
PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND, WYOMING December 4, 2018

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on December 4, 2018. Mayor Jim Gill presided and the Councilmembers in attendance were Mandy Horath, Keith Gentzler, Lisa Fernandez, Christy Schneider, Michele Rideout, Gary Gerber, Mike Neuffer and Dennis Koch. Also present were: Chief of Police, Gabe Elliott; Superintendent of Public Works, Brian Burky; Airport Manager, Lynn Murdoch; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell and Clerk/Treasurer Tracy Glanz. Councilmember Loresa Brinkerhoff was absent.

There was one (1) visitor present for this meeting of the City Council.

Councilmember Michele Rideout led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a Quorum present with the Mayor unable to reach Councilmember Brinkerhoff via telephone and asked for review and approval of the agenda.

Motion: to approve the agenda
By: Councilmember Fernandez.
Second by: Councilmember Rideout.
Vote: the motion passed unanimously.

The minutes of the November 20, 2018 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of December, before normal City Council approval on the first Tuesday of January and approve the Consent Agenda with Warrant Registers for November, 2018 and Payroll Vouchers for the periods ending November 18, 2018 and November 30, 2018; PAYROLL 11/18/18 - \$70,032.73; PAYROLL 11/30/18 - \$4,129.22.

CITY OF WORLAND/UTILITIES COMMISSION NOVEMBER 2018

AmeriGas, Propane, \$141.56; APT US & C, Membership, \$145.00; Big Horn Co-Op, Supplies, \$916.15; Big Horn Redi-Mix, Rock, \$15,696.00; Billings Precast, Frame, \$1,026.08; Bloedorn Lumber, Supplies, \$873.49; Buer Electric, Services, \$60.00; CarQuest Auto Parts, Parts, \$411.17; Cash - City Hall, Postage, \$7.73; Cloud Peak Veterinary, Boarding, \$781.25; Desert Mountain Corp., Supplies, \$13,733.89; DOL/BLM, Right of Way, \$4,039.00; Donnell & Allred Inc, Engineering, \$7,900.00; Energy Laboratories, Services, \$1,790.50; Frandson Safety, Shipping / Supplies, \$1,596.58; Fremont Motors, Parts, \$152.60; Frontier Tire LLC, Flat Repairs, \$866.54; Greenwood Mapping, Services, \$3,500.00; Hach Company, Test, \$142.64; Hasco Industrial Supply, Supplies, \$1,038.49; Hawkins Inc, Chlorine Cylinders, \$668.44; Instrument & Supply West, Parts, \$279.00; Kennedy Ace Hardware, Hardware, \$1,257.61; Laird Sanitation, Services, \$250.00; Motor Supply, Inc., Parts, \$206.82; Mountain West Computers, Services, \$59.99; Norco, Inc., Gas/Rental, \$37.41; Normont Equipment, Supplies, \$308.69; Northern Wyoming Daily News, Advertising, \$3,224.40; Northwest Pipe Fittings, Inc., Parts, \$8,708.16; One Call of Wyoming, Meeting, \$45.00; Reese & Ray's IGA, Supplies, \$12.89; Respond First Aid, Supplies, \$65.75; Rhomar Industries, Supplies, \$722.27; Russell Industries, Supplies, \$5,404.77; Selby's, Supplies, \$8,974.13; Serlkay Printing, Supplies, \$116.00; Sunshine Office Products, Supplies, \$421.65; The Locators, Locates, \$50.00; Timberline Electric & Control, Services, \$1,510.90; Tommerup Machine, Parts, \$593.60; Trombley Construction, City Shop, \$13,604.30; TW Enterprises, Services, \$1,193.23; United Parcel Service, Shipping, \$11.82; US Postmaster, Permit, \$225.00; Valli Information Systems, Maintenance, \$125.00; Virile Electric, Services, \$1,234.01; Washakie County, Septage Dumping, \$38.34; Washakie County Public Health, Vaccine, \$20.00; Washakie County Treasurer, Juvenile Officer, \$1,588.26; Worland Cleaners & Supply, Inc., Supplies, \$214.06; Worland Police Dept-Petty Cash, Postage, \$16.95; Worley Welding & Repair, Pepairs, \$785.46; Y2 Consultants, Services, \$12,000.00; ; , ; , TOTAL REGULARS, \$118,792.58; ; , ; , ; AFLAC, Premium, \$670.52; AT & T, Long Distance , \$701.14; AT&T Mobility, Cell Phone, \$497.63; Big Horn Co-Op , Gasoline, \$31.24; Big Horn Co-Op , Gasoline, \$2,128.02; Big Horn Heating, Services, \$85.00; Big Horn Water, Rental/Bottled Water, \$110.70; Big Horn Reg. Joint Powers Board, Monthly EDU, \$33,013.76; Big Horn Rural Electric Co., Electricity, \$47.61; Bills's Lock & Key, Keys, \$42.00; Blairs Market, Restitution, \$11.00; Blue Cross Blue Shield, Insurance, \$75,085.88; Buer Electric, Services, \$339.00; Burky, Brian, Travel Expense, \$600.09; Crisis Prevention & Response, Grant, \$1,306.00; DA Roofing, Roof, \$1,825.00; Dearborn National, Insurance, \$161.05; Dellos, Nancy, Travel Expense, \$133.53; Donnell & Allred, Services, \$10,595.10; Eastside Sinclair, Gasoline/Diesel, \$135.41; Emerald data Solutions, Board Docs, \$3,000.00; Fascorp, Deferred Compensation, \$4,660.00; Fort Dearborn Life Ins. Co., Disability Insurance, \$399.74; Gay, Luke & Kaycee, Deposit Refund, \$153.47; Gill, Jim, Cell Phone Expense, \$40.00;

