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## PUBLIC NOTICE

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### REGULAR MEETING OF THE CITY COUNCIL OF WORLAND February 6, 2024

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on February 6, 2024. Mayor Jim Gill presided and the Councilmembers in attendance were Kreg Lombard, Kody DeMunbrun, Barbara Brookwell, Adam Martinez, Rebecca George, Wendy Fredricks, William Worley, Pete Calderon and Mike Neuffer. Also present were Director of Public Works, Nick Kruger; Airport Manager, Lynn Murdoch; Chief of Police, Gabe Elliott; City Attorney, Kent Richins; City Engineer Representative Mike Donnell and Clerk/Treasurer, Tracy Glanz.

There were four (4) visitors present for this meeting of the City Council.

Councilmember Pete Calderon led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a quorum and asked for approval of the agenda.

Motion: to approve the agenda.  
By: Councilmember Fredricks.  
Second by: Councilmember Martinez.  
Vote: The motion passed unanimously.

The minutes of the January 16, 2024 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of February, before normal City Council approval on the first Tuesday of March and approve the Consent Agenda with Council Work Session Minutes of January 22, 2024, Monthly Statement of Financial Condition for January 2024, Warrant Registers for January, 2024 and Payroll Vouchers for the period January 26, 2024. PAYROLL 1/26/24 - \$70,612.08; PAYROLL MTHEND 1/26/24 - \$4,418.17.

### CITY OF WORLAND/UTILITIES COMMISSION JANUARY 2024

A.N.A Electrical Services, Service-South Flat/Lagoon, \$1,103.41; Big Horn Basin Tire & Off Road, Tire Mount/Balance, \$93.54; Big Horn Coop, Gas Dispenser, \$122.45; Big Horn Redi Mix, 55k Flowable Fill, \$1,767.00; Blair's, Supplies, \$7.29; Bloedorn Lumber, Paint/Touch Foam, \$30.76; Bomgaars, Supplies, \$358.66; CARQUEST Auto Parts, Parts, \$5,970.04; Cash-Clerk Treasurer, Postage, \$41.37; Cloud Peak Veterinary Services, Contract, \$650.00; Custom Cage, Cages, \$2,060.00; Eagel Engineering & Surveying Inc, Engineering, \$7,916.67; Energy Laboratories Inc, Testing, \$868.00; Ferguson Waterworks, Meter Pit Lids, \$1,481.14; Floyd's Truck Center, Parts, \$2,647.19; Frandson Safety Inc, Parts/Respirator/Gloves, \$749.60; Hasco Industrial Supply, Supplies, \$303.45; Hawkins Inc, Demurrage/Chlorine, \$909.50; Heartland Kubota Inc, Chain/Torison Spring, \$42.06; IACP, Dues, \$190.00; Imperial Pump Solutions, Parts, \$18,039.03; Inland Truck Parts & Service, Solenoid/Engine Broom, \$28,829.17; Intermountain Motor Sales Inc, Parts, \$7,695.05; Kienlen Ace Hardware, Supplies, \$2,110.85; Kimball Midwest, Reamer/Plow Bolt, \$193.17; McMac LLC, Cement Work - 3 Locations, \$7,535.21; Motor Supply, Inc., Parts, \$285.76; Mountain West Computers, Recert-N. Kruger, \$629.99; Norco, Inc, Supplies, \$42.78; Northern Wyoming Daily News, Advertising, \$1,580.00; Northwest Pipe Fittings, Parts, \$26,862.99; One-Call of Wyoming, Tickets, \$21.75; ONIX Networking Corp., Program, \$2,592.00; Perry's Truck & Diesel Inc, Parts/Credit, \$28,205.11; R&A Safety LLC, Testing, \$181.00; Serlkay Printing, Wall Calander/Paper/Pens, \$222.98; Smith Psychology Services, Evaluation-Herrera, \$400.00; Southwestern Equipment, Joystick, \$1,117.53; Stillwater Solutions LLC, Tubing for Chlorinator, \$69.96; Swing Trucking Inc, Load/Unload-Kodiak Broom, \$3,850.00; The Office Shop, Contract, \$386.57; Tommerup Machine Shop, Loader Accessories, \$265.37; Triple R Welding, 5 Sm/Lg Dumpsters, \$6,000.00; United Parcel Service, Shipping, \$30.78; USA Blue Book, Tube for Hach, \$225.75; W.W.Q. & P.C.A. Membership, \$30.00; Washakie County Public Health, Flu Shots, \$180.00; Worland Cleaners & Supply, Inc., Supplies, \$538.47; Worland Police Dept, Petty Cash, \$18.56; Wyoming Public Health Lab., Colilert, \$144.00.

