

## PUBLIC NOTICE

### 01-08-2019 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Terry Wolf, Members Aaron Anderson, Fred Frandson and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Frandson.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson to approve the minutes for the December 17, 2018 meeting. Motion carried.

Commissioner Anderson nominated Commissioner Fred Frandson as chairman. The nomination was seconded by Commissioner Wolf after removing himself from the chair. Motion carried.

Vouchers for December 2018 were paid as follows:

WORLAND YOUTH LEARNING CENTER, \$802.00, TANF; BIG BROTHERS BIG SISTERS, \$1,784.54, TANF; WASHAKIE CO LIBRARY TEN SLEEP, \$707.96, TANF; CLOUD PEAK COUNSELING CTR, \$150.00, TANF; IMPRESSIONS DESIGN, \$238.08, Website; MOTOR SUPPLY INC./ NAPA, \$205.60, Parts; BIG HORN CO-OP MARKETING, \$127.17, Supplies; BIG HORN CO-OP MARKETING, \$2,937.12, Fuel; BIG HORN CO-OP MARKETING, \$138.56, Supplies; SERLKAY PRINTING INC., \$414.00, Printing; TUMBLEWEED PROPANE, \$497.92, Propane; JADECO INC., \$92.14, Electrician; RATTLESNAKE FIELD SERVICES LLC, \$90.00, Vac truck; BASIN MECHANICAL INC, \$3,249.40, Maint; BIG HORN WATER, \$85.20, Supplies; FRANDSON SAFETY INC., \$63.00, Supplies; NORCO / WORLAND, \$58.51, Supplies; R T COMMUNICATIONS, \$3,038.21, Telephone; TCT WEST INC, \$29.11, Telephone; BOWER STUART, \$95.10, Reimb; WASHAKIE COUNTY TREASURER, \$192.07, Reimb; WASHAKIE COUNTY TREASURER, \$428.12, Workers comp; WASHAKIE COUNTY TREASURER, \$56.14, Unemp; SCHLATTMANN LAW OFFICE, \$603.20, Attorney; OFFICE SHOP THE, \$85.02, Maint; PETERSON QUALITY OFFICE FURNITURE, \$179.43, Maint; KONE INC 4156, \$374.48, Elevator; WEBT, \$236.60, Insurance; OFFICE SHOP THE, \$17.24, Supplies; BIG HORN RURAL ELECTRIC, \$171.42, Utilities; WASHAKIE COUNTY AMBULANCE, \$22,750.00, Support; GORRELL & HOPKINSON PC, \$1,594.38, Attorney; CLOUD PEAK CHIROPRACTIC PC, \$90.00, TANF; GARCIA SARAH, \$5.83, Reimb; KING CHRISTOPHER J PC, \$325.00, Attorney; THOMPSON REUTERS - WEST, \$434.50, Research; CLOUD PEAK COUNSELING CTR, \$1,950.00, Contract; WASHAKIE COUNTY TREASURER, \$116.00, PO Box; JD POWER, \$215.00, Reference book; CONSULCOMP TECHNOLOGIES, \$3,400.00, IT Support; NORTHERN WYO DAILY NEWS, \$3,735.56, Adv; JOLLEY LILA, \$74.62, Reimb; ARCA SEARCH, \$1,800.00, Annual fee; CARVER FLOREK & JAMES CPA'S, \$13,900.00, Audit; WASHAKIE COUNTY TREASURER, \$34,815.00, New vehicle; TOWN OF TEN SLEEP, \$106.00, Utilities; WYOMING GAS CO., \$5,295.07, Utilities; VERIZON WIRELESS, \$319.65, Telephone; MOUNTAIN WEST BUSINESS SOLUTIONS, \$46.19, Maint; MOTOR SUPPLY INC./NAPA, \$81.98, Parts; YOUNGQUIST CAITLIN, \$53.25, Reimb; ARMAJO AMBER, \$107.75, Reimb; CARQUEST OF WORLAND, \$4.99, Parts; HR DIRECT, \$120.93, Supplies; VINES ROBERT, \$94.60, Reimb; WASHAKIE COUNTY TREASURER, \$13.01, Unemp; MURDOCH OIL INC 1, \$292.49, Fuel; VOID / DUP PYMT CREDIT/GOOGLE, , VOID; KENCO SECURITY AND TECHNOLOGY, \$69.50, Security; TCT WEST INC, \$352.42, Telephone; HIGH PLAINS POWER INC, \$60.00, Utilities; CHARTER COMMUNICATIONS, \$99.98, Telephone; CENTURY LINK, \$31.71, Telephone; ANDERSON DAVID, \$540.00, Reimb; WORLAND VISION CLINIC, \$324.00, VOCA; TERMINIX OF WYOMING, \$75.00, Maint; KING CHRISTOPHER J PC, \$500.00, Attorney; WASHAKIE CO HRA ACCOUNT, \$6,600.00, Insurance; WYOMING TAX PAYERS ASSOC., \$195.00, Assoc fee; RAMKOTA HOTEL AND CONFERENCE CTR, \$354.00, Travel; WASHAKIE COUNTY TREASURER, \$265.86, Reimb; MILLER KACIE, \$118.81, Reimb; VISA, \$414.79, Supplies; ROCKY MTN OILFIELD WAREHOUSE, \$17,880.00, Control station; TCT WEST INC, \$29.20, Telephone; TOWN OF TEN SLEEP, \$106.00, Utilities; SAFE-GUARD BUSINESS SYSTEMS, \$31.79, Supplies; WORLAND LAUNDRY & CLEANER, \$290.44, Laundry & Supplies; NORCO / WORLAND, \$843.07, Supplies; SUNSHINE OFFICE PRODUCTS, \$981.78, Supplies; ALSCO, \$499.13, Laundry ; KENNEDY ACE HARDWARE, \$1,375.58, Supplies; HEINEMEYER AMANDA, \$6.54, Reimb; LOMBARD KATRINA, \$86.20, Reimb; POSTMASTER, \$150.00, Postage; HEINEMEYER AMANDA, \$283.47, Reimb; LOMBARD KATRINA, \$9.27, Reimb; CHATWIN NICHOLE, \$118.22, Reimb; WYO DEPT OF HEALTH, \$20,000.00, Pay to state; NEIGHBORS KAMI, \$132.02, Reimb; FLEXSHARE BENEFITS, \$180.00, Insurance; BLUE LUBE, \$46.43, Maint; TUMBLEWEED PROPANE, \$1,040.00, Propane; KINGS CARPET ONE, \$317.74, Maint; BOBCAT OF THE BIG HORN BASIN, \$402.95, Maint; WORLAND

