

## PUBLIC NOTICE

### REGULAR MEETING OF THE CITY COUNCIL OF WORLAND July 5, 2022

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on July 5, 2022. Mayor Jim Gill presided and the Councilmembers in attendance were Barbara Brookwell, Kody DeMunbrun, Kreg Lombard, Adam Martinez, William Worley, Christy Schneider, Wendy Fredricks and Mike Neuffer. Also present were Superintendent of Public Works, Nick Kruger; Chief of Police, Gabe Elliott; Airport Manager, Lynn Murdoch; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell, and Clerk/Treasurer Tracy Glanz.

There were three (3) visitors present for this meeting of the City Council.

City Attorney Kent Richins led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a quorum and asked for approval of the agenda.

Motion: to approve the agenda.  
By: Councilmember Schneider.  
Second by: Councilmember Neuffer.  
Vote: The motion passed unanimously.

The minutes of the June 21, 2022, regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of July, before normal City Council approval on the first Tuesday of August and approve the Consent Agenda with Warrant Registers for June, 2022, BAPC Minutes for June 27, 2022, and Payroll Vouchers for the periods June 24, 2022 and July 1, 2022. PAYROLL 6/24/22 - \$4,834.63; PAYROLL 7/1/22 - \$73,337.64.

### CITY OF WORLAND/UTILITIES COMMISSION JUNE 2022

Big Horn Basin Tire & Off Road, Tires, \$2,323.28; Big Horn Co-Op, Supplies, \$62.99; Big Horn Redi Mix, Concrete, \$715.00; Big-horn Doors, Garage Door Repairs, \$150.00; Billings Farmhand Inc, Parts, \$1,239.38; Blair's Market, Supplies, \$77.75; Bloedorn Lumber , Supplies, \$75.04; Bomgaars, Supplies, \$667.46; Brightly Software Inc, Software, \$3,230.00; Butch's Plumbing, Park Repairs, \$326.90; Carquest Auto Parts, Parts, \$2,036.96; Cash-Clerk Treasurer, Postage/Filing Fee, \$34.96; Cloud Peak Veterinary Services, Boarding, \$650.00; Copper Mountain Irrigation, Parts, \$2,445.10; Country Bloomers Greenhouse, Trees, \$1,297.93; Detetachem Inc, Detection Kits, \$261.09; Ditch Witch, Parts, \$970.63; Eagle Engineering, Engineering, \$7,916.67; Frandson Safety, Supplies/Shipping, \$264.23; Frontier Tire, Repairs/Tires, \$1,194.58; Greybull Building Center, Block, \$800.67; Hasco Industrial Supply, Supplies, \$947.34; Hawkins Inc., Chlorine Cylinder, \$872.87; Honnen Equipment, Parts, \$540.75; Hose & Rubber Supply, Parts, \$1,580.21; Humphreys Trucking , Curb Stop Repair, \$225.00; Imperial Pump Solutions, Pump Replacement, \$1,120.00; Kennedy Ace Hardware, Supplies, \$2,852.85; Kimball Midwest, Nut, \$31.75; Laird Sanitation, GC Portable Toilet, \$160.00; Law Enforcement Technologies, Radio, \$745.00; McClellan & MacQueen, S 4th Repairs, \$19,565.00; Motor Supply, Inc., Parts, \$1,294.62; Norco, Inc, Supplies/Rental, \$189.83; Normont Equipment, Supplies, \$56.13; Northern Wyoming News, Advertising, \$1,287.89; Northwest Pipe Fittings, Inc., Parts, \$97,292.44; O'Reilly's, Parts, \$393.06; One Call of Wyoming, May Tickets, \$63.75; Phenova Inc, Testing, \$660.20; Quill Corporation, Supplies, \$427.86; Red Rock Family Practice, Pre-Employment Exam, \$156.00; Serlkay Printing, Supplies, \$590.30; Star Equipment, Parts, \$1,841.16; Stotz Equipment, Tube, \$61.50; Team Laboratory Chemical, Degreaser, \$4,915.00; The Outdoorsman, Muffs/Cases, \$951.93; Timber Line Electric & Control, Rattlesnake Ridge , \$4,590.00; Tommerup Machine Shop, Cap Screws, \$66.13; Torgerson's, Parts, \$1,562.66; United Parcel Service, Shipping, \$11.51; USA Bluebook, Testing, \$409.30; Valli Information Systems, Web Maintenance, \$125.00; Virile Electric, Services, \$10,206.71; Washakie County Treasurer, Carrie Wall/ Juvenile Officer, \$2,230.30; Wash. Co Solid Waste Dist No. 1, Sump Waste, \$20.00; Washakie Co Weed & Pest, Chemicals, \$2,151.25; Washakie County Public Health, Hep B Shot, \$20.00; Wild West Construction, Aphalt, \$11,425.75; Worland Cleaners & Supply Inc, Supplies, \$1,385.62; Worland Police Department, Postage, \$29.52;

