

PUBLIC NOTICE

04-02-2019 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 11:15 am. Those present were Chairman Fred Frandson, and Commissioner Terry Wolf. Also present was clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Ag Extension Educator Caitlin Youngquist.

A motion was made by Commissioner Wolf and seconded by Commissioner Frandson, after removing himself from the chair, to approve the minutes for the March 19, 2019 meeting. Motion carried.

Ag extension educators, Amber Armajo, Caitlyn Youngquist, Laura Balis, and Barton Stam met with the board to discuss upcoming events in extension including a backyard gardening in Wyoming webinar, nutrition and food safety programs, Washakie County 4-H upcoming projects, rangeland ecology and management and the possibility of Hemp being grown in Washakie County in the future. Also discussed was the possibility of having a board training made available.

Traci Weaver, Forest Service Powder River District Ranger and Brian Boden with the Forest Service met with the board to discuss upcoming meetings with the Forest Service and discussion was held on rock climbers management of activities, guided climbing possibilities in the Cloud Peak area, and back country horse trail and management of the trails.

Commissioner Anderson joined the meeting.

Vouchers for March 2019 were paid as follows:

CONSUL-COMP TECHNOLOGIES, \$3,400.00, IT Support; LOCAL GOVERNMENT LIABILITY POOL, \$23,864.00, Insurance; SWEENEY WENDY PRESS, \$870.41, Attorney; JOLLEY LILA, \$190.51, Reimb; SCHLATTMANN LAW OFFICE, \$1,240.00, Attorney; WEBT, \$222.95, Insurance; PETERSON QUALITY OFFICE FURNITURE, \$98.88, Maint; WORLAND COMMUNITY CENTER COMPLEX, \$50.00, TANF; FLEXSHARE BENEFITS, \$553.50, Insurance; WY-TEST, \$105.00, Drug screen; BIG HORN RURAL ELECTRIC, \$181.00, Utilities; THOMAS REUTERS WEST, \$434.50, Research; USPS-HASLER / 227215, \$5,000.00, Postage; OFFICE SHOP THE, \$33.83, Supplies; VERIZON WIRELESS / TEXAS, \$315.03, Telephone; UTILITIES COMMISSION, \$1,476.31, Utilities; WYOMING GAS CO., \$6,718.93, Utilities; R T COMMUNICATIONS, \$3,207.16, Telephone; MURDOCH OIL INC, \$221.52, Fuel; OFFICE SHOP THE, \$300.42, Maint; NORTHERN WYO DAILY NEWS, \$1,304.78, Adv; VSP VISION CARE, \$607.28, Insurance; WORLAND COMMUNITY CENTER COMPLEX, \$90.00, TANF; WORLAND YOUTH LEARNING CENTER, \$802.00, TANF; BIG BROTHERS BIG SISTERS, \$1,163.97, TANF; DECROO TAMMY, \$31.25, Reimb; WASHAKIE CO LIBRARY TEN