

## PUBLIC NOTICE

### WASHAKIE COUNTY COMMISSIONER PROCEEDINGS December 5, 2023

The Washakie County Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Commissioners Terry Wolf and Morgan Martinez and clerk to the board Lily Rakness Parra. Also present was Interim Planner Mike Robinson.

The meeting was opened with the Pledge of Allegiance led by Mike Robinson.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to approve the minutes of the November 21, 2023 meeting. Motion carried.

At 9:00 am the Revised 2023/2024 Washakie County Chip Seal Bid Advertisement was read by Chairman Anderson. Three bids were received. The BOCC discussed the bids and the amounts with Robinson. Robinson advised he would thoroughly look over the bids and separate them out as needed and report back to the BOCC after vouchers were paid.

Vouchers were paid for November 2023 as follows:

383 CONSTRUCTION LLC, \$22,600.00, MAINTENANCE; ALS-CO, \$774.51, MAINTENANCE; APEX LEGAL PC, \$175.00, LEGAL; BIG BROTHERS BIG SISTERS, \$751.82, TANF; BIG HORN CO-OP MARKETING, \$3,780.32, FUEL; BIG HORN RURAL ELECTRIC, \$169.19, UTILITIES; BIG HORN WATER, \$141.00, SUPPLIES; BLOEDORN LUMBER, \$6.59, SUPPLIES; CHENEY LAW OFFICE, LLC, \$250.00, LEGAL; CHRISTY SCHNEIDER, \$20.35, REIMBURSEMENT; CITY OF WORLAND UTILITIES, \$2,149.16, UTILITIES; CONSUL-COMP TECHNOLOGIES, \$622.12, TECH; CRISIS PREVENTION & RESPONSE, \$674.50, TANF; FASTENAL COMPANY, \$165.08, MAINTENANCE; HONNEN EQUIPMENT, \$390.90, MAINTENANCE; JADECO INC., \$160.00, MAINTENANCE; JD POWER & ASSOCIATES, \$375.00, PUBLICATIONS; KONE, \$432.38, MAINTENANCE; LAMAR COMPANIES, \$880.00, MAINTENANCE; LILA JOLLEY, \$661.35, REIMBURSEMENT; MATTHEW BENDER & CO INC, \$96.43, MAINTENANCE; MURDOCH OIL INC\_1, \$386.69, FUEL; NAPA MOTOR SUPPLY INC, \$1,283.64, SUPPLIES; NORCO / WORLAND, \$615.32, SUPPLIES; NORTHERN WYOMING NEWS, \$300.00, PUBLICATIONS; NOWOOD CONSTRUCTION, INC, \$5,300.00, MAINTENANCE; OFFICE SHOP INC, \$32.65, MAINTENANCE; ONE CALL OF WYOMING, \$25.50, MAINTENANCE; QUADIENT LEASING USA INC, \$652.11, POSTAGE; QUILL CORPORATION, \$278.67, SUPPLIES; RAMKOTA HOTEL AND CONFERENCE CTR, \$512.00, TRAVEL; RANGE, \$4,831.49, UTILITIES; ROCKY MOUNTAIN POWER, \$6,023.08, UTILITIES; SERLKAY, \$1,907.41, SUPPLIES; SHERI GUNDERSON, \$3,730.62, REIMBURSEMENT; SHERI GUNDERSON, \$993.54, REIMBURSEMENT; SIGNS OF SUTHERLAND, \$567.61, MAINTENANCE; VERIZON, \$164.07, UTILITIES; VIRILE ELECTRIC, \$426.67, MAINTENANCE; WASHAKIE CINEMAS, \$250.00, PUBLICATIONS; WASHAKIE CO LIBRARY TEN SLEEP, \$1,049.59, TANF; WORLAND LAUNDRY & CLEANER, \$283.48, LAUNDRY; WYOMING CLERKS OF DISTRICT COURT ASSOC, \$150.00, DUES; WYOMING GAS CO., \$3,731.86, UTILITIES; AMBER ARMAJO, \$657.45, REIMBURSEMENT; BIG HORN BASIN TIRE & OFF ROAD, INC, \$1,998.76, MAINTENANCE; BIG HORN CO-OP MARKETING, \$2,790.57, FUEL; BIG HORN CO-OP MARKETING, \$296.86, MAINTENANCE; BLAIRS, \$317.32, JAIL FOOD/SUPPLIES; BLUE LUBE, \$104.60, MAINTENANCE; BLUE LUBE, \$238.15, MAINTENANCE; BLUE TO GOLD, LLC, \$620.00, SUPPLIES; CENTURY LINK, \$955.85, UTILITIES; CHARTER COMMUNICATIONS, \$129.98, UTILITIES; DERECK'S GLASSWORX, \$650.00, MAINTENANCE; ECONO SIGNS LLC, \$307.56, MAINTENANCE; ERICA REASONER, \$25.17, REIMBURSEMENT; FRANDSON SAFETY INC., \$49.40, POSTAGE; FRONTIER TIRE, \$74.11, MAINTENANCE; FRONTIER TIRE, \$40.00, MAINTENANCE; GALLS, \$54.44, SUPPLIES; HASCO INDUSTRIAL SUPPLY, \$1,313.38, SUPPLIES; HIGH PLAINS POWER INC, \$60.00, UTILITIES; JADECO INC., \$764.14, MAINTENANCE;

