

## PUBLIC NOTICE

### REGULAR MEETING OF THE CITY COUNCIL OF WORLAND April 6, 2021

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on April 6, 2021. Mayor Jim Gill presided and the Councilmembers in attendance were, Kreg Lombard, Barbara Brookwell, William Worley, Wendy Fredricks, Scott Schaeffer, Mike Neuffer, Christy Schneider and Adam Martinez. Also present were: Airport Manager, Lynn Murdoch; Chief of Police, Gabe Elliott; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell; Streets & Sanitation Supervisor, Jeff Taylor and Clerk/Treasurer Tracy Glanz. Councilmember Kody DeMunbrun was absent.

There were six (6) visitors present for this meeting of the City Council.

Councilmember Wendy Fredricks led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a Quorum with Councilmember DeMunbrun excused and asked for approval of the agenda as presented.

Motion: to approve the agenda as presented.  
By: Councilmember Schneider.  
Second by: Councilmember Neuffer.  
Vote: The motion passed unanimously.

The minutes of the March 16, 2021 regular meeting stand approved as published.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of April, before normal City Council approval on the first Tuesday of May and approve the Consent Agenda with Warrant Registers for March, 2021 and Payroll Vouchers for the periods ending March 21, 2021 and March 31, 2021; PAYROLL 3/21/21 - \$59,243.84; PAYROLL 3/31/21 - \$3,818.42.

### CITY OF WORLAND/UTILITIES COMMISSION MARCH 2021

Ameri-Tech Equipment Co., Contoller/Cylinder, \$3,220.90; Axon Enterprise, Cartidges/Targets, \$1,081.50; Big Horn Co-Op, Supplies, \$2,832.09; Big Horn Redi-Mix, Gravel, \$221.00; Blair's Market, Supplies, \$31.87; Bomgaars, Supplies, \$533.97; Carquest Auto Parts, Parts, \$2,375.66; Cash-Clerk Treasurer, Postage, \$77.98; Casper Star Tribune, Classified Ad, \$104.00; Civil Air Patrol Magazine, Advertising, \$145.00; Cloud Peak Veterinary, Contract, \$650.00; Creed Inspection, Inspections, \$1,030.30; Dooley Enterprises, Ammo, \$1,997.35; Eagle Engineering, Engineering, \$7,916.67; Floyd's Truck Center, Parts, \$574.42; Frandson Safety, Supplies, \$474.29; Fremont Motor Powell, Parts, \$77.50; Frontier Tire, Repairs, \$1,121.00; Gold Coast Armory, Ammunition, \$1,148.43; Hasco Industrial Supply, Supplies, \$383.36; Hawkins Inc, Cylinder, \$398.44; JLR Supply, Helmet Padding, \$97.90; Kennedy Ace Hardware, Hardware, \$541.08; Kimball Midwest, Cement/Tool, \$191.29; Motor Supply, Inc., Parts, \$476.09; Mountain West Computers, Toner/Adapters, \$187.79; Murdoch Oil, Oil, \$740.85; Norco Inc, Supplies, \$226.30; Northern Wyoming Daily News, Advertising, \$2,598.34; Northwest Pipe Fittings, Inc., Parts, \$13,295.77; One Call of Wyoming, Services, \$27.00; Perry's Truck & Diesel, Parts, \$306.37; Public Agency Training Council, Seminar, \$700.00; Radar Shop, Speaker Replacement, \$245.00; Railroad Mgt Co III LLC, Rent, \$284.85; Ratlesnake Field Services, Machinery Rental - Artesian, \$15,557.50; S & H Glass, Repairs, \$540.00; Serlkay Printing, Supplies, \$1,296.64; Timber Line Electric & Control, Software, \$2,115.00; Titan Machinery, Glass Door/Urethane, \$380.69; United Parcel Service, Shipping, \$37.77; Valli Information, Maintenance Fee, \$125.00; Washakie Co Weed & Pest, Chemicals, \$88.00; Washakie County, PD Batteries, \$192.00; Washakie County Treasurer, Salary, \$1,230.30; Worland Cleaners & Supply, Inc., Supplies, \$256.79; World Police Dept, Postage, \$21.85; Wyoming Airport Operators Assn, Memebership Dues, \$100.00.

