

## PUBLIC NOTICE

### 12-01-2020 SPECIAL COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 am. Those present were Chairman Fred Frandson, Members Aaron Anderson and Terry Wolf, Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by County Commissioner Fred Frandson. All present at the meeting maintained the six feet distance as is needed for social distancing and wore facemasks.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the minutes for November 17, 2020 and November 23, 2020. Motion carried.

A public hearing was opened at 9:00 am to transfer money for Cares Act related items. There was no one present for the hearing. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to close the hearing at 9:02 am. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the budget transfers as follows: courthouse telework equipment \$18,757.00, mobile data terminals, laptops, transport vehicle and equipment \$147,000.00, new vehicle Emergency Management \$70,000.00. Revenue Cares Act \$235,757.00. Motion carried.

Vouchers for November 2020 were paid as follows:

TOMMERUP MACHINE SHOP, \$188.84, Repairs; FRANDSON SAFETY INC., \$25.92, Supplies; FRANDSON SAFETY INC., \$23.49, Supplies; TUMBLEWEED PROPANE, \$588.39, Maint.; FRONTIER TIRE, \$1,149.92, Repairs; NOWOOD CONSTRUCTION, INC, \$3,030.00, Maint.; WEAVER AMANDA, \$15.00, Election; SKINNER JOAN, \$15.00, Election; WHITEHEAD BEA, \$150.75, Election; SHEAFF CAROL, \$149.25, Election; LEE RENE A, \$165.75, Election; THRONTVEIT CAROL, \$157.65, Election; BOWER MARLENE, \$150.75, Election; BOWER MARY EVELYN, \$154.50, Election; RICHARDSON BOB, \$214.50, Election; STINE DAN, \$267.00, Election; PANTELIS LOUIS, \$214.50, Election; CONNER PAT, \$214.50, Election; SPENCE SHELLEY, \$229.50, Election; GLANZ TRACY A, \$237.00, Election; MCKAMEY KATHY, \$237.00, Election; DAY ANN, \$252.00, Election; HOLMES MARCY, \$229.50, Election; BATSON NIKKI, \$214.50, Election; BLUTT ERIN, \$227.65, Election; CROOK PAT, \$222.00, Election; FREDERICK NANCY, \$222.00, Election; LOUDAN MARLENE, \$222.00, Election; SIX, DANYNE L., \$222.00, Election; STINE SUZI, \$207.00, Election; TIBBS SANDRA, \$207.00, Election; BUNDREN MIKE, \$214.50, Election; NELSEN TANA, \$214.50, Election; GOPP VICKY, \$214.50, Election; RICHARDSON JANIE, \$214.50, Election; MCDONOUGH ROBERT, \$229.50, Election; DONAHUE SHEALEE, \$214.50, Election; ROSEBERRY PHYLLIS, \$214.50, Election; WARTMAN TONY, \$214.50, Election; HARVEY RON, \$214.50, Election; SANCHEZ TAMMY, \$229.50, Election; DELLOS RUTH, \$214.50, Election; MCGONIGAL GLORIA, \$214.50, Election; NEAL ANDREA, \$214.50, Election; ROBINSON JULIE, \$214.50, Election; CARRASCO ROSE, \$214.50, Election; JONES CYNTHIA, \$229.50, Election; RICE KARINA, \$214.50, Election; TAYLOR PAM, \$291.60, Election; THOMPSON CONNIE, \$268.05, Election; CUTT GLORIA, \$277.25, Election; REDLAND HOLLY, \$214.50, Election; RUMSEY CARLA, \$222.00, Election; WYDOT, \$4,910.81, Maint.; CONSUL-COMP TECHNOLOGIES, \$3,800.00, Tech; THOMPSON REUTERS - WEST, \$532.35, Subsc.; UTILITIES COMMISSION, \$2,077.96, Utilities; KONE INC 4156, \$388.64, Maint.; THOS. Y PICKETT & CO INC, \$2,125.00, Installment; TOWN OF TEN SLEEP, \$106.00, Utilities; TCT WEST INC, \$29.57, Utilities; SCHNEIDER CHRISTY, \$216.19, Reimb.; WASHAKIE COUNTY TREASURER, \$57,183.00, Reimb.; WASHAKIE COUNTY TREASURER, \$160.00, Reimb.; WASHAKIE COUNTY TREASURER, \$2,929.56, Reimb.; GUNDERSON SHERI, \$5.75, Reimb.; BIG BROTHERS BIG SISTERS, \$812.50, Tanf; OWL LABS, \$3,042.00, Cares; BI INCORPORATED, \$21.90, Monitor sys.; TSP INC., \$2,216.25, Design; IAAO, \$220.00, Subsc.; ELECTION SYSTEMS & SOFTWARE, \$911.10, Election; FRANDSON SAFETY INC., \$58.75, Supplies; GOOGLE INC, \$216.00, Subsc.; WASHAKIE COUNTY TREASURER, \$8,198.00, Reimb.; WYDOT, \$369.17, Maint.; TECHNICAL FORSTRY SERVICE LLC, \$1,520.00, Firewise; BIG HORN RURAL ELECTRIC, \$170.65, Utilities; PETERSON QUALITY OFFICE FURNITURE, \$82.50, Supplies; PETERSON QUALITY OFFICE FURNITURE, \$357.32, Supplies; STRAUCH MARY GRACE, \$242.13, Election; PETERSON QUALITY OFFICE FURNITURE, \$82.50, Supplies; WYO CLERKS OF DIST COURT, \$150.00, Dues; QUADIENT INC, \$652.11, Subsc.; SCHLATTMANN LAW OFFICE, \$318.40, Legals; WASHAKIE COUNTY FAIR, \$2,844.08, Maint.; PLAINSMAN PRINTING & SUPPLY INC, \$585.37, Supplies; CONSUL-COMP TECHNOLOGIES, \$10,721.35, Tech; ONE CALL OF WYOMING, \$75.00, Calls; DJ&A PC, \$3,893.75, Tech; HUB INTERNATIONAL, \$325.00, Ins.; OFFICE SHOP THE, \$44.32, Supplies; FRANDSON SAFETY INC., \$63.00, Supplies; WORLAND LAUNDRY & CLEANER, \$162.31, Laundry; BIG HORN CO-OP MARKETING, \$3,510.39, Supplies; NORCO / WORLAND, \$516.07, Supplies; MOTOR SUP-

