
PUBLIC NOTICE

01-24-2023 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 09:00 a.m. Those present were Chairman Aaron Anderson, Commissioners Terry Wolf and Morgan Martinez. Also present was Clerk to the Board Lily Rakness Parra, Building Maintenance Department Tom Schmeltzer and Ryan Casad. The meeting opened with the Pledge of Allegiance led by Ryan Casad.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to approve the minutes of the December 20, 2022 and January 3, 2023 meetings. Motion carried.

Schmeltzer and Casad gave an update on building maintenance and transitioning Casad into the new position. It was also discussed that the Building Maintenance department was in need of a truck that is in good repair as the current one is needing quite a bit of work done on it and they are not sure if it will last through next winter. Schmeltzer also discussed upgrading the counter in the Treasurer's office as it is in need of repair.

Stuart Bower gave an update on Road and Bridge Department. Advises that everything is looking good so far with the motor grader update. They have an old pickup that is needing a new transmission. If possible, they would like to have it replaced in the future or if another department had one to pass down as it would be beneficial in the future for Road and Bridge use. Bower is looking for materials and getting quotes for chip seal projects. The Lower Nowood is a project that the LATCF funding could be used for as it will require more structure. Interim Planner, Mike Robinson suggested that a scrub seal would be more feasible in terms of financing and would be the most beneficial. Robinson and Bower will be looking into getting quotes for crushing and getting material laid out as well.

Bower and Robinson discussed Road and Bridge dust control projects. They will be looking into the specs, bid prices and how the County wants to proceed with getting bids. Road and Bridge is looking into the possibility of getting quotes for a production tank in order to offer the county some flexibility as well.

Mike Robinson, Interim Planner updated the BOCC on the Winchester Bridge paint evaluations. The paint flaking is still a concern and he is willing to do a thorough investigation. Robinson is waiting for a quote to see what the amount would be and what the options are in terms of investigation and covering regulations for the bridge. Chairman Anderson would like to have a future discussion regarding the importance, the need for more funding, the safety and the continual addition of costs for the bridge.

Robinson discussed the pros and cons of the RAISE grants. Advised that there is a narrow access point in regards to the criteria, the financials and the projects. The county contribution is 20% which could potentially be obtained through the equipment needs for Road and Bridge.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to approve the petition to vacate part of lot 7A on the Sugarbeet Hilltop Estates Subdivision.

Amanda Heinmeyer updated the BOCC regarding Public Health. Heinmeyer advised that the Public Health pre-bid walk through was complete. The bids are due by Monday, February 6th at 5:00 pm. The continuation of the Title X grant was filed. Permission was received to discontinue services in Big Horn and Hot Springs County as the patient need in those counties was minimal and

PUBLIC NOTICE

not financially feasible. Patients from those counties can still seek services in Washakie County.

Homeland Security Director, Kami Neighbors advised that the SHSP Grant had a little over \$22,000.00 left. The funds have to be used for "Generator" type projects. The grant has been extended until the end of July 2023. Neighbors would like the Road and Bridge building to have a transfer switch and potentially a new generator so they would no longer need to share. Neighbors said that they could have a lower KW switch which would make it more financially feasible and it would only require annual maintenance as long as it was used minimally. Neighbors also discussed the possibility of a sand bagging machine. She has two in mind and is looking into quotes and specs for both.

Sheriff Austin Brookwell discussed that the Sheriff's Office was at the max for their vehicle to officer ratio due to one of the trucks being involved in a deer vs. vehicle incident. Brookwell requested an additional \$4,209.05 in funding to get the truck fixed. Brookwell also advised that the new truck they ordered is still sitting on the assembly line. It was discussed that an old SO truck could be handed down to Road and Bridge or Building Maintenance, but it would have to be once the new truck has arrived in order for the Sheriff's Office to have one back up vehicle.

Jodi Klind with Carver Florek and James, CPA's gave the audit report on the recent audit done on Washakie County. Findings were based on the need to update Washakie County's Procurement Policy, which will ensure the utilization of SAMS.gov, advertising for multiple bid's on projects that require competitive bidding and UEI # checks.