SLEEP, \$657.55, TANF; WASHAKIE CO HRA ACCOUNT, \$6,100.00, Insurance; SUNSHINE OFFICE PRODUCTS, \$425.41, Supplies; HOLMES MARCY, \$71.00, Election; HILL MARSHA E, \$71.00, Election; CONNER PAT, \$71.00, Election; OFFICE SHOP THE, \$46.03, Supplies; KENCO SECURITY AND TECHNOLOGY, \$69.50, Security; HIGH PLAINS POWER INC, \$60.00, Utilities; CHATWIN NICHOLE, \$59.16, reimb; LOMBARD KATRINA, \$21.46, Reimb; LOMBARD KATRINA, \$77.14, Reimb; MERCK SHARP & DOHME CORP, \$2,043.04, Supplies; CARDINAL HEALTH 110 LLC, \$344.00, Supplies; SANOFI PASTEUR, \$1,364.15, Supplies; PUBLIC HEALTH LABORATORY, \$40.00, Testing; NEIGHBORS KAMI, \$501.54, Reimb; WYOMING GUARDIANS AD LITEM PROGRAM, \$2,509.32, Guardian; ARMAJO AMBER, \$197.20, Reimb; YOUNGQUIST CAITLIN, \$119.76, Reimb; SIGNS OF SUTHERLAND, \$190.00, Signage; UNIVERSITY OF WYO EXTENSION, \$5,847.00, Contract; ROCKY MOUNTAIN OILFIELD WAREHOUSE, \$22,294.00, Security cameras; FLEXSHARE BENEFITS, \$553.50, Insurance; VINES ROBERT, \$25.00, Reimb; VINES ROBERT - VOID (KYLE TRAN MYHRE), \$0.00, ; WORLAND FIRE PROTECTION DISTRICT, \$3,055.86, Homeland Fire; HEINEMEYER AMANDA, \$33.14, Reimb; KING CHRISTOPHER J PC, \$550.00, Attorney; BIG HORN CO-OP MARKETING, \$198.62, Supplies & Fuel; KONE INC 4156, \$374.48, Elevator; JADECO INC., \$32.50, Electrician; BIG HORN HEATING AND COOLING, \$170.00, Maint; BIG HORN WATER, \$74.55, Utilities; THOS. Y PICKETT & CO INC, \$2,250.00, Contract; NEOPOST USA INC, \$131.10, Postage; LOCAL GOVERNMENT LIABILITY POOL, \$1,132.00, Insurance; MILLER KACIE, \$208.80, Reimb; GARY BRINK INC, \$621.16, Maint; BMG WEST, \$90.00, Exam; WYOMING DEPT OF AGRICULTURE*, \$50.00, License; B&H PHOTO-VIDEO, \$3,487.80, Supplies; VISA, \$392.55, Supplies; VISA, \$185.00, Supplies; ROCKY MTN OILFIELD WAREHOUSE, \$4,928.00, Equipment; SYSCO FOOD SERVICES OF MONTANA, \$4,752.36, Prisoner food; R T COMMUNICATIONS, \$540.00, Telephone; FASON DESIGN, \$64.65, Plaque; BIG HORN BASIN TIRE & OFF ROAD, INC, \$44.28, Maint; CLOUD PEAK COUNSELING CTR, \$346.50, Nurse; SUNSHINE OFFICE PRODUCTS, \$23.51, Supplies; RICKER PHARMACY, \$176.16, Prisoner care; KENNEDY ACE HARDWARE, \$212.82, Supplies; MOTOR SUPPLY INC./ NAPA, \$19.72, Parts; FRANDSON SAFETY INC., \$27.96, Supplies; BLAIRS, \$115.40, Prisoner food; WY-TEST, \$110.00, Drug screen; WORLAND LAUNDRY & CLEANER, \$175.56, Laundry & Supplies; SIRENNET.COM, \$28.07, Telephone; CENTURY LINK, \$995.68, Telephone; TCT WEST INC, \$352.42, Telephone; CHARTER COMMUNICA-