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PLY INC./ NAPA, \$919.46, Vehicle Parts; MURDOCH OIL INC\_1, \$55.68, Gas; HASCO INDUSTRIAL SUPPLY, \$56.31, Supplies; EQUIPMENT MAINTENANCE PRODUCTS INC, \$1,129.35, Equip, maint.; SUNSHINE OFFICE PRODUCTS, \$56.54, Supplies; BRUCO INC, \$242.66, Supplies; JADECO INC., \$749.33, Maint.; BASIN MECHANICAL INC, \$156.00, Repiars; BIG HORN HEATING AND COOLING, \$475.00, Maint.; HTO CHEMICAL CO LLC, \$268.80, Supplies; MCCLELLAN & MACQUEEN, \$100.00, Maint.; BIG HORN WATER, \$197.10, Supplies; MURDOCH OIL INC\_1, \$59.05, Gas; ARMAJO AMBER, \$34.50, Reimb.; BROWNS WESTERN APPLIANCE, \$47.49, Supplies; YOUNGQUIST CAITLIN, \$242.64, Reimb.; THERMOPOLIS INDEPENDENT RECORD, \$53.00, Fee's; VSP VISION CARE, \$650.84, Vision; CR LOCK AND SAFE, \$29.68, Locks; MCGARVIN MOBERLY, \$135,273.00, Gravel Crushing; WYOMING GAS CO., \$3,747.79, Utilities; SUNSHINE OFFICE PRODUCTS, \$163.76, Supplies; SUNSHINE OFFICE PRODUCTS, \$194.40, Supplies; THOS. Y PICKETT & CO INC, \$2,125.00, Installment; TUMBLEWEED PROPANE, \$727.18, Maint.; DECROO TAMMY, \$225.97, Reimb.; FRIENDS OF THE TEN SLEEP LIBRARY, \$494.02, Tanf; BIG BROTHERS BIG SISTERS, \$1,156.36, Tanf; SUNSHINE OFFICE PRODUCTS, \$73.10, Supplies; JOLLEY LILA, \$308.91, Reimb.; ROBERT SWALSTAD, \$678.28, Reimb.; SUNSHINE OFFICE PRODUCTS, \$80.09, Supplies; PUBLIC HEALTH DIVISION, \$2,003.99, County to State Pay; PUBLIC HEALTH DIVISION, \$20,500.00, County to State Pay; CARDINAL HEALTH, \$2,883.62, Fee's; HEINEMEYER AMANDA, \$70.00, Reimb.; NORTHERN WYO DAILY NEWS, \$189.00, Adv.; SUNSHINE OFFICE PRODUCTS, \$13.83, Supplies; HEINEMEYER AMANDA, \$2,052.09, Reimb.; AEGIS SCIENTIFIC, \$11,546.00, Cares; LOMBARD KATRINA, \$25.88, Reimb.; LOMBARD KATRINA, \$51.75, Reimb.; NEIGHBORS KAMI, \$40.33, Reimb.; DELL MARKETING L.P., \$2,173.43, tech; ROCKY MOUNTAIN POWER, \$5,973.61, Utilities; SIRENNET.COM, \$2,094.14, Vehicle; ANDERSON DAVID, \$470.00, Reimb.; NORTHERN WYO DAILY NEWS, \$7,257.48, Adv.; CLERK OF DISTRICT COURT, \$20.00, Maint.; EBMS, \$225.00, Insurance; WASHAKIE CO HRA ACCOUNT, \$6,600.00, HRA; JADECO INC., \$1,293.26, Maint.; GROATHOUSE CONSTRUCTION, \$161,669.00, Library; VISA, \$729.27, Supplies; THERMOPOLIS INDEPENDENT RECORD, \$66.50, Dues; SKAGGS COMPANIES INC, \$307.70, Supplies; IDEMIA, \$6,042.00, Annual Mtnc.; BIG HORN CO-OP