

PUBLIC NOTICE

WASHAKIE COUNTY COMMISSIONER PROCEEDINGS February 6, 2024

The Washakie County Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Commissioners Terry Wolf and Morgan Martinez, County Attorney Barton and clerk to the board Lily Rakness Parra. The meeting was opened with the pledge of allegiance led by Commissioner Wolf.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to approve the minutes of the January 16, 2024 meeting. Motion carried.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to go into executive session to discuss personnel at 8:59 am. Motion carried.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to reconvene into regular session at 9:36 am. Motion carried. No action taken.

Vouchers for January 2024 were paid as follows:

APEX LEGAL PC, \$100.00, LEGAL; BIG HORN PEST CONTROL LLC, \$90.00, MAINTENANCE; BIG HORN RURAL ELECTRIC, \$176.15, UTILITIES; CHENEY LAW OFFICE, LLC, \$110.00, LEGAL; CITY OF WORLAND UTILITIES, \$2,160.05, UTILITIES; EQUIPMENT MAINTENANCE PRODUCTS INC, \$501.32, MAINTENANCE; JUDICIAL DIALOG SYSTEMS, \$1,764.00, PUBLICATIONS; MATTHEW BENDER & CO INC, \$96.43, PUBLICATIONS; MOUNTAIN ALARM, \$117.45, MAINTENANCE; MURDOCH OIL INC 1, \$359.67, FUEL; OFFICE SHOP INC, \$57.35, MAINTENANCE; PETERSON QUALITY OFFICE FURNITURE, \$268.88, MAINTENANCE; TCT, \$61.72, UTILITIES; THE MASTERS TOUCH LLC, \$2,600.00, POSTAGE; THOMSON REUTERS - WEST, \$616.27, SUBSCRIPTION; TOWN OF TEN SLEEP, \$106.00, UTILITIES; WYOMING GAS CO., \$8,703.90, UTILITIES; KONE, \$454.00, MAINTENANCE; ONE CALL OF WYOMING, \$15.00, MAINTENANCE; SIGNS OF SUTHERLAND, \$105.80, MAINTENANCE; WYOMING COUNTY TREASURERS ASSOCIATION, \$200.00, DUES; BIG HORN WATER, \$86.00, SUPPLIES; BIG HORN CO-OP MARKETING, \$3,010.00, PROPANE; FRONTIER TIRE, \$21.00, MAINTENANCE; JADECO INC., \$338.04, MAINTENANCE; BLUE LUBE, \$97.10, MAINTENANCE; BOMGAARS, \$158.43, SUPPLIES; FRANDSON SAFETY INC., \$12.37, POSTAGE; KAMI NEIGHBORS, \$263.99, REIMBURSEMENT; KAMI NEIGHBORS, \$12.89, REIMBURSEMENT; KAMI NEIGHBORS, \$37.28, REIMBURSEMENT; CHRISTY SCHNEIDER, \$90.13, REIMBURSEMENT; BIG BROTHERS BIG SISTERS, \$743.56, TANF; CHAWNA WIECHMANN, \$50.44, REIMBURSEMENT; DRIVERS LICENSE GUIDE CO, \$535.00, PUBLICATIONS; FRIENDS OF THE TEN SLEEP LIBRARY, \$16.99, TANF; KATIE KIRBY, \$2,681.00, REIMBURSEMENT; KATIE KIRBY, \$536.20, REIMBURSEMENT; KATIE KIRBY, \$32.50, REIMBURSEMENT; LAMAR COMPANIES, \$1,080.00, MAINTENANCE; LILA JOLLEY, \$32.50, REIMBURSEMENT; LILA JOLLEY, \$750.06, REIMBURSEMENT; LILA JOLLEY, \$289.14, REIMBURSEMENT; NORTHERN WYOMING NEWS, \$225.00, PUBLICATIONS; NORTHERN WYOMING NEWS, \$300.00, PUBLICATIONS; NORTHERN WYOMING NEWS, \$200.00, PUBLICATIONS; OFFICE SHOP INC, \$20.94, MAINTENANCE; SERLKAY, \$997.00, SUPPLIES; WASHAKIE CINEMAS, \$250.00, ADVERTISING; WASHAKIE CO LIBRARY TEN SLEEP, \$419.84, TANF; WORLAND YOUTH LEARNING