

PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND March 21, 2017

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on April 4, 2017. Mayor Jim Gill presided and the Councilmembers in attendance were Keith Gentzler, Loresa Brinkerhoff, Jacquelyn Ernest, Lisa Fernandez, Mike Neuffer, Michele Rideout and Dennis Koch. Also present were: City Attorney, Kent Richins; Superintendent of Public Works, Brian Burky; Chief of Police, Gabe Elliott; Airport Manager, Lynn Murdoch; City Engineer Representative, Mike Donnell; Planning Advisor, Ron Vanderpool; Shop Supervisor, Aaron Honn and Clerk/Treasurer, Tracy Glanz. Councilmembers Mandy Horath and Bud Callahan were absent.

There were twenty (20) visitors present for this meeting of the City Council.

Councilmember Loresa Brinkerhoff led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a Quorum present and asked for review and approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Gentzler.
Second by: Councilmember Fernandez.
Vote: The motion passed unanimously.

The minutes of the March 21, 2017 regular meeting stand approved as published.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of April, before normal City Council approval on the first Tuesday of May and approve the Consent Agenda with Warrant Registers for March, 2017, and Payroll Vouchers for the periods ending March 26, 2017 and March 31, 2017; PAYROLL 3/26/17 - \$61,428.96; PAYROLL 3/31/17 - \$4,095.61.
By: Councilmember Fernandez.
Second by: Councilmember Ernest.
Vote: The motion passed unanimously.

CITY OF WORLAND/UTILITIES COMMISSION MARCH 2017

Applied Concepts, Inc, Supplies, \$6,436.50; Big Horn Basin Tire & Off Road, Repairs, \$98.88; Carquest Auto Parts, Parts, \$416.72; Cash-Clerk Treasurer, Postage, \$31.04; Cash Police, Postage, \$157.67; Civil Air Patrol Magazine, Magazine, \$145.00; Cloud Peak Veterinary, Contract, \$650.00; Communication Technologies, Parts, \$70.93; Donnell & Allred Inc., Engineering, \$7,918.33; Five V Solutions LLC, Services, \$6,555.00; Frandson Safety, Supplies, \$149.61; Frontier Tire, Repairs, \$16.00; Hach Company, Supplies, \$80.54; Hasco Industrial Supply, Supplies, \$353.47; Hawkins Inc, Cylinder, \$20.00; International Code Council, Manuals, \$353.80; Jack's Truck & Equipment, Parts, \$399.48; JV Lumber, Parts, \$0.89; Kennedy Ace Hardware, Hardware, \$444.05; Kings Carpet, Carpet, \$5,306.65; Lower Hanover Canal Assoc., Assessment, \$3,393.00; Motor Supply, Inc., Parts, \$335.82; Murdoch Oil Co, Supplies, \$86.63; Norco Inc, Supplies, \$85.67; Northern Industrial Hygiene, Inc, Consulting, \$2,262.50; Northern Wyoming Daily News, Advertising, \$1,256.00; Northwest Pipe Fittings, Inc, Parts, \$3,117.25; One Call of Wyoming, Services, \$16.50; Proforce Law Enforcement, Supplies, \$711.95; Railroad Mgt Co III LLC, Rent, \$194.55; Reese & Ray's of Worland, Supplies, \$29.20; S & H Glass, Windshield, \$400.00; Safariland, LLC, Services, \$451.64; Shopko Stores, Supplies, \$79.99; Sunshine Office Products, Supplies, \$628.55; Tacoma Screw Products, Inc, Supplies, \$80.90; Team Laboratory Chemical, Supplies, \$1,695.00; Timberline Electric & Control, Software Renewal, \$2,110.00; Tommerup Machine Shop, Repairs, \$1,272.00; Tractor Guys, Parts, \$415.40; United Parcel Service, Shipping, \$22.60; Valli Information, Maintenance Fee, \$170.63; Virile Electric, Services, \$726.00; Wamco Lab, Testing, \$1,500.00; Wash. Co. Solid Waste Dist. 1, Municipal Waste, \$651.00; Washakie County Treasurer, Juvenile/Salary, \$1,841.65; Waste-Quip, Parts, \$55.00; Worland Cleaners & Supply, Inc., Supplies, \$522.54; WY Assn of Rural Water Systems, Registration, \$770.00; WY Law Enforcement Academy, Training, \$325.00; Wyatt Molzahn Construction, Roof Shop, \$39,902.00.

