

PUBLIC NOTICE

04-06-2021 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 11:00 a.m. Those present were Chairman Fred Frandson, Members Aaron Anderson, Terry Wolf and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Planner David Anderson.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the minutes for the March 16, 2021 meeting. Motion carried.

Vouchers for March 2021 were paid as follows:

TCT WEST INC, \$30.38, UTILITIES; ONE CALL OF WYOMING, \$5.25, FEE'S; CARQUEST AUTO PARTS, \$166.59, PARTS; BIG HORN CO-OP MARKETING, \$2,930.47, FUEL; TRACTOR & EQUIPMENT BILLINGS, \$4,665.73, PARTS; MOTOR SUPPLY INC./ NAPA, \$736.76, PARTS; WYDOT, \$181.80, FEE'S; CCAW, \$300.00, DUES; KONE INC 4156, \$404.50, MAINTAINANCE; KENCO SECURITY AND TECHNOLOGY, \$79.50, SECURITY; UTILITIES COMMISSION, \$1,694.99, UTILITIES; THOMPSON REUTERS - WEST, \$532.35, SUBSCRIPTION; MEEKS SHERI, \$50.02, REIMBURSEMENT; BIG HORN RURAL ELECTRIC, \$171.51, UTILITIES; TOWN OF TEN SLEEP, \$106.00, UTILITIES; WYOMING GAS CO., \$8,926.25, UTILITIES; VERIZON WIRELESS, \$220.33, PHONE; LOCAL GOVERNMENT LIABILITY POOL, \$840.00, INSURANCE; GROATHOUSE CONSTRUCTION, \$64,433.00, LIBRARY; BI INCORPORATED, \$128.80, MONITOR; MOUNTAIN WEST COMPUTER, \$78.00, MAINTAINANCE; WORLAND VISION CLINIC, \$199.00, EMERGENCY ASSISTANCE; NORTHERN WYO DAILY NEWS, \$120.00, ADS; PETERSON QUALITY OFFICE FURNITURE, \$82.50, SUPPLIES; NORTHERN WYO DAILY NEWS, \$1,170.30, ADVERTISEMENT ; TSP INC., \$2,708.75, LIBRARY; LOCAL GOVERNMENT LIABILITY POOL, \$22,801.00, INSURANCE; FILTERS NOW.COM, \$626.30, SUPPLIES; BLUE TIE, \$452.94, MEMBERSHIP; QUADIENT LEASING USA INC, \$131.10, FEE'S; BLOEDORN LUMBER, \$87.63, SUPPLIES; HASCO INDUSTRIAL SUPPLY, \$4.60, SUPPLIES; FIRE PROTECTION & SAFETY, \$292.00, MAINTAINANCE; MURDOCH OIL INC, \$461.14, FUEL; HIGH PLAINS POWER INC, \$60.00, UTILITIES; SERLKAY, \$96.68, SUPPLIES; LEGEND ROCK MEDIA PRODUCTIONS, LLC, \$1,200.00, MARKETING; NEIGHBORS KAMI, \$160.82, REIMBURSEMENT; PROFESSIONAL DEVELOPMENT ACADEMY, \$1,645.00, EDUCATION; WASHAKIE COUNTY AMBULANCE, \$668.75, REIMBURSEMENT; MCKESON MEDICAL SURGICAL, \$120.75, SUPPLIES; MCKESON MEDICAL SURGICAL, \$407.86, SUPPLIES; LOMBARD