

PUBLIC NOTICE

01-07-2020 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Fred Frandson, Members Aaron Anderson, Terry Wolf and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Frandson.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve the minutes for the December 17, 2019 meeting. Motion carried.

Vouchers for December 2019 were paid as follows:

R T COMMUNICATIONS, \$5,038.33, Telephone; CLOUD PEAK COUNSELING CTR, \$1,950.00, Contract; THOMPSON REUTERS - WEST, \$443.19, Research; OFFICE SHOP THE, \$18.03, Supplies; JOLLEY LILA, \$264.67, Reimb; FLEXSHARE BENEFITS, \$184.50, Insurance; WYO CLERKS OF DIST COURT, \$150.00, Dues; SUNSHINE OFFICE PRODUCTS, \$255.00, Supplies; CONSUL-COMP TECHNOLOGIES, \$3,400.00, IT Support; BARTON ANTHONY, \$30.00, Reimb; WY DEPT OF ENVIRONMENTAL QUALITY, \$200.00, Permit; NORTHERN WYO DAILY NEWS, \$1,455.00, Adv; NORTHERN WYO DAILY NEWS, \$35.88, Adv; ARCA SEARCH, \$1,800.00, Records; STATE LANDS & INVESTMENTS, \$406.70, Permit; BIG HORN RURAL ELECTRIC, \$166.19, Utilities; FRANDSON SAFETY INC., \$296.00, Supplies; WYOMING GAS CO., \$5,251.72, Utilities; WEBT, \$254.80, Insurance; WYDOT FINANCIAL SERVICES, \$780.26, Permit; TREANOR KATHRYN J, \$27.51, Reimb; HASCO INDUSTRIAL SUPPLY, \$42.66, Supplies; BIG HORN WATER, \$87.60, Utilities; MIKE ORONA ELECTRONICS, \$90.00, Maint; SIGNS OF SUTHERLAND, \$339.20, Signage; BOMGAARS, \$29.98, Supplies; TCT WEST INC, \$29.22, Telephone; CARVER PLUMBING & MECHANICAL, \$205.00, Maint; KONE INC 4156, \$388.64, Elevator; NORCO / WORLAND, \$359.10, Supplies; ANDERSON BEAU, \$90.00, Reimb; WORLAND PHARMACY, \$23.12, Prisoner care; CHIPS AWAY WINDSHIELD REPAIR, \$47.00, Maint; BLUE LUBE, \$138.47, Maint; WASHAKIE CO SHERIFF DEPT, \$80.00, Reimb; WORLAND LAUNDRY & CLEANER, \$118.08, Supplies and laundry; WY-TEST, \$35.00, Drug screen; BIG HORN BASIN TIRE & OFF ROAD, INC, \$294.36, Maint; VISA, \$271.41, Supplies; VISA, \$414.56, Supplies; WASH DEPOT, \$160.00, Maint; R T COMMUNICATIONS, \$540.00, Telephone; RADAR SHOP THE, \$504.00, Maint; BIG HORN CO-OP MARKETING, \$102.70, Supplies; SIGNS OF SUTHERLAND, \$39.20, Signage; GALLS INCORPORATED, \$154.35, Supplies; QUILL CORPORATION, \$390.52, Supplies; KENNEDY ACE HARDWARE, \$19.99, Supplies; SKAGGS COMPANIES INC, \$136.92, Supplies; BIG HORN CO-OP MARKETING, \$1,790.32, Supplies; FRANDSON SAFETY INC., \$312.71, Supplies; SYSCO FOOD SERVICES OF MONTANA, \$3,534.99, Prisoner food; BLAIRS, \$198.74, Prisoner food; AVTEC, \$1,068.67, Deskset; SUNSHINE OFFICE PRODUCTS, \$111.95, Supplies; VSP VISION CARE, \$632.51, Insurance; TCT WEST INC, \$352.42, Telephone; CENTURY LINK, \$965.56, Telephone; HIGH PLAINS POWER INC, \$60.00, Utilities; SAFEGUARD QBS, \$57.09, Supplies; WASHAKIE COUNTY TREASURER, \$174.47, Reimb; ROCKY MTN POWER, \$6,637.48, Utilities; R T COMMUNICATIONS, \$2,737.48, Telephone; MURDOCH OIL INC_1, \$322.44, Fuel; WASHAKIE CO HRA ACCOUNT, \$6,700.00, Insurance; FRANDSON SAFETY INC., \$10.13, Supplies; ONSOLVE LLC, \$4,429.00, Subscription; KING CHRISTOPHER J PC, \$75.00, Attorney; SPRINGHILL SUITES, \$288.00, Travel; TREANOR CANDY, \$149.98, Reimb; RAMKOTA HOTEL AND CONFERENCE CTR, \$279.00, Travel; MOUNTAIN WEST BUSINESS SOLUTIONS, \$41.33, Maint; WASHAKIE COUNTY TREASURER, \$2,050.00, Temp permit; WORLAND HEALTH CLUB, \$90.00, Pass; CHOPPER CROSSFIT, \$40.00, Pass; DAYS INN, \$105.73, Travel; SCHLATTMANN LAW OFFICE, \$271.15, Attorney; KING CHRISTOPHER J PC, \$25.00, Attorney; IMPRESSENCE DESIGN, \$2,700.00, Supplies/generator; KENNEDY ACE HARDWARE, \$50.00, Supplies; TW ENTERPRISES, \$20,224.33, Generator; NEIGHBORS KAMI, \$24.00, Reimb; TYLER BUSINESS FORMS, \$55.75, Supplies; FRANDSON SAFETY INC., \$10.50, Supplies; BIG HORN CO-OP MARKETING, \$126.90, Supplies; NEOPOST USA INC, \$131.10, Postage; BLOEDORN LUMBER, \$341.34, Supplies; JADECO INC., \$473.22, Maint; JOHNSON CONTROLS INC, \$684.00, Maint; D R LOCKS, \$8.00, Maint; MCCLELLAN & MACQUEEN, \$100.00, Maint; UNIVERSITY OF WYOMING, \$5,881.50, Pay to state; YOUNGQUIST CAITLIN, \$116.82, Reimb; ARMAJO AMBER, \$62.30, Reimb; PETERSON QUALITY OFFICE FURNITURE, \$153.33, Supplies; VINES ROBERT, \$105.95, Reimb; OFFICE SHOP THE, \$23.16, Maint; SERLKAY PRINTING INC., \$265.00, Printing; TCT WEST INC, \$29.63, Telephone; MOTOR SUPPLY INC./ NAPA, \$471.93, Parts; BIG HORN CO-OP MARKETING, \$4,843.37, Fuel; ONE CALL OF WYOMING, \$75.75, Calls; TUMBLEWEED PROPANE, \$2,477.88, Propane; EQUIPMENT MAINTENANCE PRODUCTS INC, \$1,580.80, Parts; TITAN MACHINERY, \$6,021.13, Maint; OFFICE SHOP THE, \$120.98, Maint; BURRINGTON MICHAEL, \$3,400.00, Fuel Reduction; WORLAND YOUTH LEARNING CENTER, \$802.00, TANF; BIG BROTHERS BIG SISTERS, \$2,252.78, TANF; BCN TELECOM INC, \$497.80, Telephone; VERIZON