CENTER, \$45.81, TANF; FRANDSON SAFETY INC., \$718.20, MAINTENANCE; BLUE LUBE, \$93.72, MAINTENANCE; UNIVERSITY OF WYOMING, \$6,516.75, REIMBURSEMENT; ELISA DANIELS, \$73.75, REIMBURSEMENT; JILL-VON BOWER, \$8.73, REIMBURSEMENT; KATRINA LOMBARD, \$30.79, REIMBURSEMENT; KATRINA LOMBARD, \$14.41, REIMBURSEMENT; AMANDA HEINEMEYER, \$88.93, REIMBURSEMENT; ANGELA LEONE, \$184.80, REIMBURSEMENT; WYOMING DEPT OF HEALTH **, \$27,071.28, CONTRACT; WYOMING DEPT OF HEALTH **, \$2,011.55, CONTRACT; WYOMING DEPT OF HEALTH **, \$1,694.81, CONTRACT; AMANDA HEINEMEYER, \$70.75, REIMBURSEMENT; NORTHERN WYOMING NEWS, \$86.00, PUBLICATIONS; MCKESSON MEDICAL SURGICAL, \$2,316.06, SUPPLIES; CARDINAL HEALTH 110 LLC, \$11,787.46, SUPPLIES; AMANDA HEINEMEYER, \$56.51, REIMBURSEMENT; PETERSON QUALITY OFFICE FURNITURE, \$194.56, SUPPLIES; QUADIENT FINANCE USA, INC, \$300.00, POSTAGE; MCKESSON MEDICAL SURGICAL, \$1,158.03, SUPPLIES; THE MASTERS TOUCH LLC, \$996.10, POSTAGE; SYSCO FOOD SERVICES OF MONTANA, \$5,507.34, JAIL FOOD/SUPPLIES; FRANDSON SAFETY INC., \$16.89, POSTAGE; BIG HORN BASIN TIRE & OFF ROAD, INC, \$85.13, MAINTENANCE; AMLO SERVICES, \$3,775.00, MAINTENANCE; BIG HORN CO-OP MARKETING, \$2,482.44, FUEL; BIG HORN CO-OP MARKETING, \$200.37, FUEL; BODY ARMOR OUTLET LLC, \$512.00, SUPPLIES; L N CURTIS & SONS, \$35.10, MAINTENANCE; DELL MARKETING LP, \$1,869.92, TECH; GALLS, \$233.06, SUPPLIES; JG UNIFORMS, \$415.67, UNIFORMS; KIENLEN ACE HARDWARE, \$48.56, SUPPLIES; MODERN MARKETING, \$224.81, MAINTENANCE; NAPA MOTOR SUPPLY INC, \$68.41, SUPPLIES; OFFICE SHOP INC, \$630.20, MAINTENANCE; R&A SAFETY, LLC, \$165.00, MAINTENANCE; RANGE, \$540.00, UTILITIES; SAFE LIFE DEFENSE, \$460.14, UTILITIES; SIGNS OF SUTHERLAND, \$751.67, MAINTENANCE; SMITH PSYCHOLOGICAL SERVICES, \$400.00, MEDICAL; SUMMIT FIRE & SECURITY, \$835.00, MAINTENANCE; WASHAKIE CO SHERIFF DEPT, \$1,854.41, REIMBURSEMENT; WORLAND LAUNDRY & CLEANER, \$375.87, LAUNDRY/SUPPLIES; McMAC, LLC, \$1,560.00, MAINTENANCE; CAMINO LAW, LLC, \$40.00, LEGAL; KATIE KIRBY, \$165.91, REIMBURSEMENT; SHERI GUNDERSON, \$100.00, REIMBURSEMENT; KATIE KIRBY, \$1,030.24, REIMBURSEMENT; SERLKAY, \$416.05, SUPPLIES; SHERI MEEKS, \$44.58, REIMBURSEMENT; SHERI MEEKS, \$118.27, REIMBURSEMENT; SHERI MEEKS, \$59.62, REIMBURSEMENT; WASHAKIE COUNTY TREASURER, \$45.99, REIMBURSEMENT; UNIVERSITY OF WY EXTENSION, \$6,516.75, CONTRACT; WYDOT FINANCIAL SERVICES, \$81.25, CONTRACT; NORTHERN WYOMING NEWS, \$225.00, PUBLICATIONS; CLOUD PEAK COUNSELING CTR, \$2,500.00, CONTRACT; CONSUL-COMP TECHNOLOGIES, \$4,250.00, TECH; NUESYNERGY, INC., \$290.00, DUES; WAM/WCCA, \$2,256.97, DUES; GOOGLE INC, \$222.00, CONTRACT; SERLKAY, \$179.00, SUPPLIES; LILY RAKNESS PARRA, \$133.35, REIMBURSEMENT; STATE OF WYOMING, \$3.79, REIMBURSEMENT; WASHAKIE COUNTY TREASURER, \$49,954.00, REIMBURSEMENT; FLOYD'S TRUCK CENTER, \$104,594.00, EQUIP-