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TIONS, \$99.98, Telephone; RAVE WIRELESS INC, \$4,835.00, Wireless; ROCKY MTN POWER, \$6,113.74, Utilities; NORTHERN WYO DAILY NEWS, \$38.80, Adv; WASHAKIE COUNTY TREASURER, \$60.74, Reimb; BCN TELECOM INC, \$611.11, Telephone; SERLKAY PRINTING INC., \$112.20, Printing; WYO DEPT OF HEALTH, \$20,000.00, Pay to state; LAIRD SANITATION, \$590.00, Porta potty; EQUIPMENT MAINTENANCE PRODUCTS INC, \$2,039.90, Supplies; ROCKY MOUNTAIN POWER CCO, \$2,256.38, Repairs; SERLKAY PRINTING INC., \$28.00, Printing; BIG HORN CO-OP MARKETING, \$1,201.85, Fuel & Supplies; HASCO INDUSTRIAL SUPPLY, \$10.50, Supplies; MOTOR SUPPLY INC./ NAPA, \$260.21, Parts; LYLE SIGNS INC, \$94.80, Signs; WYDOT, \$149.40, Permit; NORTHERN WYO DAILY NEWS, \$1,401.60, Adv; CCAW, \$100.00, Dues; WORLAND LAUNDRY & CLEANER, \$264.79, Laundry & Supplies; ALSCO, \$382.45, Laundry ; SUNSHINE OFFICE PRODUCTS, \$2,658.70, Supplies; NORCO / WORLAND, \$528.78, Supplies; RESPOND FIRST AID SYSTEMS, \$53.76, Supplies; KENNEDY ACE HARDWARE, \$2,340.78, Supplies; CONSUL-COMP TECHNOLOGIES, \$600.00, IT Support; TECHNICAL FORSTRY SERVICE LLC, \$2,214.00, Firesmart; TECHNICAL FORSTRY SERVICE LLC, \$2,360.00, CAFA; SUNDOWN SERVICES , INC, \$325.00, Maint; ANDERSON DAVID, \$55.00, Reimb; NORTHERN WYO DAILY NEWS, \$210.00, Adv; ANDERSON DAVID, \$90.00, Reimb; ANDERSON DAVID, \$511.07, Reimb; ANDERSON DAVID, \$1,128.75, Reimb; GOOGLE INC, \$145.83, Internet; TOWN OF TEN SLEEP, \$106.00, Utilities; WASHAKIE COUNTY TREASURER, \$400.00, Reimb; VINES ROBERT, \$92.50, Reimb; APEX LEGAL PC, \$175.00, Attorney; TRAN MYHRE KYLE, \$1,915.00, Speaker; \$178,753.26. FLEXSHARE BENEFITS, \$10,245.76; PAYROLL, \$224,248.35; AFLAC, \$1,572.59; BLUE CROSS BLUE SHIELD, \$84,277.78; GREAT WEST TRUST, \$3,845.00; PRUDENTIAL, \$256.00; STANDAR INS, \$1,563.10; UNEMPLOYMENT, \$1,786.73; WORKERS COMP, \$6,916.45; WYOMING RETIREMENT, \$31,712.65; \$545,177.67.

Web master Candy Treanor reported to the board that the documents she has reviewed for the Historical Preservation Board would take a great deal of time to get loaded and added to the county website and she felt they needed to possibly find someone that would be interested in organizing the information and then add a link to the county website.

Ambulance Director Luke Sypherd reported to the board that he will be purchasing a suspension for one of the ambulances. Estimated cost is \$8,770.00. Jeremy with TR Auto will be donating his time to have the suspension put in the ambulance. Luke also reported that Sandy has been taking a certified ambulance coder class to assist with billing issues within the ambulance service. The advanced training class has 528 hours accumulated. An immunization policy for EMT personnel was reviewed. A part time administrative assistant has been hired. This person is also an EMT. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session at 1:45 pm with Ambulance Director Luke Sypherd to discuss personnel. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to reconvene into regular session beginning at 1:58 pm. No decision was made.

Andrew Getzfried, Kathy Presley, and Planner David Anderson discussed with the board the possibility of Andrew purchasing county owned property on Highway 20 N, which is located next to his property. In the past the county has not offered property for sale without allowing everyone in the county the ability to purchase the property. Andrew reported that there is an easement to his property but is not usable. Commissioner Anderson stated that Mr. Getzfried cannot be landlocked by those around him as per state statute. There is a procedure to establish a private road easement. David will review this information with Andrew. The board will review with the County Attorney a possible process for those interested to possibly purchase property.