KATRINA, \$42.56, REIMBURSEMENT; CHATWIN NICHOLE, \$10.64, REIMBURSEMENT; LOMBARD KATRINA, \$24.08, REIMBURSEMENT; HEINEMEYER AMANDA, \$26.68, REIMBURSEMENT; NEIGHBORS KAMI, \$50.37, REIMBURSEMENT; NORTHERN WYO DAILY NEWS, \$756.00, LEGAL; HEINEMEYER AMANDA, \$70.00, REIMBURSEMENT; CARDINAL HEALTH, \$3,085.50, SUPPLIES; GROATHOUSE CONSTRUCTION, \$437,745.00, LIBRARY; GROATHOUSE CONSTRUCTION, \$87,472.00, LIBRARY; WEBT, \$259.35, PREMIUM; VSP VISION CARE, \$797.45, VISION; JOLLEY LILA, \$253.10, REIMBURSEMENT; CRISIS PREVENTION & RESPONSE, \$475.54, TANF ; DECROO TAMMY, \$41.67, REIMBURSEMENT; WASHAKIE CO LIBRARY TEN SLEEP, \$1,206.83, TANF ; WORLAND YOUTH LEARNING CENTER, \$933.00, TANF ; BIG BROTHERS BIG SISTERS, \$794.80, TANF ; SCHLATTMANN LAW OFFICE, \$50.00, LEGAL; SPENCER NICOLE, \$56.10, REIMBURSEMENT; SERLKAY, \$153.98, SUPPLIES; BLUE LUBE, \$56.17, MAINTAINANCE; FRANDSON SAFETY INC., \$95.42, SUPPLIES; SELBY 'S, \$2,024.21, EQUIPMENT RENTAL; SCHNEIDER CHRISTY, \$9.55, REIMBURSEMENT; EBMS, \$230.00, PREMIUM; NORTHERN WYO DAILY NEWS, \$48.00, AD; CONSUL-COMP TECHNOLOGIES, \$3,807.92, TECH; WASHAKIE COUNTY TREASURER, \$216.00, REIMBURSEMENT; JADECO INC., \$1,799.43, MAINTAINANCE; EQUIPMENT MAINTENANCE PRODUCTS INC, \$2,959.60, PARTS; FRANDSON SAFETY INC., \$54.20, SUPPLIES; SERLKAY, \$33.44, SUPPLIES; FENCE POST THE, \$30.00, SUBSCRIPTION; ARMAJO AMBER, \$81.36, REIMBURSEMENT; BROWNS WESTERN APPLIANCE, \$142.47, PARTS; YOUNGQUIST CAITLIN, \$139.48, REIMBURSEMENT; ANDERSON DAVID, \$1,244.25, REIMBURSEMENT; THOS. Y PICKETT & CO INC, \$2,250.00, VALUATION CONTRACT; HEINEMEYER AMANDA, \$104.98, REIMBURSEMENT; BASIN MECHANICAL INC, \$969.10, MAINTAINANCE; NATRONA COUNTY LEGAL DEPARTMENT, \$755.00, ATTORNEY FEES; PETERSON QUALITY OFFICE FURNITURE, \$142.06, SUPPLIES; CARQUEST OF WORLAND, \$6.17, PARTS; BIG HORN WATER, \$149.50, SUPPLIES; TRACTOR & EQUIPMENT BILLINGS, \$117.23, PARTS; ECONO SIGNS LLC, \$163.80, SUPPLIES; GEOTEC INDUSTRIAL SUPPLY, \$806.47, SUPPLIES; BIG HORN CO-OP MARKETING, \$21.64, SUPPLIES; SERLKAY, \$343.68, SUPPLIES; OFFICE SHOP THE, \$227.83, SUPPLIES; WORLAND LAUNDRY & CLEANER, \$92.31, LAUNDRY; WASHAKIE CO HRAACCOUNT, \$6,600.00, HRA; TR'S