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GoPlayGolfWorland, Management Fees, \$15,000.00; High Plains Power, Inc., Power, \$1,023.81; IRS , Payroll Tax Deposit, \$47,014.90; International Code Council, Membership, \$135.00; Kenco Security & Technology, Alarm Monitoring, \$89.00; Kennedy Ace Hardware, Supplies, \$1,228.36; Mr. Cisco D, Painting, \$2,350.00; Miller, Travis, Deposit Refund, \$27.65; Murdoch Oil, Inc., Gasoline/Diesel, \$9,002.56; NCPERS Group Life Ins., Life Insurance, \$96.00; Oldham, Lena & Zachary Roy, Deposit Refund, \$96.00; Pinnacle Bank, Expenses, \$1,506.19; QM Appraisal, Services, \$1,000.00; Quinn, Nancy, Deposit Refund, \$125.76; Reed, Kylie, Deposit Refund, \$112.44; Rocky Mountain Power, Electricity, \$19,221.86; Ron's Sanitation, Fence, \$18,500.00; Ron's Sanitation, Maintenance, \$3,200.00; RT Communications, Phone Service, \$1,688.59; Surrell, Shane, Deposit Refund, \$75.81; T-O Engineers, Services, \$18,404.65; U.S. Postmaster, Nov Billing/First Class, \$788.37; Verizon Wireless, Cell Phone Service, \$849.22; Virile Electric, Services, \$345.34; Watkins, William, Deposit Refund, \$101.48; Washakie County Clerk , Recording Fees, \$24.00; Washakie County Clerk, Garnishment, \$860.07; Washakie County Treasurer, General Purpose , \$75,623.28; Washakie County Treasurer, Comm. Center/Justice Facil., \$22,826.58; Wash Co Soild Waste, Municipal Waste, \$29,648.40; Washakie Works, Services, \$315.00; West River Road Imp. Dist. , Administration Fee, \$96.00; Worland Health Club, Membership, \$65.00; Wy Conf. of Bldg Officials, Registration, \$200.00; Wyoming Dept. of Workforce, Insurance, \$11,472.29; Wyoming Gas Company, Services, \$1,585.42; Wyoming Retirement Systems, Retirement, \$30,746.87; Wyoming State Supreme Court, Tech Fee, \$325.00.

TOTAL SPECIALS \$451,543.79
GRAND TOTAL..... \$570,336.37

By: Councilmember Fernandez.
Second by: Councilmember Rideout.
Vote: the motion passed unanimously.

City Attorney Kent Richins presented Ordinance #846 for second reading stating that he had not heard any comments about the ordinance and recommended passage:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, PERTAINING TO PEDDLERS, TRANSIENT MERCHANTS AND ITINERANT VENDORS OPERATING WITHIN THE CITY OF WORLAND BY REPEALING CHAPTER 17 OF THE WORLAND CITY CODE AND REPLACING IT WITH THE FOLLOWING PROVISIONS. ALL ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to approve Ordinance #846 on second reading.
By: Councilmember Gentzler.

Second by: Councilmember Horath.
Vote: Members voting AYE: Neuffer, Fernandez, Horath, Gill, Gentzler, Schneider, Gerber, Rideout; Members voting NAY: Koch; Members AB-STAINING: None; the motion passed by a vote of 8-1-0.