Planner David Anderson reported that he did find signed consents regarding the Larkin Lane Bridge that Jerry Kienlen had questioned the meeting before but he has not found any information regarding the fence that the county agreed to place under the bridge. He will continue to look for documents regarding the bridge. David continues to work on the emergency road signs and getting a number of signs that are needed.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to convene into executive session beginning at 2:20 pm with Sheriff Steve Rakness to discuss personnel. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 2:52 pm. Motion carried. No decision was made.

Road and Bridge Superintendent Keith Bower reported that the Lane 2 Road 9 culvert had been placed and back filled. Part of the crew is working on the Septage Site road and other grading has been started. Keith reported that the Highway Department weight signs have been received and will be placed as the crew has time. The Lane 17 culvert has been placed by the Hanover Canal Company. Discussion was held on the possibility of needing a larger culvert on Road 54.

Building Maintenance Manager Tom Schmeltzer reported that he has met with the employees that are hauling the septage from

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the Town of Ten Sleep regarding how to use the system and what to do if there is an issue. Tom received two estimates for a new furnace/air conditioner for the homeland security building. Sundowner is \$6,000 and Big Horn Heating is \$9,000.00. Approval was given to proceed with Sundowner. A new garbage disposal has been ordered for the jail. The elevator is still having issues and there may be some major issues with the elevator that will need to be addressed. Tom will be purchasing a used stove for the conference room kitchen and a dryer for the use by the custodians. Approval was given to purchase both. Tom will receive prices for a compressor for the boiler room. The search and rescue did not have a rhino for Tom's use but they did have a four wheeler. Tom will see if he can adapt this with the weed sprayer.

Kaia Tharp WYDOT Resident Engineer met with the board to discuss the possibility of the board signing a permit to allow WYDOT to do an environmental survey on land that WYDOT owns and go onto the county owned property and also completing the study for the possible future use of gravel in the area. The WYDOT owned property will not be a pit forever. The gravel from the pit possibly will be used for several projects on West River Road. Approval was given to proceed.

An offer was made to Kami Neighbors for the Homeland Security Directors position and she accepted the position.

Kevin Salzman asked and received a letter from the county stating that there is no zoning regulation in the county. Kevin would like to start a small firearms business on his property.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign the WEBT - Blue Cross Blue Shield renewal documents for 2019-2020. Motion carried.

Commissioner Wolf reported that one of the members of the dispersed camping committee cannot continue and Brian Burky will be appointed as a new member to the committee if he is still interested.

CONSENT AGENDA

1. Approve bond for Jarrod Glanz, Washakie County Weed and Pest Treasurer, in the amount of \$50,000.00.
2. Authorize chairman to sign Quarterly Grant Reimbursement in the amount of \$3,277.64 regarding the courtroom security grant.
3. Accept Financial Statements from Community Center Joint Powers Board.
4. Accept City of Worland Financial Statements for June 30, 2018.
5. Accept Washakie County School District No. Two Financial Statements for June 30, 2018.
6. Accept Washakie County Basic Financial Statement for June 30, 2018.
7. Accept Worland Fire Protection District No. 1 Statement of Cash Receipts and Disbursements for June 30, 2018.
8. Authorize chairman to sign contract with Northwest Family Planning and Washakie County Family Planning for nurse practitioner services.
9. Authorize chairman to sign Cooperative Agreement for sub-award of the 2018 Western States Wildland and Urban Interface Grant for the fire smart grant with Wyoming State Forestry Division.
10. Accept monthly reports from Clerk of Court \$857.47, County Clerk, Sheriff's Department \$4,303.05.
11. All commissioners sign WYDOT E-49 Permit to Investigate property located at the county shop and WYDOT owned property by the county shop.
12. All commissioners sign letter to Bureau of Alcohol, Tobacco and Firearms regarding no zoning regulations in Washakie County.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to accept the Consent Agenda. Motion carried. There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Anderson to adjourn the meeting. Motion carried.

(Seal)
Mary Grace Strauch
Clerk to the Board

Fred W. Frandson, Chairman
Washakie County Commissioners

April 18, 2019