

PUBLIC NOTICE

**REGULAR MEETING OF THE CITY COUNCIL OF WORLAND
June 2, 2020**

A regular meeting of the City Council of Worland, Wyoming convened by Zoom Meeting and telephone at 7:00 p.m. on June 2, 2020. Mayor Jim Gill presided and the Councilmembers in attendance were Kody DeMunbrun, Kreg Lombard, Kenneth Shearer, Christy Schneider, Mandy Horath, Keith Gentzler, Delayne Renner-Newton, Caleb Vigil and Mike Neuffer. Also present were: Superintendent of Public Works, Brian Burky; City Attorney, Kent Richins; Chief of Police, Gabe Elliott; Airport Manager, Lynn Murdoch; City Engineer Representative Mike Donnell and Clerk/Treasurer, Tracy Glanz.

There were five (5) visitors present for this meeting of the City Council.

Representative Mike Greear led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a Quorum present and made a brief statement, "I encourage our citizens to be respectful of each other in the decisions they make in regards to wearing or not wearing a mask while doing business in our city. It is a personal issue with each of our citizens that is determined by many factors like, age, current health, business interests etc. Getting into an argument with someone about the mask issue is not helpful. We are proud of our city and all our citizens working together to get us through these challenging times. Thank you Worland! On another note, the census takers will be out and about in our community this month knocking on doors of residents who have not reported their census data to date. Join us in making Worland proud by being counted and providing this census data. It is important to you, your family as well as the City, so do it Worland, thank you!"

Mayor Gill asked for review and approval of the agenda.

Motion: to approve the agenda.
By: Councilmember DeMunbrun.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

The minutes of the May 19, 2020 regular meeting stand approved as published.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of June, before normal City Council approval on the first Tuesday of July and approve the Warrant Registers for May 2020 and Payroll Vouchers for the periods ending May 17, 2020 and May 31, 2020; PAYROLL 5/17/2020 - \$68,234.38; PAYROLL 5/31/2020 - \$3,903.53.

**CITY OF WORLAND/UTILITIES COMMISSION
MAY 2020**

AM Signal, Speed Signs, \$6,985.00 ; Applied Concepts, Parts, \$2,209.50 ; Big Horn Basin Tire & Off Road, Services, \$198.45 ; Big Horn Redi Mix, Rock, \$1,579.00 ; Blair's Market, Cleaner, \$7.38 ; Bloedorn Lumber Co., Supplies, \$960.24 ; Bomgaars, Supplies, \$331.12 ; Carquest Auto Parts, Parts, \$2,314.66 ; Cash-Clerk Treasurer, Postage, \$30.79 ; Cloud Peak Vet., Contract, \$650.00 ; Custom Delivery Service Inc, Service, \$50.72 ; Dell Marketing, Monitors, \$1,679.74 ; Eagel Engineering & Surveying, Services, \$7,916.67 ; Flyod's Truck Center, Parts, \$448.96 ; Frandson Safety Inc, Calibration/Shipping, \$658.35 ; Frontier Tire LLC, John Deere/Hercules, \$414.88 ; Hasco Industrial Supply, Supplies, \$520.94 ; Hawkins Inc, Chlorine Cylinder, \$20.00 ; Highland Excavation, Inc, Trackhoe, \$1,250.00 ; Holland Supply Inc, Seat Cover, \$2,605.67 ; Honnen Equipment, Parts, \$26,854.32 ; JRL Supply LLC, Police Dept., \$2,850.81 ; Kennedy Ace Hardware, Hardware, \$1,791.72 ; Kimball Midwest, Cleaner, \$67.80 ; Laird Sanitation, Service, \$150.00 ; McGarvin Moberly Construction, Cold Mix, \$39,204.00 ; Midland Implement Co Inc, Sprinkler Parts, \$1,452.37 ; Motor Supply, Inc., Parts, \$572.64 ; Murdoch Oil Co, Oil, \$1,363.99 ; Newman Traffic Signs, Signs, \$395.03 ; Norco, Inc, Supplies, \$262.23 ; Northern Wyoming Daily News, Advertising, \$1,746.69 ; Northwest Pipe Fittings, Inc., Parts, \$7,756.73 ; Norwood Construction Inc, Concrete, \$1,310.00 ; One-Call of Wyoming, April Tickets, \$40.50 ; Perry's Trucking, Maintenance, \$1,042.24 ; Public Agency Training Council, K. Lombard, \$325.00 ; QA Balance Services Inc, Yearly Service, \$276.00 ; Quill Corporation, Desk/Folders, \$1,669.58 ; Railroad Mgt Co III LLC, License Fees, \$258.95 ; S & H Glass, Repairs/Maintenance, \$325.00 ; Safety Visison, Inc, Equipment, \$6,677.00 ; Signs of Sutherland, Metal Frames, \$492.00 ; Sunshine Office Products, Supplies, \$323.82 ; TEAM Laboratory Chemical, Four Pails, \$862.50 ; Trombley Construction, Riverside Park- Shelter, \$20,000.00 ; USA Blue Book, Calibration/Shipping, \$213.11 ; Val-I Information Systems, Inc, Online/Web Maintenance, \$125.00 ; Virile Electric, Repairs/Maintenance, \$10,698.26 ; WAMCO Lab Inc, Testing, \$2,200.00 ; Washakie County Weed & Pest, Chemicals, \$911.00 ; Washakie County Treasurer, Juvenile Officer/C. Wall, \$1,438.64 ; Waste System, Pin/Switch, \$347.79 ; Worland Cleaners & Supplies, Services/Supplies, \$962.88 ; Worland Police Dept, Postage, \$15.51 ; Worley Welding & Repair, Repair Hose/Purge Tank, \$304.07 ; Wy Assn. of Sheriffs & Chiefs, Sworn Officer, \$250.00 ; Wyoming Mechanical, 2111 Circle Rd, \$77.17.