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WIRELESS, \$238.20, Telephone; UTILITIES COMMISSION, \$1,461.39, Utilities; BLUE 360 MEDIA LLC, \$149.73, Ref book; BEST WESTERN PLUS, \$186.00, Travel; INBERG-MILLER ENGINEERS, \$7,069.42, Engineer; ANDERSON DAVID, \$972.00, Reimb; JOHNSON CONTROLS FIRE PROTECTION, \$684.00, Maint; JADECO INC., \$106.92, Maint; RATTLESNAKE FIELD SERVICES LLC, \$1,761.50, Maint; SUNDOWN SERVICES, INC, \$2,364.02, Maint; TUMBLEWEED PROPANE, \$1,196.30, Propane; KENNEDY ACE HARDWARE, \$1,578.51, Supplies; TOWN OF TEN SLEEP, \$106.00, Utilities; WORLEY WELDING, \$253.29, Maint; SUNSHINE OFFICE PRODUCTS, \$1,312.07, Supplies; LOMBARD KATRINA, \$74.82, Reimb; LOMBARD KATRINA, \$48.14, Reimb; HEINEMEYER AMANDA, \$70.00, Reimb; NEIGHBORS KAMI, \$44.89, Reimb; SHORT GLORIA, \$13.60, Refund; CARDINAL HEALTH 110 LLC, \$4,521.36, Supplies; DEPT OF HEALTH, \$20,000.00, Nurses; SERLKAY PRINTING INC., \$210.00, Printing; MCKESSON MEDICAL SURGICAL, \$135.01, Supplies; WORLAND FIRE PROTECTION DISTRICT, \$9,471.47, Homeland fire; GOOGLE INC, \$212.51, Internet; ALSCO, \$424.55, Laundry; WORLAND LAUNDRY & CLEANER, \$425.37, Supplies and laundry; CHATWIN NICHOLE, \$9.28, Reimb; CARDINAL HEALTH 110 LLC, \$256.29, Supplies; ALSCO, \$73.77, Laundry; ELLIOTT GABE, \$824.27, Travel; CITY OF WORLAND, \$2,695.61, Travel; FRED FRANDSON, \$306.24, Reimb; THOMPSON REUTERS - WEST, \$443.19, Research; \$174,860.98. FLEXSHARE BENEFITS, \$5,050.10; PAYROLL, \$246,390.78; AFLAC, \$1,518.59; BLUE CROSS BLUE SHIELD, \$97,687.80; GREAT WEST TRUST, \$3,725.00; PRUDENTIAL, \$240.00, STANDARD INSURANCE, \$1,848.69; UNEMPLOYMENT, \$622.98, ; WORKERS COMP, \$6,240.74, WYOMING RETIREMENT, \$37,406.73; S & R RETIREMENT, \$240.00; CHILD SUPPORT HARDING, \$320.00; \$576,152.39.

