

## PUBLIC NOTICE

### REGULAR MEETING OF THE CITY COUNCIL OF WORLAND April 4, 2023

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on April 4, 2023. Mayor Jim Gill presided and the Councilmembers in attendance were Kreg Lombard, Barbara Brookwell, Kody DeMunbrun, Adam Martinez, William Worley, Rebecca George, Mike Neuffer, Pete Calderon and Wendy Fredricks. Also present were Chief of Police, Gabe Elliott; Superintendent of Public Works, Nick Kruger; Airport Manager, Lynn Murdoch; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell and Clerk/Treasurer, Tracy Glanz.

There were three (3) visitors present for this meeting of the City Council.

Councilmember Adam Martinez led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a quorum and asked for approval of the agenda.

Motion: to approve the agenda.  
By: Councilmember Fredricks.  
Second by: Councilmember Martinez.  
Vote: The motion passed unanimously.

The minutes of the March 21, 2023 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of April, before normal City Council approval on the first Tuesday of May and approve the Consent Agenda with Warrant Registers for March, 2023, BAPC Minutes for March 27, 2023 and Payroll Vouchers for the period March 24, 2023. PAYROLL 3/24/23 - \$65,982.63; PAYROLL MTHEND 3/24/23 - \$4,422.99.

### CITY OF WORLAND/UTILITIES COMMISSION MARCH 2023

ANA Electrical, Shop Receptacles, \$345.02; Big Horn Co-Op, Supplies, \$395.13; Bighorn Doors, Struts/Repairs, \$640.00; Blair's Market, Supplies, \$23.70; Bloedorn Lumber, Lumber, \$27.52; Bomgaars, Supplies, \$289.01; Carquest Auto Parts, Parts, \$1,828.61; Cash-Clerk Treasurer, Postage, \$5.42; Cloud Peak Veterinary, Contract, \$744.00; CR Lock and Safe, Key Programming, \$95.00; Custom Cage, Partitions, \$2,940.00; Custom Delivery Service, Freight, \$178.94; Eagle Engineering, Engineering, \$7,916.67; Energy Laboratories, Testing, \$2,041.00; Fall Line Corporation, Cutting Edges, \$3,377.12; Floyd's Truck Center, Parts, \$1,836.64; Frandson Safety, Supplies/Shipping, \$334.32; Fremont Motor Powell, Transmitter, \$288.84; Frontier Tire, Repairs, \$295.30; Hasco Industrial Supply, Supplies, \$355.32; Hawkins Inc, Cylinder, \$40.00; HD Filters, Filter Service, \$109.83; Honnen Equipment, Parts, \$1,873.77; Imperial Pump Solutions, Starter Kit, \$7,560.66; Jadeco, East Lane Alley, \$786.00; Kennedy Ace Hardware, Hardware, \$616.96; Long Building Technologies, Boiler Repair, \$575.00; McMac LLC, Snow Removal, \$49,210.00; Motor Supply, Inc., Parts, \$927.33; Norco Inc, Supplies, \$36.96; Normont Equipment, Blade, \$2,329.78; Northern Wyoming News, Advertising, \$1,535.00; Northwest Pipe Fittings, Inc., Parts, \$3,329.66; One Call of Wyoming, Services, \$17.25; Perry's Truck & Deisel, Parts, \$1,797.84; Powerplan OIB, Cutting Edges, \$2,621.06; R&A Safety, Testing, \$164.00; Railroad Mgt Co III LLC, License Fee, \$344.67; Randy Royal, Case Work, \$76.50; Rattlesnake Field Services, Thaw Drain Pipes, \$4,277.00; Serlkay Printing, Supplies, \$888.53; Severson Supply & Rental, Mounting Board, \$297.13; Team Laboratory Chemical, Chemical, \$8,447.00; The Radar Shop, Radar Recertifications, \$1,001.00; Tractor & Equipment, Cutting Edges, \$825.25; Virile Electric, Services, \$6,775.78; Washakie County Solid Waste Dist, Sump Fee, \$20.00; Washakie County Treasurer, Salary, \$1,480.30; Worland Cleaners & Supply, Inc., Supplies, \$146.90; Worley Welding & Repair, Services, \$403.75.