City Attorney Richins recommended that the Council approve the proposed Golf Course Agreement with Propper Golf Management, LLC (Propper) and reviewed the terms of the agreement. The services to be provided are described in Exhibit "A" and Exhibit "B" is a listing of city owned equipment available for use by Propper. After talking to Propper, the clause dealing with the reserve account changed from \$1,500.00 to \$1,000.00 per month for the first year of the contract and then increases to \$1,500.00 per month in the second year. The amount paid to the City by Propper is for a reserve account for equipment. This is a two (2) year contract, with an option for a third year if all contract requirements are met. The contingencies include complying with all job requirements in Exhibit "A", submittal of monthly financial reports, providing statistical data on golfers, notifying the city of major repairs and keeping the city appraised of equipment status, keeping the equipment in good working order, handling negotiations with the Country Club, treating all golfers equally and paying all obligated expenses, materials and services. Discussion followed on the need for the reserve payment as set up and an actual budget for Green Hills Golf Course. The Council would also like to see golf course monthly reports added to the agenda.

Motion: to table any action on the contract until the next council meeting.
By: Councilmember Fernandez.

The motion died for lack of a second.

Motion: to approve the proposed contract with Propper Golf Management, LLC contingent upon approval by Propper and allowing for modifications as required.
By: Councilmember Koch.
Second by: Councilmember Schneider.
Vote: The motion passed unanimously.

Mayor Gill requested a change to the first Council meeting in January since it falls on New Year's Day.

Motion: to approve changing the first Council meeting in January from

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Tuesday, January 1, 2019 to Thursday, January 3, 2019.

By: Councilmember Horath.
Second by: Councilmember Schneider.
Vote: Members voting AYE: Neuffer, Fernandez, Horath, Gill, Gentzler, Schneider, Gerber, Rideout; Members voting NAY: Koch; Members AB-STAINING: None; the motion passed by a vote of 8-1-0.

Mayor Gill recommended the appointment of Kent Lamm to the Worland Community Center Complex Joint Powers Board (WCCC). Councilmember Koch asked if we could ask the WCCC Board Appointees to attend a Council meeting on a quarterly basis. Discussion followed.

Motion: to approve the appointment of Kent Lamm to the Worland Community Center Complex Board for a three (3) year term.
By: Councilmember Horath.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

Superintendent of Public Works Brian Burky informed the Council that the city is working on the details of adding the water taps at Country Heights, as Washakie Rural absorbs South Worland Water. The crew filled the ice skating pond at Veterans Park yesterday and the ice should be ready for skating in a day or two. Volunteers laid out a Cross Country ski trail and a fat tire bike trail that is four (4) miles long at the Golf Course. Councilmember Gentzler thanked Superintendent Burky and the crew for their help in the lighting of Pioneer Square. Superintendent Burky commended RT Communications for all the work they did.

City Engineer Representative Mike Donnell stated that he and Streets/Sanitation Supervisor Jeff Taylor would be attending a pavement preservation video conference tomorrow.

City Attorney Richins thanked the City Hall staff and all involved in putting together the float for the Parade of Lights, it was a job well done! Councilmember Gentzler asked if the city received the official denial of annexation paperwork on the Hillcrest Subdivision. City Attorney Richins confirmed receipt of the petition; the annexation process is over. Discussion followed on the need to be contiguous to the city for annexation.

Clerk/Treasurer Tracy Glanz thanked Councilmember Gentzler for agreeing to be Santa Claus on the city float.

Chief of Police Gabe Elliott reported that Homeland Security will host a full-scale training hazmat exercise this Saturday, December 8, 2018 starting at 8:00 a.m. by the city lagoon. In addition, the annual Shop with a Cop Program is this Saturday to help the less fortunate kids.

Airport Manager Lynn Murdoch informed the Council that all the snowplows are running. Clerk/Treasurer Glanz and Airport Manager Murdoch will meet with T-O Engineers, WYDOT and FAA next week about the Taxilane C Project scheduled for next spring.

Councilmember Neuffer requested approval for the Eagles Lodge to place a banner on the corner of 10th Street and Big Horn Avenue. The City does not have a place to hang banners anymore and recommended the Eagles talk to the County or Prescribed Firearms.

Mayor Gill requested an executive session to discuss personnel and real estate.

Motion: to enter into executive session to discuss personnel and real estate at 7:35 p.m.

By: Councilmember Horath.
Second by: Councilmember Schneider.
Vote: The motion passed unanimously.

Motion: to leave executive session at 7:40 p.m.

By: Councilmember Koch.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

A motion, if necessary, will be made at the next Council meeting regarding the real estate transaction.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:42 p.m.

By: Councilmember Koch.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

December 13, 2018