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FIRE PROTECTION DISTRICT, \$652.86, Homeland fire; TECHNICAL FORSTRY SERVICE LLC, \$3,841.00, Firewise grant; VISA, \$926.36, Suppllies; DEFENSE SOLUTIONS GROUP INC, \$611.34, Supplies; COPQUEST INC, \$144.67, Supplies; WY-TEST, \$110.00, Drug screen; WYO OFFICE OF STATE LANDS & INVESTMENTS, \$397.18, Lease fee; WORLAND LAUNDRY & CLEANER, \$227.36, Laundry & Supplies; WASH DEPOT, \$160.00, Car wash; TR'S AUTO REPAIR, \$422.24, Maint; SYSCO FOOD SERVICES OF MONTANA, \$5,531.88, Prisoner food; SUNSHINE OFFICE PRODUCTS, \$290.92, Supplies; SIGNS OF SUTHERLAND, \$640.50, Supplies; REDWOOD TOXICOLOGY LAB, \$115.43, Screening; RADAR SHOP THE, \$567.00, Supplies; OVERHEAD DOOR, \$808.18, Maint; MOTOR SUPPLY INC./ NAPA, \$146.57, Parts; KENNEDY ACE HARDWARE, \$27.54, Supplies; FRANDSON SAFETY INC., \$250.28, Supplies; CLOUD PEAK COUNSELING CTR, \$204.75, Nurse; BOB BARKER COMPANY INC, \$324.94, Supplies; BLAIRS, \$124.78, Prisoner food; BIG HORN CO-OP MARKETING, \$2,604.57, Fuel; BIG HORN BASIN TIRE & OFF ROAD, INC, \$2,036.75, Maint; 307 FIX-IT INC, \$450.82, Supplies; ROCKY MTN POWER, \$5,981.27, Utilities; UTILITIES COMMISSION, \$1,464.16, Utilities; TR'S AUTO REPAIR, \$27.35, Maint; BLUE LUBE, \$50.66, Maint; SERLKAY PRINTING INC., \$120.00, Printing; FRANDSON FRED, \$443.95, Reimb; NORTHERN WYO DAILY NEWS, \$1,490.88, Adv; HIGH FOCUS LLC, \$5,250.00, Exercise cost; PUBLIC HEALTH LABORATORY, \$40.00, Testing; THOMPSON REUTERS - WEST, \$434.50, Research; WORLAND AQUATIC CENTER, \$140.00, TANF; BCN TELECOM, \$635.92, Telephone; , \$201,396.65, ; FLEXSHARE BENEFITS, \$6,964.25; PAYROLL, \$231,073.69; AFLAC, \$1,675.76; BLUE CROSS BLUE SHIELD, \$85,872.06; GREAT WEST TRUST, \$3,845.00; PRUDENTIAL, \$272.00; STANDARD INSURANCE, \$1,668.00; UNEMPLOYMENT, \$362.41; WORKERS COMP, \$7,174.68; WYOMING RETIREMENT, \$33,783.04; \$574,087.54.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to appoint Commissioner Frandson to the WCCA Board of Directors. Motion carried.

