
PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND April 7, 2020

A regular meeting of the City Council of Worland, Wyoming convened by Zoom Meeting and telephone at 7:00 p.m. on April 7, 2020. Mayor Jim Gill presided and the Councilmembers in attendance were Kody DeMunbrun, Kenneth Shearer, Mandy Horath, Caleb Vigil, Christy Schneider, Mike Neuffer, Kreg Lombard and Keith Gentzler. Also present were: City Attorney, Kent Richins; Airport Manager, Lynn Murdoch; Chief of Police, Gabe Elliott; Superintendent of Public Works, Brian Burky; City Engineer Representative Mike Donnell and Clerk/Treasurer, Tracy Glanz. Councilmember Delayne Renner-Newton was absent.

There were eight (8) visitors present for this meeting of the City Council.

Mayor Gill led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill reminded everyone online to mute themselves when not speaking and asked all visitors to identify themselves. Mayor Gill requested that all Councilmembers state their name when making or seconding a motion.

Mayor Gill began the meeting with the following opening statement. "Council and fellow citizens of Worland, I want to inform you that the City of Worland has been working diligently to help in the war effort to contain the spread of this virus within our community. We have been working in conjunction with Washakie County and the COVID 19 Task Force to help deal with the challenges from this disease. While we are all in it together the task force is resolute in asking all citizens to not gather but to remain safe at home when possible to avoid coming into contact with the virus that is among us. We are winning the war, but it is not over yet.

First and foremost, the Councilmembers and I extend a great big hug to all of the medical folks and first responders who are standing at the front lines to defeat this virus that is circulating through our community. You are all "Simply the Best". The Rock Stars of the task force are, Dr. Zimmerman our Public Health Official, Amanda Heinemeyer, Director of the Washakie County Public Health Department; Kami Neighbors, Director of the Washakie County Homeland Security Office; Gabe Elliott, Worland Chief of Police, Sheriff Steve Rakness, the Washakie County Commissioners, Fred Frandson, Aaron Anderson, and Terry Wolf, Tracy Glanz, City of Worland Clerk/ Treasurer; Chris Kocher, Chief of the Worland Fire Department; Jack Haggerty, Mayor of Ten Sleep; Luke Shepard, Director of the Washakie County Ambulance Department; and others.

In addition, the City of Worland continues to deliver a safe and abundant water source to the community along with sewer and other sanitation services, building permits, and so much more within these challenging times. I can tell you without reservation that the elected officials realize that there is a fine line between economic ruin and the impacts of the disease itself.

Folks, there will be better days ahead sooner than you might think, but we are still in the thick of it. We encourage you to hang in there and continue to do what is best for all of us! Thank you!

Mayor Gill declared a Quorum present and asked for review and approval of the agenda.

Motion: to approve the agenda.

By: Councilmember Vigil.

Second by: Councilmember Horath.

Vote: The motion passed unanimously.

The minutes of the March 17, 2020 regular meeting stand approved as published.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of April, before normal City Council approval on the first Tuesday of May and approve the Warrant Registers for March 2020, Golf Course Reports and Payroll Vouchers for the periods ending March 22, 2020 and March 31, 2020; PAYROLL 3/22/2020 - \$66,192.97; PAYROLL 3/31/2020 - \$3,790.00.

CITY OF WORLAND/UTILITIES COMMISSION MARCH 2020

Big Horn Co-Op, Supplies, \$115.00; Big Horn Heating & Cooling, Services, \$496.00; Big Horn Doors, Parts, \$599.00; Blair's Market, Supplies, \$13.92; Bloedorn Lumber, Supplies, \$27.59; Bobcat of the Big Horn Basin, Parts, \$275.25; Bomgaars, Supplies, \$56.50; Brown's Western Auto, Repairs, \$78.00; Carquest Auto Parts, Parts, \$1,390.55; Cash-Clerk Treasurer, Postage, \$46.61; Cloud Peak Veterinary, Contract, \$650.00; Cutting Edge Equipment, Parts, \$474.35; Eagle Engineering, Engineering, \$7,916.67; Evident Crime Scene Products, Supplies, \$379.85; Floyd's Truck Center, Parts, \$793.35; Frandson Safety, Supplies, \$946.92; Frontier Tire, Repairs, \$3,562.40; Hach, Testing, \$119.70; Hasco Industrial Supply, Supplies, \$337.20; Hawkins Inc, Cylinder, \$30.00; Honnen Equipment, Parts, \$2,138.38; Kennedy Ace Hardware, Hardware, \$341.65; McClellan & MacQueen, Services, \$9,630.00; Motor Supply, Inc., Parts, \$1,900.39; Norco Inc, Supplies, \$680.65; Northern Wyoming Daily News, Advertising, \$2,090.30; Northwest Pipe Fittings, Inc., Parts, \$10,317.07; One Call of Wyoming, Services, \$9.75; Proforce Law Enforcement,