AUTO REPAIR, \$45.00, MAINTAINANCE; NORCO / WORLAND, \$428.55, SUPPLIES; WORLAND LAUNDRY & CLEANER, \$114.07, SUPPLIES; S & H GLASS INC., \$63.00, MAINTAINANCE; BASIN MECHANICAL INC, \$175.00, MAINTAINANCE; JADECO INC., \$92.05, MAINTAINANCE; KENNEDY ACE HARDWARE, \$1,725.14, SUPPLIES; BLAIRS, \$114.00, EMERGENCY ASSISTANCE; MEEKS SHERI, \$92.52, REIMBURSEMENT; PUBWORKS, \$3,580.00, SUBSCRIPTION; GOOGLE INC., \$217.16, SUBSCRIPTION; WORLAND TEN SLEEP CHAMBER OF COMMERCE, \$1,500.00, SUPPORT; TUMBLEWEED PROPANE, \$2,281.00, PROPANE; ALSCO, \$562.72, LAUNDRY; WYOMING OFFICE OF GUARDIAN AD LITEM, \$3,803.62, LEGAL; WC & PAA, \$200.00, YEARLY DUES; VERIZON WIRELESS, \$226.19, PHONE; WCTA, \$200.00, YEARLY DUES; CONSUL-COMP TECHNOLOGIES, \$600.00, TECH; FRANDSON SAFETY INC., \$10.22, POSTAGE; FRANDSON SAFETY INC., \$11.01, POSTAGE; FRANDSON SAFETY INC., \$109.35, SUPPLIES; TR'S AUTO REPAIR, \$554.30, MAINTAINANCE; KENNEDY ACE HARDWARE, \$122.12, SUPPLIES; BANNER HEALTH, \$1,378.40, PRISONER MEDICAL; GALLS INCORPORATED, \$204.43, SUPPLIES; PROFORCE, \$183.78, SUPPLIES; BLAIRS, \$430.95, JAIL FOOD; AMERICAN SHOOTERS LAS VEGAS, \$1,610.00, SUPPLIES; DOUBLE R LOCKS, \$136.00, MAINTAINANCE; WORLAND PHARMACY, \$31.08, PRISONER MEDICAL; BILLINGS EXTINGUISHING SY, \$135.00, MAINTAINANCE; SYSCO FOOD SERVICES OF MONTANA, \$6,734.72, JAIL FOOD/SUPPLIES; VERIZON WIRELESS, \$320.08, PHONE; BIG HORN CO-OP MARKETING, \$2,271.85, FUEL; BIG HORN CO-OP MARKETING, \$52.65, SUPPLIES; WORLAND LAUNDRY & CLEANER, \$284.94, SUPPLIES; SERLKAY, \$46.53, SUPPLIES; BIG HORN BASIN TIRE & OFF ROAD, INC, \$1,237.58, MAINTAINANCE; FRANDSON SAFETY INC., \$153.00, SUPPLIES; JG UNIFORMS, \$658.63, UNIFORMS; WY LAW ENFORCEMENT ACADEMY, \$650.00, EDUCATION; FRANDSON SAFETY INC., \$10.18, POSTAGE; SPENCER NICOLE, \$90.00, REIMBURSEMENT; TYLER FRITTS, \$36.96, REIMBURSEMENT; WOLF TERRENCE, \$275.00, REIMBURSEMENT; FRONTIER TIRE, \$36.95, MAINTAINANCE; TR'S AUTO REPAIR, \$62.92, MAINTAINANCE; BLOEDORN LUMBER, \$220.24, SUPPLIES; OFFICE SHOP THE, \$138.41, SUPPLIES; ROCKY MOUNTAIN POWER, \$6,723.29, UTILITIES; RANGE, \$4,136.53, UTILITIES; RANGE, \$1,080.00, UTILITIES; BENNETT M.D. THOMAS L, \$4,577.00, AUTOPSY;

