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## PUBLIC NOTICE

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### REGULAR MEETING OF THE CITY COUNCIL OF WORLAND December 1, 2020

A regular meeting of the City Council of Worland, Wyoming convened by Zoom Meeting and telephone at 7:00 p.m. on December 1, 2020. Mayor Jim Gill presided and the Councilmembers in attendance were Kody DeMunbrun, Mandy Horath, Keith Gentzler, Kreg Lombard, Kenneth Shearer, Caleb Vigil, Christy Schneider and Mike Neuffer. Also present were: City Attorney, Kent Richins; Chief of Police, Gabe Elliott; Airport Manager, Lynn Murdoch; Superintendent of Public Works, Brian Burky; City Engineer Representative, Mike Donnell and Clerk/Treasurer Tracy Glanz.

There were two (2) visitors present for this meeting of the City Council.

Mayor Gill reminded everyone online to mute themselves when not speaking and requested that all Councilmembers state their name when making or seconding a motion.

Councilmember Mandy Horath led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a Quorum; the agenda was approved as presented.

The minutes of the November 17, 2020 regular meeting stand approved as published.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of December, before normal City Council approval on the first Tuesday of January and approve the Consent Agenda with Warrant Registers for November, 2020 and Payroll Vouchers for the periods ending November 15, 2020 and November 30, 2020; PAYROLL 11/15/20 - \$65,050.12; PAYROLL 11/30/20 - \$3,691.25.

### CITY OF WORLAND/UTILITIES COMMISSION NOVEMBER 2020

Airside Solutions, Supplies, \$570.23 ; Big Horn Basin Tire, Service, \$1,330.87 ; Big Horn Co-Op, Supplies, \$299.28 ; Blair's Market, Supplies, \$44.87 ; Bloedorn Lumber, Supplies, \$959.45 ; Bomgaars, Supplies, \$254.34 ; CarQuest Auto Parts, Parts, \$2,225.10 ; Cash - City Hall, Postage, \$7.13 ; Cloud Peak Veterinary, Boarding, \$650.00 ; Desert Mountain Corp., Supplies, \$8,257.88 ; Energy Laboratories, Services, \$4,213.00 ; Floyd's Truck Center, Parts, \$1,092.12 ; Frandson Safety, Shipping / Supplies, \$361.79 ; Frontier Tire LLC, Flat Repairs, \$177.95 ; Hasco Industrial Supply, Supplies, \$419.03 ; Hawkins Inc, Chlorine Cylinders, \$20.00 ; Honnen Equipt., Cutting Edge, \$1,604.71 ; Humphreys Trucking, Service, \$585.00 ; Jadeco, 105 S Rd 11, \$256.00 ; Kennedy Ace Hardware, Hardware, \$572.64 ; Laird Sanitation, Services, \$150.00 ; McClellan & Macqueen, Road 11-Service, \$1,800.00 ; Motor Supply, Inc., Parts, \$277.69 ; Murdoch Oil, Supplies, \$1,504.18 ; Norco, Inc., Gas/Rental, \$95.47 ; Northern Wyoming Daily News, Advertising, \$3,405.40 ; Northwest Pipe Fittings, Inc., Parts, \$7,041.62 ; O'Reilly's Auto , Parts, \$41.78 ; One-Call of Wyoming, October Tickets, \$49.50 ; Pavement Maintenance Inc, Striping, \$800.00 ; Quill Corporation, Supplies, \$10.99 ; RDO Equipt., Powerplan OIB, \$2,424.74 ; Sigma-Aldrich Inc, Chlorine, \$278.99 ; Sunshine Office Products, Supplies, \$979.23 ; Team Laboratory, Service, \$3,664.00 ; Trombley Construction, Steel Building, \$150.00 ; United Parcel Service, Shipping, \$12.90 ; United Rentals, Compressor, \$1,425.09 ; USA Blue Book, Sterile Petri Dish, \$301.01 ; Valli Information Systems, Maintenance, \$179.70 ; Waste Systems Inc, Joy Stick, \$784.03 ; Worland Cleaners & Supply, Inc., Supplies, \$447.28 ; Worland Police Dept-Petty Cash, Postage, \$15.50 ; Worley Welding & Repair, Snow Plow Repair, \$191.20.