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Supplies, \$856.70; Railroad Mgt Co III LLC, Rent, \$258.95; Rice, Casey, Services, \$1,295.00; S & H Glass, Repairs, \$114.00; Sunshine Office Products, Supplies, \$350.79; Titan Machinery, Service/Sweeper, \$131,716.61; Tommerup Machine, Services, \$4,221.64; Tractor & Equipment, Parts, \$113.42; United Parcel Service, Shipping, \$12.90; USA Blue Book, Services, \$372.45; Valli Information, Maintenance Fee, \$125.00; Virile Electric, Services, \$350.00; Wash. Co Solid Waste, Dumpsters, \$13,500.00; Washakie County Treasurer, Juvenile/Salary, \$1,438.64; Worland Cleaners & Supply, Inc., Supplies, \$587.80; Worlad Police Dept, Postage, \$16.30; Worley Welding, Services, \$613.41; WY Law Enforcement Academy, Training, \$1,559.50; WY-Test, Testing, \$72.00; Wyoming Gas, Meters, \$500.00.

TOTAL REGULARS..... \$203,492.16

AFLAC, Premium, \$735.62; AT & T, Long Distance, \$459.28; AT & T Mobility, Phone Services, \$493.67; Big Horn Co-Op, Gasoline, \$1,697.16; Big Horn Reg. Joint Powers Board, Monthly EDU, \$33,392.64; Big Horn Rural Electric, Electrical Charges, \$47.52; Big Horn Water, Rental/Bottled Water, \$135.00; Blue Cross/Blue Shield, Health Insurance, \$70,345.27; Casper Star Tribune, Advertising, \$240.88; Caulfield, Shirley, Overpayment, \$43.28; Civil Engineering, Services, \$2,037.50; Danieli, Randi, Deposit Refund, \$156.26; Dearborn Life Insurance, Insurance, \$153.71; Eagle Engineering, Services, \$20,555.23; Fascorp, Deferred Compensation, \$7,425.00; Fort Dearborn Life Ins. Co., Disability Insurance, \$382.36; Gill, Jim, Phone Expense, \$40.00; Gill, Jim, Travel, \$117.88; High Plains Power, Inc., Power, \$1,816.20; Hughes Truss, Overpayment, \$6.00; IRS, Payroll Tax Deposit, \$44,691.88; Kenco Security & Technology, Alarm, \$104.00; Lower Hanover Canal, Assessment, \$3,393.00; Murdoch Oil, Inc., Gasoline, \$9,567.80; NCPERS Group Life Ins., Life Insurance, \$112.00; One-Call of Wyoming, Services, \$47.25; Pinnacle Bank, Expenses, \$2,631.37; Royal, Randy, Services, \$94.55; Rocky Mountain Power, Electricity, \$22,146.11; Ron's Sanitation, Pioneer Square Maintenance, \$3,500.00; Sales, Susan, Deposit Refund, \$91.20; Smith, Paul, Restitution, \$50.00; Thomas, Donald, Deposit Refund, \$86.39; T-O Engineers, Services, \$236.56; T-O Engineers, Services, \$4,586.36; RT Communications, Phone Service, \$1,412.59; Sagebrush Sports, LLC, Golf Course Management, \$24,000.00; Sundown Services, Inc., Parts, \$1,073.27; US Postmaster, March's Billing, \$798.10; Verizon Wireless, Phone, \$962.59; Washakie County Clerk of Court, Garnishment, \$860.07; Washakie County Clerk, Recording Fees, \$36.00; Wash Co Solid Waste, Municipal Waste, \$16,161.60; Washakie County Treasurer, Comm. Center, \$22,400.96; Washakie County Treasurer, General Purpose Tax-State, \$60,997.52; Worland Health Club, Membership, \$65.00; Wyoming Dept. of Workforce, Workers Comp, \$10,830.78; Wyoming Dept. of Workforce, Benefits, \$1,325.00; Wyoming Gas Company, Services, \$3,141.08; Wyoming Retirement System, Retirement, \$30,951.74; Wyoming State Supreme Court, Technology Fee, \$100.00.

TOTAL SPECIALS \$406,735.23
GRAND TOTAL..... \$610,227.39
AP BALANCE..... \$203,492.16

By: Councilmember Schneider.

Second by: Councilmember Neuffer.

Vote: The motion passed unanimously.

The meeting was hacked with obscene pictures and language and was recessed at approximately 7:10 p.m. The meeting reconvened with a new Zoom meeting ID given to Councilmembers, Department Heads and those citizens listed on the agenda.

Clerk/Treasurer Tracy Glanz presented information on the Culbertson Avenue Water, Sewer and Street Upgrade and the one (1) bid received. The bid was received from Wilson Brothers Construction, Inc. of Cowley, Wyoming in the amount of \$1,626,503.55. City Attorney Kent Richins stated that the bid received was in order and recommended approval. Superintendent of Public Works Brian Burky also recommended approval of the bid stating it was lower than the Engineer's estimate.

Motion: to approve the bid of Wilson Brothers Construction, Inc. and authorize the Mayor to sign the Notice of Award.

By: Councilmember Horath.

Second by: Councilmember Lombard.

Vote: The motion passed unanimously.