**TOTAL REGULARS..... \$165,595.96**

AFLAC, Premium, \$184.61; AT & T, Long Distance, \$91.97; At & T Mobility, Cell Phone Service, \$351.69; Big Horn Co-Op, Gasoline, \$2,883.31; Big Horn Regional Joint Powers, Monthly Assessment, \$36,972.50; Big Horn Rural Electric Co, Electrical Charges, \$47.72; Big Horn Water, Rental, \$133.00; Blue Cross Blue Shield, Premium, \$77,079.07; City of Worland, Pioneer Sq.-Maintenance, \$1,500.00; Dearborn National, Insurance, \$150.04; Desiree Stark, Deposit Refund, \$115.47; DOI/BLM, WYWY 105924165/105875696, \$4,715.11; Eagle Engineering, Bldg & Plng/Mid Blk Fire Hyd Line, \$8,421.38; Elizabeth McIntosh, Overpayment, \$169.65; FasCorp, Deferred Comp, \$4,640.00; Fort Dearborn Life Ins. Co., Disability Insurance, \$373.67; Gill, Jim, Cell Phone/Mileage, \$50.00; High Plains Power, Inc., Electricity, \$1,204.59; Hub International, Endorsement Premium F-150, \$344.00; Internal Revenue Service, Payroll Tax Deposit, \$45,772.49; Jim Moberly, Deposit Refund, \$200.00; KGA-Chey, LLC, 2023 Ford F150, \$89,550.00; Kienlen Ace, Pioneer Sq.-Paint, \$308.85; Kristy Vigil, Deposit Refund, \$200.00; Mountain Alarm, Alarm, \$214.40; Murdoch Oil, Inc., Gasoline, \$5,697.24; NCPERS Group Life Ins., Life Insurance, \$208.00; Netrunenko, Bohdan, Overpayment, \$2.00; Pinnacle Bank, VISA Charges,

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\$1,026.04; R8PA, Registration, \$600.00; Rachel Dewitt, Deposit Refund, \$54.26; Range, Phone Service, \$2,059.93; Rocky Mountain Power, Irrigation Pumping-1101 S. 8th, \$7,565.64; Rocky Mountain Power, Electricity, \$23,001.57; Rodney Taylor, Deposit Refund, \$200.00; Sheesley, Christi, Restitution Ward-23-0052, \$14.00; Sagebrush Sports, LLC, Contract, \$12,916.66; Susan Sdchumacher, Deposit Refund, \$115.60; U.S. Postmaster, Jan Billing, \$1,130.85; VSP OF Wyoming, Vision Insurance, \$738.66; Verizon Wireless, Cell Phone Service/Tablets, \$1,079.69; Viper Underground Inc, Upgrade Mid-Blk Fire Hyd. Line, \$10,403.60; Washakie County Clerk, Filing Fees, \$72.00; Washakie County Courthouse, Garnishment, \$385.96; Washakie County Solid Waste Dist. 1, Municipal Waste, \$18,709.20; Worland Cleaners, Pioneer Sq.-Cleaning Supplies, \$178.91; Washakie County Treasurer, General Purpose Tax - State, \$94,516.16; Washakie County Treasurer, Comm. Center, \$21,446.46; Washakie County Treasurer, Juvenile Officer/C. Wall, \$1,480.30; WYDOT, New Plates- Police Dept, \$20.00; WY Dept of Workforce, Workers Comp, \$8,617.74; Wyoming Gas Company, Services, \$3,928.56; Wyoming Retirement System, Retirement, \$34,252.28; Wyoming State Supreme Court, Tech Fee, \$30.00.