MARKETING, \$280.84, Supplies; WORLEY WELDING, \$291.16, Maint.; WORLAND LAUNDRY & CLEANER, \$296.59, Laundry; SYSCO FOOD SERVICES OF MONTANA, \$5,550.91, Prisoner food/supp; SUNSHINE OFFICE PRODUCTS, \$26.64, Supplies; RANGE, \$540.00, Phone; QUILL CORPORATION, \$732.08, Maint.; YOUNGS BODY SHOP, \$158.70, Quote; PROFORCE, \$3,141.24, Supplies; NORTHERN WYO DAILY NEWS, \$90.00, Adv.; MURDOCH OIL INC\_1, \$987.50, Supplies; GARY BRINK INC, \$927.36, Vehicle parts; JADECO INC., \$5,257.37, Maint.; GALLS INCORPORATED, \$214.11, Supplies; WORLAND PHARMACY, \$19.99, pharmaceuticals; BLAIRS, \$218.02, Jail ; BIG HORN BASIN TIRE & OFF ROAD, INC, \$49.43, Maint.; BASIN MECHANICAL INC, \$6,900.00, Maint.; BANNER HEALTH, \$2,656.71, Medical; BIG HORN CO-OP MARKETING, \$1,696.91, Supplies; FRANDSON SAFETY INC., \$374.52, Supplies; MOTOR SUPPLY INC./ NAPA, \$19.97, Parts; KENNEDY ACE HARDWARE, \$111.17, Supplies; S & H GLASS INC., \$355.00, Repairs; VISA, \$1,892.86, Supplies; SYSCO FOOD SERVICES OF MONTANA, \$1,092.72, Jail ; ALTIMUS DISTRIBUTING INC, \$7,472.00, Cares; SIRENNET.COM, \$3,950.77, Vehicle parts; VISA, \$830.50, Supplies; MURDOCH OIL INC\_1, \$84.75, Supplies; CENTURY LINK, \$62.76, Phone; CENTURY LINK, \$960.56, Utilities; CENTURY LINK, \$75.45, Phone; TCT WEST INC, \$350.34, Phone; CHARTER COMMUNICATIONS, \$229.96, Utilities; KEN GARFF WEST VALLEY, \$275,000.00, Ambulance; VERIZON WIRELESS, \$222.68, Phone; HIGH PLAINS POWER INC, \$60.00, Utilities; NORCO / WORLAND, \$248.51, Supplies; WORLAND LAUNDRY & CLEANER, \$178.41, Laundry; SUNSHINE OFFICE PRODUCTS, \$397.21, Supplies; KENNEDY ACE HARDWARE, \$943.92, Supplies; ALSCO, \$433.52, Laundry; RANGE, \$4,456.41, Phone; EATON SALES & SERVICE LLC, \$619.50, Repairs; DANDELION DESIGN CO THE, \$50.00, Design; SUNSHINE OFFICE PRODUCTS, \$213.98, Supplies; SPENCER NICOLE, \$114.75, Reimb.; BENNETT M.D. THOMAS L, \$8,846.60, Coroner; BIG HORN COUNTY CORONER'S OFFICE, \$1,500.00, Coroner; DELL MARKETING L.P., \$40,461.40, Tech; SARAH ANNE GALLOWAY MSN APRN, \$880.00, Jail nurse; SPRADLEY BARR MOTORS, \$51,942.00, Patrol vehicle; NEIGHBORS KAMI, \$11.90, Reimb, \$951,165.36. PAYROLL, \$251,693.67; WORKER'S COMP, \$4,328.26; HUB, \$94,833.98; S&R RET, \$300.00; WYO RET, \$38,687.02; AFLAC, \$1,322.33; PRUDENTIAL, \$208.00; STANDARD, \$1,844.94; EMP. RET, \$6,345.00; \$399,563.20.

