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03-17-2020 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Fred Frandson, Members Aaron Anderson and Terry Wolf, Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Road and Bridge Superintendent Keith Bower.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the minutes for the March 3, 2020 meeting. Motion carried.

Road and Bridge Superintendent Keith Bower discussed with the board an estimate for extensive road damage to Road 54. Discussion was held on using the shale at Tom's Pit and possibly the lime from Wyoming Sugar. One estimate had been received but is over the amount that can be used with state road funds and the project would need engineering completed and bidding out the project. Planner David Anderson entered the meeting and he and Keith will look at the road damage and report back to the board before proceeding. Keith reported that the crew is working on Road 78 and Road 82. The gauge is broken again on Lane 17. Repairs will be made in the near future. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the estimate from Rattlesnake Field Services in the amount of \$8,500.00 to replace a culvert on Lane 13. Motion carried. Discussion was held on a pot hole on North Hillcrest. David will review the plat to see if the roadway is county or city and report back to the board.

Building Maintenance Manager Tom Schmeltzer reported that he had several calls regarding the possibility of closing the fairgrounds buildings for upcoming events. At this time it is recommended that not more than 50 people meet in one place because of the coronavirus. Until the county has a courthouse closure the buildings will stay open. Discussion was held on having repairs done at the arena by the fair board members. The portable welder will be needed. The fair board is accepting donations to build a new beef barn.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session with Homeland Security Director Kami Neighbors and Public Health Nurse Amanda Heinemeyer to discuss personnel at 9:59 am. Motion carried. County Attorney John Worrall joined the meeting at 10:06 am. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into regular session beginning at 10:19 am. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf that the hourly component of the public health emergency manager will be reimbursed based on funding received from the State of Wyoming. Motion carried.

Discussion was held on possible upcoming restrictions regarding the coronavirus along with state and county level procedures and restrictions that may be implemented. Discussion was held on the chain of command regarding the county health officer who is under the State Department of Health. Discussion was held on

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creating the Incident Command Center and positions as follows: Amanda Heinemeyer- Incident Command, Kami Neighbors- Deputy Incident Command, Nichole Chatwin - Public Information Officer, Katrina Lombard - Liaison, Mary Grace Strauch - Finance and Chris Hazen - Planning. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to authorize the above named as the Incident Command Team. Motion carried.

Greg Hancock with Cheyenne Housing Authority called into the meeting to discuss the possibility of the county signing a resolution to allow the housing authority to be able to assist residents improve interest rates on second loans. There is no cost burden to the county. The board would like additional information from the area banks that have made loans in the past. This information was taken under advisement.

Youth Alternatives Director Sarah Garcia, Grant Manager Sheri Gunderson and Prevention Specialist Lila Jolley met with the board to discuss upcoming grant applications and funding opportunities.

Extension Caitlyn Youngquist discussed with the board environmentally sound waste management practices that could possibly be implemented in Washakie County and surrounding counties. Discussion was held on cardboard shredding for livestock yards, shredding other materials and other types of recycling options. Commissioner Anderson will work with Caitlyn in regards to getting both solid waste boards together to start the discussion with several entities and organizations to discuss this topic.

Many county elected officials and employees of the county met with the board to discuss the possible closure of the courthouse due to the coronavirus. The emergency levels were reviewed. Level 3 will be implemented if there are 25 individuals with positive tests throughout the state, 4 localities within the state, or any positive reading in the Big Horn Basin. This would trigger a closure for the courthouse along with county buildings. Discussion was held on continuing public meetings, restricted access to public meetings, limit agenda items at public meetings. Also discussed was how the closure would affect county employees. The board approved that county employees would be able to use sick leave at this time. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the Washakie County Procedures for the response to a Pandemic Coronavirus Level 1 through 3. Motion carried.

Discussion was held on a draft quarantine plan of action. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve a list of supplies and equipment needed to house those that may be quarantined estimated amount is \$6,800.00. Motion carried.

Road and Bridge Superintendent Keith Bower and Planner David Anderson further discussed the extensive damage on Road 54. David reported that the ditches along the side of the roadway are gone or filled with silt. These will need to be cleaned. There are 6 to 10 approaches with culverts that need replaced along with several county culverts that need replaced. Discussion was held on how to move forward with the road and bridge crew doing a

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portion of the work to clean the ditches and to accept bids until April 6 at 5:00 pm. Work would need to be completed by the end of April before the overlay project is to begin. David will work on the bids specifications and have them advertised. Also discussed was the Lower Nowood Slide RFP. The board reviewed the draft and did not have any issues with going out to bid with this project also with bids to be accepted until April 6. David reported the portion of roadway on North Hillcrest is a county road and the pothole will be repaired.

Ambulance Director Luke Sypherd discussed with the board a letter to employers in regard to volunteer EMT's that are not able to respond to calls because they are working. Luke and Commissioner Wolf will continue to work on a letter to be sent to employers.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session with Ambulance Director Luke Sypherd beginning at 4:30 pm to consider or receive information classified as confidential beginning at 4:30 pm. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 5:14 pm. Motion carried. The board would like Luke to work on budget details on an ambulance service with paid EMT's and volunteers.

CONSENT AGENDA

1. Accept monthly reports for Sheriff's Department \$6,491.85, Trial Balance and Cash Balance.
2. Ratify all commissioners signing letter to Senator Agar regarding SF 119.
3. Authorize chairman to sign Quarterly Grant Reimbursement Request in the amount of \$14,389.20 regarding courtroom security and the Wyoming Supreme Court.
4. All commissioners sign letter to area doctors regarding information that the county health officer takes direction from the state department of health.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)
Mary Grace Strauch
Clerk to the Board

Fred W. Frandson, Chairman
Washakie County Commissioners

April 2, 2020