**TOTAL SPECIALS..... \$526,124.83**  
**GRAND TOTAL..... \$691,720.79**

By: Councilmember Lombard.  
Second by: Councilmember Worley.  
Vote: The motion passed unanimously.

Mayor Gill announced the Public Hearing to hear comment on the application for a new Bar & Grill liquor license and transfer of a Retail Liquor License and opened the public hearing at 7:03 p.m. Clerk/Treasurer Tracy Glanz stated that the following applications were submitted:

**BAR AND GRILL LICENSE**  
Hurricane Lanes Limited Partnership dba Hurricane Lanes & Buzzards Bar; this is a new license due to a name change from Hurricane Lanes and the Bean & Burger; the current license is no longer valid.

**TRANSFER OF RETAIL LIQUOR LICENSE**  
Orion Hospitality LLC is transferring the retail liquor license to a different location, from the old Rumors Building to the Travelodge.

Clerk/Treasurer Glanz informed the Council that both licenses will be renewed at the next meeting in February with the annual renewals. Mayor Gill asked if there were any comments; there were no comments. Mayor Gill closed the public hearing at 7:04 p.m.

Motion: to approve the new application of Hurricane Lanes Limited Partnership dba Hurricane Lanes & Buzzards Bar and the transfer of the Retail Liquor License held by Orion Hospitality LLC to 2500 Big Horn Avenue.  
By: Councilmember DeMunbrun.  
Second by: Councilmember Fredricks.  
Vote: The motion passed unanimously.

Betty Jo Jacks as an owner and operator of an in-home business asked the Council what the regulations are for an in-home business to keep a clear pathway to the business from the street. Ms. Jacks was informed by the police department that she cannot push ice and snow from the gutter into the road or down the road, it would have to be put on her property. "I am trying to keep my gutter clear of ice and water, but the water is causing more problems for those downstream from my home and I am being accosted by neighbors." Chief of Police Gabe Elliott reiterated that city ordinance prohibits residents from pushing snow and/or ice into the street and recommended that Ms. Jacks contact the Ordinance Officer if she sees anyone pushing snow or ice into the street to eliminate any problems with neighbors. Ms. Jacks indicated that she was trying to clear the gutter for her customers but continued having problems with neighbors. Councilmember Brookwell requested that Ms. Jacks contact the Ordinance Officer. Ms. Jacks stated that the drainage issue is not her problem, it is the city's problem because they removed a drain on 3rd and Thomas Avenue. Director of Public Works Nick Kruger stated that it is the City's responsibility to maintain streets, however limited resources prevent removal of all snow and ice from residential gutters; Ms. Jacks reported the ice issue to Public Works and within 24 hours it was removed. Unfortunately, the gutters in this part of town are very shallow and ice in the gutter will cause drainage issues. Ms. Jacks continued with how bad the city's infrastructure is and wanted to know what the city can do to make it better. Director of Public Works Kruger explained a future project to repair the existing drainage is in planning stages, and the drain at 3rd and Thomas is under consideration for this project. The city is not ignoring the drainage issues. Discussion continued; Mayor Gill noted that we live in a snow producing area and we will have ice. Ms. Jacks wanted to know what the city was doing with the one cent money; she was directed to a map of the areas where the city had done street, curb and gutter work. Mayor Gill stated that the city had additional business to take care of, taking her complaint under advisement, and thanked Ms. Jacks for coming.

Mayor Gill suggested that the next Council Work Session be held at the Airport Terminal Conference room and suggested that Airport Manager Lynn Murdoch invite lessees and vendors at the airport to attend. There is a lot of change going on at the airport and the Mayor would like to give these people a chance to talk to the governing body about the airport and the positive changes. The Council agreed by consensus to meet at the Airport Terminal Conference room.

