

## PUBLIC NOTICE

### REGULAR MEETING OF THE CITY COUNCIL OF WORLAND November 1, 2016

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on November 1, 2016. Mayor Dave Duffy presided and the Councilmembers in attendance were Keith Gentzler, Bud Callahan, Loresa Brinkerhoff, Jim Gill, Lisa Fernandez, Mandy Horath, Michele Rideout, Dennis Koch and Marcus Sanchez. Also present were: City Attorney, Kent Richins; Superintendent of Public Works, Brian Burky; Chief of Police, Gabe Elliott; Airport Manager, Lynn Murdoch and Clerk/Treasurer, Tracy Glanz.

There were four (4) visitors present for this meeting of the City Council.

Councilmember Lisa Fernandez led the Council and Visitors in the Pledge of Allegiance.

Mayor Duffy declared a Quorum present and asked for review and approval of the agenda.

Motion: to amend the agenda to include Christmas Lights and Water Line – Airport under Mayor Action Items.

By: Councilmember Koch.

Second by: Councilmember Horath.

Vote: The motion passed unanimously.

Motion: to approve the agenda as amended.

By: Councilmember Callahan.

Second by: Councilmember Horath.

Vote: The motion passed unanimously.

The minutes of the October 18, 2016 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of November, before normal City Council approval on the first Tuesday of December and approve the Consent Agenda with Warrant Register for October 2016, Payroll Vouchers for the periods ending October 23, 2016 and October 31, 2016; PAYROLL 10/23/16 - \$64,351.00; PAYROLL 10/31/16 - \$3,487.87

By: Councilmember Horath.

Second by: Councilmember Callahan.

Vote: The motion passed unanimously.

### CITY OF WORLAND/UTILITIES COMMISSION OCTOBER 2016

A & I Distributors, Oil, \$399.02; Big Horn Basin Tire & Off Road, Repairs, \$26.54; Big Horn Co-Op, Supplies, \$284.98; Big Horn Heating & Cooling, Maintenance, \$3,831.00; Big Horn Redi Mix, Rock, \$3,963.50; Black Mountain Software, Services, \$12,110.00; Blair's Market, Supplies, \$76.12; Bloedorn Lumber, Supplies, \$753.60; Bobcat of the Big Horn Basin, Parts, \$409.82; Butch's Plumbing, Services, \$192.50; CarQuest Auto Parts, Parts, \$556.99; Cash-Clerk Treasurer, Postage, \$19.36; Cash-Police Department, Postage, \$43.46; Dakota Fence, Supplies, \$3,190.00; Donnell & Allred Inc., Engineering, \$7,918.33; Energy Laboratories Inc, Chemical, \$3,351.50; Five V Solutions, Services, \$6,555.00; Frandson Safety, Supplies/Maintenance, \$59.18; Frontier Tire, Repairs, \$81.45; Hach Company, Supplies, \$282.84; Hasco Industrial Supply, Supplies, \$1,468.32; Hawkins, Inc., Chlorine, \$15.00; Honnen Equipment, Parts, \$550.78; Humphreys Trucking & Backhoe, Services, \$300.00; International Code Council, Books, \$377.50; Jacks Truck & Equipment, Parts, \$513.00; Jadeco, Services, \$1,071.00; JV Lumber, Concret Mix, \$33.16; Kelco Supply Company, Parts, \$36.37; Kennedy Ace Hardware, Hardware, \$1,546.53; Lexisnexis Matthew Bender, Code, \$256.31; Lynn Card Company, Supplies, \$183.95; Machinery Power & Equipment, Rental, \$277.20; McClellan & McQueen, Services, \$2,050.00; Motor Supply, Inc., Parts, \$1,206.83; Murdoch Oil, Oil, \$2,524.30; Norco, Rental/Supplies, \$162.17; Normont Equipment, parts, \$1,884.00; Northern Wyoming Daily News, Advertising, \$1,809.79; Northwest Pipe Fittings, Inc., Parts, \$10,195.43; One Call of Wyoming, Meeting, \$63.75; P & S Machine, Repairs, \$149.39; Quill Corporation, Supplies, \$64.79; Railroad MGT Co III LLC, Agreement, \$194.55; S & H Glass, Repairs, \$600.00; Serlkay Printing, Supplies, \$25.00; Stotz Equipment, Parts, \$597.05; Straight Stripe Painting, Material Application, \$107,286.18; Sunshine Office Products, Supplies, \$453.43; Team Laboratory Chemical, Road Patch, \$837.50; The Office Shop, Supplies, \$2,737.24; Tommerup Machine, Services, \$1,418.15; Ultramax, Supplies, \$2,933.00; United Parcel Service, Shipping, \$10.17; USA Blue Book, Parts, \$525.11; Valli Information Systems, Maintenance, \$125.00; Wash Co Soild Waste, Grass, \$105.00; Washakie Co Weed/Pest, Chemical, \$68.00; Washakie County, Septage, \$23.28; Washakie County Treasurer, Juvenile/Salary, \$1,841.65; Washakie Garage, Towing, \$180.00; Waste Systems, Parts, \$498.62; Worland Cleaners & Supply, Inc., Supplies, \$1,011.81; Worland Ford, Supplies, \$52.68; Worland True Value Hardware, Hardware, \$56.12; WY-Test, Testing, \$538.00; Wyoming Public Health Laboratory, Colilert, \$144.00.

