
PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND January 2, 2024

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on January 2, 2024. Mayor Jim Gill presided and the Councilmembers in attendance were Adam Martinez, Barbara Brookwell, William Worley, Wendy Fredricks, Rebecca George, Pete Calderon and Kreg Lombard (via telephone). Also present were Airport Manager, Lynn Murdoch; Director of Public Works, Nick Kruger; Chief of Police, Gabe Elliott; City Attorney, Kent Richins; City Engineer Representative Mike Donnell and Clerk/Treasurer, Tracy Glanz. Councilmembers Kody DeMunbrun and Mike Neuffer were absent.

There were three (3) visitors present for this meeting of the City Council.

City Attorney Kent Richins led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a quorum with Kody DeMunbrun and Mike Neuffer excused and asked for approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Martinez.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

The minutes of the December 19, 2023 regular meeting stand approved as published.

Mayor Gill thanked President of the Council Wendy Fredricks for presiding at the council meetings while he was gone.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of January, before normal City Council approval on the first Tuesday of February and approve the Consent Agenda with Warrant Registers for December 2023, Monthly Statement of Financial Condition for December 2023 and Payroll Vouchers for the period December 29, 2023. PAYROLL 12/29/23 - \$72,755.77; PAYROLL MTHEND 12/29/23 - \$4,238.29.

CITY OF WORLAND/UTILITIES COMMISSION DECEMBER 2023

Arbor Days Foundation, Membership, \$15.00; Big Horn Co-Op Marketing, Gasoline, \$66.20; Big Horn Heating & Cooling, Services, \$1,585.00; Blair's Market, Supplies, \$239.50; Bloedorn Lumber, Parts/Supplies, \$708.72; Bomgaars, Tools, \$737.04; Buer Electric, Services-Newell Sgt. Park, \$406.25; C&B Operations, Drive Shaft, \$565.75; Carquest Auto Parts, Parts, \$4,349.54; Cash - City Petty Cash, Postage, \$59.28; Cloud Peak Veterinary Services, Boarding, \$650.00; Copper Mountain Irrigation, Elbow 12" 45D, \$142.64; Eagle Engineering & Surveying, Inc, Engineering, \$7,916.67; Energy Laboratories, Monthly Oil & Grease, \$2,155.00; Flyod's Truck Center, Parts, \$625.17; Frandson Safety Inc., Shipping/Supplies, \$1,054.18; Hasco Industrial Supply, Supplies, \$332.69; Hawkins, Inc., Chlorine Cylinder, \$20.00; Jadeep Inc, Service- Big Horn, \$390.00; Joe Johnson Equipt., Parts, \$1,048.82; Kienlen Ace Hardware, Hardware, \$772.03; Kimball Midwest, Supplies, \$229.78; Machinery Power & Equipt., Rentals, \$364.36; Motor Supply, Inc., Parts, \$86.61; Norco, Inc., Cylinder Rent, \$41.40; Northern Wyoming Daily News, Advertising, \$1,860.00; Northwest Pipe Fittings, Inc., Parts, \$12,233.42; O'Reilly's Auto Enterprises, LLC, Parts, \$120.67; One-Call of Wyoming, November Tickets, \$27.00; R&A Safety, Testing, \$298.00; Railroad Mgt. Co III, LLC, Licence Fee, \$379.14; S&H Glass, Windshields, \$1,030.00; Serlkay Printing, Supplies, \$1,094.89; Snap On Tools, Parts, \$268.75; Swing Trucking, Transportation, \$825.00; Team Laboratory, Chemicals, \$5,264.50; Timber Line Electric & Control, Services, \$460.00; Torgerson's, Parts, \$3,561.25; Tractor Guys, Parts, \$266.99; Triple R Welding, Riverside Lift Station, \$395.00; United Parcel Service, Shipping, \$15.02; Valli Information Systems, Inc, Maintenance, \$187.83; Virile Electric, Thermostat- Shop Bay, \$177.52; Wamco Lab Inc, Testing, \$1,300.00; Washakie County, Septage Dumping, \$159.48; Washakie County School Dist. #1, Transportation, \$34.96; Washakie County Treasurer, C. Wall / Juvenile Officer, \$1,480.30; Washakie Garage, Tow, \$65.00; Worland Cleaners & Supply, Inc., Supplies, \$220.35; Worley Welding & Repair, Manhole Cover/Axle, \$1,011.69; WY Assn. Of Municipalities, WWW Registration-J. Gill, \$260.00; WY Assn. Of Rural Water System, 2024 Voting Membership, \$475.00.