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MENT; MORGAN MARTINEZ, \$119.21, REIMBURSEMENT; MCKESSON MEDICAL SURGICAL, \$378.56, SUPPLIES; BIG HORN HEATING AND COOLING, \$114.00, MAINTENANCE; BIG HORN HEATING AND COOLING, \$484.00, MAINTENANCE; CR LOCK AND SAFE, \$70.00, MAINTENANCE; WY ATTORNEY GENERAL'S OFFICE, \$150.00, DUES; WEST PARK HOSPITAL, \$16,250.00, CONTRACT; WASHAKIE CO HRA ACCOUNT, \$7,540.00, DUES; NORTHERN WYOMING NEWS, \$1,260.16, PUBLICATIONS; AMANDA HEINEMEYER, \$392.70, REIMBURSEMENT; CRISIS PREVENTION & RESPONSE, \$1,757.24, TANF; SIGNS OF SUTHERLAND, \$210.00, MAINTENANCE; TCT, \$354.48, UTILITIES; VERIZON, \$640.16, UTILITIES; TENSLEEP SAND AND GRAVEL LLC, \$52,500.00, ROADS; FRANDSON SAFETY INC., \$130.28, MAINTENANCE; PAXTON AUTOMOTIVE, \$732.22, MAINTENANCE; TRACTOR & EQUIPMENT BILLINGS, \$724.14, MAINTENANCE; FRONTIER TIRE, \$21.00, MAINTENANCE; CHARTER COMMUNICATIONS, \$259.96, UTILITIES; HIGH PLAINS POWER INC, \$60.00, UTILITIES; MOUNTAIN ALARM, \$117.45, MAINTENANCE; CENTURY LINK, \$910.88, UTILITIES; MIKE ROB-INSON LLC, \$4,414.50, CONTRACT; CHRISTY SCHNEIDER, \$21.14, REIMBURSEMENT; JOHNSON CONTROLS FIRE PROTECTION, \$2,103.97, MAINTENANCE; OFFICE SHOP INC, \$36.10, MAINTENANCE; RAPID FIRE PROTECTION INC, \$305.00, MAINTENANCE; AMANDA HEINEMEYER, \$195.62, REIMBURSEMENT; AMANDA HEINEMEYER, \$445.68, REIMBURSEMENT; SCHMELTZER PAINTING, \$400.00, MAINTENANCE; BLAIRS, \$338.99, JAIL FOOD/SUPPLIES; PINNACLE BANK VISA, \$2,747.97, CREDIT CARD; PINNACLE BANK VISA, \$802.73, CREDIT CARD; PINNACLE BANK VISA, \$3,057.05, CREDIT CARD; ALSOCO, \$832.36, LAUNDRY/SUPPLIES; BLOEDORN LUMBER, \$964.46, SUPPLIES; BIG HORN CO-OP MARKETING, \$8,675.53, FUEL; NAPA MOTOR SUPPLY INC, \$1,462.64, SUPPLIES; NORCO / WORLAND, \$587.21, SUPPLIES; RANGE, \$4,735.79, UTILITIES; ROCKY MOUNTAIN POWER, \$6,576.07, UTILITIES; SERLKAY, \$869.21, SUPPLIES; WORLAND LAUNDRY & CLEANER, \$375.80, LAUNDRY/SUPPLIES; EBMS, \$817.94, PREMIUM; THE LINCOLN NATIONAL LIFE INS CO, \$245.70, PREMIUM; NORTHERN WYOMING NEWS, \$43.00, PUBLICATIONS; NICHOLE CHATWIN, \$43.89, REIMBURSEMENT; KIENLEN ACE HARDWARE, \$2,403.67, SUPPLIES; VERIZON, \$165.04, UTILITIES; SANOFI PASTEUR, \$725.53, SUPPLIES; BIG HORN HEATING & COOLING, \$235.00, MAINTENANCE; MOTOROLA SOLUTIONS, INC., \$158,030.68, CONTRACT; G WORKS, \$4,434.00, SUBSCRIPTION; BIG HORN CO-OP MARKETING, \$109.15, FUEL; \$576,122.01. PAYROLL, \$268,838.18; AFLAC, \$1,571.10; GREAT WEST TRUST, \$3,225.00; JOINT POWERS TRUST/HUB, \$90,967.35; PRUDENTIAL/NCPERS, \$176.00; STANDARD, \$1,910.73; S & R RETIREMENT, \$675.00; WYOMING RETIREMENT, \$42,842.66; WORKER'S COMP, \$4,623.45; \$414,829.47.