**TOTAL REGULARS..... \$193,106.30**

AFLAC, Insurance, \$716.02; APT US & C, Membership, \$145.00; AT & T, Long Distance, \$677.85; AT & T Mobility, Cell Phone Services, \$407.21; Big Brothers / Big Sisters, Agreement, \$1,000.00; Big Horn Co-Op Marketing Assn, Gasoline, \$1,512.75; Big Horn Co-Op Marketing Assn, ScaleTickets - September, \$650.00; Big Horn Water, Water/Rental, \$63.50; Big Horn Reg. Joint Powers Board, Monthly EDU, \$33,443.84; Big Horn Rural Electric, Water Well # 1, \$35.70; Blair's Market, Restitution, \$25.97; Blue Cross Blue Shield, Insurance, \$72,781.34; Burky, Brian & Courtney, Deposit Refund, \$92.58; Burns, Collin, Deposit Refund, \$121.82; Children's Advocacy Project, Agreement, \$3,000.00; Cloud Peak Counseling Center, Agreement, \$2,000.00; Crisis Prevention & Response, Agreement, \$1,000.00; Donnell & Allred Inc, Washakie Ave. Study, \$8,834.25; Dowl, Washakie Ave. Study, \$710.53; Emerald Data Solutions, BoardDocs, \$4,000.00; Fascorp, Deferred Comp., \$2,780.00; Fort Dearborn Life Insurance, Insurance, \$391.05; GSMW, Agreement, \$3,000.00; GoPlayGolf-Worland, Management Fee, \$18,000.00; Kenco Security & Technology,

## PUBLIC NOTICE

Alarm Monitoring, \$82.00; Harris, William & Marianna, Deposit Refund, \$61.20; High Plains Power, Inc., Power, \$1,511.69; IRS, Payroll Tax Deposit, \$49,675.92; Keller, Jana & Kevin, Deposit Refund, \$13.80; Liberty Mutual Insurance, Installment, \$956.00; Lloyd, Roland, Deposit Refund, \$179.94; Mauna Towers LLC, Rental, \$196.32; Murdoch Oil, Inc., Gasoline, \$6,339.40; NCPERS Group Life Insurance, Insurance, \$64.00; Pinacle Bank, Expenses, \$1,006.11; Pintar, Sloan, Deposit Refund, \$51.81; RT Communications, Phone Service, \$1,598.31; Rocky Mountain Power; Electricity, \$33,157.86; Ron's Sanitation, Maintanance, \$2,000.00; Steven Jackson, Restitution, \$400.00; U.S. Postmaster, Oct Billing/Postage, \$862.49; Vandenberg, William, Deposit Refund, \$182.10; Verizon, Cell Phone Service, \$741.88; Virile Electric, Inspections, \$350.00; WAMCAT, Registration, \$580.00; Ward, Derek, Deposit Refund, \$199.50; Washakie County Ambulance, Agreement, \$5,000.00; Washakie County Clerk of Court, Garnishment, \$633.93; Wash. Co. Solid Waste Dist. 1, Municipal Waste, \$26,323.20; Washakie County Treasurer, General Purpose Tax-State, \$75,488.21; Washakie County Treasurer, Communications Center, \$19,516.75; Washakie Development Assoc, Agreement / Dues, \$1,500.00; Waste Systems, Wrench, \$518.96; West River Rd Improvement District, Admin. Fees, \$95.00; Worland Fire Protection, Contribution 2016-17, \$15,000.00; Worland Health Club, Membership, \$45.00; Worland Senior Citizen, Agreement, \$5,000.00; Worland - Ten Sleep Area, Agreement, \$1,000.00; Wyoming Dept. of Workforce, Workers' Comp, \$5,754.16; Wyoming Gas Company, Services, \$840.03; Wyoming Retirement System, Retirement, \$28,848.25; Wyoming State Supreme Court, Technology Fee, \$230.00.