Per the audit, a discussion was held in regards to updating Washakie County's Procurement Policy. Those present were Jodi Klind from Carver Florek and James, CPA's, Amanda Heinmeyer, Sheriff Brookwell, County Attorney Barton and WCPC – Sheri Gunderson and Sarah Garcia. There were several concerns regarding the bidding process and the fact that the resources for multiple bids aren't always available in Washakie County. Klind advised that when the project is advertised with the intent to acquire multiple bids, and only one bid is obtained, the documentation can be satisfied per the advertisement.

A discussion was held on the Opioid Settlement with several entities throughout Washakie County. Those in attendance were Jackie Vails and Jessica Williams with Drug court, Jackie Robertson and Mary Johnson with Cloud Peak Counseling Center, Amanda Heinmeyer with Public Health, County Health Officer Dr. Asay, Attorney John Worrall, County Attorney Anthony Barton, Kent Lombard with the Worland Police Department, Sabrina Ochoa, and Judge Ed Luhm with Drug Court. Each entity was able to speak in regards the need for funding in their particular department and how it would be beneficial. It was decided that additional discussion was needed and that each department was to submit via email, the need for funding and how it would benefit their particular department to the BOCC. County Attorney Anthony Barton has agreed to head the discussion project. A meeting was scheduled for February 9, 2023 at 12:00 pm in the Library Meeting Room to collaborate and further discuss emailed submission for the Opioid funding. So far, Washakie County has received a total of \$98,387.28 in settlement funds.

Sheri Gunderson and Sarah Garcia gave an update on Washakie County Prevention Coalition. Some upcoming large events are the Ten Sleep School Prevention Night January 28th at 3 pm, Worland's Prevention Night will be Friday February 3rd at the

PUBLIC NOTICE

swimming event at 3:00 pm, then on to the varsity girls' basketball game at 5:30 pm and the boys varsity basketball at 7:00 pm. There will be an ACES training February 21st hosted by CrossPoint Baptist Church from 6-8 pm. The next coalition meeting will be January 26th at 12:00 pm at the Community Center. So far they have had two successful Juvenile Justice Issues meetings and will continue on with them. They advised that the DFC-RFP grant should also be coming out any day.

County Attorney Anthony Barton expressed the need for some new computer monitors in his office and in the Deputy County Attorney's office, Chairman Anderson was in favor of the purchase. Barton also introduced his newly hired Deputy County Attorney, Amy Smith.

Karen Funk with the Washakie County Worland Library, along with Margaret Lungren, Phyllis Roseberry, Richard Hopkinson and Deanna LeBaron discussed the need for more parking spaces for the Library in Worland. As of right now, they are in need of an additional 22 parking spaces according to City of Worland Building Inspector Randy Adams. Funk asked that the empty lot on 8th and Robertson be utilized for the parking spaces as it could potentially provide ample parking for the Worland Library. The Commissioners all vocalized their support in potentially providing the parking on the 8th and Robertson lot, but due to the Ambulance Barn purchase not yet being finalized, they were not able to commit the lot until a final decision was made. They will have Tom Schmeltzer make a sketch plan of what a possible parking lot could look like.

CONSENT AGENDA

1. State of Wyoming Release and Waiver of all Claims – Wyoming Highway Patrol

2. Clerk of Court Monthly Statement (November 2022 – December 2022)

3. Colter Drainage District

4. Washakie County Clerk Monthly Report December 2022

5. Washakie County Treasurer Investment Depository Disclosure and Bank Depository List

6. Washakie County Clerk listing the Northern Wyoming Daily News – Washakie County's official newspaper

7. Trial Balance County Treasurer of Washakie County

8. Memorandum of Understanding Regarding Mutual Assistance of Law Enf. Agencies

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez, to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Martinez to adjourn the meeting. Motion carried.

(Seal)
Lily Rakness Parra
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners

February 16, 2023