**TOTAL REGULARS.....\$122,472.47**

AFLAC, Premium, \$184.60; AT & T, Long Distance, \$89.94; AT & T Mobility, Phone Services, \$507.31; Barnes, Terra, Restitution, \$25.00; Big Horn Co-op, Fuel, \$4,838.49; Big Horn Reg. Joint Powers Board, Monthly EDU, \$36,892.00; Big Horn Rural Electric, Electrical Charges, \$47.61; Big Horn Water, Rental/Bottled Water, \$98.25; Blue Cross/Blue Shield, Health Insurance, \$78,950.34; Dearborn Life Insurance, Insurance, \$149.30; Eagle Engineering, Airport Water Main/Crack Seal, \$4,570.47; Fascorp, Deferred Compensation, \$3,640.00; Fort Dearborn Life Ins. Co., Disability Insurance, \$373.67; Gene Corley, Deposit Refund, \$78.24; Gill, Jim, Phone Expense, \$40.00; Gill, Jim, Mileage, \$89.74; High Plains Power, Inc., Power, \$1,624.13; IRS, Payroll Tax Deposit, \$43,910.32; Lombard, Kreg, Mileage, \$51.75; Lower Hanover Canal Assoc, 2023 Assessment, \$3,393.00; McClellan & MacQueen Inc, Big Horn Repair/Concrete, \$6,975.00; McMac LLC, Snow Removal, \$5,500.00; Mountain Alarm, Alarm, \$129.40; Murdoch Oil, Inc., Fuel, \$15,700.75; NCPERS Group Life Ins., Life Insurance, \$224.00; Pinnacle Bank, Expenses, \$2,623.06; R8PA, Workshop, \$300.00; Range, Phone Service, \$1,885.68; Rocky Mountain Power, Electricity, \$20,621.63; Sagebrush Sports, LLC, Golf Course Management, \$13,333.33; Sundown Services Inc, Service Call/Motor Replacement, \$1,602.21; US Postmaster, March's Billing, \$1,129.37; Verizon Wireless, Phone, \$1,128.94; WCMC, Court Training, \$150.00; Washakie County Clerk, Recording Fees/Titles, \$69.00; Wash Co Solid Waste, Municipal Waste, \$16,957.80; Washakie County Treasurer, Comm. Center, \$23,130.83; Washakie County Treasurer, General Purpose Tax-State, \$94,616.45; Washakie Medical Center, Restitution, \$440.30; WYDOT, Vehicle Plates, \$30.00; WYDOT, Refund, \$250.50; Worland Ten Sleep Chamber, Advertising, \$200.00; Wyoming Dept. of Workforce, Workers Comp, \$9,215.77; Wyoming Gas Company, Services, \$7,997.90; Wyoming Retirement System, Retirement, \$32,326.90; Wyoming State Supreme Court, Technology Fee, \$15.91; Wyoming Tech Transfer Center, Training, \$95.00.

**TOTAL SPECIALS.....\$436,203.89**  
**SUB TOTAL.....\$558,676.36**  
**VOID CHECK #64457.....\$(12,475.00)**  
**GRAND TOTAL.....\$546,201.36**

By: Councilmember DeMunbrun.  
Second by: Councilmember Lombard.  
Vote: The motion passed unanimously.

## PUBLIC NOTICE

Mayor Gill asked City Engineer Representative Mike Donnell to update the Council on the bid for the Richins Addition Storm Drain Extension and Street Upgrades Project. The bid opening was March 28, 2023 and one (1) bid was received from McMac, LLC in the amount of \$244,369.68. The bid came in above the engineer's estimate of \$221,976.04 due to asphalt cost increases. City Engineer Representative Donnell recommended the bid of McMac, LLC.

Motion: to approve the bid of McMac, LLC for \$244,369.68.  
By: Councilmember Fredricks.  
Second by: Councilmember Brookwell.  
Vote: The motion passed unanimously.