County Attorney John Worrall met with the board to discuss the new personnel policy regarding a correction with the vacation schedule. The 120 months through 180 months, continuous employment should have read (10 – 14 years) and the 180 months through retirement should have read (15 years and more). Also discussed was the comp time language on page 24 of the policy in regards to Wyoming Retirement requirements. John will review the retirement rules and report back to the board.

Mark Averett with TSP called into the meeting to discuss the cost for a structural analysis that must be completed on the new library building for the grant application. Estimated cost is \$3,200.00. Also discussed was adding into the analysis the 124 N. 8th property. The expense for this analysis would come from different funding and not from the Library sales tax funds. Mark will be forwarding this documentation to the board.

Homeland Security Director Kami Neighbors met with the board to review the Emergency Operation Plan (EOP) updates. Discussion was held on updating the resources that are available in an emergency situation. Kami will continue to work on this area. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign the EOP Operations Plan. Motion carried.

Road and Bridge Superintendent Keith Bower reviewed with the board a right of way easement with Rocky Mountain Power for an overhead easement for Washakie 10. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign the ROW as presented with Rocky Mountain Power. Motion carried. Keith reported that the crew has fixed the septic tank at the Ten Sleep shop, working on the correct signage for gravel pits, repaired the gate again at the Lane 17 slab that had been demolished. An invoice will be sent to Washakie Rural for the repair work on the bike path due to putting in a water tap. Keith has completed the DEQ annual report for the county pits.

Building Maintenance Manager Tom Schmeltzer reported to the board that the sheriff would like to have four doors in the District Court room made more secure. The Ten Sleep Library has had complaints about a light that is too bright so it will be replaced with a dimmer light. Tom reported that the water main at the new library is in the alley and not on main street as originally thought. This will be a cost saving to the entire project.

Planner David Anderson presented the re-subdivision plat for the Monkey Face subdivision. The plat has been approved by the planning commission in July. This plat is to divide a lot into two lots. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign the Monkey Face Re-Subdivision plat as presented. Motion carried. The initial work has been completed on the bike path structural issue with Inberg-Miller and they will be forwarding a scope of work that will need to be completed soon.

County Attorney John Worrall reported that he could not find any language in the Wyoming Retirement regulations regarding the carry-over of comp time with employees. Discussion was held on budgetary issues with paying out the comp time that with the old policy employees were able to carry until such time as it could

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be taken and possible IRS issues if it is not paid in a timely basis. The new policy states that all comp time will be paid out on December 31 of each year. This is new to the policy. Sheriff's department employees are given the choice if they want to accrue a certain amount of hours or be paid and the sheriff's office does not want to change their policy.

Sheriff Steve Rakness, Captain Rich Fernandez, County Assessor Kathy Treanor and County Attorney John Worrall met with the board to further discuss the comp time policy change. Commissioner Frandson stated that the Wyoming Retirement language would be deleted from the new policy and that the policy would allow for employees to carry up to 40 hours of comp time and employees are given the opportunity to use the comp time as their job allows them. Vacation and sick will be as in the old policy except that it will accrue monthly on the paystub for employees. Employees are still only allowed to take the stated amount of vacation and sick as the new policy states.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to amend the January 1, 2020 personnel policy to correct the years of service for vacation and delete the Wyoming Retirement paragraph on page 24 in regards to comp time carry over. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session beginning at 1:56 pm with County Attorney John Worrall and Planner David Anderson to discuss possible litigation. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 2:07 pm. Motion carried. No action was taken.

A phone call was placed to Dessa Dale with ERG regarding an upcoming meeting to take public comment on creating a Natural Resource Plan for Washakie County. The public comments will be taken from 6:00 pm to 8:00 pm at the Community Center Complex on January 27 and the Ten Sleep Senior Center on January 28. Discussion was held on other entities to invite and advertising for the meetings.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to Rescind Resolution No. 344 regarding the Wyoming County Commissioner Association County Employers Group for Workers Compensation. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve Resolution No. 345, which corrects language in the rescinded Resolution 344 regarding the Wyoming County Commissioners Association County Employers Group and workers compensation. Motion carried.

Discussion was held on the Wellright pricing that was received from the Wyoming Health Fairs. Approval was given to go forward with Wellright for the upcoming county health fair to be held in June 2020.

CONSENT AGENDA

1. Ratify chairman signing ERG Consultant Agreement.
2. Approve bond for Chris Schmeltzer, Washakie County Predatory Animal Board, in the amount of \$5,000.00.
3. Approve monthly reports for County Clerk \$8,601.50, Clerk of Court \$1,569.45, Sheriff's Department \$907.76.
4. Approve bond for Ted Propp Jr, Colter Drainage District Treasurer/Secretary, in the amount of \$3,000.00.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to accept the Consent Agenda. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign the Structural Analysis proposal in the amount of \$3,200.00 for the new library building. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the chairman to sign the structural analysis for the 124 N. 8th property after receiving verbal approval from the board on the cost of the analysis. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)
Mary Grace Strauch
Clerk to the Board

Fred W. Frandson, Chairman
Washakie County Commissioners

January 23, 2020