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BIG HORN COUNTY CORONER'S OFFICE, \$1,500.00, AUTOPSY; CHARTER COMMUNICATIONS, \$114.98, UTILITIES; TCT WEST INC, \$706.20, UTILITIES; CENTURY LINK, \$969.06, UTILITIES; CENTURY LINK, \$48.89, UTILITIES; CENTURY LINK, \$11.45, UTILITIES; \$734,289.97. PAYROLL, \$235,231.02; WORKER'S COMPENSATION, \$4,010.67; WYOMING RETIREMENT, \$36,502.10; S&R RETIREMENT, \$600.00; GREAT WEST TRUST, \$5,445.00; AFLAC, \$1,172.58; STANDARD, \$1,882.99; PRUDENTIAL/NCPERS, \$208.00; HARDING CHILD SUPPORT, \$320.00; JOINT POWERS/HUB, \$99,292.66; , \$384,665.02.

David Anderson Planner presented two sealed bids for the Washakie County Signs and Pavement Markings project on the Lower Nowood Road. There were originally two bids submitted for the project but one indicated No Bid. The remaining bid from S & L Industrial was as follows: \$39,982.24 Striping and \$26,100.00 for Signage. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to accept the bid contingent upon approval by WYDOT. Motion carried.

Planner David Anderson discussed with the board SF 126, which is Enrolled Act 52 regarding that the planning commission and county commissioners may accept copies of binding easements with width less than 20 feet if the subdivider demonstrates that the easement provides adequate access for the maintenance of the facility. Discussion was held on the definition of "adequate". Further discussions will be held, as the change in statute will not occur until July 1, 2021.

Discussion was held on the Emergency Rental Assistance Program (ERAP). This CARES Act funding has been sent to each state to administer to those that are in need of rental and utilities assistance due to COVID 19 issues. The Wyoming Department of Health would like to collaborate with the counties if possible in having a contact person available to assist those in need of this financial assistance. Discussion was held on possibly contracting with WYO HELP. They have been assisting with these types of projects for several years. This would create a position for a part time person and there is approximately \$43,000 available through the CARES funding the state received to assist to pay for the part time person's wages and expenses. The board would like the county attorney to review the documentation before a decision is made.

Road and Bridge Superintendent Keith Bower presented a right of way easement for Range to bore on North Road 11. MT Underground will be doing the work. Keith reported that the crew is grading roads and working on equipment as needed. A request for 1500 yards of gravel to be sold at the pit in Johnson County was received from Dustin Hill with the Buffalo BLM office. Keith will find out how much gravel is available and if the pit can be expanded so that additional gravel can be crushed in the future. Approval was given to purchase 100 ton of cold mix at \$123.00 per ton from McGarvin-Moberly. A request to have the Rome Hill Road opened up soon was received and Keith will tour the area in the next few days to see if that is feasible.

Building Maintenance Manager Tom Schmeltzer reported that he made a repair to the roof at the fairgrounds after the big wind and the grounds are looking well groomed. Discussion was held on the ability to move the current library letters off of the old library and move them to the new library. Tom is working on several options on moving the sign. Carpet is currently being laid at the library. Discussion was held on moving the books. A church youth group is interested in a community service project and they may be available to assist with the move.

A phone call was placed to Tom McKinnon regarding the rental/lease agreement for the rental on 817 Robertson for ambulance crewmembers to be housed. County Attorney John Worrall would like to see a sublease agreement with Cody Regional because they will be hiring the personnel that will be staying in the rental and they would need to cover any damages to the rental for their employees. Tom does not have any issue with this type of arrangement.

Historic Preservation Board members Jim O'Connor and Mike Bies along with grant administrator Anna Venable reported to the board that the contractors that were chosen to complete the downtown historic project are well behind schedule and have not even produced a draft document for the board to review and the final project should have been completed in June 2021. There has not been any funds given to the contractors yet because of their lateness with the project. The board wanted to make sure the commissioners were aware of the issues they were having because the grant funds flow through the county.

Ambulance Director Luke Sypher by phone, Ambulance Assistant Sandy Beck and Treasurer Doris Kern met with the board to discuss the upcoming budget for the ambulance service along with a timeline on when Luke's last day will be as a county employee. Cody Regional Health will begin ambulance service on May 1, 2021. Luke is working on doing the inventory for the ambulance along with several grants that have not been fully completed. It was decided that Luke's last day with the county will be April 30, 2021 and the county will begin to work with Sandy as a part time employee to complete billings and receipting in funds for several months.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to allow the chairman to sign the RANGE proposal for the new phone system outside of the meeting with regards to what expenses for the new system will go to which entity. Motion carried.

Mayor Jim Gill, City Clerk Tracy Glanz, Sheriff Steve Rakness, Police Chief Gabe Elliott, Fire Chief/Warden Chris Kocher and County Attorney John Worrall were present to discuss the possibility of using \$100,000 of the current \$260,000 dispatch reserve fund for the 2021-2022 budget. Discussion was held on increasing what will be kept in the reserve account to \$150,000. Currently it is \$100,000.00. No one present had any issue with increasing the amount to \$150,000 and all were in favor of using \$100,000 of the current funds to assist with funding the 21-22 budget.

Discussion was held on IT work that needs to be completed as soon as possible on the forensics camera that was purchased with a federal grant. The board directed Sheriff Rakness to have Chris Hazen make completion of this federal grant his number one priority. This is important to resolve issues identified in the county audit.