Mayor Gill asked City Engineer Representative Donnell to update the Council on the South Sixth Street & Block 3, Evans Addition Sewer Mains Replacement Project. The bid opening was held on March 27, 2023 and two (2) bids were received. This project includes sewer main replacement by West Side School and in the alley between South 14th and South 15th Street. The following bids were received:

Viper Underground	\$397,960.00
High Country Construction	\$358,429.00

City Engineer Representative Donnell recommended approval of the low bid that came in lower than the engineer's estimate of \$369,348.00.

Motion: approve the bid of High Country Construction for \$358,429.00.  
By: Councilmember DeMunbrun.  
Second by: Councilmember Lombard.  
Vote: The motion passed unanimously.

Donnie Bjorhus with Green Hills Golf Course informed the Council that there is not a lot to report due to weather issues. The official opening date was supposed to be April 1, 2023, however that date is now set for April 10, 2023. The season pass sales have been good and on track with the last two years. Due to the weather, the maintenance crew has not been able to get on the course, but that should change within the next couple of days. The clean-up day and the Worland High School Tournament were cancelled due to snow. The clean up day is scheduled for this Saturday. Green Hills may be one of the first courses to open this spring. Mayor Gill welcomed Mr. Bjorhus back.

Joe Kunz representing the Eagles requested approval of a street closure and lifting the open container law for a Cornhole Tournament on Saturday, May 6, 2023 from 4:00 to 11:00 p.m. The street closure will be on Rupp and South 3rd Street to Railway Avenue. Wristbands will be provided for those drinking alcohol. Chief of Police Elliott had no issues.

Motion: to approve the request to lift the open container law and the street closure for the Cornhole Tournament on May 6, 2023 from 4:00 to 11:00 p.m.  
By: Councilmember Neuffer.  
Second by: Councilmember Martinez.  
Vote: The motion passed unanimously.

Mayor Gill stated that our hearts go out to the farming community as typically they would have barley planted by now.

Mayor Gill requested that the Council enter executive session to discuss contract negotiations.

Motion: to enter executive session at 7:13 p.m.  
By: Councilmember Lombard.  
Second by: Councilmember DeMunbrun.  
Vote: The motion passed unanimously.

Motion: to leave executive session at 7:27 p.m.  
By: Councilmember Lombard.  
Second by: Councilmember DeMunbrun.  
Vote: The motion passed unanimously.

Mayor Gill asked for a motion to move forward with the dissolution of the Aquatic Center Joint Powers Board.  
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Motion: to dissolve the Aquatic Center Joint Powers Board contingent upon that the Participating Agencies agree that the Worland Aquatic Center will remain and continue as a public pool, as contemplated in Section II. PURPOSE of the Worland Aquatic Center Joint Powers Agreement. The District will ensure accessibility of the facility to the general public and will be charged with maintaining and operating the facility as a public pool, for the life of the Worland Aquatic Center for the benefit of the community and that the dissolution is signed off by the State Attorney General.  
By: Councilmember Lombard.  
Second by: Councilmember Brookwell.  
Vote: The motion passed unanimously.

City Attorney Richins noted that once the dissolution agreement is complete, it would come back before the Council for final approval.

City Attorney Kent Richins presented Ordinance #867 for third and final reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, REPEALING CHAPTER 21 OF THE WORLAND CITY CODE PERTAINING TO THE LICENSING AND REGULATION OF TAXICABS WITHIN THE CITY OF WORLAND. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to pass, approve and adopt Ordinance #867 on third and final reading.  
By: Councilmember Worley.  
Second by: Councilmember Fredricks.  
Vote: The motion passed unanimously.

City Attorney Richins presented Ordinance #868 for third and final reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, REPEALING A PORTION OF THE DEFINITION OF "GARDEN OF MASONIC MEMORY" CONTAINED IN SECTION 7A-14 OF THE WORLAND CITY CODE, ELIMINATING THE REQUIREMENT THAT BURIALS BE RESTRICTED TO MEMBERS OF MASONIC FRATERNITY, ORDER OF EASTERN STAR AND THEIR DECEASED WIFE OR

## PUBLIC NOTICE

HUSBAND AND DECEASED MINOR CHILDREN. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to pass, approve and adopt Ordinance #868 on third and final reading.  
By: Councilmember DeMunbrun.  
Second by: Councilmember George.  
Vote: The motion passed unanimously.

