.45; Northern Wyoming Daily News, Advertising, \$1,822.40; Northwest Pipe Fittings, Inc., Parts, \$2,355.51; One-Call of Wyoming, November Tickets, \$50.25; Perry's Truck & Diesel, Inc, Parts, \$259.57; P.F. Pettibone & Co, Minute Book Cover, \$121.95; Quill corporation, Supplies, \$59.96; Railroad Mgt Co III LLC, License Fees, \$194.55; Randy L Royal, Additional Charges, \$1.44; Reese & Ray's IGA of Worland, Supplies, \$23.07; Respond First Aid Systems, Meds, \$159.61; Rockmount Research & Alloys, Inc, Supplies, \$504.41; S & H Glass, Replace Glass, \$655.00; Sageguard Business Systems, UC Statements, \$1,068.65; Starnard & Associates, Inc, Evaluation, \$240.00; Sterling Codifiers Inc, Hosting Fee, \$500.00; Sunshine Office Products, Supplies, \$254.97; SWI, LLC, Fence Repairs, \$275.00; Tacoma Screw Products, Inc, Supplies, \$207.99; TEAM Laboratory Chemical, Fine Road Patch, \$552.50; Ted D Miller Associates Inc, Calibration, \$450.00; The Locators, LLC, Power Locate, \$75.00; United Parcel Service, Shipping, \$19.68; US Postmaster, Box Rental, \$110.00; Valli Information Systems, Inc, Maintenance, \$170.51; Wamco Lab Inc, Testing, \$1,500.00; Washakie County, Septage, \$33.84; Washakie County Treasurer, Juvenile/Salary, \$1,841.65; Waste Systems Inc, Supplies, \$6,664.05; Wild West Construction, Asphalt, \$2,269.50; Worland Cleaners & Supply, Inc., Supplies, \$129.60; Wy Assn of Municipalities, Handbooks, \$150.00; WY Assn of Rural Water Systems, Membership, \$425.00.

TOTAL REGULARS..... \$72,718.31

AFLAC, Premium, \$716.02; Allen, Kyle, Deposit Refund, \$102.56; AT &

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T, Long Distance, \$665.50; AT & T Mobility, Cell Phone Service, \$468.98; Benchmark Computer, Maintenance, \$1,083.95; Big Horn Co-Op Marketing, Garbage Weight Tickets/Gasoline, \$1,636.16; Big Horn Water, Water/Rental, \$77.70; Big Horn Reg. Joint Powers Board, Monthly EDU, \$33,443.84; Big Horn Rural Electric Co, Water Well # 1, \$36.97; Blue Cross Blue Shield, Insurance, \$74,856.31; Donnell & Allred Inc, Projects, \$11,022.30; FasCorp, Deferred Comp, \$1,440.00; Fort Dearborn Life Ins. Co., Disability Insurance, \$399.74; GDA Engineers, Master Plan, \$27.52; Go(PlayGolfWorland, Management, \$18,000.00; Hake Realty, Lease, \$1,300.00; High Plains Power, Inc., Services, \$1,370.57; Jackson, Steven, Restitution, \$200.00; Internal Revenue Service, Payroll Tax Deposit, \$48,883.18; Kenco Security & Technology, Alarm Monitoring, \$82.00; Mauna Towers, LLC, Site Rental, \$98.16; Murdoch Oil, Inc., Gasoline/Diesel, \$5,243.96; NCPERS Group Life Ins., Life Insurance, \$64.00; Pinnacle Bank, Expenses, \$1,363.80; Rocky Mountain Power, Electricity, \$20,673.79; RT Communications, Phone Service, \$1,598.31; U.S. Postmaster, Dec. Billing/Stamps, \$815.58; Verizon Wireless, Cell Phone Service, \$794.87; Washakie County Clerk, Recording Fees, \$36.00; Washakie County Clerk of Court, Child Support, \$633.93; Washakie County Treasurer, Comm. Center, \$19,516.75; Washakie County Treasurer, General Purpose Tax - State, \$59,748.35; West River Road Improvement Dist., District Assessment, \$95.00; Worland Health Club, Membership, \$105.00; WY Assn of Municipalities, Winter Workshop, \$450.00; WY Dept of Workforce, Workers Comp, \$5,651.90; Wyoming Gas Company, Services, \$2,645.90; Wyoming Retirement System, Retirement, \$29,218.25; Wyoming State Supreme Court, Tech Fee, \$100.00; Yslava, David, Deposit Refund, \$153.43.

TOTAL SPECIALS \$344,820.28
GRAND TOTAL..... \$417,538.59

Harold Coe thanked the city for removing the snow on the city streets; it looks nice. The Council thanked the Superintendent of Public Works and the city crew for their hard work.

Mayor Gill asked that each Councilmember share one item, later in the meeting, that they would like to see accomplished for the good of the City of Worland in 2017.

Mayor Gill began his 2017 appointments:

Mayor Gill appointed Superintendent of Public Works Brian Burky as Golf Course Liaison to the Green Hills Golf Club.