TOTAL REGULARS..... \$58,033.39

AFLAC, Premium, \$184.61; AT & T, Long Distance, \$88.98; AT & T Mobility, Cell Phone Service, \$277.55; Anderson Krew trucking, LLC, Playground Chips-Hauling, \$3,600.00; Big Horn Co-Op, Gasoline, \$2,813.39; Big Horn Co-Op, Lease Agreement-Water Crane, \$30.00; Big Horn Water, Water/Rental, \$114.00; Big Horn Reg. Joint Powers Board, Monthly EDU, \$36,972.50; Big Horn Rural Electric Co, Water Well # 1, \$47.94; Bloedorn Lumber, Fabric Pins- Pioneer Square, \$8.58; Blue Cross Blue Shield, Health Insurance Premium, \$77,079.07; C&B Operations LLC, Skeleton Buckets, \$35,700.00; City of Worland, Maintenance-Pioneer Sq., \$1,500.00; Dearborn National, Life Insurance, \$159.94; Dina Garcia, Xmas Decorations, \$79.80; Eagle Engineering & Surveying, Bldg & Planning Official, \$9,651.91; Elizabeth McIntosh, Overpayment, \$169.65; FasCorp, Deferred Comp, \$6,630.00; Fort Dearborn, Disability, \$373.67; Gill, Jim, Cell Phone Service, \$50.00; High Plains Power, Inc., Services, \$1,266.25; Internal Revenue Service, Payroll Tax Deposit,

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\$70,676.45; Isabell Robertson & Deniece Taylor, Deposit Refund, \$200.00; Kienlen Ace Hardware, Pioneer Square, \$288.72; Machinery Power & Equipment(T&E), Rental, \$67.28; Mountain Alarm, Alarm Monitoring, \$205.40; Murdoch Oil, Gasoline, \$10,473.06; NCPERS Group Life Ins., Life Insurance, \$208.00; Noble Custom Carpentry, Demo-Airport, \$6,706.00; Pinnacle Bank, Expenses, \$1,270.04; Rocky Mountain Power, Electricity, \$20,973.33; Range, Phone Service, \$2,060.38; Sagebrush Sports, LLC, GC Contract, \$13,333.37; Saratoga Forest Managment, Play-ground Chips, \$3,200.00; Sheesley, Christi, Restitution, \$60.00; Sirennnet, Kit Ford F150, \$658.15; Sky Aviation, Deposit Refund, \$200.00; State of Wyoming, LIEAP-Utility Refund, \$257.78; Talon Wiles, Deposit Refund, \$52.08; U.S. Postmaster, Dec. Billing/Stamps, \$1,066.71; U.S. Postmaster, PO Box Renewal, \$152.00; Verizon Wireless, Cell Phone Service, \$1,046.02; VSP of Wyoming, Vision Insurance, \$748.21; Washakie County Courthouse, Garnishment- N. Dellos, \$1,164.70; Washakie County Treasurer, Comm. Center, \$21,446.46; Washakie County Treasurer, General Purpose, \$104,666.23; Washakie Co. Solid Waste Disposal Dist., Municipal Waste, \$25,744.80; Workmen Comp. Dept, Compensation, \$13,035.86; Worland Cleaners, Pioneer Sq, Supplies, \$139.12; Worland Flying Club, 2023 Aviation Encouragement, \$2,500.00; WYDOT, Plates, \$10.00; Wyoming Gas Company, Services, \$2,811.50; Wyoming Retirement System, Retirement, \$51,669.72; Wyoming State Supreme Court, Tech Fee, \$75.00.

TOTAL SPECIALS..... \$533,964.21
GRAND TOTAL..... \$591,997.60

By: Councilmember Lombard.
Second by: Councilmember Brookwell.
Vote: The motion passed unanimously.

Mayor Gill introduced Steven Siebert who sent in a letter of interest in becoming a part of the Board of Adjustment & Planning Commission (BAPC) and invited Mr. Siebert to give the Council background information. Mr. Siebert indicated he was born and raised in Worland, left for 20 years and is back and working in real estate. "I would like to be a bigger part of the city's growth and hope that we can continue to grow. This position may also help in my job as I will understand the laws and regulations pertaining to real estate transactions." Mayor Gill thanked him for his interest in the position.

Mayor Gill started his 2024 appointments by appointing Director of Public Works Nick Kruger as the Golf Course Liaison.

Motion: to approve the appointment of Director of Public Works Nick Kruger as Golf Course Liaison.
By: Councilmember Lombard.
Second by: Councilmember Worley.
Vote: The motion passed unanimously.

Mayor Gill appointed Building Official Jesse Frisbee as the ADA/504 Coordinator and Floodplain Administrator.

Motion: to approve the appointment of Building Official Jesse Frisbee as the ADA/504 Coordinator and Floodplain Administrator.
By: Councilmember Brookwell.
Second by: Councilmember Fredricks.
Vote: The motion passed unanimously.

Mayor Gill appointed Michael Sanchez, Alain Poncelet and Steven Siebert to the BAPC for three-year terms. This will be the second term for Michael Sanchez and Alain Poncelet.

Motion: to approve the appointment of Michael Sanchez, Alain Poncelet and Steven Siebert to the BAPC for a three-year term.
By: Councilmember Worley.
Second by: Councilmember Brookwell.
Vote: The motion passed unanimously.

