
PUBLIC NOTICE

WASHAKIE COUNTY COMMISSIONER PROCEEDINGS April 2, 2024

The Washakie County Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Commissioners Terry Wolf and Morgan Martinez and clerk to the board Lily Rakness Parra. The meeting was opened with the pledge of allegiance led by Chairman Anderson. A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to approve the minutes of the March 19, 2024, meeting. Motion carried.

Heath Overfield with Engineering Associates discussed options for the new off-site library parking lot. Chairman Anderson advised that since the prep work has already been completed previously by Engineering Associates, the BOCC would like to have them continue with the project and would like to have it bid for both pavement and gravel. A discussion was held regarding gravel, paving and concrete surfaces and ADA compliance. Overfield advised that if the BOCC was agreeable, he would complete a site plan to turn it in to the City of Worland for approval to obtain a building permit for the Library Addition. Overfield also said that he would like to see if there would be any funds remaining from the grant to help with the costs of the parking lot. The BOCC agreed for Overfield to proceed with the project.

Vouchers for April are as follows:

BASIN MECHANICAL INC, \$1,506.03, MAINTENANCE; BIG HORN COUNTY CORONER'S OFFICE, \$6,682.00, PATHOLOGY; BIG HORN RURAL ELECTRIC, \$177.86, UTILITIES; BLOEDORN LUMBER, \$812.63, SUPPLIES; C & B OPERATIONS LLC, \$1,114.64, MAINTENANCE; FIRE PROTECTION & SAFETY, \$175.00, MAINTENANCE; KONE, \$454.00, MAINTENANCE; MIDWEST CONNECT, \$351.00, MAINTENANCE; NORTHERN WYOMING NEWS, \$450.00, PUBLICATIONS; OFFICE OF THE STATE PUBLIC DEFENDER, \$22,104.54, CONTRACT; OFFICE SHOP INC, \$49.28, MAINTENANCE; OFFICE SHOP INC, \$26.31, MAINTENANCE; ONE CALL OF WYOMING, \$10.50, MAINTENANCE; OPSEC SECURITY INC, \$468.75, MAINTENANCE; SHERI GUNDERSON, \$220.43, REIMBURSEMENT; THOMSON REUTERS - WEST, \$616.27, SUBSCRIPTION; TOWN OF TEN SLEEP, \$106.00, UTILITIES; CAMINO LAW, LLC, \$50.00, LEGAL; CHENEY LAW OFFICE, LLC, \$100.00, LEGAL; PETERSON QUALITY OFFICE FURNITURE, \$120.00, MAINTENANCE; MURDOCH OIL INC 1, \$547.93, FUEL; AMANDA HEINEMEYER, \$519.06, REIMBURSEMENT; AMANDA HEINEMEYER, \$120.17, REIMBURSEMENT; AMANDA HEINEMEYER, \$169.82, REIMBURSEMENT; AMANDA HEINEMEYER, \$79.90, REIMBURSEMENT; AMANDA HEINEMEYER, \$21.63, REIMBURSEMENT; MCKESSON MEDICAL SURGICAL, \$1,158.03, SUPPLIES; SERLKAY, \$23.59, SUPPLIES; SERLKAY, \$22.00, SUPPLIES; FRONTIER TIRE, \$19.00, MAINTENANCE; FILTERS NOW.COM, \$669.30, MAINTENANCE; FASTENAL COMPANY, \$7.72, SUPPLIES; TDC DIESEL, \$2,440.62, MAINTENANCE; YOLANDA CAMPOS, \$628.57, REIMBURSEMENT; WYOMING GAS CO., \$7,169.76, UTILITIES; BIG HORN HEATING & COOLING, \$9,533.00, BUILDING MAINTENANCE; CARDINAL DESIGN GROUP, \$1,250.00, MAINTENANCE; MCGARVIN-MOBERLY CONSTRUCTION CO., \$381.50, MAINTENANCE; RAPID FIRE PROTECTION INC, \$21,332.00, MAINTENANCE; WYOMING MECHANICAL PLUMBING AND HEATING, \$1,288.64, MAINTENANCE; AMBER ARMAJO, \$399.18, REIMBURSEMENT; BIG BROTHERS BIG SISTERS, \$1,066.86, TANF; BIG HORN BASIN TIRE & OFF ROAD, INC, \$2,319.11, MAINTENANCE; BIG HORN CO-OP MARKETING, \$2,561.99, FUEL; BIG HORN CO-OP MARKETING, \$449.52, FUEL; BLAIRS, \$329.43, JAIL FOOD/SUPPLIES; BLUE LUBE, \$112.97, MAINTENANCE; BOMGAARS, \$43.76, SUPPLIES; BRUCO INC, \$406.54, SUPPLIES; CENTURY LINK, \$926.88, UTILITIES; CHARTER COMMUNICATIONS, \$129.98, UTILITIES; CODE 3, INC., \$1,136.36, MAINTENANCE; DERECK'S GLASSWORX, \$505.00, MAINTENANCE; FIRE PROTECTION & SAFETY, \$27.00, MAINTENANCE; FRANDSON SAFETY INC., \$24.72, POSTAGE; KAMI NEIGHBORS, \$10.35, REIMBURSEMENT; KAMI NEIGHBORS, \$353.26, REIMBURSEMENT; KATIE KIRBY, \$79.00, REIMBURSEMENT; KATIE KIRBY, \$166.79, REIMBURSEMENT; LILA JOLLEY, \$280.20, REIMBURSEMENT; NAPA MOTOR SUPPLY INC, \$176.18, MAINTENANCE; NATIONAL SHERIFFS ASSOC, \$125.00, DUES; NORTHERN WYOMING NEWS, \$150.00, PUBLICATIONS; NORTHERN WYOMING NEWS, \$91.38, PUBLICATIONS; OFFICE SHOP INC, \$61.58, MAINTENANCE;