**TOTAL REGULARS .....\$199,796.81**

A & I Distributors, 55gal Drum, \$1,397.87; AFLAC, Premium, \$232.59; AT & T, Long Distance, \$109.28; AT & T Mobility, Cell Phone Service, \$577.54; Big Horn Co-Op, Gas Dispenser, \$172.52; Big Horn Water, Cooler Rental & Bottles of Water, \$138.75; Big Horn Reg. Joint Powers Board, Monthly EDU, \$36,098.50; Big Horn Redi Mix, Rd Base, \$8,800.00; Big Horn Rural Electric Co, Electricity, \$47.52; Blair's, Sunscreen, Ice, Water, \$38.23; Blue Cross/Blue Shield, Health Insurance, \$83,134.37; Bomgaars, Supplies, \$114.45; Cameron Monasmith, Deposit Refund, \$56.41; CarQuest Auto Parts, Supplies, \$222.08; City Of

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Worland, EDSB Payment, \$10,000.00; City of Worland, Pioneer Square, \$6,000.00; Dearborn Life Insurance Co., Life Insurance, \$157.38; Eagle Engineering, Improvement Projects, \$16,640.25; Energy Laboratories Inc, Monthly Effluent, \$127.00; Fascorp, Deferred Compensation, \$5,900.00; Flyod's Truck Center, Lubrication Filter, \$440.64; Fort Dearborn Life Ins. Co., Disability Insurance, \$391.05; Frandson Safety, Gloves, Shipping, \$90.63; Gill, Jim, Cell Phone, \$40.00; Gill, Jim, Mileage Reimbursement, \$396.05; Glanz, Tracy, Mileage Reimbursement, \$356.85; Harold Fabricius, Overpayment, \$77.90; Hasco Industrial Supply, Parks Trailer, \$5,661.05; Hasco Industrial Supply, Pioneer Square Sprinklers, \$106.01; Hasco Industrial Supply, Supplies, \$93.82; Hawkins, Chlorine Cylinder, \$20.00; High Plains Power, Inc., Electricity, \$1,214.83; Hughes Truss Company, Dry Storage Building, \$51,452.00; Hughes Truss Company, Dry Storage Pole Building, \$160,267.90; Hughes Truss Company, Dry Storage Building, \$11,143.15; Imperial Pump Solutions, ABS PE35/AB-SCB1, \$15,485.00; IRS, Payroll Tax Deposit, \$69,902.95; Jadeco Inc, Utility Pole, \$194.00; Kenco Security, Alarm, \$114.40; Kennedy Ace Hardware, Parts/Supplies, \$599.95; Kennedy Ace Hardware, Supplies/ Pioneer Square, \$92.07; McClellan & MacQueen, Sidewalk Replacement, \$7,006.00; McClellan & MacQueen, Front Step/Landing Repair, \$8,021.00; McClellan & MacQueen, BLK13 Evert Adtn, \$156,911.74; McClellan & MacQueen, BLK13 Evert Adtn, \$8,258.51; McCrometer, Ultramag Procom AC, \$11,930.10; Motor Supply, Parts/Supplies, \$90.86; Murdoch Oil, Inc., Gasoline/Diesel, \$13,209.26; Murdoch Oil, Inc., Additive, \$788.15; NCPERS Group Life Ins., Life Insurance, \$224.00; Norco, Inc, Carbon Dioxide, \$153.20; Normont Equipment, Anchor/Post, \$2,206.48; Northwest Pipe Fitting, Parts/Supplies, \$1,940.12; O'Reilly's Auto, Parts/Supplies, \$51.64; Perry's Truck Diesel, Gasket, \$1,077.72; Pinnacle Bank, Expenses, \$3,335.11; Quality Asphalt, Asphalt Patch, \$11,375.00; Rocky Mountain Power, Electricity, \$19,400.19; Rocly Mountain Tree Service, Tree/Stump Removal, \$1,600.00; Range, Phone Service, \$1,759.14; Safeguard QBS, Utility Postcards, \$1,488.42; Safety Vision, Keys, \$28.67; Sagebrush Sports, LLC, Contract, \$13,750.00; Southwestern Equipment Co, Lower Link w/ Bushings, \$1,832.07; Stotz Equipment, Switch, \$326.38; Sunbelt Solomon Services, Group of Oil Test, \$50.00; US Postmaster, June's Billing, \$940.61; US Postmaster, Box Rental, \$260.00; Virile Electric, Trouble Shoot, \$1,419.40; Verizon Wireless, Cell Phone Service, \$1,387.94; WAMCO Lab, Chronic Testing, \$2,400.00; Wash. Co Solid Waste, May Waste, \$32,172.00; Washakie County Clerk, Filing Fees, \$24.00; Washakie County Public Health, Hep B, \$20.00; Washakie County Treasurer, Comm. Center, \$18,356.13; Washakie County Treasurer, General Purpose Tax-State, \$101,021.55; Washakie Co. Weed/Pest, Chemicals, \$748.75; WLEA - ADVTrng, FTO Training, \$360.00; Worland Cleaners, Services, \$115.67; WYDOT, Registration-Plates, \$5.00; Wyoming Dept. of Workforce, Workers' Comp, \$10,564.94; Wyoming Gas Company, Services, \$1,057.18; Wyoming Retirement System, Retirement, \$31,898.60; Wyoming State Supreme Court, Technology Fee, \$80.00