Under Citizen's Petitions, Commendations and Concerns Alissa Blood and Kara Anderson requested approval to sell mixed and "to go" drinks out the drive thru. Pictures of the packaging are in the Council packet for review and Ms. Blood showed an example of the sealed lids and bottle that will be used and explained how the drinks would be packaged. There will be no more than 1.3% percent of alcohol in the bottle and everyone will be carded as they come through the drive thru. Councilmember Horath asked if the labels could be taped onto the bottle to prevent removal. Ms. Blood indicated that they could tape the labels on the bottle. City Attorney Richins stated that legally speaking this meets the legal requirements and the state has approved this type of a set up. "Whatever we can do to keep our local businesses going, we need to do". Discussion followed on if every entity should come before the Council for approval. Clerk/Treasurer Glanz stated that the provider would have to be a retail liquor license holder to sell alcohol this way; restaurant's and bar & grill licensees can sell alcohol with food if it is in the original container as per the state order.

Motion: to approve and allow Goose's Liquor to sell drinks through the drive thru with the approved packaging shown and with the label taped onto the bottle.

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By: Councilmember Neuffer.

Second by: Councilmember Horath.

Vote: The motion passed unanimously.

Donnie Bjorhus with Sagebrush Sports, LLC gave the Council an update on the Golf Course for the last month. The maintenance crew has been working on the course getting it ready to go and the irrigation system is charged. There were six (6) minor leaks that have been or are being repaired. There was a clean-up day last Saturday with volunteers to help get the course ready. The planning for the new restroom project is moving forward with progress happening in the next couple of weeks. Mr. Bjorhus is working on setting up a foundation to generate funds for capital improvements at the course; it will be set up as a 501C. The Cowboy Joe Golf Scramble has been rescheduled to the end of May because of COVID-19 and the PGA has been sending out updates on what is being done at golf courses to mitigate the spread of the Coronavirus. These updates have been put in to place at the Golf Course to promote sanitization practices and social distancing. Our in-house golf course tournaments are limited to 24 people at the most; we treat these tournaments as regular golf play requiring social distancing and sanitization. There are a couple of new programs being offered to get new golfers at the course.

Paul Thomas with Sovereign Grace Bible Church requested approval to close off half of the block on Obie Sue between South 11th and South 12th across from Sanders Park to facilitate an Easter drive-up Church Service on Sunday. The Church has their own radio station, so the service would be broadcast through the radio from the front lawn so that people can participate from their cars to keep social distancing. The service would start at 11:00 a.m. and would be done a little bit after 12:00 p.m. Chief of Police Gabe Elliott spoke with Mr. Thomas and reviewed the orders from the Governor, stating that this is well within the requirements of the order. Chief of Police Elliott recommended approval of the request and assistance from the City with cones.

Motion: to approve the closing of Obie Sue Avenue between South 11th and South 12th on Sunday, April 12, 2020 from 10:45 a.m. to 12:45 p.m. for a curbside Easter Church Service.

By: Councilmember Lombard.

Second by: Councilmember Horath.

Vote: Members voting AYE: Schneider, Gentzler, Horath, Gill, Lombard, Neuffer, DeMunbrun, Shearer; Members voting NAY: None; Members ABSTAINING: Vigil; the motion passed by a vote of 8-0-1.

Mayor Gill presented a Proclamation declaring April 7, 2020 as National Service Recognition Day and encouraged residents to recognize the positive impact of national service in our community and to thank those who serve and find ways to give back to their communities.

City Engineer Representative Mike Donnell informed the Council that there were two (2) other contractors who were going to bid on the Culbertson Project but were awarded other projects prior to the bid. The bid came in under the Engineer's Estimate by approximately \$300,000.00. This project is funded by State Lands and Investment Board grants.

Airport Manager Lynn Murdoch reported that with the CARES Act, the 2020 local share of the Taxilane C Project will be 100% funded by the FAA. The FAA will also be picking up the State's share of the project. The local share would have been \$19,705.00; the total project cost is \$492,640.00.

Chief of Police Elliott stated that the Department is still consumed dealing with the virus. The County arrested someone that had traveled to a lot of the hot spots in relation to COVID-19. He was quarantined and tested right away and tested positive. Two deputies and a detention deputy were exposed and are under self-quarantine. The Department is still trying to do our job and doing it as safe as we can.

Superintendent of Public Works Burky stated that the crews are working on three (3) leaks or "seeps" on the artesian line. The water was shut off early this morning for patching and is expected to be turned back on tomorrow night. The playgrounds and picnic shelters were closed on Monday, but the grassy areas are open for residents. The restroom at Pioneer Square is open, currently all other park restrooms are closed.

Clerk/Treasurer Glanz stated that the budget meeting is still scheduled for next week by Zoom meeting.

Mayor Gill thanked Clerk/Treasurer Glanz and Councilmember Horath for making this Zoom meeting work.

Mayor Gill reminded the Council to review the Building Permit Summary for March, 2020 found in the Council packet.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 8:24 p.m.

By: Councilmember Horath.

Second by: Councilmember Shearer.

Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:

Tracy A. Glanz, Clerk/Treasurer

April 16, 2020