

PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL
OF WORLAND
December 5, 2017

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on December 5, 2017. Mayor Gill presided and the Councilmembers in attendance were Mandy Horath, Keith Gentzler, Gary Gerber, Dennis Koch, Michele Rideout, Christy Schneider, Lisa Fernandez, Mike Neufer and Loresa Brinkerhoff (via telephone). Also present were: Chief of Police, Gabe Elliott; Superintendent of Public Works, Brian Burky; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell and Clerk/Treasurer, Tracy Glanz.

There were ten (10) visitors present for this meeting of the City Council.

Chloe Leyva of Girl Scout Troop #1639, and Sami Day and Sarah Tommerup of Troop #1362 led the Council and Visitors in the Pledge of Allegiance.

A moment of silence was observed in memory of Councilmember Bud Callahan.

Mayor Gill declared a Quorum present and asked for review and approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Koch.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

The minutes of the November 21, 2017 regular meeting stand approved as published.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of December, before normal City Council approval on the first Tuesday of January and approve the Consent Agenda with Warrant Registers for November 2017 and Payroll Vouchers for the periods ending November 19, 2017 and November 30, 2017; PAYROLL 11/19/17 - \$66,154.95; PAYROLL 11/30/17 - \$4,271.49.

A & I Distributors, Oil, \$365.30; Ameri-Tech Equipment, Dumpsters, \$13,949.12; AmeriGas, Propane, \$151.59; Big Horn Basin Tire & Off Road, Tire Balancing / Parts, \$267.32; Big Horn Co-Op, Supplies, \$174.96; Big Horn Heating & Cooling, Maintenance, \$120.00; Big Horn Redi-Mix, Rock, \$689.00; BigHorn Doors, Repairs, \$140.00; Blair's Market, Supplies, \$20.97; CarQuest Auto Parts, Parts, \$1,950.20; Cash - City Hall, Postage, \$21.68; Casper Star Tribune, Publication, \$414.52; Cloud Peak Veterinary, Boarding, \$650.00; Communication Technologies, Repairs, \$487.12; Creative Culture Insignia, Equipment, \$763.25; Custom Delivery Service, Services, \$32.09; Cutting Edge Equipment, Parts, \$3,375.00; Defensive Edge Training, Registration Fee, \$395.00; Desert Mountain Corp., Supplies, \$16,172.86; Donnell & Allred Inc, Engineering, \$7,900.00; Frandson Safety, Shipping / Supplies, \$637.46; Fremont Motors, Parts, \$444.15; Frontier Tire LLC, Flat Repairs, \$1,309.92; Hasco Industrial Supply, Supplies, \$2,572.04; Hawkins Inc, Chlorine Cylinders, \$20.00; Honnen Equipment, Parts, \$84.15; International Code Council, Services, \$542.00; International Code Council, Membership, \$135.00; Jack's Truck & Equipment, Parts, \$432.60; JV Lumber, Supplies, \$14.70; Kennedy Ace Hardware, Hardware, \$1,122.54; Machinery Power & Equipment, Parts, \$32.40; Matthew Bender & co, Code Books, \$130.43; McClellan & MacQueen, Curb Gutter, \$7,487.50; Montana Radiator Works, Parts, \$155.36; Motor Supply, Inc., Parts, \$414.85; Mountain West Computers, Services, \$59.99; Murdoch Oil, Oil, \$54.39; Newman Traffic Signs, Signs, \$108.03; Norco, Inc., Gas/Rental, \$37.41; Normont Equipment, Supplies, \$3,950.05; Northern Wyoming Daily News, Advertising, \$2,132.40; Northwest Pipe Fittings, Inc., Parts, \$14,100.73; O'Reilly's Auto Enterprises, Parts, \$310.18; One Call of Wyoming, Tickets, \$42.75; Quill Corporation, Supplies, \$54.12; Reese & Ray's IGA, Supplies, \$18.35; Respond First Aid, Supplies, \$69.74; S & H Glass, Parts, \$172.50; Serlkay Printing, Supplies, \$457.00; Sunshine Office Products, Supplies, \$432.66; Target Supplies, Supplies, \$128.51; Team Laboratory Chemical, Supplies, \$604.00; Titian Machinery, Parts, \$315.46; Tommerup Machine, Parts, \$4,236.24; TRS Auto, Parts, \$924.39; Tractor & Equipment, Parts, \$164.77; Ultramax, Supplies, \$1,748.00; United Parcel Service, Shipping, \$11.30; USA Blue Book, Books, \$504.24; UV Doctor Lamps, Parts, \$800.41; Valli Information Systems, Maintenance, \$125.00; Virile Electric, Railroad Crossing, \$1,924.00; Washakie County Treasurer, Juvenile Officer, \$1,674.99;