Motion: to approve the appointment of Brian Burky as liaison to the Green Hills Golf Club.
By: Councilmember Gentzler.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

Mayor Gill appointed Superintendent of Public Works Brian Burky as ADA/504 Coordinator.

Motion: to approve the appointment of Brian Burky as ADA/504 Coordinator.
By: Councilmember Gentzler.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

Mayor Gill appointed Superintendent of Public Works Brian Burky to the Big Horn Regional Joint Powers Board.

Motion: to approve the appointment of Brian Burky to the Big Horn Regional Joint Powers Board.
By: Councilmember Koch.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

Mayor Gill designated the following banks as Official Depository Banks of the City of Worland: Pinnacle Bank, ANB Bank, Big Horn Federal Savings & Loan, Bank of the West, Security State Bank, U.S. Bank and the Wyoming Government Investment Fund.

Motion: to approve the Official Depository designation.
By: Councilmember Fernandez.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

Mayor Gill designated Northern Wyoming Daily News as the Official Legal Newspaper for the City of Worland.

Motion: to approve the Official Legal Newspaper designation.
By: Councilmember Fernandez.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

Mayor Gill designated KWOR AM/KKLLX FM as the Official Radio Station for the City of Worland.

Motion: to approve the Official Radio Station designation.
By: Councilmember Fernandez.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

Mayor Gill called for nominations for President of the Council. Councilmember Fernandez nominated Councilmember Gentzler. There were no other nominations.

Motion: to cease nominations and cast a unanimous ballot for Councilmember Gentzler.
By: Councilmember Fernandez.
Second by: Councilmember Callaham.
Vote: The motion passed unanimously.

Mayor Gill called for nominations for Acting President of the Coun-

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cil. Councilmember Gentzler nominated Councilmember Rideout. There were no other nominations.

Motion: to cease nominations and cast a unanimous ballot for Councilmember Rideout.

By: Councilmember Gentzler.
Second by: Councilmember Callaham.
Vote: The motion passed unanimously.

City Attorney Kent Richins congratulated the Mayor and Councilmembers stating that the city has a lot of work to do this year and he looks forward to working with the Mayor and Council.

City Engineer Representative Mike Donnell informed the Council that the city is looking into extending the sewer project off 22nd Street since the bid came in under budget. The total cost of the project including the extension is approximately \$150,000.00 and the budgeted amount was \$200,000.00. This would be a change order to the original project. City Attorney Richins stated that it was not necessary for the council to vote on the extension to the project since it is under budget. The bid on the original project of Viper Underground was \$87,608; coming in under the Engineer's estimate. Superintendent of Public Works Brian Burky stated that the same contractor will replace several fire hydrants, saving on mobilization costs. The City Engineer's office is working on the design to expand, enclose, heat and insulate the shed behind the city shop. This will eliminate the need to lease another building to store equipment and/or store equipment outside. City Engineer Representative Donnell reminded the Council that the City received a SLIB grant to replace water and sewer lines and the street along Big Horn Avenue and 15th Street.

Airport Manager Lynn Murdoch reported that TSA is moving the equipment out of the Airport Terminal starting tomorrow; it may take three (3) days. GDA Engineers will be here on Thursday, January 5 at 4:30 p.m. to present the Airport Master Plan. Airport Manager Murdoch has been working with GDA and WYDOT on the seal coat project coming up this summer.

Chief of Police Gabe Elliott stated that one of the newest officers is starting at the academy today and will be there for three and a half (3 ½) months. Councilmember Gentzler thanked the Police Department for the work they did this past year with less staff.

Clerk/Treasurer Tracy Glanz passed out Disclosure Forms for Councilmembers to complete regarding any potential conflict of interest.

Mayor Gill reported that it looks like the City of Worland may be the recipient of the Big Horn Basin Transportation Authority (BHBT) bus. The council needs to be thinking about how the City might put it to use.

Mayor Gill stated that while he is comfortable with the current agenda, it may be changed allowing Councilmembers the time to express concerns from constituents.

Councilmembers gave the following responses to Mayor Gill's question as to what they would like to see accomplished this year:

Councilmember Horath – Finish the Schlumberger property fence/road issue; work on road conditions with sales tax.

Councilmember Callaham – Sales tax needs to be put to use on streets.

Councilmember Rideout – Need to get sidewalks fixed and ADA compliant. Move forward with work done by committee on improvement district.

Councilmember Gentzler – Agreed with sidewalk issue and Schlumberger issue; Need to look at changing the two (2) permit process in the Building Department.

Councilmember Brinkerhoff – Work on roads, and improve and update city parks.

Councilmember Ernest – Updating the parks would be beneficial; sidewalks need updated.

Councilmember Koch – Need to pursue updating Pioneer Square, the bathrooms, bell tower and kiosk. Agree with improvements to streets and gutters.

Councilmember Fernandez – Agree with improvements to streets, curb and gutter; pursue recycling and develop a plan with what the city is going to do with the funding generated through sanitation fees.

Mayor Gill thanked the Councilmembers for their input.

Councilmember Horath requested that the Aquatic Center be placed on the Council Work Session agenda.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:35 p.m.
By: Councilmember Fernandez.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

January 12, 2017