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JADECO INC., \$382.25, MAINTENANCE; KAMI NEIGHBORS, \$92.50, REIMBURSEMENT; KIENLEN ACE HARDWARE, \$11.98, SUPPLIES; KINGS CARPET ONE, \$366.09, MAINTENANCE; MODERN MARKETING, \$175.71, PUBLICATIONS; MOUNTAIN ALARM, \$97.45, MAINTENANCE; MOUNTAIN WEST COMPUTER, \$39.90, SUPPLIES; NAPA MOTOR SUPPLY INC, \$221.27, SUPPLIES; OFFICE SHOP INC, \$11.35, MAINTENANCE; OFFICE SHOP INC, \$146.49, MAINTENANCE; PINNACLE BANK VISA, \$771.16, CREDIT CARD; PINNACLE BANK VISA, \$2,610.79, CREDIT CARD; R&A SAFETY, LLC, \$55.00, MEDICAL; R&A SAFETY, LLC, \$90.50, MEDICAL; RANGE, \$540.00, UTILITIES; SAFEGUARD QBS \*, \$391.43, SUPPLIES; SERLKAY, \$30.28, SUPPLIES; SYSCO FOOD SERVICES OF MONTANA, \$6,276.96, JAIL FOOD/SUPPLIES; TCT, \$708.96, UTILITIES; THOS. Y PICKETT & CO INC, \$2,550.00, CONTRACT; VERIZON, \$320.08, UTILITIES; WASHAKIE CO SHERIFF DEPT, \$250.00, REIMBURSEMENT; WORLAND LAUNDRY & CLEANER, \$177.22, LAUNDRY; WORLAND PHARMACY, \$29.59, MEDICAL; WYOMING SECRETARY OF STATE, \$60.00, NOTARY; CHRISTY SCHNEIDER, \$28.95, REIMBURSEMENT; BLOEDORN LUMBER, \$1,674.30, SUPPLIES; KIENLEN ACE HARDWARE, \$754.45, SUPPLIES; PETERSON QUALITY OFFICE FURNITURE, \$139.44, MAINTENANCE; FASTENAL COMPANY, \$40.58, MAINTENANCE; TOWN OF TEN SLEEP, \$106.00, UTILITIES; TCT, \$30.85, UTILITIES; ANGELA LEONE, \$24.49, REIMBURSEMENT; MCKESSON MEDICAL SURGICAL, \$9,338.85, SUPPLIES; ALTON JUE, \$2,400.00, TRAINING; AMANDA HEINEMEYER, \$39.42, REIMBURSEMENT; NICHOLE CHATWIN, \$39.96, REIMBURSEMENT; AMANDA HEINEMEYER, \$33.59, REIMBURSEMENT; ANGELA LEONE, \$688.03, REIMBURSEMENT; AMANDA HEINEMEYER, \$70.90, REIMBURSEMENT; SERLKAY, \$5,382.00, SUPPLIES; SANOFI PASTEUR, \$232.21, MAINTENANCE; CARDINAL HEALTH, \$11,052.96, ; EBMS, \$805.23, PREMIUM; WASHAKIE COUNTY TREASURER, \$130.00, REIMBURSEMENT; ROCKY MOUNTAIN OILFIELD WAREHOUSE, \$1,399.83, MAINTENANCE; MIKE ROBINSON LLC, \$3,402.00, CONTRACT; CONSUL-COMP TECHNOLOGIES, \$4,356.25, TECH; NUESYNERGY, INC., \$295.00, PREMIUM; WASHAKIE COUNTY TREASURER, \$685.32, REIMBURSEMENT; WASHAKIE CO HRA ACCOUNT, \$7,510.00, PREMIUM; WEST PARK HOSPITAL, \$16,250.00, CONTRACT; WYDOT FINANCIAL SERVICES, \$993.88, MAINTENANCE; GOOGLE INC, \$222.00, DUES; WASHAKIE COUNTY TREASURER, \$61.25, REIMBURSEMENT; BETH VALENTINE, \$23.75, REIMBURSEMENT; CAMINO LAW, LLC, \$190.00, LEGAL; CCAW, \$500.00, DUES; POSTMASTER, \$98.00, POSTAGE; POSTMASTER, \$152.00, POSTAGE; CARVER FLOREK & JAMES CPA'S, \$40,000.00, CONTRACT; 383 CONSTRUCTION LLC, \$115,130.00, MAINTENANCE; THE LINCOLN NATIONAL LIFE INS CO, \$254.80, PREMIUM; \$321,162.69. PAYROLL, \$250,668.93; AFLAC, \$1,571.10; GREAT WEST TRUST, \$4,550.00; JOINT POWERS TRUST/HUB, \$90,739.40; PRUDENTIAL/NCPERS, \$176.00; STANDARD, \$1,994.53; WORKER'S COMP, \$4,179.53; S & R RETIREMENT, \$40,425.58; WYOMING RETIREMENT, \$675.00; \$394,980.07.