PUBLIC NOTICE

NANCE; PETERSON QUALITY OFFICE FURNITURE, \$72.00, MAINTENANCE; PINNACLE BANK VISA, \$2,015.89, CREDIT CARD; PINNACLE BANK VISA, \$453.79, CREDIT CARD; PINNACLE BANK VISA, \$712.39, CREDIT CARD; POWERPHONE, INC., \$159.80, MAINTENANCE; QUADIENT, INC., \$131.10, POSTAGE; QUADIENT FINANCE USA, INC, \$900.00, POSTAGE; RANGE, \$540.00, UTILITIES; SERLKAY, \$39.10, SUPPLIES; SHERI MEEKS, \$297.78, REIMBURSEMENT; SHERI MEEKS, \$45.11, REIMBURSEMENT; SIRCHIE ACQUISITION COMPANY, LLC, \$550.63, SUPPLIES; SMITH PSYCHOLOGICAL SERVICES, \$300.00, MEDICAL; SYSCO FOOD SERVICES OF MONTANA, \$6,453.24, JAIL FOOD/SUPPLIES; TCT, \$354.48, UTILITIES; TR'S AUTO REPAIR, \$233.69, MAINTENANCE; TR'S AUTO REPAIR, \$123.62, MAINTENANCE; TW ENTERPRISES, INC., \$1,691.22, MAINTENANCE; TW ENTERPRISES, INC., \$834.20, MAINTENANCE; VERIZON, \$320.08, UTILITIES; WASHAKIE CINEMAS, \$250.00, ADVERTISING; WASHAKIE CO LIBRARY TEN SLEEP, \$629.75, TANF; WASHAKIE CO SHERIFF DEPT, \$160.00, REIMBURSEMENT; WASHAKIE COUNTY TREASURER, \$136.00, REIMBURSEMENT; WORLAND LAUNDRY & CLEANER, \$375.39, LAUNDRY/SUPPLIES; ALSCO, \$355.66, LAUNDRY ; ANTHONY WEIBEL, \$100.00, REIMBURSEMENT; ARCHITECTURAL SPECIALTIES, LLC, \$3,284.72, CONTRACT; BLOEDORN LUMBER, \$5,733.15, SUPPLIES; BOMGAARS, \$38.99, SUPPLIES; BRECK BUER, \$280.33, REIMBURSEMENT; CANDY TREATOR, \$301.50, REIMBURSEMENT; CITY OF WORLAND UTILITIES, \$2,636.45, UTILITIES; CONSUL-COMP TECHNOLOGIES, \$4,738.75, TECH; EBMS, \$780.08, PREMIUM; ECONO SIGNS LLC, \$562.06, MAINTENANCE; FRONTIER TIRE, \$7,076.26, MAINTENANCE; GOOGLE INC, \$222.00, CONTRACT; HIGH PLAINS POWER INC, \$60.00, UTILITIES; HOLIDAY INN 6, \$214.00, TRAVEL; KAPP'S ELECTRIC, \$14,265.00, SECURITY CAMERAS; KIENLEN ACE