**TOTAL REGULARS.....\$ 49,931.69**

AFLAC, Premium, \$735.63 ; AT & T, Long Distance , \$453.68 ; AT&T Mobility, Cell Phone, \$500.81 ; Big Horn Co-Op , Gasoline, \$1,677.63 ; Big Horn Water, Rental/Bottled Water, \$105.00 ; Big Horn Reg. Joint Powers Board, Monthly EDU, \$31,979.52 ;

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Big Horn Rural Electric Co., Electricity, \$47.61 ; Blue Cross Blue Shield, Insurance, \$76,133.54 ; Dearborn National, Insurance, \$154.08 ; Eagle Engineering & Surveying, Services, \$16,543.77 ; DOI/BLM, Artesian Water PPLN, \$4,217.15 ; Fascorp, Deferred Compensation, \$6,140.00 ; Fort Dearborn Life Ins. Co., Disability Insurance, \$382.36 ; Gill, Jim, Cell Phone Expense, \$40.00 ; High Plains Power, Inc., Power, \$1,021.32 ; IRS , Payroll Tax Deposit, \$44,168.54 ; Intermountain Motor Sales, Parts, \$3,841.68 ; Keller, Lorraine, Refund, \$188.00 ; Kenco Security & Technology, Alarm Monitoring, \$104.00 ; Kennedy Ace, Pioneer Square, \$270.92 ; Lawrence Woods, Deposit Refund, \$127.23 ; Murdoch Oil, Inc., Gasoline/Diesel, \$5,250.59 ; NCPERS Group Life Ins., Life Insurance, \$128.00 ; Northern Wyoming News, Acquire Mowing, \$55.29 ; Northern Wyoming News, Acquire Mowing, \$497.61 ; Pinacle Bank, Expenses, \$1,962.72 ; Quality Asphalt Paving, Services, \$7,050.00 ; Rocky Mountain Power, Electricity, \$15,826.93 ; Range, Phone Service, \$1,428.22 ; 71 Construction, AWR13C, \$114,084.55 ; Sagebrush Sports, Golf Course Contract, \$15,000.00 ; Smith, Paul, Restitution, \$50.00 ; The Cody Enterprise, Mowing Equipment, \$76.74 ; The Cody Enterprise, Mowing Equipment, \$690.66 ; T-O Engineers, Taxilane, \$1,377.68 ; T-O Engineers, Taxilane, \$1,657.22 ; T-O Engineers, Taxilane, \$28,645.19 ; U.S. Postmaster, Nov Billing/First Class, \$1,092.44 ; Verizon Wireless, Cell Phone Service, \$914.37 ; Washakie County Clerk , Recording Fees, \$12.00 ; Washakie County Clerk, Garnishment, \$860.07 ; Washakie County Treasurer, General Purpose , \$82,704.48 ; Washakie County Treasurer, Comm. Center/Justice Facil., \$22,015.67 ; Washakie County Treasurer, Carrie Wall Salary, \$1,230.30 ; Wash Co Soild Waste, Municipal Waste, \$25,327.20 ; Wilson Brothers Construction, Culbertson, \$488,460.63 ; Worland Police Department, Investigations, \$1,000.00 ; WYPDES, Permit, \$1,000.00 ; Workmen Comp., Workers Comp, \$969.17 ; Wyoming Financial insurance, Notary Bond, \$50.00 ; Wyoming Gas Company, Services, \$1,694.96 ; Wyoming Retirement Systems, Retirement, \$30,912.48 ; Wyoming State Supreme Court, Tech Fee, \$780.00.

**TOTAL SPECIALS ..... \$1,041,637.64**

**GRAND TOTAL..... \$1,091,569.33  
\$ (306,430.02)  
\$785,139.31**

By: Councilmember Shearer.  
Second by: Councilmember Gentzler.  
Vote: The motion passed unanimously.