A budget hearing was opened at 10:00 am to add \$1,533,764.55 into the LATCF Grant budget. Mike Robinson and Stuart Bower were present for the hearing. No comment was made. A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to close the hearing at 10:03 am. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to increase the funding in the LATCF Grant Budget by \$1,533,764.55. Motion carried.

Interim Planner Mike Robinson gave a planning update to the BOCC. He advised that the Consolidated Paving & Concrete, LLC chip seal bid and Change order had been received and was ready for signature. He also said that the RAISE Grant was complete and we should know by June of 2024 if Washakie County will be awarded. Robinson gave a Planning Commission update as well and advised that it had been decided that the Red Vista Village Development Agreement will be tabled due to lack of information and so that the commission had more time to review the agreement. A discussion was held on gravel crushing and getting gWorks up to date in order to show the amount of gravel taken out of pits and utilized.

Road and Bridge Superintendent Stuart Bower gave a Road and Bridge update to the BOCC. He presented them with quotes for the 580 Bridge as well as quotes for a grader per Chairman Anderson's request. Bower advised that his crew is continuously working on grading, sign replacement and will be replacing a torn up guard rail.

County Attorney Barton and Bill Murphy, Consul-Comp Technologies requested to add the County Attorney's office to the software backup plan for Washakie County which would be an additional \$80.00/month in order for this to be completed. Barton also requested new PC's for his staff and monitors for himself. The BOCC advised Barton to provide quotes to them for everything needed and they will then decide which budget line can be utilized.

A discussion regarding the need for a county credit card due to the rising need of software subscriptions etc. that cannot be direct billed. County Clerk Rakness Parra was given authorization to get a credit card for the county and to draft a policy regarding the card and purchases that will be pre-approved through the BOCC. Subscriptions and purchases will be continually evaluated through the County Clerk in order to prevent unnecessary re-subscribing.

A discussion was held with Cody Regional Health CEO Doug McMillan, Chief Clinical Officer Keith Ungrund and Emergency Services Director Phillip Franklin regarding the request to raise the monthly contractual amount from \$16,250.00 to \$35,000.00. Chairman Anderson opened up the discussion to Phillip Franklin to elaborate on the change in the level of care that has occurred over the course of time that Washakie County has utilized the Cody Regional Health Ambulance Service in regards to where we were and where we are currently. Franklin gave an overview of Washakie County going from a volunteer system, where the volunteers' main job was not the ambulance service. Call times were higher and the volunteers could be taken away from their day to day jobs for hours at a time which was taxing for employers. Since Cody Regional Health has taken over the ambulance service, the call times have been reduced by an average of 8. They have been able to bring in more paramedic's vs EMT's in order to be able to provide a higher level of care. Chairman Anderson pointed out that last year's calls were 944, which would average out to 2-3 calls a day pointing out the significant loss in revenue for Cody Regional Health.