HARDWARE, \$2,146.37, SUPPLIES; KINGS CARPET ONE, \$7,817.84, BUILDING MAINTENANCE; MIKE ROBINSON LLC, \$4,293.00, CONTRACT; NAPA MOTOR SUPPLY INC, \$52.69, SUPPLIES; NORCO / WORLAND, \$458.54, SUPPLIES; NORTHERN WYOMING NEWS, \$1,488.36, PUBLICATIONS; NUESYNERGY, INC., \$305.00, PREMIUM; PARK COUNTY, \$260.56, REIMBURSEMENT; RANGE, \$4,654.99, UTILITIES; ROCKY MOUNTAIN POWER, \$6,481.03, UTILITIES; SERLKAY, \$41.99, SUPPLIES; SERLKAY, \$855.84, SUPPLIES; SUBLETTE COUNTY TREASURER, \$722.00, DUES; TDC DIESEL, \$1,140.22, MAINTENANCE; TENSLEEP SAND AND GRAVEL LLC, \$25,950.00, ROADS; THE LINCOLN NATIONAL LIFE INS CO, \$254.80, PREMIUM; THOS. Y PICKETT & CO INC, \$2,750.00, CONTRACT; TOR COMPANY LLC, \$3,833.00, BUILDING MAINTENANCE; TOY STORAGE AND REPAIR, \$120.00, MAINTENANCE; VERIZON, \$311.19, UTILITIES; WAM/WCCA, \$2,256.97; WASHAKIE CO HRA ACCOUNT, \$7,540.00, PREMIUM; WASHAKIE CO HRA ACCOUNT, \$7,540.00, PREMIUM; WASHAKIE COUNTY TREASURER, \$77,152.00, REIMBURSEMENT; WASHAKIE CO HISTORIC PRESERVATION COMM, \$2,464.80, REIMBURSEMENT; WASHAKIE MEDICAL CENTER 1, \$93,893.40, BUILDING MAINTENANCE; WCCA, \$1,070.00, DUES; WEST PARK HOSPITAL, \$35,000.00, CONTRACT; WORLAND LAUNDRY & CLEANER, \$785.92, LAUNDRY/SUPPLIES; WYDOT, \$8.00, VEHICLE REGISTRATION; WYDOT FINANCIAL SERVICES, \$3,183.47, ROADS; CONSUL-COMP TECHNOLOGIES, \$679.99, TECH; MCGARVIN-MOBERLY CONSTRUCTION CO., \$480.00, BUILDING MAINTENANCE; CONSUL-COMP TECHNOLOGIES, \$3,268.49, TECH; \$452,599.19. PAYROLL, \$259,840.63; AFLAC, \$1,571.10; GREAT WEST TRUST, \$3,225.00; JOINT POWERS TRUST/HUB, \$87,327.34; NCPERS, \$160.00; STANDARD, \$1,949.50; S & R RETIREMENT, \$675.00; WYOMING RETIREMENT, \$39,679.39; WORKERS COMPENSATION, \$4,332.94; UNEMPLOYMENT, \$634.15; \$399,395.05.