TOTAL REGULARS..... \$94,713.53

AFLAC, Premium, \$834.58; Anderson, Eric, Lease Agreement, \$1,300.00; Armstrong, Crystal, Deposit Refund, \$28.02; AT & T, Long Distance, \$671.55; At & T Mobility, Phone Services, \$474.60; Bass, Sarah, Deposit Refund, \$96.90; Benchmark Computer, Maintenance, \$2,026.45; Big Horn Co-Op, Gasoline, \$1,799.49; Big Horn Reg. Joint Powers Board, Monthly EDU, \$33,443.84; Big Horn Rural Electric, Electrical Charges, \$47.42; Big Horn Water, Rental/Bottled Water, \$91.70; Blair's Market, Restitution, \$83.99; Blue Cross/Blue Shield, Health Insurance, \$75,411.45; Petty Cash Police Dept., Drug Investigation, \$1,400.00; Crawford, Jodie, Travel Conference, \$176.50; Copper Mountain Irrigation, Labor, \$4,210.00; CPS Distributors, Pumps, \$16,087.46; Crisis Prevention & Response, Office Exp, \$5,753.00; Donnell & Allred, Services, \$14,274.82; Dunne, Claire, Deposit Refund, \$13.13; Eastside Sinclair, Diesel, \$2,183.40; Emerson, Alice, Restitution, \$1,445.78; Fascorp, Deferred Compensation, \$4,320.00; Fort Dearborn Life Ins. Co., Disability Insurance, \$399.74; GDA Engineers, Master Plan, \$2,545.14; GDA Engineers, WRL11-A, \$92.81; Geary, Colene, Deposit Refund, \$32.56; Gill, Jim, Travel, \$35.85; GoplaygolfWorland, Management Fee, \$15,000.00; Hake, Ben, Travel Expense, \$256.30; High Plains Power, Inc., Power, \$2,451.32; IRS, Payroll Tax Deposit,

PUBLIC NOTICE

\$69,801.55; Karlak, James, Deposit Refund, \$156.26; Kenco Security & Technology, Alarm, \$82.00; Koch, Dennis, Travel, \$76.51; Martinez, Joe, Travel Training, \$285.25; Mauna Towers, LLC, Site Rental, \$98.26; Murdoch Oil, Inc., Gasoline, \$6,618.22; NCPERS Group Life Ins., Life Insurance, \$112.00; Pinnacle Bank, Repairs/Travel, \$1,015.76; Rocky Mountain Power, Electricity, \$24,251.59; Ron's Sanitation, Pioneer Square Maintenance, \$2,000.00; Royal, Randy, Municipal Judge Alternate, \$392.65; RT Communications, Phone Service, \$1,865.78; Sterling Codifiers, Code Books, \$445.00; US Postmaster, March's Billing, \$764.73; Verizon Wireless, Phone, \$792.63; Washakie County Clerk of Court, Garnishment, \$633.93; Washakie County Clerk, Recording Fees, \$36.00; Wash Co Solid Waste, Municipal Waste, \$35,274.60; Washakie County Treasurer, Comm. Center, \$19,516.75; Washakie County Treasurer, General Purpose Tax-State, \$63,684.65; West River Rd Improvement District, Admin. Fees, \$95.00; Worland Health Club, Membership, \$105.00; WYDOT, Worl/23rd, \$416.99; Wyoming Conf. of Bldg Officials, Registration, \$150.00; Wyoming Conf. of Municipal Courts, Registration, \$150.00; Wyoming Dept. of Workforce, Workers Comp, \$8,058.55; Wyoming Gas Company, Services, \$3,894.61; Wyoming Retirement System, Retirement, \$41,742.80; Wyoming State Supreme Court, Technology Fee, \$150.00.

**TOTAL SPECIALS \$469,654.87
GRAND TOTAL..... \$564,368.40**

Mayor Gill opened a public hearing for the transfer of ownership of a retail liquor license from Goose's Liquor Inc. d/b/a Goose's Liquor to Goose's Inc. d/b/a Goose's at 7:03 p.m. There were no comments; the public hearing closed at 7:04 p.m.

Motion: to approve the transfer of ownership of the retail liquor license from Goose's Liquor Inc. d/b/a Goose's Liquor to Goose's Inc. d/b/a Goose's. By: Councilmember Fernandez.
Second by: Councilmember Ernest.
Vote: The motion passed unanimously.

The bid opening for the Solid Waste Refuse Truck was held on April 4, 2017 at 10:00 a.m. at City Hall. The lowest bid received was from Jack's Truck & Equipment at \$179,146.00. Other bidders included Peterbilt of Wyoming (\$199,864.00) Jack's Truck & Equipment (\$182,791.00), Jack's Truck & Equipment (\$185,533.00). Superintendent of Public Works Burky recommended acceptance of the low bid of Jack's Truck & Equipment in the amount of \$179,146.00.

Motion: to approve the low bid of Jack's Truck & Equipment for a Solid Waste Refuse Truck in the amount of \$179,146.00.
By: Councilmember Fernandez.
Second by: Councilmember Ernest.
Vote: The motion passed unanimously.

City Attorney Kent Richins announced that it was the time and place to open bids for One (1) New Trailer Mounted Jetter System.

COMPANY	Description	BID
Elliott Equipment Company	US Jetting	\$79,319.00
Normont Equipment	Vector Ramjet Jetter	\$71,075.00
Normont Equipment	Vector Ramjet Jetter w/option	\$72,565.00

The bids were given to Superintendent of Public Works Burky and Shop Supervisor Aaron Honn for review.

City Attorney Richins announced that it was the time and place to open bids for One (1) New Current Model Year Backhoe Loader.