**TOTAL SPECIALS ..... \$957,750.52**  
**GRAND TOTAL ..... \$1,157,547.33**  
**\$941,937.37**  
Void Check #63550, 63559 (May, 2022)..... \$(973.33)  
**GRAND TOTAL ..... \$940,964.04**

By: Councilmember DeMunbrun.  
Second by: Councilmember Lombard.  
Vote: The motion passed unanimously.

Mayor Gill asked City Attorney Kent Richins to update the Council on the bid for the Web Based HVAC Control System. City Attorney Richins informed the Council that a bid was received six (6) days after the bid opening on June 21, 2022. The bid was from LONG Building Technologies, Inc. for \$57,621.00; a bid bond was included with the bid. The purpose for the bidding process is to protect taxpayers by approving the lowest bid and to allow all qualified bidders to bid. City Attorney Richins stated that from a legal perspective these objectives have been met as the bid is within budget and recommended approval of the bid pending questions from the Council. Discussion followed on what would be done to update the system and the timing of the project.

Motion: to approve the bid of LONG Building Technologies, Inc. of \$57,621.00 for the Web Based HVAC Control System for City Hall.  
By: Councilmember Neuffer.  
Second by: Councilmember Martinez.  
Vote: The motion passed unanimously.

Donnie Bjorhus with Green Hills Golf Course reported that June was a busy month with 2,044 rounds played. The Pat King Memorial Scramble held on June 11, 2022 had eleven (11) teams and the DeBonya Tournament was held June 17-19 with forty-two (42) teams with players from several states. Junior golf lessons started June 28 and will run through July 14; this program is supplemented by the Worland Rec District. There are several tournaments scheduled this month including the Cares Scramble, Big Horn Basin Cup, Green Hills Pro-Am, the Big Horn Basin Shootout and the WY Senior Men's Association State Tournament. The course is stressed a little bit with the heat, but the crew is doing an excellent job keeping the course green and the greens in good shape. Discussion followed about the age of the sprinkler system and the recent improvements to the pumps. These improvements were done and paid for by the city. The Council thanked Mr. Bjorhus for his hard work.