**TOTAL SPECIALS ..... \$441,393.23**  
**GRAND TOTAL..... \$634,499.53**

Earl Bower requested approval of a simple subdivision on Road 11 located within a mile of the City limits. The Washakie County Planning Commission and the Board of Adjustment & Planning Commission approved the subdivision. Discussion followed as to the exact location.

Motion: to approve the request to subdivide property located on Road 11.

By: Councilmember Gill.

Second by: Councilmember Rideout.

Vote: The motion passed unanimously.

Mayor Duffy presented Ordinance #837 for first reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, SUPPLEMENTING CHAPTER 19 OF THE WORLAND CITY CODE PERTAINING TO STREETS AND SIDEWALKS BY ESTABLISHING THE RESPONSIBILITY OF THE CITY OF WORLAND TO PAY FOR THE COSTS OF REPLACING CERTAIN SIDEWALK, CURB AND GUTTER IMPROVEMENTS ON CERTAIN CORNERS OF CORNER LOTS WITHIN THE CITY. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

City Attorney Richins explained that the ordinance now provides for a five (5) day notice to the city or the property owner instead of seventy-two (72) hours as discussed at the last Council meeting. The ordinance also includes language to clarify that any improvements would have to conform to the appropriate ADA and City specifications. Discussion followed.

Motion: to approve Ordinance #837 on first reading.

By: Councilmember Gentzler.

Second by: Councilmember Fernandez.

Vote: The motion passed unanimously.

Downtown business owners approached the City about the possibility of the City participating in trimming trees on Big Horn Avenue. Funds were paid into a maintenance fund years ago under the improvement district and it cannot be verified that this money was spent. The estimated cost to trim the trees is \$2,700.00 and would be a one-time maintenance expense as the property owners are ultimately responsible for tree maintenance. Discussion followed. The funds would be paid out of the EDSB funds allocated for curb, gutter and sidewalk repair as these funds were used to fund the improvement district.

Motion: to approve the expenditure to trim trees on Big Horn Avenue to the alley where there are trees planted on side streets under the improvement district.

By: Councilmember Callahan.

Second by: Councilmember Fernandez.

Vote: The motion passed unanimously.

Mayor Duffy informed the Council that he has talked with Rocky Mountain Power (RMP) about the Christmas lights that are still up between 10th and 11th Street and from Big Horn Avenue to Circle Drive. Apparently, the lights have been up for years and are now a hazard and violate the State electrical code. There needs to be a system to hang and remove the lights and most of the strands need to be replaced. The city can request that RMP make this a community project and help with putting them up and removing them. The city would also need to budget for new strands of lights. Discussion followed; no decision was reached.

The Council was advised that there is a water pressure problem at the Worland Municipal Airport due to repairs that need to be done on a water line owned by South Worland Water Users (SWWU). There is no intent by the city to annex anyone into the city to get the water line repaired. It is the responsibility of SWWU to repair the line.