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Clerk/Treasurer Glanz presented the WAM-JPIC Health Insurance Board notification of vacancies form recommending the nomination of the current officers, including Angie Johnson, Clerk/Treasurer, Town of Meeteetse, Lori Hughes, Clerk/Treasurer, Town of Ten Sleep and Tracy Glanz, Clerk/Treasurer, City of Worland.

Motion: to approve the nomination to the WAM-JPIC Health Insurance Board of Angie Johnson, Lori Hughes and Tracy Glanz.  
By: Councilmember Brookwell.  
Second by: Councilmember Lombard.  
Vote: The motion passed unanimously.

City Attorney Kent Richins requested an executive session at the close of the meeting to discuss Contract Negotiations. City Attorney Richins asked if the Council would like him to draft an ordinance to increase utility rates as recommended by the Auditor and Clerk/Treasurer. The proposed increase is 15%, an increase of approximately \$12.00 to the monthly utility bill covering all three (3) services, Water, Sewer and Sanitation. Hearing no discussion, Mayor Gill stated that the city must keep up with inflation, encouraging the Council to approve the drafting of an ordinance.

Motion: to direct the City Attorney to draft an ordinance to increase utility rates by 15%.  
By: Councilmember Neuffer.  
Second by: Councilmember DeMunbrun.  
Vote: Members voting AYE: Lombard, George, DeMunbrun, Neuffer, Gill, Martinez, Fredricks, Worley, Brookwell; Members voting NAY: Calderon; Members ABSTAINING: None; the motion passed by a vote of 9-1-0.

Chief of Police Elliott reported that the Washakie County Sheriff's Department and the Worland Police Department issued ID packets provided by the State Liquor Division to liquor license holders to keep everyone in compliance. One of the newer officers, Augustus Pantelis, passed his physical test at the Law Enforcement Academy and will be attending the Academy in Douglas for the next three (3) months.

City Engineer Representative Mike Donnell informed the Council that seven (7) consultants contacted the city about the design of Washakie Avenue. All questions were submitted by the deadline of February 2, 2024 and the questions and answers will be provided to all interested parties tomorrow, prior to the deadline of February 9, 2024. All proposals are due February 16, 2024 and the selection committee will meet on or before February 26, 2024 to select a design engineer. Once the design work is complete, the project will be shovel ready and eligible for grant funding.

Airport Manager Murdoch stated that she is working with Ardurra, the airport engineers on the upcoming project to rehabilitate Taxiway A and reconstruct Taxiway D. In reviewing the lighting with the electrical engineer, all lighting will be switched over to LED. This will save the city money in the future with lower electrical costs and less bulb replacement. The Kodiak broom is working, but we have not had any snow to use it on yet.

Director of Public Works Nick Kruger reported that he is working on the flag program for the downtown area. In the past, the city has done fundraising in the downtown area and has received several private donations. This will be advertised in the newspaper in the next couple of weeks. Unfortunately, the city lost another employee; the position will be advertised. The crew has been scraping to remove ice over the last couple of weeks.

Mayor Gill noted that the Municipal Court Report, Building Permit Summary, Golf Course Financial Report for January 2024, and the minutes from the WCCC for October, November and December, 2023 are in the Council packet for review.

Motion: to enter executive session at 7:38 p.m.  
By: Councilmember Brookwell.  
Second by: Councilmember Martinez.  
Vote: The motion passed unanimously.

Motion: to leave executive session at 7:52 p.m.  
By: Councilmember Fredricks.  
Second by: Councilmember Worley.  
Vote: The motion passed unanimously.

Motion: to approve a bridge loan out of the EDSB Loan Program for \$165,000.00 to Worland Logistics at 2% for one (1) year, with a balloon payment. This loan is to help a new and/or expanding business as per the requirements in the program.  
By: Councilmember Worley.  
Second by: Councilmember Neuffer.  
Vote: The motion passed unanimously.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:55 p.m.  
By: Councilmember Neuffer.  
Second by: Councilmember DeMunbrun.  
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:  
Tracy A. Glanz, Clerk/Treasurer

February 15, 2024