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Mayor Gill informed the Council that Theresa (Terry) Livingston's term on the Visitor's Council expired in June and Ms. Livingston would like to continue to serve on the Board. Mayor Gill appointed Theresa Livingston and asked for a motion to approve.

Motion: to approve the appointment of Theresa (Terry) Livingston to the Visitor's Council.  
By: Councilmember Neuffer.  
Second by: Councilmember Fredricks.  
Vote: The motion passed unanimously.

City Attorney Kent Richins presented Ordinance #864 for third and final reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, AMENDING THE OFFICIAL ZONING MAP PROVIDED FOR IN WORLAND CITY CODE SECTION 24-8 BY RE-ZONING THE REAL PROPERTY DESCRIBED AS 2313 AND 2401 BIG HORN AVENUE (WORLAND CAMP-GROUND) FROM A MANUFACTURED HOUSE RESIDENTIAL (MHR) ZONE TO A GENERAL BUSINESS (GB) ZONE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith ARE HEREBY REPEALED.

Motion: to pass, approve and adopt Ordinance #864 on third and final reading.  
By: Councilmember Worley.  
Second by: Councilmember Lombard.  
Vote: The motion passed unanimously.

Superintendent of Public Works Nick Kruger informed the Council that he received the results from the audit of the Industrial Pretreatment program; there are a few corrective items, nothing significant. After a complete review of the audit, a full report can be provided to Council. There have been a couple of water leaks, one in the 900 block of West River Road and on the 400 Block of Railway; the city will have to hire a contractor to dig the one on West River Road as our equipment is not big enough and the water line is deep. The bids will be coming out for the 1-ton pickups this month. WBI did an excellent job at the Golf Course Pond, re-establishing the shoreline and cleaning up the area. The city will reseed and water the area. The SCADA system has been updated; this is the remote water well monitoring system. Phase I of the project is complete and we will be working on Phase II this budget cycle. This update replaces a 1994 system.

City Engineer Representative Donnell reported that the walls on the city shop pole building are going up and the alley behind ACE Kennedy Hardware should be done within the next several weeks. After completion of paperwork, the mid-block fire hydrant replacement project will start. The plans and specs for the 2022 street project are almost complete and the project will tentatively be advertised for bid on July 14 and July 21 with a bid opening on July 27, 2022 and a recommendation to Council at the August 2, 2022 meeting. City Engineer Representative Donnell passed around the street projects map, this map includes projects paid for by the one cent general purpose tax since 2017.

City Attorney Richins stated that the hearing date will be July 25 for the Veile Mortuary cases, the garage extension and placement of the crematorium. The Board of Adjustment and Planning Commission (BAPC) will preside over the hearing. The hearing will be at City Hall and will start at 4PM and could last until 8PM.

Chief of Police Gabe Elliott updated the Council on the 4th of July incidents; indicating that there were a lot of warnings, but no citations issued. The Fire Department did an excellent job at the gravel pits as there were several small fires. Last week, the tactical team did a walk through at Sunlight Federal Credit Union, there are quite a few security features in the bank; the tactical exercise at City Hall will be on July 28, 2022. The bid has been advertised for the police department vehicle(s) with the bid opening on July 19, 2022.

Airport Manager Lynn Murdoch reported that the Fly In at the airport was well attended with over 200 pancakes served. Airport Manager Murdoch and Clerk/Treasurer Glanz will be attending Blackcat Training and the WAICIP meeting in Thermopolis on August 2, 2022. The WAICIP meeting will determine funding for future projects at the airport.

Mayor Gill noted that the Municipal Court Report and Building Permit Summary for June 2022, and a letter to WYDOT from a concerned citizen were in the Council packet for review.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:40 p.m.  
By: Councilmember Neuffer.  
Second by: Councilmember DeMunbrun.  
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:  
Tracy A. Glanz, Clerk/Treasurer

July 14, 2022