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## PUBLIC NOTICE

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### REGULAR MEETING OF THE CITY COUNCIL OF WORLAND January 17, 2023

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on January 17, 2023. Mayor Jim Gill presided and the Councilmembers in attendance were Kreg Lombard, Barbara Brookwell, Kody DeMunbrun, William Worley, Adam Martinez, Rebecca George, Wendy Fredricks, Pete Calderon and Mike Neuffer. Also present were Superintendent of Public Works, Nick Kruger; Airport Manager, Lynn Murdoch; Chief of Police, Gabe Elliott; City Attorney, Kent Richins; City Engineer Representative Mike Donnell and Clerk/Treasurer, Tracy Glanz.

There was one (1) visitor present for this meeting of the City Council.

Councilmember Kody DeMunbrun led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a quorum and asked for approval of the agenda.

Motion: to approve the agenda.  
By: Councilmember Fredricks.  
Second by: Councilmember Martinez.  
Vote: The motion passed unanimously.

The minutes of the January 3, 2023 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of January, before normal City Council approval on the first Tuesday of February and approve the Consent Agenda with Council Work Session Minutes for January 9, 2023, BAPC Minutes for January 9, 2023 and Payroll Voucher for the period January 13, 2023. PAYROLL 1/13/23 - \$65,695.10.  
By: Councilmember DeMunbrun.  
Second by: Councilmember George.  
Vote: The motion passed unanimously.

Mayor Gill appointed Dan Frederick and James Donahue to the Board of Adjustment & Planning Commission (BAPC) for a three (3) year term.

Motion: to approve the appointment of Dan Frederick and James Donahue to the BAPC for a three (3) year term.  
By: Councilmember Fredricks.  
Second by: Councilmember Lombard.  
Vote: The motion passed unanimously.

Mayor Gill stated that after the discussion at the Council Work Session there was consensus to form a committee to look at operations at the airport and see if there needs to be changes made. Mayor Gill appointed Rebecca George, Pete Calderon and

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## PUBLIC NOTICE

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William Worley to the Airport Committee.

Motion: to approve the appointment of Rebecca George, Pete Calderon and William Worley to the Airport Committee.  
By: Councilmember Fredricks.

Second by: Councilmember Brookwell.  
Vote: The motion passed unanimously.

Mayor Gill asked that the committee members stay after the meeting to schedule a meeting of the committee. City Attorney Kent Richins suggested that the committee receive a copy of the lease agreement discussed by the Mayor and Department Heads.

City Attorney Kent Richins presented Ordinance #866 for third and final reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, AMENDING SECTION 2-2 OF THE WORLAND CITY CODE PERTAINING TO THE SALARIES OF THE MAYOR AND COUNCIL MEMBERS. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to pass, adopt and approve Ordinance #866 on third and final reading.  
By: Councilmember DeMunbrun.  
Second by: Councilmember Fredricks.  
Vote: The motion passed unanimously.

Clerk/Treasurer Tracy Glanz presented the Employee Handbook changes discussed at the Work Session and asked for approval contingent upon the employees signing off on the changes. City Attorney Richins stated that if employees did not sign off on the changes, then they would stay under the old employee handbook. The changes are a benefit to the employees so there should be no issues.

Motion: to approve the proposed changes to the Employee Handbook.  
By: Councilmember Lombard.  
Second by: Councilmember Neuffer.  
Vote: The motion passed unanimously.

Airport Manager Lynn Murdoch presented a change order for the Airport Wildlife Fence Project changing the date of construction to March 3, 2023 with a completion date of March 31, 2023. The contractor installed the electrical portion but is still waiting on the gate and posts.

Motion: to approve and authorize the Mayor to sign the Change Order for the Airport Wildlife Fence Project.  
By: Councilmember Brookwell.  
Second by: Councilmember Lombard.  
Vote: The motion passed unanimously.

Chief of Police Gabe Elliott requested approval of the MOU regarding mutual assistance of law enforcement agencies by and

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## PUBLIC NOTICE

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between the City of Worland Police Department and the Washakie County Sheriff's Department. This agreement allows the County to request assistance from the police department on cases involving serious bodily injury or fresh pursuit. With a new Sheriff, the agreement needed to be updated.

Motion: to approve and authorize the Mayor to sign the MOU by and between the City of Worland Police Department and the Washakie County Sheriff's Office.  
By: Councilmember Lombard.

Second by: Councilmember Fredricks.  
Vote: The motion passed unanimously.

Chief of Police Elliott informed the Council that the department interviewed an applicant out of West Virginia today and are in negotiations with the candidate currently. The Police Department will be helping Southside School with a lockdown drill on Thursday.

City Engineer Representative Mike Donnell reported that his office is working on two (2) streets and two (2) sewer projects; these projects are almost complete.

City Attorney Richins stated that there has been no decision reached by the Judge on the location of the Ambulance Service.

Superintendent of Public Works Nick Kruger requested that Councilmembers refer questions from residents to him regarding issues that may involve WYDOT. A recent inquiry was directed to WYDOT that was then referred back to the city regarding the speed limit around a school zone. This may require a traffic study in conjunction with WYDOT. Superintendent of Public Works Kruger stated that he is happy to reach out to the public when they have these types of questions. The crew is continuing to clean ice and snow off the streets; it has been challenging with people pushing snow into the street, a violation of city ordinance. Public Works will start referring these incidents to the police department and/or ordinance officer. There is a Big Horn Regional meeting tomorrow night; prior to the meeting, starting at 5:00 p.m., there will be a review of the Level II study performed by DOWL

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:16 p.m.  
By: Councilmember Neuffer.  
Second by: Councilmember Fredricks.  
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:  
Tracy A. Glanz, Clerk/Treasurer

January 26, 2023