COMPANY	Description	BID
Titan Machinery	Case 590SN Backhoe	\$115,199.00
Honnen Equipment	John Deere 410L Backhoe	\$118,446.43

The bids were given to Superintendent of Public Works Burky and Shop Supervisor Aaron Honn for review.

Magdalena Martinez requested approval of a birthday party in the parking lot of Ranchito's with alcohol and music until midnight. Chief of Police Elliott did not have a problem with the request.

Motion: to allow the birthday party in the parking lot of Ranchito's with alcohol and music until midnight.
By: Councilmember Gentzler.
Second by: Councilmember Fernandez.
Vote: The motion passed unanimously.

Debra Anderson with AmeriCorps, working through the Crisis Response and Prevention Center presented information on free financial education classes offered for qualified low-income individuals. Ms. Anderson also offered her assistance to the community to help with substance abuse issues.

Billie Jo Santee, an AmeriCorps volunteer introduced several AmeriCorps and SeniorCorps volunteers working with the Foster Grandparent program and other non-profit entities, including Betty King, Geneva Gilmore, Fay Swiger, Amy Vyvey and Erica King. Mayor Gill presented the Proclamation for Mayor and County Recognition Day for National Service and thanked the volunteers for all they do for the community.

Mayor Gill updated the Council on discussions about updating Pioneer Square; the Newell Sargent Foundation is interested in helping the city financially with cleaning up the corner on 10th and Big Horn, refurbishing the restrooms and the kiosk. Discussion followed. The posts for the banners have been removed and Superintendent of Public Works Burky suggested that the banners be placed on the green area by the rail

PUBLIC NOTICE

road tracks on Big Horn Avenue as a temporary solution. The issue will be discussed further at a work session.

The Council will have another work session on April 24, 2017 to address the Schlumberger property and may have time to discuss the banner issue. Discussion followed on the time of the work session.

Motion: to start the work session on April 24, 2017 at 6:15 p.m.
By: Councilmember Koch.

The motion died for lack of a second.

Motion: to start the work session on April 24, 2017 at 5:15 p.m.
By: Councilmember Fernandez.

Second by: Councilmember Rideout.
Vote: Members voting AYE: Rideout, Gentzler, Gill, Ernest, Fernandez, Neuffer; Members voting NAY: Brinkerhoff, Koch; Members ABSTAINING: None; the motion passed by a vote of 6-2-0.

Mayor Gill announced that the city has been in preliminary discussions with the Washakie Development Association (WDA) on funding issues for economic development. The City has funds available from the EDSB monies that WDA could use to promote new businesses. Discussion followed with some opposition to giving the WDA money. The Council was urged to talk to Mayor Gill or Clerk/Treasurer Glanz about the issue.

Airport Manager Lynn Murdoch informed the Council that the Snow Removal Equipment will be delivered this week with training scheduled for Monday.

Chief of Police Gabe Elliott reported that Officer Chance Maddock will graduate from the Academy this week and another Officer will be going next week for three and a half months.

City Engineer Representative Mike Donnell reported on the meeting with the County and the Army Corp of Engineers about the ice jam flood and what could be done with the sandbar. The sandbar can be removed without a permit as long as the sand is not deposited back into the river and is hauled away from the site. The annual well report has been sent in to the State; the two (2) wells feeding Worland flow approximately 433 million gallons through town. This does not include the 290 million gallons flowing through Big Horn Regional. The preconstruction meeting for the sewer project behind South 22nd Street is on Monday with construction to start shortly after that. City Engineer Representative Donnell reminded the Council about the annual Urban Systems meeting on April 12, 2017 at 1:00 p.m. at City Hall.

Superintendent of Public Works Burky stated that the city crew is working on installing the new playground equipment at Hillcrest Park with help from Williston Basin Interstate volunteers. That project should be done this week. There is a manhole at the intersection of Howell Avenue and 5th Street that needed replaced; this should be done tomorrow. There is a small sinkhole that was created from water from a storm sewer line flowing along Washakie Avenue near Sage Creek; it will be repaired in the next couple of weeks.

Superintendent of Public Works Burky recommended the Council accept the low bid of Normont Equipment for the Sewer Jetter in the amount of \$71,075.00 with possible purchase of remote throttle control in the amount of \$1,400.00.

Motion: to approve the low bid of Normont Equipment for the Sewer Jetter in the amount of \$71,075.00 plus the option of \$1,400.00 if necessary.
By: Councilmember Gentzler.
Second by: Councilmember Ernest.
Vote: The motion passed unanimously.

Superintendent of Public Works Burky recommended the Council accept the bid of Honnen Equipment for a Backhoe/Loader in the amount of \$118,446.43. The low bid of Titan Machinery did not meet several important specifications in the bid.

Motion: to approve the bid of Honnen Equipment for a Backhoe/Loader in the amount of \$118,446.43.
By: Councilmember Gentzler.
Second by: Councilmember Neuffer.
Vote: The motion passed unanimously.

Mayor Gill complimented Superintendent of Public Works Burky, City Engineer Representative Donnell, Chief of Police Elliott and their crews for all the work done during the snowstorms and ice jam flood.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:58 p.m.
By: Councilmember Fernandez.
Second by: Councilmember Neuffer.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

April 13, 2017