**TOTAL REGULARS ..... \$68,255.90**

AFLAC, Premium, \$617.06; AT & T, Long Distance, \$240.75; AT & T Mobility, Phone Services, \$1,013.45; Big Horn Co-Op, Gasoline, \$3,528.56; Big Horn Reg. Joint Powers Board, Monthly EDU, \$31,979.52; Big Horn Rural Electric, Electrical Charges, \$47.42; Big Horn Water, Rental/Bottled Water, \$164.25; Black Mountain Software, MP50- Cass, \$100.00; Blue Cross/Blue Shield, Health Insurance, \$70,568.51; Dearborn Life Insurance, Insurance, \$150.41; Dell Marketing, Server, \$7,867.72; Eagle Engineering, Services, \$12,712.60; Fascorp, Deferred Compensation, \$7,840.00; Fort Dearborn Life Ins. Co., Disability Insurance, \$373.67; Gill, Jim, Phone Expense, \$40.00; Hedge Music, Court Recording System, \$1,485.00; High Plains Power, Inc., Power, \$1,548.04; IRS, Payroll Tax Deposit, \$41,036.17; Kenco Security & Technology, Alarm, \$104.00; Lower Hanover Canal, Assessment, \$3,393.00; Murdoch Oil, Inc., Gasoline, \$7,003.52; NCPERS Group Life Ins., Life Insurance, \$112.00; Pederson, Ryan, Deposit Refund, \$131.92; Pinnacle Bank, Expenses, \$1,346.92; Rocky Mountain Power, Electricity, \$26,699.71; Ron's Sanitation, Pioneer Square Maintenance, \$1,900.00; Sherman, Charlene, Deposit Refund, \$48.78; Range, Phone Service, \$1,456.11; Sagebrush Sports, LLC, Golf Course Management, \$14,166.66; Slye, Naomi Dawn, Deposit Refund, \$64.29; Smith, Paul, Restitution, \$50.00; Sterling Codifers Inc., Editing Ords 849 thru 856, \$732.00; Stubbs, Shawna, Restitution, \$10.00; US Postmaster, March's Billing, \$814.71; Vanderwerff, Dowie, Deposit Refund, \$83.14; Verizon Wireless,

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Phone, \$970.68; Verizon Wireless, Restitution, \$20.00; Washakie County Clerk of Court, Garnishment, \$860.07; Washakie County Clerk, Recording Fees, \$48.00; Washakie Co Historical Preserv., Reconnaissance Survey, \$3,000.00; Wash Co Solid Waste, Municipal Waste, \$17,388.00; Washakie County Treasurer, Comm. Center, \$22,015.67; Washakie County Treasurer, General Purpose Tax-State, \$90,482.03; Wind River Seed, Land Reclamation, \$1,115.97; WY Assn. of Rural Water Systems, Membership, \$450.00; Wyoming Dept. of Workforce, Workers Comp, \$642.17; Wyoming Dept. of Workforce, Unemployment, \$2,232.00; Wyoming Gas Company, Services, \$3,661.57; Wyoming Mechanical, Pioneer Square Water Heater, \$734.96; Wyoming Retirement System, Retirement, \$29,278.13; Wyoming State Supreme Court, Technology Fee, \$675.00; Yaeger, Kenneth, Deposit Refund, \$19.41.

**TOTAL SPECIALS ..... \$413,023.55**  
**GRAND TOTAL..... \$481,278.45**  
**\$ (154,113.15)**  
**\$327,166.30**

By: Councilmember Schneider.  
Second by: Councilmember Worley.  
Vote: The motion passed unanimously.

Mayor Gill announced that it is the time and place to review the bids for the WWTP Pumps and Sewer Outfall Upgrades.

COMPANY	TYPE	BID
Wilson Brothers Construction	Base Bid	\$367,000.00
	Alternate Bid	\$323,500.00
Western Municipal Construction	Base Bid	\$374,784.00
	Alternate Bid	\$385,956.00
Claude H. Nix Construction	Base Bid	\$396,675.00
	Alternate Bid	\$386,650.00
JR Civil LLC	Base Bid	\$439,365.00
	Alternate Bid	\$440,120.00

City Attorney Richins explained the bidding process to the new Councilmembers regarding the bid bond requirement, 5% bid differential for local bidders, certificate of residency and the timeline to award a bid. The City is required to take the lowest responsible bid as per statute.

City Engineer Representative Mike Donnell indicated that an alternate bid was requested in case the City could not afford to do the whole project. The bids will be reviewed and a recommendation made at the next Council meeting. If extra time is required to review the bids, a recommendation will be made at the first meeting in May.

Donnie Bjorhus with Sagebrush Sports, LLC gave the Council an update on the Golf Course. The cleanup day on March 27th was well attended with about 30 people. The posts for the new tee signs purchased by the Foundation were set and some of the signs put up. The maintenance staff fertilized the greens last week and will fertilize the fairways and tees this week, weather permitting. Mr. Bjorhus stated that we had a great opening this last Thursday and were very busy on Saturday. The Golf Course has been awarded the State Senior Men's Tournament set for August, 2022; there should be approximately 100 golfers in town for that event. This Saturday the first tournament of the season is scheduled. The overhead heaters in the shop went out and will need to be replaced. They are obsolete so a new system will have to be put in. Mr. Bjorhus received a bid from Big Horn Heating & Cooling to complete the work; no decision is needed tonight.