TOTAL REGULARS..... \$166,446.42

AFLAC, Premium, \$735.62 ; Aune, Ryan & Morgan, Deposit Refund, \$142.40 ; AT & T, Long Distance , \$3,599.02 ; AT & T Mobility, Cell Phone Service, \$490.91 ; Big Horn Regional Joint, Monthly Assessment, \$33,392.64 ; Big Horn Rural Electric Co, Electricity for Water Well #1, \$47.52 ; Big Horn Water, May Rental, \$127.50 ; Bomber Construction, 712 Grace, \$6,562.00 ; Blue Cross Blue Shield, Health Insurance, \$78,511.29 ; Carrell, Keristyn, Overpayment, \$12.13 ; City of Worland, EDSB Loan Payment, \$10,000.00 ; Dearborn National Life Insurance, ASSN/LIFE Insurance, \$157.38 ; Eagle Engineering & Surveying, Engineering Services, \$10,766.35 ; FasCorp, Deferred Compensation, \$6,900.00 ; Fort Dearborn Life Ins. Co., Disability Insurance, \$391.05 ; Gill, Jim, Cell Phone Service, \$40.00 ; Gold Coast Army, Ammunition, \$2,915.19 ; High Plains Power, Inc., Electricity, \$1,567.53 ; Internal Revenue Service, Payroll Tax Deposit, \$44,982.03 ; James, Kershawn, Deposit Refund, \$39.60 ; Kenco Security & Technology, Alarm Monitoring, \$104.00 ; Molitor, Nathan, Deposit Refund, \$112.61 ; Murdoch Oil, Inc., Gasoline/Diesel, \$4,498.92 ; NCPERS Group Life Ins., Life Insurance, \$112.00 ; Pinnacle Bank, Expenses, \$1,389.62 ; Planet Turf, Services, \$685.90 ; Rocky Mountain Power, Electricity, \$20,702.43 ; RT Communications, Phone Service, \$1,410.65 ; Sagebrush Sports LLC, Gold Course Contract, \$12,000.00 ; Smith, Paul, Restitution, \$50.00 ; T-O Engineers, AWRL001A DDR #5, \$404.62 ; T-O Engineers, AWRL001A RFR#5, \$3,637.88 ; United Paecel Service, Shipping, \$11.47 ; US Postmaster, May's Billing/Stamps, \$863.15 ; Verizon Wireless, Cell Phone Service, \$960.57 ; Wangsgard, Jeff, Deposit Refund, \$200.00 ; Washakie County Clerk , Filing Fees, \$36.00 ; Washakie County Clerk of Court, Child Support, \$860.07 ; Washakie County Solid Waste Dist , Municipal Waste, \$26,152.00 ; Washakie County Treasurer, Communications Center, \$22,400.96 ; Washakie County Treasurer, General Purpose Tax - State, \$67,804.74 ; Workmen Comp. Dept, Workers Comp, \$11,143.08 ; Worland Health Club, Membership, \$65.00 ; WY Dept of Workforce Services, Unemployment Insurance, \$7,887.97 ; Wyoming Gas Company, Services, \$1,542.55 ; Wyoming Retirement System, Retirement, \$30,464.78 ; Wyoming State Supreme Court, Tech Fee, \$185.00.