Superintendent of Public Works Brian Burky presented information on the Big Horn Regional Joint Powers Board (BHR) rate increase proposal. A recent audit found that BHR is lacking adequate reserves to replace or repair their system. The BHR Board is made up of six (6) members and each member has a vote. Those members include, Worland, Greybull, Basin, Kirby/Lucerne, Washakie Rural and South Big Horn. The two primary sources of income for BHR are the EDU (Equivalent Dwelling Unit) charge and bulk water sales. The EDU charge generates approximately \$65,000 to \$70,000 per month and bulk water sales generate approximately \$2,000 to \$6,000 per month. The EDU rate started at \$5.00 and has increased over 20 years to \$10.24 per ¾" tap, however, the bulk water rate has not increased from the original \$0.45 per thousand. The BHR is recommending an increase to both the EDU and bulk water sales to generate enough reserves over the next six (6) or seven (7) years. The increase to EDU would be \$1.26 and \$0.60 to bulk water sales bringing those dollar amounts to \$11.50 per ¾" tap per month and \$1.05 for bulk water sales. The auditor recommended that BHR accumulate the reserves over a period of two (2) to three (3) years, but BHR decided it would be less painful to customers if the increase to both fees was reduced and the reserves accumulated over six (6) to seven (7) years. The system is only twenty (20) years old and well maintained so the smaller increase should cover the required reserves. The increase to the bulk water rate will affect two users, whereas the increase to the EDU rate will affect everyone. The City of Worland receives a lot of water through the BHR transmission line and serves as a backup water line if the city has a break. Superintendent of Public Works Burky stated that a decision is needed from the City by the 16th of December if possible. This increase would go into effect on July 1, 2021 after BHR has had a public hearing and gone through the required pro-

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cess which will take approximately three (3) months. Discussion followed as to the need for the City of Worland to have a public hearing on the proposed increase to the EDU for residents. The City has not held public hearings on the previous EDU increases in the last 20 years. City Attorney Kent Richins stated that this increase is similar to the reserve charge similarly passed by the Council for the outlying districts and clarified that each entity in BHR would have a vote on the proposed increase. City Attorney Richins confirmed that the Council could schedule a special meeting for residents to discuss the proposed increase. Mayor Gill asked if the increase could be advertised by the City with a number to call with concerns. Discussion continued on the timeframe of the proposed increase and why it was not proposed a couple years ago. City Engineer Representative Mike Donnell reported that the auditor was asked to make a comparison of similar systems this last year and it was discovered that BHR was behind the curve in their reserve strength. BHR recommends this rate increase due to the downturn or availability in grant funding in the future for replacement or repair of the line. Councilmember DeMunbrun agreed with Councilmember Horath that the city needs time to warn our citizens of the increase and allow time for feedback. Superintendent of Public Works Burky reported that the smaller increase was agreed upon by all entities involved but there were other members who were in favor of a higher rate increase. Councilmember Lombard stated that a smaller increase would be better for those on a fixed income. Superintendent of Public Works Burky will find out if other entities in BHR are going through a public hearing process. Councilmember Horath stated that citizens should know who to contact with BHR since it is not the city increasing the rates. Superintendent of Public Works Burky will contact the newspaper and get additional information to the Mayor and Council. The Council did not make a decision on the recommended increase.

Mayor Gill asked for suggestions for next Council Work Session scheduled for December 7, 2020; suggestions are needed by Thursday, December 3rd if possible.

Superintendent of Public Works Burky reported that the golf course is closed but the new golf carts arrived and are in storage. Work has started on the bulk water crane on North Railway. The Range Trim A Tree event last weekend was cancelled but the lighting of the park was done as planned with people watching from their cars. The park looks great!

Chief of Police Gabe Elliott reminded Council about the Parade of Lights this Saturday, December 5, 2020 at 6:00 p.m.

City Engineer Representative Donnell informed the Council that the Culbertson Avenue Project is 99% complete or at substantial completion. There are fifteen (15) items on the punch list to be finished in the spring. The contractor, Wilson Bros. did a great job on the project. Work has started on the other SLIB grant to replace three (3) Wastewater Treatment Pumps and lining or replacing 1,000 feet of the big 24" sewer pipe and three manholes. The next SLIB grant application will be presented in February for Council approval to apply for funding to replace fire hydrant lines that run between houses. The application will be reviewed for possible approval at the June, 2021 SLIB meeting.

Mayor Gill referred the Council to the Golf Course Financial Report, Municipal Court Report, Building Permit Summary Report and the Thank You letter from Worland Senior Center found in the Council packet.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:45 p.m.  
By: Councilmember DeMunbrun.  
Second by: Councilmember Lombard.  
Vote: The motion passed unanimously.

ATTEST:  
Tracy A. Glanz, Clerk/Treasurer

December 10, 2020

James R. Gill, Mayor