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## PUBLIC NOTICE

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### REGULAR MEETING OF THE CITY COUNCIL OF WORLAND December 5, 2023

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on December 5, 2023. Mayor Jim Gill presided and the Councilmembers in attendance were Kreg Lombard, Barbara Brookwell, William Worley, Kody DeMunbrun, Mike Neuffer, Wendy Fredricks and Rebecca George. Also, present were Director of Public Works, Nick Kruger; Chief of Police, Gabe Elliott; Airport Manager, Lynn Murdoch; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell and Clerk/Treasurer, Tracy Glanz. Councilmembers Pete Calderon and Adam Martinez were absent.

There were two (2) visitors present for this meeting of the City Council.

Councilmember William Worley led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a quorum present, with Councilmember Calderon excused and asked for approval of the agenda.

Motion: to approve the agenda.  
By: Councilmember Brookwell.  
Second by: Councilmember Lombard.  
Vote: The motion passed unanimously.

The minutes of the November 21, 2023 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of December, before normal City Council approval on the first Tuesday of January and approve the Consent Agenda with Warrant Registers for November 2023, BAPC Minutes for November 27, 2023, Monthly Statement of Financial Condition for November 2023 and Payroll Vouchers for the periods November 24, 2023 and December 1, 2023. PAYROLL 11/24/23 - \$4,238.29; PAYROLL 12/1/23 - \$73,369.68

### CITY OF WORLAND/UTILITIES COMMISSION NOVEMBER 2023

A.N.A Electrical, Services, \$3,413.85; Applied Concepts Inc, Antenna Cable, \$170.00; Big Horn Basin Tire & Off Road, Tires/Balance, \$843.28; Big Horn Co-Op, Supplies, \$97.36; Big Horn Heating & Cooling, Furnace Maintenance, \$1,639.00; Billings Precast, Frame/Cover/Ring, \$3,500.00; Black Mountain Software, Cass Certification, \$100.00; Blairs, Supplies, \$16.00; Bloedorn Lumber, Supplies, \$1,083.02; Blue to Gold LLC, Classes, \$950.00; Bomber Construction, Newell Sargent Pad, \$1,890.00; Bomgaars, Supplies, \$1,233.64; Buer Electric Inc, Snack Shack, \$119.00; C&B Operations, Parts, \$581.07; CarQuest Auto Parts, Parts, \$3,978.78; Cash - City Hall, Postage/Lights, \$45.08; Cloud Peak Veterinary, Contract, \$650.00; Code 3 Inc, Siren, \$169.42; Cummins Sales & Service, Actuator, \$1,737.14; Desert Mountain Corporation, Ice Slicer, \$5,189.36; Ditch Witch, Sight Glass, \$74.43; Eagle Engineering & Surveying, Engineering, \$7,916.67; Energy Laboratories, Testing, \$3,202.00; ESRI Inc, GIS Online Credits, \$120.00; Flower Exchange, Sympathy Arrangement, \$217.00; Flowpoint Environmental Systems, Berman & RPZ, \$16,533.15; Floyd's Truck Center, DEF/Filters, \$665.31; Frandson Safety, Supplies, \$447.40; Frontier Tire LLC, Tires/Flat Repairs, \$13,026.78; Hasco Industrial Supply, Supplies, \$1,520.35; Hawkins Inc, Chlorine Cylinders, \$895.50; Heartland Kubota, Replacement Brush, \$783.79; Honnen Equipment, Parts, \$8,844.44; Imperial Pump Solutions LLC, Lift Station Repairs, \$985.00; J&E Irrigation, Pipe, \$667.26; Joe Johnson Equipment, Parts, \$1,033.23; JP Cooke Co, Pet Tags, \$219.75; Kienlen Ace Hardware, Supplies, \$1,053.53; Laird Sanitation, GC Portable Toilet, \$180.00; Montana Air Cartage Inc, Freight, \$260.23; Motor Supply, Inc., Parts, \$461.70; Murdoch Oil Co, Grease, \$483.42; Norco, Inc., Rental/Towels, \$144.73; Northern Wyoming News, Advertising, \$1,410.00; Northwest Pipe Fittings, Inc., Parts, \$4,194.62; One-Call of Wyoming, September/October Tickets, \$89.25; O'Reilly'S Auto, Parts, \$72.57; Phenova Inc,