Keith Ungrund elaborated on inflation and the need for better wages for the EMT's and paramedics which were significantly low which is one of the reasons for the premium increase. Commissioner Martinez asked for Ungrund to elaborate on employees

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who work in multiple counties and how the billing was handled in regards to that. He is concerned that Washakie County could potentially be billed for employee's working in another county. Ungrund and Franklin discussed in detail how employee's clock in and out for each county and that cross billing was constantly monitored in order to make sure the billing was done for the correct county. Martinez requested to see the hours and details to justify the billing as well.

Chairman Anderson acknowledge the need for the essential service and that Washakie County was at the mercy of the incumbent. Anderson requested an alternate figure regarding inclusion or exclusion of ambulances that may or may not be provided by Washakie County. McMillan advised that Cody Regional Health will present the BOCC with financials each year and advised that the 2% revenue is something that they are satisfied with. Chairman Anderson advised that the county has opted out of the 1% sales tax for several terms now, but there is a need to have the ambulance service as well as a way to fund the service on a future level.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to approve a new position within the WIC department for a Health Program Specialist. Chairman Anderson noted that the position will be reimbursed to Washakie County by WIC, therefore there will be no additional cost to the county. Motion carried.

Interim Building Maintenance Manager Tom Schmeltzer updated the BOCC on all the projects completed since he has taken over. He praised Candy Treanor for going above and beyond the expectations of her janitorial and maintenance position at the Law Enforcement Center. Schmeltzer praised Kyle Emerson as well for going above and beyond the expectation of her duties. Both ladies have kept up on all required tasks and then some Schmeltzer said. Commissioner Wolf asked that the sewer issue at the Search and Rescue Building be looked at again, as they have still been having freezing issues. Schmeltzer advised that it would be a good idea to dig up the line and see where the issue is coming from.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to approve the rollover of 38 vacation hours for Dispatch Employee. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to approve the purchase of new blinds in the County Clerk and County Treasurer's Offices in the amount of \$7,277.84 from Kings Carpet One. Motion carried.

The Washakie County Library requested the implementation of two new outlets to enable placing monitors in new locations. The BOCC requested one more quote be obtained for the outlets and then to proceed with the lowest bid.

A discussion was held with Cole Smith and David Clark (Clark via teleconference) regarding the Development Agreement for Red Vista Village Subdivision II. Clark discussed options for an escrow fund in the amount of \$20,000.00 per the agreement. He advised he had three options in which were under consideration. Clark advised that Mr. Smith will have the account established to the satisfaction of Washakie County in order for the development agreement would be ready for signature. Interim Planner Mike Robinson advised that the Planning Commission had to approve the development agreement prior to the BOCC. He said that the discussion regarding the development agreement was tabled during the meeting on 2-5-2024 due to lack of time to review. Robinson also noted that per the Planning Commission, Smith should be prepared to address several questions prior to approval. Specifically "Why give the County exposure with a small amount of work that could easily be completed without the process?" Clark advised that he would provide a written response to Robinson's questions.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to move forward with increasing the monthly premium to \$35,000.00 for the remainder of the fiscal year. Motion carried.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to go into executive session to discuss personnel at 2:34 pm.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to reconvene into regular session at 3:12 pm. Motion carried. No action taken.

Consent Agenda:

1. Approve Bond for Ted Propp Jr., treasurer/secretary for Colter Drainage District in the amount of \$3,000.00
2. Approve January 2024 County Clerk Summary
3. Approve January 2024 Clerk of Court Monthly Statement
4. Approve Bond for Holly Redland, Treasurer for Ten Sleep Recreation District in the amount of \$25,000.00
5. Authorize Chairman to sign the Agreement between Washakie County and CPCO, LLC
6. Authorize Chairman to sign Change Order from CPCO, LLC
7. Authorize County Clerk to designate Northern Wyoming News to be listed as Washakie County's official Newspaper for 2024 pursuant to W.S. 18-3-517
8. Authorize County Attorney Barton to complete and submit OPIOID reports.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to approve the Consent Agenda.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to appoint Kent Lamm to the Washakie County Predatory Animal Board, John McMartin to the Washakie County Solid Waste District #1 Board, Marty Cross to the Washakie County Fair Board, and Charlie Cauffman to the Washakie Medical Center Board. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Martinez to adjourn the meeting at 3:22 pm. Motion carried.

(Seal)
Lily Rakness Parra
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners

February 29, 2024