**TOTAL SPECIALS..... \$417,066.13
GRAND TOTAL..... \$583,512.55
\$395,997.18**

By: Councilmember Lombard.
Second by: Councilmember Renner-Newton.
Vote: The motion passed unanimously.

Donnie Bjorhus with Sagebrush Sports, LLC gave the Council an update on the Golf course for the last month. There were 1,379 rounds of golf played in May this year versus 789 rounds played last May. The new restroom facility walls are up, the concrete is poured and the trusses will be up tomorrow; the facility should be ready for use by the middle of the month. The foundation, a fundraising arm for Green Hills Golf Course, has been established with a full board. They have received their articles of incorporation back from the Secretary of State, their tax identifi-

PUBLIC NOTICE

cation number from the IRS and are filing paperwork for a 501C status. Once that status is approved the foundation will accept donations. Mayor Gill thanked Mr. Bjorhus for his positive report.

Representative Greear thanked the Mayor and Council for inviting him to join the Council meeting. "It has been an interesting couple of months; everything seemed normal with investments doing well, oil doing well, and revenues looking good at the close of the legislative session. However, a few days later oil plummeted and the stock market crashed and by mid-March we were into the COVID-19 emergency. Things at the State of Wyoming have changed dramatically. One of the things the legislature had to deal with recently is the CARES Act funding in the amount of \$1.25 billion dollars that came to the State of Wyoming with loose guidelines. The minerals committee was charged with setting up an economic relief package for small businesses. The committee met in May ahead of the special session and came up with three (3) stipend programs. The first program is capped at \$50,000, with a total of \$50 million available for businesses under 50 employees that were shut down or had significant impacts as a result of the statewide health orders. The application will be online at the Wyoming Business Council website." Mr. Greear encouraged Council to let everyone know about the program and that the applications can be found at the Wyoming Business Council website. "The second program is more extensive and is capped at \$225 million dollars for businesses under a 100 employees and has a more involved application process to show the economic impact with business closures or interruptions in association with the statewide health orders. The program should be rolling out the second week of July to coincide with the PPE funds closing out. The third program is geared for reimbursement for any size employer and is targeted more towards coal mines and trona mines in the amount of \$50 million dollars with a cap at \$500,000 for reimbursement for PPE equipment. A special session of the legislature was held on May 15th, with both houses working late, three (3) bills were passed. The first bill grants the Governor the authority to spend the CARES Act dollars. It was very general in nature, with \$450 million dollars initially; allowing for the money to be distributed over a period of time. Another bill was passed setting up programs and to give the Governor executive branch broad authority. One of those programs is a work-share program adopted by 27 other states. This program allows an employer to scale back on employees when they need to cut their workforce. The employer could cut the hours an employee works and then the employee would be eligible for a component of unemployment. The benefit to that is that the employer does not lose that employee (that investment), the employee would continue to work for that employer and the employer would continue to pay all benefits for the employee. The state of Wyoming sees it as a more efficient way to spend unemployment dollars. This program is 100% funded by the federal government. At the special session legislators talked about general appropriations and the economic relief bill and are in the process of deciding if the legislature needs to create additional bills in late June, July or August. This economic downturn hits the local government hard as well as the state. The direct distribution to local governments of \$105 million dollars is not at jeopardy, it has been appropriated. Every legislator understands the necessity to push those funds down to the local governments. As we enter into the special session next year, legislators will need to discuss if we need to add to that amount, however, the State of Wyoming is going to feel some real economic pressure." Mr. Greear quoted the CREG report (revenue estimates for the state); stating that the state's general budget per year is \$1.7 billion dollars or \$3.4 for a biennium, the rest of the \$8 billion biennial budget comes from federal dollars for the most part. "The general fund dollars have always been limited with a heavy reliance on the minerals industry, particularly coal. So what we are seeing for fiscal year 2020 is a \$200 million dollar decline in revenue, in 2021 a \$450 million dollar decline, and in 2022 a \$436 million dollar decline. To put those in perspective that is a 30% reduction in revenue and the forecast of assessed valuations for the state is estimated to decline by 20%. We always hear that we have to make more cuts before you tax. We are not going to "cut" our way out of this and will have to have realistic discussions on the tax base. If the legislature were to remove exemptions on sales tax, it would increase sales and use tax by \$180 million dollars per year." Mr. Greear thanked the Mayor and Council for all the infrastructure improvements (streets and parks) done in Worland, "it is timely and needed; I appreciate it as a citizen and it gives me something to brag about in Cheyenne." Mayor Gill thanked Rep. Greear for attending the meeting and running for election again.

