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WASHAKIE COUNTY COMMISSIONER PROCEEDINGS November 21, 2023

The Washakie County Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Commissioners Terry Wolf and Morgan Martinez and clerk to the board Lily Rakness Parra. The pledge of Allegiance was led by Building Maintenance Manager Ryan Casad.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to approve the minutes of the November 7, 2023 meeting. Motion carried.

Building Maintenance Manager Ryan Casad gave a maintenance update to the BOCC. He also presented the board with an Archery Club Contract. The BOCC advised Casad that the contract needed to be approved and revised to allow signatures from the Commissioners, 4-H Archery Leader and the Archery Club leader by the County Attorney. It was discussed that Washakie County was not liable for the fire suppression updates in the VA/Lighthouse building and that per the contract between them and Washakie County, the VA is willing to purchase a standalone smoke alarm system with a 10 year battery backup. Casad is waiting to hear back regarding the sprinkler heads for the building as well. A discussion was held regarding getting the library elevator to lock during non-business hours.

Interim Planner Mike Robinson gave an update to the BOCC. A discussion was held regarding the revised chip seal bid. Robinson advised that the CMAQ certifications will be ready for review and signature at the next Commissioner meeting. Gravel production and needs were discussed. Robinson gave the board an update on Red Vista Village II and advised they are waiting on the DEQ permit to be updated to reflect the proper language describing the property owners. The revised Planning Regulations are currently posted on the county's website and it has been advertised in the paper as well. Robinson said that so far, there have been no received comments.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to approve Resolution 2023-396 which exempts the M&N Subdivision from proof of published notice of intent to apply for a subdivision permit due to an oversight and the likeliness that any and all parties were otherwise aware of the intent to subdivide and publish notice. Motion carried.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to go into executive session at 9:24 am for

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advice from legal counsel. Motion carried.

A motion was made by commissioner Martinez and seconded by Commissioner Wolf to reconvene into regular session at 9:43 am.

Motion carried. No action taken.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to go back into executive session at 9:44 am for a discussion regarding personnel. Motion carried.

A motion was made by commissioner Martinez and seconded by Commissioner Wolf to reconvene into regular session at 9:55 am. Motion carried. No action taken.

Road and Bridge Superintendent Stuart Bower gave a Road and Bridge update. A discussion was held regarding the right-of-way process and what was within the Superintendent and the County's discretion regarding materials being utilized for projects that the County will end up having to maintain. The BOCC advised Superintendent Bower that the language in the right-of-way application gives him the power to approve or deny any application if he feels the materials are not quality enough to be able to be properly maintained by the Road and Bridge Department. Bower advised that he is working closely with gWorks and will soon be able to accurately track progress and funds that are put towards specific road projects in the county.

Sheri Gunderson, Lila Jolley and Katie Kirby gave a Washakie County Prevention update to the BOCC. Jolley talked about the upcoming STEM night activity at West Side Elementary. They would like to focus discussions with both parents and children. Kirby advised that the evening meetings they have added for prevention have been very productive and a great opportunity for parents and children to all get involved and have some great conversations. Gunderson advised that they have selected 4 kids to attend a prevention conference that the Drug Free Communities Grant funds.

A liquor license hearing was opened at 10:30 am for the renewal of retail liquor licenses for Big Horn Mountain Ski Lodge and Asian Cuisine and a microbrewery license for Ten Sleep Brewing Company. There was no one present for the hearing. A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to close the hearing at 10:35 am. Motion carried. A motion was made by commissioner Wolf and Seconded by Commissioner Martinez to approve the liquor license applications as presented for Big Horn Mountain Ski Lodge, Asian Cuisine and the microbrewery license for Ten Sleep Brewing Company. Motion carried.

Consent Agenda:

1. Approve October 2023 Family Planning Narrative

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2. Approve Wyoming Health Council Revenue and Expense Report for October 2023
3. Approve Washakie County Enhanced 911 Treasurer's Report in the amount of \$45,957.58
4. Approve Washakie County State and County Road Construction Funds Treasurer's Report in the amount of \$772,088.17
5. Approve the Trial Balance for Washakie County Treasurer in the amount of \$13,743,374.35

A motion was made by Commissioner Wolf and Seconded by Commissioner Martinez to approve the consent agenda. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to approve the Right-of-Way permit application for Lazy T Ranch with the stipulation that the Road and Bridge Superintendent will oversee the bill for additional expenditures regarding the access point and that proper materials are used. Motion carried.

A discussion regarding Red Vista Village was held with Cole Smith, Dave Clark and Mike Robinson. Chairman Anderson requested the status of Smith and his intent to file the previously discussed affidavit. Clark advised that they had not filed it yet, but they were ready to do so if it was necessary. Mike Robinson discussed the County's position regarding releasing the \$90,000.00 currently held in escrow to Smith and the need for an action to be taken showing that the water easement issue has been taken care of. Clark advised that the reason they had not yet filed the affidavit was to prevent any issues arising. If the requirement was satisfied by filing the affidavit under the development agreement to release the funds, the document was prepared and ready to file. The BOCC advised that the County Attorney would not be available for immediately producing a resolution for releasing the funds in escrow but one could be done and completed by the next meeting, December 5, 2023. Chairman Anderson stated that once the affidavit had been filed, and a resolution has been produced, he does not foresee a problem in having the funds released.

There being no further business to come before the board a motion was made by Commissioner Wolf to adjourn the meeting at 11:01 am. Motion carried.

(Seal)
Lily Rakness Parra
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners

December 14, 2023