
PUBLIC NOTICE

12-20-2022 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Commissioners Terry Wolf and Morgan Martinez. Also present was Clerk to the Board Mary Grace Strauch and Deputy County Clerk Lily Parra. The meeting was opened with the Pledge of Allegiance led by County Clerk Mary Grace Strauch.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to approve the minutes of the December 6, 2022 meeting. Motion carried.

Road and Bridge Superintendent Stuart Bower reported to the board that he had gotten samples of the paint from the Winchester Bridge. One of the graders will be going to Greatfalls soon for refurbishing. Discussion was held with Interim Director Mike Robinson and Stuart on the South Cottonwood gravel pit site. The BLM has stated that an archeological study will need to be completed and that will be done next spring. Stuart will receive prices to have the Old Cottonwood Gravel pit reclaimed. Stuart will place several Open Range signs on Road 82. One of the trailers will no longer be used due to the cost to repair so many things. It will be put up for auction in the spring.

Interim Planner Mike Robinson and Landowner David Dye reviewed with the board the right of way easement application that will be submitted to BLM. Discussion was held on a timeline on having the easement completed and that will depend on what other information the BLM might require. A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to authorize the chairman to sign the right of way easement application as presented for the Nowater Trail. Motion carried.

A public hearing was opened at 9:33 am to increase the budget for two Homeland Security Grants in the amount of \$277,280.67 for the Sheriff's Department and funding for the Local Assistance and Tribal Consistency Funds (LATCF) in the amount of \$1,533,764.55. There was no one present for the hearing. A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to close the hearing at 9:35 am. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to approve the budget increases for Homeland Security Grants \$277,280.67 and LATCF funds in the amount of \$1,533,764.55. Motion carried.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to appoint Laura McDonald to the Historic Preservation Commission and offer that Melanie Stine become an ex-officio member of the Historic Preservation Commission. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to reappoint Beth Shaffer to the fair board for a five-year term. Motion carried.

Public Health Nurse Manager Amanda Heinemeyer reported to the board that there has been a great amount of flu in the community. Amanda reported that the Public Health Officer would be having several articles in the newspaper in the coming weeks on several health related subjects. Amanda reported that that the state office will need an official bid for the remodeling project. Discussion was held on the opioid settlement funds and creating a committee to discuss the use of the funds and the requirements

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that are in the agreement on how the funds can be spent. Those on the committee will be the County Health Officer, Public Health Nurse Manager, Youth Alternatives Director Sarah Garcia and Grant Specialist Sheri Gunderson, Prevention Specialist Lila Jolley and Cloud Peak Counseling personnel.

Building Maintenance Manager Tom Schmeltzer discussed with Public Health Nurse Amanda Heinemeyer the need for an official bid for the remodel project. Tom reported that the estimated cost to repair the damage done by the archery club without labor was \$3,800.00. Commissioner Wolf will meet with one of the board members of the archery club and discuss the damages and the estimated costs. Discussion was held on having a county employee trained to do the fuel inspections on the generator located at the Law Enforcement Center. The board will continue to work on finding an employee to fill this position and ask David Anderson if he could possibly continue to do the testing at this time.

Landowner Cole Smith, Attorney Dave Clark, Planning Commission Chairman Mike Robinson and County Attorney John Worrall met to review the draft development agreement with the Red Vista Village Subdivision. Mr. Clark just received right before the meeting the estimate to drill the water well. The estimate was for \$71,000.00 without the \$12,000 for the pump that may be needed. This is for a well of 1000 foot depth. Estimate for the poly pipe is \$2,440, packer \$950. Discussion was held on receiving an estimate for the cement casing before agreeing to the amount of escrow and how much of a risk the county wants to take on the estimates that were received and not having enough in the account to complete the project. After receiving the costs for the cement casing, the board will make a decision on the development agreement.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to convene into executive session beginning at 11:03 am with County Attorney John Worrall to discuss possible litigation. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to reconvene into regular session beginning at 11:16 am. Motion carried. No action was taken.

Discussion was held with County Attorney John Worrall on the opioid settlement and the committee that will be formed. John would like to add the Drug Court Officer Sabrina Ocho. John presented to the board a list of some of the restrictions on the usage of the funds. Also discussed was the possibility of the Supreme Court receiving some of the future funding if legislation is passed in the 2023 session.

Discussion was held on several options for the LATCF funds as follows: graders for refurbishment, chip coating county roads, urban systems cost for Washakie Ave. Estimated county cost for the engineering would be \$25,000, matching funding for a new lighthouse facility with Cloud Peak Counseling. Funds for the ARPA funds would be for the ambulance service and possibly an air handling system at the hospital.

Youth Alternatives Director Sarah Garcia, Prevention Specialist Lila Jolley, Assessor Nancy Quinn, Public Health Nurse Manager Amanda Heinemeyer, Sheriff Steve Rakness and Deputy Austin Brookwell met with the board to review the proposed procurement policy. Discussion was held on how the policy would be handled if there was an emergency situation and something needed to be purchased without time to get bids. There is a provision for this

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in the proposed policy. Discussion was held on professional services and if they should be included and with the same threshold on the cost for professional services. Also discussed was the proposed amounts on when something would need to be bid or not. Also discussed was allowing for disclosure of employees and individuals with a of a conflict of interest in purchasing locally when family members are also a part of the item that is needed to be bid out. There is a provision for this also in the policy. The board would like the group to meet in January with the auditors to further discuss the policy.

CONSENT AGENDA

1. Authorize chairman to sign Firewise Grant Cost-share inspection approval for Dan Rice – Rice Ranch in the amount of \$3,688.25.
2. Authorize chairman to sign Firewise Grant Cost-share inspection approval for Dani Rice – Tolman Sheep Co. Inc. in the amount of \$4,580.38.
3. Authorize chairman to sign Firewise Grant Cost-share inspection approval for Nature Conservancy Ten Sleep Preserve in the amount of \$2,800.00.
4. Authorize chairman to sign Request for Reimbursement regarding the Firewise Grant in the amount of \$33,743.75.
5. Authorize chairman to sign Expense/Revenue report for October for Family Planning.
6. Authorize chairman to sign Expense/Revenue report for November for Family Planning.
7. Accept Treasurer's office Trial Balance and Cash Balance for November.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez, to accept the Consent Agenda. Motion carried.

Count
y Attorney John Worrall discussed with the board the additional cost for the cement casing in regards to the development agreement with Red Vista Village and the amount of funding for the escrow account. Additional cost is \$10,000.00 for the cement casing. Total estimated cost is \$85,165 without the \$12,000 for the proposed pump if needed. Discussion was held on how much risk the county is willing to take regarding the actual costs if the county would need to have the well drilled rather than Mr. Smith having the well drilled. A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to accept the development agreement for Red Vista Village with \$90,000 in the escrow account and limiting the time for the well to be started to be within the next 6 months or to take action on receiving an easement on the current well site. Motion carried. There being no further business to come before the board, a motion was made by Commissioner Martinez and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)
Mary Grace Strauch
Clerk to the Board

Aaron Anderson, Chairman
Washakie County Commissioners

January 5, 2023