Bruce Briggs with the Rendezvous Lounge informed the Council that he would like to have a Spring Opener possibly the weekend of May 15, 2021 with a silent auction to benefit the new Library. Mr. Briggs did not ask for extended hours, but for a street closure and limited open container allowance during the event which would be held during the day. The event would include a motorcycle rodeo, obstacle course and music. Chief of Police Gabe Elliott indicated that he had no problems with the event. Discussion followed; Mr. Briggs will come back to the Council when he has a specific date.

Mayor Gill proclaimed the month of April, 2021 as Child Abuse Awareness and Prevention Month and thanked all the entities who work together to prevent abuse and neglect through outreach, education and intervention.

City Attorney Richins presented Ordinance #858 for second reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, PERTAINING TO SUBDIVISIONS WITHIN THE CITY OF WORLAND BY REPEALING CHAPTER 20 OF THE WORLAND CITY CODE AND REPLACING IT WITH A NEW CHAPTER 20. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to approve Ordinance #858 on second reading.  
By: Councilmember Lombard.  
Second by: Councilmember Brookwell.  
Vote: The motion passed unanimously.

City Attorney Richins presented Ordinance #859 for second reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE

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COUNTY, WYOMING, PERTAINING TO CERTAIN MOTOR VEHICLE AND TRAFFIC REGULATIONS BY REPEALING, AMENDING AND SUPPLEMENTING PORTIONS OF CHAPTER 14 OF THE WORLAND CITY CODE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Discussion followed on decorative lawn art, including the use of antique vehicles. The Council would like to see the ordinance changed to allow by variance or exception certain lawn art. The current code does not allow the use of antique vehicles as decorations. Mayor Gill reminded everyone that the purpose of the code is to give direction to the Police Department and the Ordinance Officer. City Attorney Kent Richins suggested that the Council pass the Ordinance on second reading or table it until an amendment can be made to include lawn art.

Motion: to table Ordinance #859.  
By: Councilmember Schneider  
Second by: Councilmember Neuffer.  
Vote: The motion passed unanimously.

Airport Manager Lynn Murdoch requested approval and authorization for the Mayor to sign the ACRGP Grant (CARES Grant) from the FAA for \$13,000.00. This grant will cover airport operation expenses.

Motion: to approve and authorize the Mayor to sign the ACRGP (CARES) Grant for the Airport.  
By: Councilmember Neuffer.  
Second by: Councilmember Lombard.  
Vote: The motion passed unanimously.

Mayor Gill noted that the Board of Adjustment & Planning Commission (BAPC) minutes are in the council packet for review.

Streets and Sanitation Supervisor Jeff Taylor informed the Council that the sinkhole at the lagoon is fixed; a coupler was separated from the lagoon piping. The crew is working on several water service issues around town and the Streetsweeper is out, weather permitting. Residents can call the City Shop for the Streetsweeper schedule. The city crew will be helping to install the new fire suppression and water service tap for the new Library next week. A portion of Big Horn Avenue will be shut down for a period of time with the flagging handled by the Contractor.

Airport Manager Murdoch reported that there will be a new hangar built off the new Taxilane and that the new mower should arrive by the end of the month. City Attorney Richins informed the Council that the City leases hangar space for \$.17 a square foot with a twenty-five (25) year lease. All leases are effective July 1st for consistency. There is a provision in each lease allowing for review of the rental fee every three (3) years.

Chief of Police Elliott informed the Council that he, Mayor Gill and Clerk/Treasurer Glanz met with the County Commissioners today to review changes to the Dispatch User Agreement. The cash reserve minimum will be increased from \$100,000.00 to \$150,000.00 to allow for increased technology fees. Excess funds in the reserve account (approximately \$100,000.00) will be used to offset our cost for dispatch expenses this next fiscal year in the amount of \$50,000.00.

Mayor Gill noted that the Direct Distribution bill was killed in the House, so the amount distributed to local governments should stay the same as it was last year.

Chief of Police Elliott stated that he would like to have the Council tour the Law Enforcement Center at the next Council Work Session and give a short presentation on drug use in the area. The Council will meet at the LEC on Monday, April 12, 2021 at 5:15 p.m.

City Engineer Representative Mike Donnell reported that the Block 13, Evert Addition Project (water line replacement) reached substantial completion, which means the project can be used for its intended use. The completion of the project will include laying concrete in the alley with a 12" inch base. Mayor Gill commented on pipe bursting and how much better it is with only open cutting of the concrete or asphalt at each end of the line.

Clerk/Treasurer Glanz urged Committee members to check their email for a reminder of the upcoming meeting dates.

Mayor Gill noted that the Municipal Court Report and Building Permit Summary for March, 2021 are in the Council packet for review.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 8:03 p.m.  
By: Councilmember Neuffer.  
Second by: Councilmember Worley.  
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:  
Tracy A. Glanz, Clerk/Treasurer

April 15, 2021