Le Ann Baker, Executive Director of the Washakie Development Association (WDA) updated the Council on what WDA is doing in the community and where WDA is located. WDA is located at the old JV Lumber Building (1214 South Flat Road) and is actively pursuing selling, leasing or renting the building. "We are optimistic that people will love Wyoming and that Worland will come out of COVID-19 positively." WDA has a balance of approximately \$63,000 left of the Grow Worland money to loan for start-up businesses. WDA is working with Wyoming Sugar Company (WSC) on an agriculture value added project to better utilize the molasses that is made here in our community every year. WSC is selling approximately 12,000 ton of molasses wholesale out to people who manufacture a molasses based nutrient supplement for livestock. We could add jobs, utilize the heat coming off the factory and make a little more money for the factory and the producers if we can put together a value added project and make our own Wyoming made product. Ms. Baker reiterated that WDA will help anyone wanting to apply for the CARES Act funding mentioned by Rep. Greear through the Wyoming Business Council and provided a website for the public to use to access the application (wyobizrelief.org). The application can also be found on the Wyoming Business Council website. WDA is also working with Superintendent of Public Works Brian Burky on plans to have a drive in movie at Newell Sargent Park tentatively on June 25, 2020; the plan will be presented at the next Council meeting. The WDA website has been updated with a lot of resources available for businesses and anyone interested in moving to the area. Ms. Baker thanked the Mayor and Council for all they do for the City of Worland.

Justin Pfeiffer with the American Legion requested approval to place a permanent flag disposal receptacle, with appropriate signage and lighting on Coburn Avenue. A map and picture of where the box would be placed was provided.

Motion: to approve placement of the permanent flag disposal receptacle on Coburn Avenue next to the American Legion building.
By: Councilmember Lombard.
Second by: Councilmember Renner-Newton.
Vote: The motion passed unanimously.

City Attorney Kent Richins presented Ordinance #854 for second reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, AMENDING SECTION 1-7 OF CHAPTER 1 OF THE WORLAND CITY CODE PERTAINING TO THE ASSESSMENT OF A MUNICIPAL COURT AUTOMATION FEE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to approve Ordinance #854 on second reading.
By: Councilmember Lombard.
Second by: Councilmember Shearer.
Vote: The motion passed unanimously.

City Attorney Richins presented Ordinance #855 for second reading noting that the easier definition of the site triangle is in the ordinance:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, SUPPLEMENTING SECTION 14-12 OF THE WORLAND CITY CODE PERTAINING TO THE STORAGE OF UNATTACHED TRAILERS ON PUBLIC STREETS AND ALLEYS. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to approve Ordinance #855 on second reading.
By: Councilmember DeMunbrun.
Second by: Councilmember Shearer.
Vote: The motion passed unanimously.

Clerk/Treasurer Tracy Glanz presented a budget amendment

PUBLIC NOTICE

to the fiscal year 2020-2021 budget:

51-35412	EDU	Decreased from \$400,712 to \$383,760
51-41-413	EDU – Big Horn Regional	Decreased from \$400,712 to \$383,760

Total Decrease to budget of \$16,952; based on the number of water meters in the system.

Motion: to approve the budget amendment.
By: Councilmember Lombard.
Second by: Councilmember Vigil.
Vote: Members voting AYE: Schneider, Vigil, Gentzler, Horath, Renner-Newton, Gill, Lombard, DeMunbrun, Shearer; Members voting NAY: None; Members ABSTAINING: Neuffer; the motion passed a vote 9-0-1.