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WP Demand, \$139.90; Railroad MGT Co III LLC, License Fees, \$379.14; Serlkay, Supplies, \$614.20; Signs of Sutherland, Graphics, \$1,115.00; Smudge Prints, Embroidery, \$270.00; Southwest Equipment Co, Upper Link, \$937.95; Stotz Equipment, Mower, \$44,000.00; Team Laboratory Chemical, Mega Bugs, \$11,242.50; Triple R Welding, Flange/Dumpsters/Drop Ins, \$7,196.05; United Parcel Service, Shipping, \$15.02; Valli Information Systems, Maintenance, \$188.05; Washakie Co Solid Waste, Sump Waste, \$20.00; Washakie County Treasurer, Juvenile Offiver/ C. Wall, \$1,480.30; Worland Cleaners & Supply, Inc., Supplies, \$353.69; Wyoming First Aid & Safety Supply, First Aid Kit, \$134.39.

**TOTAL REGULARS..... \$160,994.30**

AFLAC, Premium, \$184.61; American Road Maintenance, Seal Coat, \$5,038.70; American Road Maintenance, Pavement Maintenance, \$45,348.35; Ardurra, Seal Coat, \$1,884.52; Ardurra, AWR002B - RFR#3, \$4,144.89; Ardurra, AWR004A - RFR#3, \$16,960.60; Ardurra, AWR004A - RFR#4, \$2,414.25; Ardurra, AWR004A/AWR002B, \$440.96; AT & T, Long Distance, \$88.98; AT&T Mobility, Cell Phone, \$366.31; Big Horn Co-Op, Gasoline, \$3,368.56; Big Horn Water, Rental/Bottled Water, \$135.00; Big Horn Reg. Joint Powers Board, Monthly EDU, \$36,972.50; Big Horn Rural Electric Co., Electricity, \$47.72; Blue Cross Blue Shield, Insurance, \$77,985.54; City of Worland, Pioneer Square Maintenance, \$1,500.00; Dearborn National, Insurance, \$159.94; Eagle Engineering & Surveying, Survey, \$2,458.00; Eagle Engineering & Surveying, Building & Planning Official, \$8,510.78; Fascorp, Deferred Compensation, \$4,560.00; Fort Dearborn Life Ins. Co., Disability Insurance, \$373.67; Gill, Jim, Cell Phone Expense, \$50.00; Gill, Jim, Mileage Reimbursement, \$148.62; High Plains Power, Inc., Power, \$987.25; IRS, Payroll Tax Deposit, \$46,281.24; Kennedy Ace Hardware, Pioneer Square, \$14.99; Kurt Freehauf, Tap Refund, \$700.00; Lucent Water LLC, Marine Sensor, \$8,878.75; Maya, Joe, Refund, \$136.99; Monroe, James & Susan, Deposit Refund, \$158.36; Morrison, Kevin, Refund, \$122.33; Mountain Alarm, Alarm Monitoring, \$129.40; Murdoch Oil, Inc., Gasoline/Diesel, \$11,601.41; NCPERS Group Life Ins., Life Insurance, \$208.00; Pinnacle Bank, Expenses, \$4,485.88; Range, Phone Service, \$2,059.93; Rocky Mountain Power, Electricity, \$19,536.27; Sagebrush Sports, Golf Course Contract, \$13,333.33; SWI LLC, Fence Project, \$932.10; SWI LLC, AWR002B, AWR002A, \$22,370.01; U.S. Postmaster, Nov Billing/Permit Fee, \$1,379.86; Verizon Wireless, Cell Phone Service, \$1,129.57; VSP of Wyoming, Insurance, \$678.83; Washakie County Clerk, Cemetery Deeds, \$48.00; Washakie County Courthouse, Garnishment, \$771.92; Washakie County Treasurer, General Purpose, \$100,242.40; Washakie County Treasurer, Comm. Center/Justice Facil., \$21,446.46; Wash Co Solid Waste, Municipal Waste, \$28,208.40; WYDOT, Crack Seal, \$13,937.34; Wyoming Dept. of Workforce, Workers Comp, \$8,589.04; Wyoming Gas Company, Services, \$1,613.93; Wyoming Retirement Systems, Retirement, \$33,507.64; Wyoming State Supreme Court, Technology Fees, \$5.00.