Road and Bridge Superintendent Stuart Bower gave an update to the BOCC. He also advised that they had some issues with property owners while the crew was on Road 82 last week putting in a cattle guard. Bower advised that he and his crew were well within the easements during the construction process. Anderson told Bower to have the homeowners call the Commissioners if an issue arose again. Bower also said that someone had cut the cable and destroyed the signage to move cattle across a condemned bridge on Road 580. A discussion regarding WYDOT's estimates to implement new bridge structures instead of culverts was held. The BOCC advised that they would like to look into all options as the amounts provided by WYDOT were excessive.

Interim Planner Mike Robinson presented the BOCC with more details regarding the three bids that had been received for the 2023/2024 Washakie County Chip Seal project. Funding options were discussed as well. With a sixty (60) day time frame to select a bid, the BOCC tabled the discussion until the December 19th meeting to make a final decision.

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A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to authorize the Chairman to sign the CM23510 FY23 Dust Control Final Acceptance Certificate, Project Cost Reimbursement Statement and the Certification of Final Reimbursement Request. Motion carried.

Building Maintenance Manager Ryan Casad gave a maintenance update to the BOCC. They discussed the need for fixing and possibly upgrading a stall in the bottom floor men's bathroom at the Courthouse. Casad updated the BOCC regarding the contract with the Archery Club. It was advised per County Attorney Barton that the club needs to obtain some sort of insurance in order to be able to utilize the building for their target practice. Casad also discussed with the BOCC that he would like to start utilizing gWorks to submit internal county maintenance requests as needed.

### Consent Agenda:

1. Accept Washakie County Clerk of Court's Monthly Statement for the month of November 2023 in the amount of \$1,693.00
2. Accept Washakie County Clerk's Monthly Statement for the month of November 2023 in the amount of \$7,975.70
3. Approve the drafting of a letter concurring with comments Commissioner Wolf Sent regarding the Canyon Creek Bridge Realignment Project.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to Approve the Consent Agenda. Motion carried.

A public hearing was opened at 1:30 pm regarding the Washakie County Revised Subdivision and Development Regulations. Present for the hearing was Mike Robinson, Washakie County Assessor Nancy Quinn and Deputy Assessor Caryn Agee. Mike Robinson discussed that the main motivator behind changing and implementing the new regulations was due to the lack of inclusion of Wyoming State Statutes in the current regulations. He advised that with the changes, Washakie County's process will cover the required state statutes as well as having the security of developers having to provide the financial ability to finish a project as well as guarantee access points are properly developed as well. He also advised that the process will provide consistency. Agee asked what scope of authority the Assessors would have regarding the new regulations? Robinson advised that their authority would be per state statutes and if any issues arose, they would be able to take them to County Attorney Barton. Chairman Anderson advised that the BOCC would like the County Attorney to go through the regulations then give to Robinson to clean up and get them published. It was discussed that the new regulations could be approved at the beginning of the 2024 year. A motion was made by Commissioner Wolf and Seconded by Commissioner Martinez to close the hearing for the Washakie County Revised Subdivision and Development Regulations. Chairman Anderson noted that if anyone wanted to put in any additional comments before the December 19th meeting, they may do so through the BOCC and/or Planning Commission. Motion Carried.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to approve Resolution 2023-397 which states that Cole Smith has complied with his obligations to Washakie County and has successfully completed the Red Vista Village subdivision process. That the monies being held in escrow shall be released to Mr. Smith as soon as practicable and the escrow amount shall be closed. Motion carried.

There being no further business to come before the BOCC a motion was made by Commissioner Martinez to adjourn the meeting at 2:01 pm. Motion carried.

(Seal)  
Lily Rakness Parra  
Clerk to the Board

Aaron Anderson, Chairman  
Washakie County Commissioners

December 21, 2023