Clerk/Treasurer Glanz presented the Proposed Budget and a Budget Summary for fiscal year 2020-2021 for second reading:

GENERAL FUND	
Revenues	\$4,516,160.00
Estimated Cash on Hand	\$ 623,864.00
Expenditures	\$4,672,749.00
Cash Reserve	\$ 467,275.00
Total Budget	\$5,140,024.00

CAPITAL PROJECTS FUND	
Revenues	\$ 912,957.00
Expenses	\$ 912,957.00
Total Budget	\$ 912,957.00

EXPENDABLE TRUST FUND	
Revenues	\$ 11,888.00
Estimated Cash on Hand	\$ 268,983.00
Expenditures	\$ 80,000.00
Total Budget	\$ 80,000.00

AGENCY FUND	
Revenues	\$ 30,000.00
Estimated Cash on Hand	\$ 1,000.00
Expenditures	\$ 31,000.00
Total Budget	\$ 31,000.00

WATER FUND	
Revenues	\$1,821,708.00
Estimated Cash on Hand	\$ 268,983.00
Expenditures	\$2,090,691.00
Total Budget	\$2,090,691.00

SEWER FUND	
Revenues	\$1,331,969.00
Estimated Cash on Hand	\$ 296,825.00
Expenditures	\$1,628,794.00
Total Budget	\$1,628,794.00

SANITATION FUND	
Revenues	\$ 914,667.00
Estimated Cash on Hand	\$ 188,131.00
Expenditures	\$1,102,798.00
Total Budget	\$1,102,798.00

Motion: to approve the proposed budget for fiscal year 2020-2021 on second reading.
By: Councilmember Schneider.
Second by: Councilmember Shearer.
Vote: The motion passed unanimously.

City Attorney Richins presented the proposed land Lease Agreement between Big Horn Cooperative and the City of Worland for the new water crane. The termination clause has been amended with a material breach statement allowing for a 30 day notice and 120 days to remove our equipment and leave the property if the breach cannot be cured. Otherwise, either party can terminate the agreement if we have a mutual agreement to do so.

Motion: to approve and authorize the Mayor to sign the lease agreement by and between the City of Worland and Big Horn Cooperative.
By: Councilmember Lombard.
Second by: Councilmember Renner-Newton
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz presented a Limited Infrastructure Loan Application in the amount of \$3,384.00 to replace the sidewalk at 1201 Pulliam Avenue and recommended approval.

Motion: to approve the Limited Infrastructure Loan Application to remove and replace the sidewalk at 1201 Pulliam Avenue.
By: Councilmember Shearer.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Mayor Gill proclaimed June 2020 to be 307 First Month and encouraged everyone to live, love and buy Wyoming.

Superintendent of Public Works Brian Burky reported that crews are out putting in new curb stops and meter pits and that the streets crew is patching potholes all over town. The Senior Banners will be removed in two to three weeks and the American Flags will be put up for the 4th of July. The parks department is spraying for bugs around the playground equipment and the city will start spraying for mosquitoes this Thursday, weather permitting. Superintendent of Public Works Burky thanked the Worland Garden Club for purchasing, planting and maintaining the flowers at Pioneer Square and in front of City Hall.

City Engineer Representative Mike Donnell updated the Council on the Culbertson Avenue Project. The project will start tomorrow at 7:30 a.m. with milling of the street. The proposed schedule includes an end date of September 30, 2020 but the contractor hopes to finish prior to September 20, 2020. The city has been in contact with Wyoming Sugar Company to deal with the possibility of early beet hauling.

Airport Manager Lynn Murdoch updated the Council on the Taxilane C Project; it will start mid-July and will be a 30 day project. T-O Engineers submitted an amendment to their engineering agreement for the Mowing Equipment Project and Airport Manager Murdoch asked for a motion to approve the amendment.

Motion: to approve and authorize the Mayor to sign the amendment to the T-O Engineering Agreement for the Mowing Equipment Project.
By: Councilmember Vigil.
Second by: Councilmember Lombard
Vote: The motion passed unanimously.

Chief of Police Gabe Elliott requested approval to allow fireworks at the pit area above the fairgrounds as per a request by Fire Chief Chris Kochoer. This is done every year, allowing the public to discharge fireworks legally with the presence of fire department and local law enforcement personnel. The dates requested are July 2nd through July 5th, 2020.

Motion: to approve the discharge of fireworks for residents at the pit area above the fairgrounds.
By: Councilmember Shearer.
Seconded by: Councilmember DeMunbrun.
Vote: The motion passed unanimously.

Mayor Gill reminded the Council to review the Building Permit Summary and Municipal Court Report for May, 2020.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 8:10 p.m.
By: Councilmember DeMunbrun.
Second by: Councilmember Renner-Newton.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

June 11, 2020