County Assessor Kathy Treanor met with the board to discuss purchasing a solid state drive for the Assessor's office computers because the State of Wyoming has cut funding for a new CAMA server for Washakie County. Estimated cost is \$500.00 for all computers to be upgraded. Approval was given to proceed with the purchase.

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Public Health Nurse Manager Amanda Heinemeyer discussed with the board the possibility of hiring an education specialist for notices to be put in the newspaper, Facebook posts and any other advertising that is necessary. Work would be less than 20 hours per week. Approval was given to proceed.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session with Public Health Nurse Manager Amanda Heinemeyer, Homeland Security Director Kami Neighbors, and County Attorney John Worrall beginning at 9:52 am to discuss personnel. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to reconvene into regular session beginning at 10:12 am. Motion carried. No action was taken.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to convene into executive session beginning at 10:12 am with County Attorney John Worrall to discuss possible litigation and personnel. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 10:33 am. Motion carried. No action was taken.

Road and Bridge Superintendent Keith Bower reported that the crew had been working on fire markers, cleaning around guardrails, tree trimming, and filling in smaller potholes along with maintenance on equipment.

Building Maintenance Manager Tom Schmeltzer reported that the old sewer line had been abandoned at the library remodel and a new one was put in which required compact testing of the soil, which has been completed. The asbestos abatement will start this week. Tom will be cleaning up at the fairgrounds. Commissioner Frandson reported that the I-beams would be removed and covered with a soffit, the brick on the inside walls will be painted rather than covered at a cost savings.

Worland Museum Curator Rebecca Brower, Planner David Anderson and WYDOT Environmental Specialist Stephanie Lowe by phone met with board to further discuss the costs of moving the Cottonwood Creek Bridge to the South portion of the museum property. Estimated cost is \$27,500.00 as per David. Stephanie reported that the cost for moving the bridge is in the overall cost of the BROS project for the bridge replacement and the county would be responsible for their portion of the entire project as part of moving the bridge. This is a (SHPO) historical project with a 90-10 split with WYDOT and Washakie County. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the cost of relocating the Cottonwood Creek Bridge and setting at the museum. Motion carried. The MOU will be sent for all to review.

Clerk of District Court Christy Schneider met with the board to discuss sharing an employee with the County Clerk and Treasurer's offices. Discussion was held on setting up a schedule that works well for all involved and allowing Wendy Salzman to work in all three offices as needed.

### CONSENT AGENDA

1. Authorize chairman to sign Amendment No. 1 to the Washakie County Health Reimbursement Arrangement Plan to include co-payments.
2. Authorize chairman to sign the Family Planning Expense/ Revenue report for October 2020.
3. Authorize chairman to sign Pay Application No. 1 in the amount of \$161,669.00 regarding the Library remodel.
4. Accept monthly reports for County Clerk \$10,117.70.
5. Authorize chairman to sign Coronavirus Relief Grant Program Certification Statement regarding payroll expenses for the Washakie County Ambulance.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf, to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)  
Mary Grace Strauch  
Clerk to the Board

Fred W. Frandson, Chairman  
Washakie County Commissioners

December 17, 2020