PUBLIC NOTICE

Washakie Garage, Towing, \$50.00; Worland Cleaners & Supply, Inc., Supplies, \$133.60; Worland Police Dept-Petty Cash, Postage, \$3.84; WY Law Enforcement Academy, Training, \$1,573.90.

TOTAL REGULARS..... \$100,498.03

AFLAC, Premium, \$834.58; AT & T, Long Distance, \$709.82; AT&T Mobility, Cell Phone, \$476.83; Benthckmark Computer, Maintenance, \$900.00; Big Horn Co-op, Gasoline, \$1,887.70; Big Horn Water, Rental/Bottled Water, \$70.40; Big Horn Reg. Joint Powers Board, Monthly EDU, \$32,665.60; Big Horn Rural Electric Co., Electricity, \$47.61; Blair's Market, Restitution, \$10.49; Blue Cross Blue Shield, Insurance, \$76,504.85; Bower, Shane, Deposit Refund, \$60.51; Dakota Playground, Pioneer Square, \$5,718.00; Dalebout, Jared & Kaylynn, Overpayment, \$31.46; DOI/BLM, Right Away Rental, \$3,956.45; Donnell & Allred, Sewer Projects, \$9,265.78; Eastside Sinclair, Gasoline/Diesel, \$310.76; Fascorp, Deferred Compensation, \$3,880.00; Fort Dearborn Life Ins. Co., Disability Insurance, \$399.74; Gill, Jim, Conference/Mileage, \$430.10; Gill, Jim, Cell Phone Expense, \$40.00; GoPlayGolfWorland, Management Fee, \$15,000.00; High Plains Power, Inc., Power, \$1,124.75; Hill, Bill, Books, \$26.00; IRS, Payroll Tax Deposit, \$50,416.16; Kenco Security & Technology, Alarm Monitoring, \$85.00; Kennedy Ace Hardware, Lights, \$487.62; Mauna Towers, Site Rental/Nov/Dec., \$196.52; Mel's Plumbing, Meter Pit, \$456.16; McClellan & MacQueen, INC, Pioneer Square, \$9,391.10; McClellan & MacQueen, INC, Sidewalk/Curb, \$3,640.00; Murdoch Oil, Inc., Gasoline/Diesel, \$6,594.38; NCPERS Group Life Ins., Life Insurance, \$80.00; Northern Wyoming Daily News, Advertising, \$27.00; Northern Wyoming Daily News, Advertising, \$243.00; Pinnacle Bank, Expenses, \$2,185.78; Ray Smith, Restitution, \$60.00; Rocky Mountain Power, Electricity, \$21,547.20; RT Communications, Phone Service, \$1,643.94; Spees, John & Candra Olsen, Deposit Refund, \$5.87; Tommerup Machine, Repairs, \$6,312.48; U.S. Postmaster, Nov Billing/First Class, \$1,052.06; Verizon Wireless, Cell Phone Service, \$795.09; Virile Electric, Pioneer Square, \$668.77; Washakie County Clerk, Recording Fees, \$48.00; Washakie County Clerk, Garnishment, \$633.93; Washakie County Public Health, Employee Flu Shots, \$225.00; Washakie County Treasurer, General Purpose, \$86,299.43; Washakie County Treasurer, Comm. Center/Justice Facil., \$20,457.58; Wash Co Solid Waste, Municipal Waste, \$28,900.50; West River Road Imp. Dist., Administration Fee, \$96.00; Wilken, Andrew, Deposit Refund, \$158.01; Wind River Seed, Reseed River, \$1,915.32; Worland Fire Protection District, Contribution, \$14,000.00; Worland Health Club, Membership, \$125.00; WYDOT, License, \$5.00; Wyoming Dept. of Workforce, Unemployment Insurance, \$7,189.80; Wyoming Gas Company, Services, \$1,668.20; Wyoming Retirement Systems, Retirement, \$29,643.01; Wyoming State Supreme Court, Tech Fee, \$335.00.