City Attorney Richins presented Ordinance #869 for first reading explaining that this ordinance would re-zone the old depot building at 110 South 5th:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, AMENDING THE OFFICIAL ZONING MAP PROVIDED FOR IN WORLAND CITY CODE SECTION 24-8 BYRE-ZONING THE REAL PROPERTY DESCRIBED HEREIN FROM LIGHT INDUSTRIAL TO GENERAL BUSINESS. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT ARE HEREBY REPEALED.

Motion: to approve Ordinance #869 on first reading.  
By: Councilmember Neuffer.  
Second by: Councilmember Fredricks.  
Vote: The motion passed unanimously.

City Engineer Representative Donnell presented the Varney Subdivision for property located at 113 Sunset Drive. The Board of Adjustment & Planning Commission approved the subdivision at their last meeting. This is a simple subdivision dividing the Varney property into two (2) parcels, one lot will include the house and the other will be vacant property. Both parcels have access to water and sewer.

Motion: to approve the simple subdivision requested by Eric Varney.  
By: Councilmember Neuffer.  
Second by: Councilmember DeMunbrun.  
Vote: The motion passed unanimously.

Superintendent of Public Works Nick Kruger informed the Council that Gail Carver would like to place the Senior Banners on the decorative light poles again this year. The WYDOT permit is ongoing so if the council agrees without motion, the banners will be placed the first part of May. The Council agreed by consensus. The crew is again working on potholing; however, the weather is popping the potholes back open again. Typically, the city uses 4-6 thousand lbs. of emergency patch, as of this Friday we will have used 20 thousand lbs. and expect to order more. The crew is continuing to repair 15th Street in preparation for the street improvement project later this spring or summer. We also took advantage of the weather and removed the old white pump-house building and pipe in Newell Sargent Park. The infrastructure was incredibly old and if the pipe had failed the water from the canal would have flowed back into the park. The Streetsweeper was out and will be out again, weather permitting. The crew will start work in the alleys next week as we have received several complaints.

City Engineer Representative Donnell updated the Council on the Request for Proposal (RFP) draft for design engineers for Washakie Avenue Project under the Urban Systems Fund. That RFP should be sent out within the next few weeks. City Engineer Representative Donnell is also working on a TAP grant for the Safe Routes to School (SRTS) program to upgrade the signage and flashing lights for the school. Chief of Police Elliott and Superintendent of Public Works Kruger have been working on this project and on the location of the lights to secure the best results for solar power.

City Attorney Kent Richins requested an executive session at the close of the meeting to discuss possible litigation.

Chief of Police Gabe Elliott reported that at least one of the flashing lights for the school is non-functioning and replacement parts are not available. In looking at the various locations yesterday, we found better locations for a few of the signs. Discussion followed as to if the TAP grant will only cover equipment replacement. City Engineer Representative Donnell stated that this application would be only for signage and equipment replacement and may be a phased project if additional items are added in the future such as curb, gutter and sidewalk. Chief of Police Elliott reported that this Thursday the Middle School kids will be job shadowing at the police department. Hopefully, we can get some of them interested in a law enforcement career.

Airport Manager Lynn Murdoch informed the Council that the east gate has been installed except for power. The gate should be functional within a couple of weeks. The Wildlife Fence Project is 90% complete with the contractor still having issues with the weather. Airport Manager Murdoch is working with the Flight Club for the Fly In and noted that the city received grant money from the FAA for the event.

Mayor Gill noted that the Municipal Court Report for March 2023, the Building Permit Summary for March 2023, and the WCCC Budget for FY23-24 are in the Council packet for review.

Motion: to enter executive session at 7:46 p.m. to discuss possible litigation.  
By: Councilmember DeMunbrun.  
Second by: Councilmember George.  
Vote: The motion passed unanimously.

Motion: to leave executive session at 8:06 p.m.  
By: Councilmember Lombard.  
Second by: Councilmember DeMunbrun.  
Vote: The motion passed unanimously.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 8:07 p.m.  
By: Councilmember Fredricks.  
Second by: Councilmember Neuffer.  
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:  
Tracy A. Glanz, Clerk/Treasurer

April 13, 2023