**TOTAL SPECIALS..... \$556,637.13**  
**SUB TOTAL ..... \$717,631.43**

Void Check #65260 ..... \$(142.00)  
Void Check #65266 ..... \$(160.00)  
**GRAND TOTAL..... \$717,329.43**

By: Councilmember DeMunbrun.  
Second by: Councilmember George.  
Vote: The motion passed unanimously.

Mayor Gill stated that in past years the Council has provided meat and cheese trays for the employees prior to the Christmas holidays and would like to do the same this year in consideration of all the employees do for the City of Worland.

Motion: to approve providing meat and cheese trays for city employees.  
By: Councilmember Neuffer.  
Second by: Councilmember Lombard.  
Vote: The motion passed unanimously.

City Attorney Kent Richins asked if the Council would like

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to discuss the proposed resolution for consideration at the next Council meeting. This resolution will increase the fees at the cemetery. Councilmember Worley read a statement by Councilmember Pete Calderon, who was absent. The statement is as follows: "I would like to go in the direction of cutting spending this fiscal budget year versus raising the fees on services. Raising fees on services can be seen as a tax. Had I been present tonight, I would have voted against raising the cemetery fees. I would prefer a conservative fiscal approach until next year. I disagree with the Council following the advice of the auditor who recommended raising the fees of our services, when we can look at our budget during the work sessions as a council and discuss what other departments to pull from to cover shortages as mandated by state statute. I value everyone's opinion and I understand there will be disagreement. Thank you for allowing me to voice my concern." City Attorney Richins stated that the cemetery runs in the red using funds from the General Fund to subsidize it; "there is no way we could charge enough to maintain a proper cemetery." Councilmember DeMunbrun asked Clerk/Treasurer Glanz to find out the last time the fees were increased for further discussion at the council work session. Mayor Gill stated that he could not remember the last time the cemetery fees were increased over the last ten (10) years and cautioned that with the current inflation it is easy to get behind. City Attorney Richins stated that from the auditor standpoint, the city is required to have a certain percentage of reserves in the enterprise funds. Discussion followed on possible rate increases as noted by the auditor. The Council will discuss the proposed cemetery fee increase and reserve strength at the council work session.

City Engineer Representative Mike Donnell is working with WYDOT to get the Request for Proposal (RFP) out for the Washakie Avenue Project design. The consultant services policy, that is required by WYDOT and must be followed in this RFP process, is 28 pages long. The Urban Systems Funds are federal and with federal funding there are always additional requirements that must be met.

Chief of Police Gabe Elliott informed the Council that this is the time of year that historically there is an increase in offenses and the police department has seen that in the last couple of weeks. The police officers have done a great job, with a lot of young officers. All the officers that are available will be at the next Council meeting for introduction. This Saturday is the Shop with a Cop Program with the Worland Police Department, Washakie County Sheriff's Department, Wyoming Highway Patrol and Bureau of Land Management Rangers who will be assisting youth in purchasing gifts for family members. Chief of Police Elliott mentioned the many volunteers who will be wrapping presents. The Parade of Lights went well, Chief of Police Elliott thanked the public works, airport and city hall personnel who helped with the parade.

Director of Public Works Nick Kruger reported that the city crew is working on the irrigation project at Newell Sargent Park, installing subterranean piping. The water table is still high, so the project is taking longer than expected. The concrete will be poured tomorrow, and the crew should be done with the excavation within a week.

Mayor Gill noted that the Municipal Court Report, Building Permit Summary and Golf Course Monthly Financial Reports for November, 2023 are in the Council packet for review. Also in the packet is WBI Pipeline information.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:18 p.m.  
By: Councilmember Neuffer.  
Second by: Councilmember Brookwell.  
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:  
Tracy A. Glanz, Clerk/Treasurer

December 14, 2023