TOTAL SPECIALS \$451,939.34
GRAND TOTAL..... \$552,437.37

By: Councilmember Gentzler.
Second by: Councilmember Schneider.
Vote: The motion passed unanimously.

Gary Shampeny with GoPlayGolf, Operator of Green Hills Golf Course presented his annual report to the Council. Overall, revenue at the golf course is up 6.1% over 2016; however, participation in the region is down approximately 3%. Nationwide participation is flat. The golf shop was enlarged and remodeled, and employees continued working on the greens and bunkers, removing trees, and repairing the irrigation system. This coming year the focus will be on staffing and communication, with an onsite manager to deal with daily issues. Initially, a new hire for the Golf Pro position will be right out of college and will work under the Class A Pro in Billings. A fulltime turf/grounds employee with a degree in agronomy/horticulture will be hired as soon as possible in the spring. The onsite manager will be the contact person for any concerns. He or she will have phone numbers of employees that will be available to deal with leaks in the irrigation system. The employees will work on cleaning up the grounds with insecticide and herbicide, reduce dryness issues and tighten up the water schedule so that golfers are not waiting on sprinklers. Mr. Shampeny thanked Superintendent of Public Works Brian Burky for allowing use of the city backhoe for irrigation system repairs. Discussion followed on the issues brought up by golfers, the need for an onsite manager, the restroom facility on the front nine and the possibility of fixing the irrigation system in sections. The Council requested a written plan to replace the irrigation system at the course. Season passes will be available in January 2018 for purchase.

Clerk/Treasurer Tracy Glanz presented an updated Pension Agreement with the Wyoming Retirement System for approval. There are no

PUBLIC NOTICE

changes to the original agreement.

Motion: to approve the Pension Agreement by and between the Wyoming Retirement System and the City of Worland.
By: Councilmember Koch.
Second by: Councilmember Neufer.
Vote: The motion passed unanimously.

Chief of Police Gabe Elliott reported that the annual Shop with a Cop will be Saturday, December 9, 2017. The project has generated a lot of support from the community and business owners. Chief of Police Elliott thanked everyone for the donations!

City Engineer Representative Mike Donnell reported that the preconstruction meeting on the three phase project is scheduled for next Tuesday, December 12, 2017 at 9:30 a.m.

Superintendent of Public Works Brian Burky informed the Council that Powder Pass Nordic Club would like to set up a cross-country ski track at the golf course when there is enough snow. Buffalo and Lander golf courses allow the use of their golf courses by verbal agreement as long as the skiers do not ski on sensitive areas.

Motion: to approve the use of the golf course for a cross-country ski track.
By: Councilmember Koch.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

Superintendent of Public Works Burky stated that the memory tree, usually at the courthouse, will be at Pioneer Square this year with placement of about 500 ornaments. The snow removal agreement with Washakie County is up for renewal; the County plows Washakie Avenue and charges the city for their share.

Motion: to approve the renewal of the Snow Removal Agreement by and between Washakie County and the City of Worland.
By: Councilmember Horath.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

Superintendent of Public Works Brian Burky stated that the patch of the sewer line by the river is scheduled for next Monday. There is still a bit of inflow from the river into the sewer line; the line will be cleaned and patched with a new product. The life expectancy of the patch product should outlive the pipe. Mayor Gill commended Superintendent of Public Works Burky on the Christmas lighting.

Mayor Gill received information indicating that Worland is in the top three (3) of the safest cities in Wyoming as well as in the top percentile in the 101 safest cities across the nation. Mayor Gill gave kudos to the police department.

The WAM Winter Workshop is February 21-23, 2018 in Cheyenne. Please contact the Clerk/Treasurer is you would like to attend.

Mayor Gill requested an executive session to discuss potential litigation and personnel.

Motion: to enter into executive session at 7:43 p.m.
By: Councilmember Fernandez.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

Motion: to leave executive session at 8:11 p.m.
By: Councilmember Koch.
Second by: Councilmember Fernandez.
Vote: The motion passed unanimously.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 8:12 p.m.
By: Councilmember Horath.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer
December 13, 2017