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### WASHAKIE COUNTY COMMISSIONER PROCEEDINGS January 16, 2024

The Washakie County Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Commissioners Terry Wolf and Morgan Martinez and clerk to the board Lily Rakness Parra. Also present were Mike Robinson and Stuart Bower. The meeting was opened with the pledge of allegiance led by Mike Robinson.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to approve the minutes of the January 2, 2024 meeting. Motion carried.

Road and Bridge Superintendent Stuart Bower gave an update to the BOCC. Bower advised he was currently working on standard operating procedures. He advised that they will be sending the grader in for some maintenance soon and the crew is taking care of little things here and there as well. Bower said that Big Trails Road is currently open all the way to the Fremont County line. A discussion was held regarding the purchase of two dump trailers in which the BOCC authorized the purchase of the two dump trailers from Floyd's Truck Center in the amount of \$104,594.00 from the LATCF fund.

Interim Planner Mike Robinson gave an update to the BOCC. He advised that he was finalizing the Chip Seal specifications with the contractor. A discussion was held regarding rewarding the base bid vs the total contract. It was decided that the remainder of the bid can be discussed once the BOCC was able to review the LATCF funds. Robinson advised that the CMAQ process is in motion again and he will be continuing to work on it. He said that the RAISE grant should be finalized and submitted by the end of the week. Regarding the Planning Commission Robinson updated the BOCC on the Red Vista Village II Subdivision. He advised that Smith would like to do a development agreement in order to finish the final plat. Robinson advised that a final plat could be contingent on approval by the planning commission per the BOCC approval. Anderson advised that he would like to have the draft sent to the BOCC to review beforehand. Robinson said that WYDOT did not have an issue regarding the drainage on the lot and that Eagle Engineering will be revising the Plat to show the easement for the road. He said that most of the requirements have been fulfilled and everything should be good to go as long as Smith was able to complete what is needed.

Commissioner Wolf asked how the Spring Creek Road base was holding up and Bower advised that the crew was currently working on things so the road can be workable again. He said that they have culverts to put in and gravel to put down. They will also need to get under the current road base to make it gradable for the long term. Bower said they will need to make a decision by this spring to get everything taken care of. A discussion was

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## PUBLIC NOTICE

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held regarding the 580 Bridge and the need to get quotes to see what the cost of the project would be. Bower said that they have the pipe for the culverts and it was discussed as to what the best possible solution would be. The BOCC requested Bower present quotes for the project and that they could go from there in deciding whether a bridge or culvert would be sufficient.

The BOCC reviewed the Clark Brothers No. 1 Subdivision Final Plat.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to Approve the Clark Brothers No. 1 Subdivision Final Plat. Motion carried.

Building Maintenance Manager Ryan Casad gave an update to the BOCC. He advised that he was able to get the Circuit Court ceiling vent put back together, the assessors office drain fixed, the sinks at the public health building were fixed as well. He advised that he was waiting for the final quote in getting a different locking mechanism for the Library and VA building as well. The quote so far was \$3,538.62 for the locks and they were waiting on the amount for the elevator gate. The BOCC authorized Casad to purchase the locking mechanisms. Casad said that the Courthouse elevator has been running a bit slow, but he has been in contact with the contractor and they will be in to fix it. Commissioner Wolf mentioned the Courthouse wreath and Casad advised he will be getting it taken down within the next week as the weather gets warmer.

Public Health Coordinator Amanda Heinemeyer gave an update to the BOCC. She requested to re-submit a fob system quote for the office to the COVID Immunization grant to hopefully get it covered. The BOCC advised that they were in support of her doing so. Commissioner Wolf asked about the flu numbers and Heinemeyer advised that as of right now, everything was pretty normal, no major spikes.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to go into executive session at 10:18 am to discuss personnel. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to reconvene into regular session at 10:27 am. Motion carried. No action taken.

Sheriff Brookwell presented the final quotes for the County Command Trailer. He said the current amount was approximately \$31,980.93. He requested an extra cushion in the total to cover anything unanticipated.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to authorize \$34,000.00 in LATCF Funds to be utilized for the Washakie County Command Center upgrade.

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## PUBLIC NOTICE

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Motion carried.

County Attorney Barton presented the OPIOID report to the BOCC. A discussion was held regarding the need for a resolution in which it was decided that it was not necessary.

Lila Jolley, Sheri Gunderson and Katie Kirby gave a Washakie County Prevention Coalition update to the BOCC. Jolley advised that Prevention Night for Ten Sleep would be this Saturday the 20th and Worland's would be Thursday the 25th. They also discussed the Mental Wellness event that was coming up on Saturday, March 16th at the Worland Community Center from 10:00 am - 3:00 pm.

### Consent Agenda:

1. Authorize Chairman to sign Participating Local Government Opioid Expenditure Report for Calendar year 2023
2. Authorize Chairman to sign Agreement for Responsibilities between Wyo. Dept. of Family Services, Child Support Program and Washakie County Clerk of District Court
3. Approve Bond for Susan Drafton, Treasurer for South Circle Estates Service & Improvement District in the amount of \$13,000.00
4. Approve Wyoming Health Council Revenue and Expense report for the Month of December 2023 in the amount of \$7,359.90
5. Approve Family Planning Narrative for the month of December 2023 in the amount of \$39,515.33
6. Approve December 2023 monthly statement for Washakie County Clerk of Court in the amount of \$790.50
7. Approve December 2023 Treasurer's Report for Washakie County State and County Road Construction Funds in the amount of \$396,103.29
8. Approve December 2023 Treasurer's Report for Washakie County Enhanced 911 in the amount of \$38,786.82
9. Approve Washakie County Clerk's December 2023 Receipt Summary in the amount of \$7,10.95
10. Authorize Chairman to sign Acceptance Certificate for Wyoming Transportation Project STP-BROS-CN20070

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to approve the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)  
Lily Rakness Parra  
Clerk to the Board

Aaron Anderson, Chairman  
Washakie County Commissioners

February 8, 2024