Fire Chief/Warden Chris Kocher presented the 2021 Wildland Agreement. This is a renewal of the current agreement for wildland fire and fire suppression account.

County Attorney John Worrall met with the board to discuss the Certificate of Project Completion regarding the hospital remodel project and the revenue bonds. The indenture signed regarding the bonds states that with a Debt Reserve Account the funds that are remaining in the account will need to be transferred to the Cost of Issuance Account and the funds applied toward the next due principal installment. The commissioners thought there might be a way to have the remaining funds turned over to the hospital board but because of the way the indenture was written

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that is not possible. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the chairman signing the Certificate of Project Completion and forwarding the document along with a letter to hospital board for their signature. Motion carried.

County Attorney John Worrall discussed with the board the lease agreement with Northern Lights regarding the rental agreement for the ambulance housing. John will work on a sublease agreement with Cody Regional.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session beginning at 3:24 pm to discuss potential litigation with County Attorney John Worrall. Motion carried. Planner David Anderson entered the executive session beginning at 3:33 pm. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to reconvene into regular session beginning at 3:45 pm. Motion carried. No action was taken.

Library Director Karen Funk, Library Board member Terry Livingston, County Attorney John Worrall and Building Maintenance Manager Tom Schmeltzer met to open two sealed bids regarding the library furniture. The first bid from the Office Shop was incomplete so it was disregarded. The second bid was from The Library Store. Bid amount was \$268,056.91. This includes shipping charges and installation charges. Discussion was held on if the library board members had obtained any grant funds to assist with the funding of the library furniture. The answer was there was no funding available without match money so no one pursued the grants. Delivery of the furniture is 11 weeks from approval of the bid. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the bid from the Library Store in the amount of \$268,056.91. Discussion was held on the library board aggressively looking for grants with the understanding that there is match money through another area family and the Library Foundation committing to some funding for the furniture. Tom stated that he with assistance would be able to install the furniture and the shelving to save the county \$59,994.00 for installation. Motion carried with the decrease in the amount of the bid for the installation.

County Attorney John Worrall reviewed the ERAP Information and approved the WYO HELP documents that were presented.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to contract with the Department of Health Family Services in regards to the ERAP contingent upon approval of the contract with the county attorney. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to contract with WYO HELP to oversee and handle the ERAP project after receiving a contract and contingent upon the approval of the county attorney. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session beginning at 4:08 pm with County Attorney John Worrall to discuss possible litigation. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 4:19 pm. Motion carried. No action was taken.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to appoint Dani Rice to the fair board. Term to expire on December 31, 2025. Motion carried.

CONSENT AGENDA

1. Ratify chairman signing Cooperative Law Enforcement Agreement between Washakie County Sheriff's Office and USDA Forest Service.
2. Authorize chairman to sign Assurance for TANF Grant.
3. Authorize chairman to sign Pay Application Number 5 in regards to the Library remodel in the amount of \$437,745.00.
4. Authorize chairman to sign change order No. 4 regarding the Library remodel with a credit of \$16.00.
5. Authorize chairman to sign the Wildland Fire Management Annual Operating Plan for 2021.
6. Authorize chairman to sign Amendment No. One to the MOU between Wyoming Dept. of Health, Public Health and Washakie County regarding the TANF Grant \$24,507.00.
7. Authorize chairman to sign Contract between Wyoming Dept. of Health Public Health preparedness and response and Washakie County, and the county health officer \$9,600.00.
8. Accept monthly receipts reports from County Clerk \$12,202.95, Clerk of Court \$2,280.30.
9. All commissioners sign letter to payroll clerk regarding overtime pay for Chris Hazen.
10. Authorize chairman to sign right of way agreement with Range to bore North Road 11.
11. Authorize chairman to sign Health Council Agreement with Public Health in the amount of \$33,573.00.
12. All commissioners sign letter to Hospital Board of Trustees regarding the Certificate of Project Completion.
13. All commissioners sign letter to Dani Rice appointing her to the fair board.
14. All commissioners sign letter to Sherry Walters regarding the fair board.
15. All commissioners sign letter to Marty Cross thanking him for serving on the fair board.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)
Mary Grace Strauch Clerk to the Board
Fred W. Frandson, Chairman
Washakie County Commissioners

April 22, 2021