Mayor Gill designated the following banks as Official Depository Banks for the City of Worland: Pinnacle Bank, ANB Bank, Big Horn Federal Savings & Loan, Security State Bank, US Bank, Wyoming Government Investment Fund and WY CLASS.

Motion: to approve the Official Depository designations.
By: Councilmember Calderon.
Second by: Councilmember George.
Vote: The motion passed unanimously.

Mayor Gill designated Northern Wyoming News as the Official Legal Newspaper for the City of Worland.

Motion: to approve the Official Legal Newspaper designation.
By: Councilmember Fredricks.
Second by: Councilmember Calderon.
Vote: The motion passed unanimously.

Mayor Gill designated KWOR AM and KKLX FM as the Official Radio Station for the City of Worland.

Motion: to approve the Official Radio Station designation.
By: Councilmember Lombard.
Second by: Councilmember Brookwell.
Vote: The motion passed unanimously.

Mayor Gill asked for nominations for President of the Council. Councilmember Fredricks nominated Councilmember George. There were no other nominations.

Motion: to cease all nominations and cast a unanimous ballot for Councilmember George.
By: Councilmember Martinez.
Second by: Councilmember Calderon.

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Vote: The motion passed unanimously.

Mayor Gill asked for nominations for Acting President of the Council. Councilmember Worley nominated Councilmember Fredricks. There were no other nominations.

Motion: to cease all nominations and cast a unanimous ballot for Councilmember Fredricks.
By: Councilmember Martinez.
Second by: Councilmember Worley.
Vote: The motion passed unanimously.

Airport Manager Lynn Murdoch informed the Council that the Kodiak broom may be fixed soon, hopefully before the next snowstorm.

Director of Public Works Nick Kruger reported that there was a leak on the artesian line last week but after facing significant hurdles the leak was fixed and water restored. There will be additional repairs needed in the same location later this spring. Big Horn Regional (BHR) kept the city in water from last Tuesday through today to serve Worland customers; the level in the east tank only dropped a foot. Director of Public Works Kruger informed the Council that BHR discussed increasing the EDU rate at their last board meeting. This rate is a fee residents pay to BHR for maintenance and service of the BHR system. BHR is a backup water supply for the city and under a joint agreement we can use all connections on our system and theirs. The last time the rate was increased was 2021 and a proposed increase of 10% is recommended, effective July 1, 2024. This will take the current rate of \$11.50 to \$12.65 per month. Increasing residents' monthly utility bill by \$1.15. Due to high repair costs this last fiscal year this increase is needed to keep their reserves viable as recommended by their auditor. Discussion followed.

Motion: to authorize Director of Public Works Kruger to vote in favor of the 10% increase to the EDU rate at the next BHR Board meeting.

By: Councilmember Brookwell.
Second by: Councilmember Lombard.
Vote: Councilmembers voting AYE: Lombard, George, Gill, Martinez, Fredricks, Worley, Brookwell; Councilmembers voting NAY: Calderon; Councilmembers ABSTAINING: None; the motion passed by a vote of 7-1-0.

Chief of Police Gabe Elliott stated that the critical incident training went well. It was held at the Worland High School and involved the Police Department, Sheriff's Department and Highway Patrol. It was good to have the entities working together to understand how to clear the building and eliminate a threat. The incident involved three (3) different scenarios with active shooters using blanks. A full-scale incident will happen this summer with more players involved. Other training will be done at all the schools.

City Engineer Representative Mike Donnell reiterated that the EDU is required when using federal money on a project. The EDU or equivalent dwelling unit is based on the tap size, so a bigger tap will have a larger EDU rate. City Engineer Representative Donnell asked why the water rate was not increased as well. Director of Public Works Kruger stated that the cost of water at BHR has stayed within the average rates in the area and an increase in that rate would be a nominal sum not increasing revenue enough to substantiate that increase. City Engineer Representative Donnell informed the Council that there are three (3) locations that need repair on the artesian water line and those will be put into one large project to reduce costs. The artesian line is over 40 years old, and the line is still in decent shape. Director of Public Works Kruger explained the last repair to the line in more detail to give the Council an idea of what is failing. The office of the engineer hopes to have the Request For Proposal (RFP) for Washakie Avenue out as soon as possible; one more review by city personnel and WYDOT is needed.

Clerk/Treasurer Tracy Glanz requested a change of date for the Council Work Session to accommodate attendance by the City Attorney. The proposed date is January 22, 2024 at 5:15 p.m. It was determined by consensus that this date would work. Clerk/Treasurer Glanz informed the Council that moving the Building Department to Eagle Engineering is working well and the hope is to have a certified building official this month. A rate increase proposal for the enterprise funds will be submitted to the Council at the next work session.

City Attorney Richins stated that he looked forward to collaborating with the Mayor and Council in 2024.

Mayor Gill noted that the Municipal Court Report, Building Permit Summary, Golf Course Financial Report for December 2023, and the letter of interest from Steven Siebert are in the Council packet for review.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:32 p.m.
By: Councilmember Martinez.
Second by: Councilmember Fredricks.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

January 18, 2024