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## PUBLIC NOTICE

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### REGULAR MEETING OF THE CITY COUNCIL OF WORLAND January 16, 2024

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on January 16, 2024. Mayor Jim Gill presided and the Councilmembers in attendance were Barbara Brookwell, Kreg Lombard, Adam Martinez, Kody DeMunbrun, William Worley, Wendy Fredricks, Rebecca George, Pete Calderon and Mike Neuffer. Also present were Airport Manager, Lynn Murdoch; Director of Public Works, Nick Kruger; Chief of Police, Gabe Elliott; City Attorney, Kent Richins; City Engineer Representative Mike Donnell and Clerk/Treasurer, Tracy Glanz.

There were three (3) visitors present for this meeting of the City Council.

Councilmember Barbara Brookwell led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a quorum and asked for approval of the agenda.

Motion: to approve the agenda.  
By: Councilmember Fredricks.  
Second by: Councilmember Martinez.  
Vote: The motion passed unanimously.

The minutes of the January 2, 2024 regular meeting stand approved.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of January, before normal City Council approval on the first Tuesday of February and approve the Consent Agenda with BAPC Minutes for January 8, 2024 and Payroll Voucher for the period January 12, 2024. PAYROLL 1/12/24 - \$72,286.87.  
By: Councilmember Lombard.  
Second by: Councilmember George.  
Vote: The motion passed unanimously.

Airport Manager Lynn Murdoch presented the Scope of Work for the WRL Rehabilitate TWA project; to rehabilitate Taxiway A and reconstruct Taxiway D connecting these taxiways with projects done previously and asked for approval. Councilmember Calderon asked about the funding source for this project and the difference in the Scope of Work versus budget. Clerk/Treasurer Glanz stated that it was the same project as shown in the budget at a total cost of \$2.7 million versus the airport engineer's cost of the \$407,737.25 presented in the scope of work. The \$2.7 million referenced is the Federal and State share of the project.

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Motion: to approve the Scope of Work for the WRL Rehabilitate TWA Project and authorize the Mayor to sign the Scope of Work.  
By: Councilmember Neuffer.  
Second by: Councilmember DeMunbrun.  
Vote: The motion passed unanimously.

Clerk/Treasurer Tracy Glanz presented the Haynes Addition Plat for approval. This is a simple subdivision (two lots) front and back as per the map provided in the council packet. The Board of Adjustment & Planning Commission (BAPC) recommended approval of the plat.

Motion: to approve the Haynes Addition and authorize the Mayor to sign the plat.  
By: Councilmember Worley.  
Second by: Councilmember Brookwell.  
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz reminded the Council of the work session next Monday night at 5:15 p.m. City Attorney Kent Richins will send out documents for Council review prior to the meeting.

Chief of Police Gabe Elliott informed the Council that pre-planning has started for the Safe Community Day with the event planned for June 1, 2024 from 10:00 – 1:00 p.m. The event will expand this year with additional vendors and entities providing information. Chief of Police Elliott will collaborate with the Director of Public Works on logistics. With the Safe Routes to School grant application denied, the city will have to find a way to budget to purchase school lighting as all the equipment is failing. There are random failures throughout the system with another light going down this morning. Mayor Gill added that this is typically a grant though WYDOT, however, it does not look like WYDOT is helping cities much anymore. The concern is that this is happening more often, and the city is going to have to stay vigilant and keep up with inflation in our revenue stream. Discussion followed; the school lighting is the flashing lights slowing traffic near the school intersection and/or crosswalk.

Airport Manager Murdoch reported that the Kodiak broom is back in town at Swing Trucking, but it will not start (weather related). Hopefully, it will be running tomorrow. Councilmember DeMunbrun thanked Airport Manager Murdoch and her crew for keeping the airport in such good condition. “The airport here is the best in the state, it is clean and there is no ice on the runways. You and your crew are doing fantastic job and I appreciate it as someone who has had to fly around the state.”

Director of Public Works Nick Kruger reported that due to the freezing weather the department is taking a different approach on snow removal and salting. None of the salt or melting materials work in these temperatures and we do not want to remove the top layer of snow to expose the ice. If it does snow again later this week the crew may scrape Big Horn Avenue. Along with this

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freezing weather, water is freezing, and water pipes are leaking. The crew has responded to many requests for water to be shut off due to leaks on the customer side, the City has not had any leaks on the public infrastructure side of the water system. The crew fought freezing hydraulics on equipment, once out on the street. Councilmember Lombard thanked Director of Public Works Kruger and the city crew for snow removal. Mayor Gill asked Director of Public Works Kruger to update the council on the cost of sand and gravel. The cost of crushed rock was \$16.00 to \$16.50/yard three years ago, it is now \$32.00/yard locally and higher in other areas. The city uses crushed rock as a drainage layer and to protect pipes. The city has a gravel pit, and the city may need to bring in a contractor to crush the gravel or concrete instead of purchasing it. Discussion followed; it may be challenging this spring as the crew moves forward with street, water and sewer projects. The Big Horn Regional Joint Powers Board meeting is tomorrow night, and the city vote will be as directed by the Council on the EDU increase.

City Engineer Representative Mike Donnell informed that Council that the next step in the Washakie Avenue project is to advertise for consultants to submit a statement of interest for design engineer. The advertisement will be in the newspaper and on the website this week. A new zoning map will be done this week to replace the old one in the Council Chambers.

City Attorney Kent Richins requested an executive session at the close of the meeting to discuss Contract Negotiations.

Motion: to enter executive session at 7:23 p.m.  
By: Councilmember DeMunbrun.  
Second by: Councilmember Neuffer.  
Vote: The motion passed unanimously.

Motion: to leave executive session at 7:52 p.m.  
By: Councilmember Fredricks.  
Second by: Councilmember Neuffer.  
Vote: The motion passed unanimously.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:53 p.m.  
By: Councilmember Neuffer.  
Second by: Councilmember DeMunbrun.  
Vote: The motion passed unanimously.

ATTEST:  
Tracy A. Glanz, Clerk/Treasurer

January 25, 2024

James R. Gill, Mayor