Mayor Duffy presented Resolution #2016-7:

Resolution #2016-7  
Fair Housing Resolution Crisis Prevention Response Center  
Worland Office Expansion

WHEREAS, it is this body's firm belief that discrimination in housing, employment and public accommodation not only threatens the rights and privileges of the citizens of the City of Worland but also menaces the institutions and foundations of a free and democratic society; and,

## PUBLIC NOTICE

WHEREAS, this body desires to give effect to the guarantees of equal rights contained in the Constitution and laws of this State of the United States and to encourage and bring about mutual self-respect and understanding among all citizens and groups within the City of Worland; and,

WHEREAS, under the Federal Fair Housing Law, it is illegal to deny housing to any persons because of race, color, religion, sex, or national origin;

THEREFORE, be it resolved that the City of Worland, Wyoming makes a firm commitment to eliminate prejudice, intolerance, disorder, and discrimination in housing based on race, color, religion, sex, or national origin.

THEREFORE, be it also resolved that the City of Worland will adhere to the following procedures to accomplish the purpose of the aforementioned resolution:

- All and any discrimination complaints will be in writing, signed and addressed to the Office of Fair Housing and Equal Opportunity, Department of Housing and Urban Development, 1405 Curtis Street, Executive Towers, Denver, CO 80202.
- The Fair Housing and Equal Opportunity Logo will be displayed in the City of Worland buildings.
- The City of Worland will:
  - assist and promote community efforts and responsible local fair housing groups to enact fair housing laws or to promote fair housing within the community;
  - encourage local fair housing advocates in developing educational programs to provide fair housing information to the community;
  - instruct all department heads regarding the goals and objectives of the Fair Housing Law;
  - publish a copy of the adopted Fair Housing Resolution in the local newspaper.

David M. Duffy, Mayor

Date

Discussion followed as to the need for the resolution. Clerk/Treasurer Tracy Glanz explained that the resolution is required by the Wyoming Business Council in conjunction with the CDBG Grant for the Crisis Prevention & Response Center with the City of Worland as the pass-thru entity.

Councilmember Lisa Fernandez stepped out of the Council Chambers and did not vote on the following motion.

Motion: to approve Resolution #2016-7.

By: Councilmember Callahan.

Second by: Councilmember Sanchez.

Vote: Members voting AYE: Gentzler, Brinkerhoff, Sanchez, Callahan, Duffy, Gill, Rideout; Members voting NAY: Koch, Horath; Members ABSTAINING: None; the motion passed by a vote of 7-2-0.

A Memorandum of Understanding (MOU) between Washakie County and the City of Worland for Cooperative Winter Road Maintenance was presented for review. The purpose of the MOU is to increase the efficiency and improve service to residents in snow removal. The City will provide funding to the County in an amount equal to 60% of the actual cost for winter maintenance on Washakie Avenue from South Flat Road to County Road 11, not to exceed a total cost of \$5,000.00. Discussion followed.

Motion: to approve and authorize the Mayor to sign the MOU between Washakie County and the City of Worland.

By: Councilmember Gill.

Second by: Councilmember Callahan.

Vote: The motion passed unanimously.

The Council received a lease agreement by and between Stuart C. Bower Trust and the City of Worland for temporary storage of heavy equipment. The term of the lease would be from November 7, 2016 to May 7, 2017 at a cost of \$1,300.00 per month and could be extended month to month by mutual agreement. Discussion followed.

Motion: to approve and authorize the Mayor to sign the lease agreement by and between Stuart C. Bower Trust and the City of Worland.

By: Councilmember Gentzler.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

Superintendent of Public Works Brian Burky reported that he has been working with the Conservation District and the Extension Service on a grant application for a compost study; the application was submitted today. Creating compost could reduce the amount of waste put in the landfill. The contractor started work on the roof of the old shop and the bids for roof replacement on the newer shop will be opened later this month. The city crew is cleaning out the storm sewers around town.

It was noted that sales tax collection is down in Washakie County as per a report compiled by Community Builders, Inc.

There being no further business to come before the Council, Mayor Duffy asked for a motion to adjourn.  
Council Minutes 11/01/16 Page 5

Motion: to adjourn the meeting at 7:48 p.m.

By: Councilmember Gentzler.

Second by: Councilmember Horath.

Vote: The motion passed unanimously.

David M. Duffy, Mayor

ATTEST:  
Tracy A. Glanz, Clerk/Treasurer

November 11, 2016