Public Health Nurse Amanda Heinemeyer reviewed with the board a letter to medicare regarding payments to be made if outstanding debts are not paid. Discussion was held on a contract with Dr. Zimmerman regarding IUD's for patients at public health until the nurse practitioner can be trained. Amanda will be receiving a price for new carpeting in the waiting room area of public health.

Building Maintenance Manager Tom Schmeltzer reported to the board that estimated cost to have his vehicle repaired is \$1,400.00. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the repairs to the vehicle. Motion carried. Tom reported that the hot water heater has been fixed at the LEC. The fire marshal did a walk through at the Courthouse and there were a few minor issues that Tom will have corrected along with some of the issues at the library. Discussion was held on the gutter on the north side of the LEC that needs to be cleaned of ice and snow so that the entry into the parking lot can be cleaned properly.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to accept VSP vision insurance through Blue Cross and the county will pay the extra premium until July 2019 and then the additional cost will be adjusted with the premium adjustment. Motion carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session beginning at 10:53 am to discuss personnel. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 11:07 am. Motion carried. No decision was made.

Homeland Security Director Jeff Schweighart met with the board and reviewed the After Action Report regarding the full scale exercise that was held in December. Jeff will continue to look at the emergency operation plan and long term plans. Discussion was held on upcoming LEPC meetings, Tier Two reports that are due and the EMPG quarterly reporting that is required. Discussed was having an inventory made of the contents of the de con trailer this spring and training that is necessary to utilize the equipment in the de con trailer.

Weed and Pest Director Jarrod Glanz reviewed with the board the weed and pest board applicants. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to appoint Paul Scheuerman, Steve Propp, and Terry Glanz to the Weed and Pest Board for a four-year term. Motion carried.

Ambulance Director Luke Sypherd reported to the board that the ambulances have passed a state inspection. One ambulance will go to a reserve

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ambulance and will not make out of town trips. The protocol committee met and made corrections to the draft protocols and they will now be reviewed by Dr. Butte. Discussion was held on several grants that have been received by the ambulance service. A systems assessment will be needed in order to receive possible additional funding. Approval was given to move forward with this assessment.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to convene into executive session beginning at 11:45 am to discuss personnel with Ambulance Director Luke Sypherd. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 11:58 am. Motion carried. No decision was made.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session beginning at 12:00 noon with Homeland Security Director Jeff Schweighart to discuss personnel not related to personnel regarding the ambulance director. Motion carried. At 12:35 pm Homeland Security Director Jeff Schweighart left the executive session. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene in regular session beginning at 12:44 pm. Motion carried. No decision was made.

The board recessed the meeting at 12:44 pm to conduct interviews for road and bridge.

The board reconvened at 3:58 pm.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to convene into executive session with County Attorney John Worrall to discuss possible litigation. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to reconvene into regular session beginning at 4:27 pm. Motion carried. No decision was made.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to appoint Tom Schmeltzer, Lyle Wostenberg, Gary Blincow and Ron Harvey to the Bighorn Forest dispersed camping committee and Terry Livingston will be the alternate. Motion carried.

### CONSENT AGENDA

1. Accept monthly reports from Clerk of Court \$420.34, County Clerk \$7,751.00, Sheriff's Dept. \$2,865.00, Circuit Court \$3,563.36.
2. Approve bond for Chris Schmeltzer, Washakie County Predatory Animal Board Secretary-Treasurer, in the amount of \$5,000.00.
3. Approve bond for Mark Dooley, Washakie County Predatory Animal Board Vice President, in the amount of \$5,000.00.
4. Authorize chairman to sign Contract with Independent Contractor for IUD Services for Family Planning Clients at Washakie Family Planning.
5. All commissioners sign letter to Medicare regarding payments to be covered regarding Family Planning.
6. All commissioners sign letters appointing members to the Bighorn Forest dispersed camping committee.
7. All commissioners sign letter to Forest Supervisor Andrew Johnson regarding the Bighorn Forest dispersed camping committee.
8. All commissioners sign letter to payroll clerk regarding hiring Charles J. Wruck and Aaron Newell as road and bridge employees.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to accept the Consent Agenda. Motion carried. There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch  
Clerk to the Board

Terrence D. Wolf, Chairman  
Washakie County Commissioners

January 17, 2019