Road and Bridge Superintendent Stuart Bower gave an update to the BOCC. He advised that the culvert on Road 47 will soon be getting taken care of as he will be obtaining quotes from different companies per Chairman Anderson's request. Bower said that the County is still having to replace signs due to vandalism in the Ten Sleep area which continues to be an issue. He said that he and his crew are continuing to haul gravel as needed as well as taking care of potholes throughout the county. A discussion was held regarding putting a culvert at Sand Creek on 580.

Interim Planner Mike Robinson gave a planning update to the BOCC. A discussion regarding gravel crushing was held and if there was potential for more crushing. Chairman Anderson requested a proposal for the budget as we move into the new fiscal

PUBLIC NOTICE

year. A discussion was held on the surface finishing for Spring Creek Road and the need for a discussion with Jenkins regarding future maintenance of the road. Robinson advised that the CMAQ is still in the working process, and he is currently working on bids for the project. He also said that the RLVII project is coming along and looks like it will be completed by the allotted time frame.

Building Maintenance Manager Breck Buer gave an update to the BOCC. He advised that the furnace in the exhibit building at the fairgrounds needed to be replaced and provided quotes. The BOCC authorized Buer to purchase the furnace with 95% efficiency rate. A discussion was held regarding Buer tacking his mileage while utilizing his personal vehicle for County business for the County to properly reimburse him. Commissioner Wolf requested that he look at the downstairs bathroom stalls at the Courthouse to see if they could be modified for easier access. Buer advised he would get it taken care of. A discussion was held regarding the new Washakie County Worland Library expansion, in which Buer agreed to be the liaison for the project.

Tom Schmeltzer gave an update on the new ambulance building to the BOCC. Schmeltzer said that the construction was almost done and needed about two more weeks to complete the project. A discussion was held regarding potentially furnishing the building and what the County's responsibility would be for that. The potential need for signage on the new building was also discussed, and the BOCC requested that Schmeltzer check with the city in regards to guidelines on a new sign for the building.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to approve Treasurer Doris Kern to purchase printers in the amount of \$3,268.49. Motion carried.

The BOCC discussed a final working date for Katie Kirby with WCPC as she recently put in her letter of resignation. Kirby advised that as soon as she had a set date, she would notify the BOCC. It was also discussed that Kirby would be able to assist in training the new employee to take over the position.

A discussion was held with Kami Neighbors and Attorney Barton regarding defining a scope of work to put in RFP for an ambulance service and life flight service as well. Neighbors advised that she was currently working on a grant that would provide this assistance at Chairman Anderson's request. Attorney Barton advised he would assist in producing a scope of work.

Consent Agenda:

1. Approve Wyoming Health Council February 2024 Revenue and Expense Report
2. Approve Bond for Dan J. Madden, President, Highland Hanover Irrigation District in the amount of \$5,000.00
3. Authorize Chairman to sign Cottonwood Creek Bridge Final Reconnaissance Report
4. Approve Washakie County Sheriff's Office Cash and Disbursements for the Month of February 2024
5. Authorize Chairman to sign contract between Wyoming Health Council and Washakie County Family Planning
6. Approve Washakie County Courthouse Suspicious Letter/Package Protocol
7. Approve Application for Right-of-Way Permit for Alfred Hefenieder

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to approve the consent agenda. Motion carried.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to offer the Diversion and Prevention Coordinator position to Kassie Nolting with a prospective May 1, 2024 starting date.

There being no further business to come before the board, a motion was made by Commissioner Martinez to adjourn the meeting at 1:35 pm.

(Seal)
Lily Rakness Parra
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners

April 25, 2024