

PUBLIC NOTICE

**REGULAR MEETING OF THE CITY COUNCIL
OF WORLAND
June 6, 2023**

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on June 6, 2023. Mayor Jim Gill presided and the Councilmembers in attendance were Kreg Lombard, Barbara Brookwell, Adam Martinez, Wendy Fredricks, Rebecca George, Pete Calderon, William Worley and Mike Neuffer. Also present were Airport Manager, Lynn Murdoch; Superintendent of Public Works, Nick Kruger; City Engineer Representative, Mike Donnell; City Attorney, Kent Richins and Clerk/Treasurer, Tracy Glanz. Councilmember Kody DeMunbrun was absent and excused.

There were seven (7) visitors present for this meeting of the City Council.

Councilmember Kreg Lombard led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a quorum present with Councilmember DeMunbrun excused and asked for approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Martinez.
Second by: Councilmember Fredricks.
Vote: The motion passed unanimously.

The minutes of the May 16, 2023 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of June, before normal City Council approval on the first Tuesday of July and approve the Consent Agenda with Warrant Registers for May, 2023 and Payroll Vouchers for the periods May 19, 2023 and June 2, 2023. PAYROLL 5/19/23 - \$65,183.59; PAYROLL MTHEND 5/19/23 - \$4,399.90; PAYROLL 6/02/23 - \$67,458.00.
By: Councilmember Lombard.

**CITY OF WORLAND/UTILITIES COMMISSION
MAY 2023**

Ameri-Tech Equipt. Company, Parts, \$679.96; Big Horn Basin Tire & Off Road, Services, \$1,755.00; Big Horn Co-Op, Parts/Service, \$1,690.08; Big Horn Redi Mix, Rock, \$235.00; Black Mountain Software, Barcode Scanner, \$450.00; Blair's Market, Water, \$18.17; Bloedorn Lumber Co., Supplies, \$818.22; Bobcat of the Big Horn Basin, Pump/Pin, \$340.84; Bomber Construction LLC, Concrete Work, \$23,830.00; Bomgaars, Supplies, \$446.11; C&B Operations, Idler/Belt, \$241.35; Carquest Auto Parts, Parts, \$1,129.63; Cash-Clerk Treasurer, Postage, \$20.60; Cloud Peak Vet., Contract, \$650.00; Dooley Enterprises, Inc, Ammunition, \$4,524.51; Energy Laboratories, Monthly Oil/Grease, \$1,566.00; Eagel Engineering & Surveying, Services, \$7,916.67; Fence Post Prints, Hoodie/City Logo, \$829.86; Floyd's Truck Center, Latch hood rubber, \$131.97; Franson Safety Inc, Calibration/Fire Ext. Maint., \$118.90; Fremont Moto Powell, Ford Explorer-parts, \$215.14; Hasco Industrial Supply, Supplies, \$626.15; Hawkins Inc, Chlorine Cylinder, \$20.00; Kennedy Ace Hardware, Hardware, \$4,122.43; Kimball Midwest, Cleaner, \$134.99; M&T Underground, Airport Bore Job, \$10,300.00; Midland Implement, Rainbird, \$2,829.16; Motor Supply, Inc., Parts, \$133.21; Motorola Solutions, Inc, Equipment-Police Dept., \$11,711.48; Norco, Inc, Supplies, \$182.53; Normont Equipment, Rejuvenator, \$3,000.00; Northern Wyoming Daily News, Advertising, \$2,280.02; Northwest Pipe Fittings, Inc., Parts, \$5,648.14; One-Call of Wyoming, April Tickets, \$84.75; Paxton Automotive, 1998 Ford F-150, \$105.00; PE Grouch Construction, Gravel Pit, \$16,817.99; Powerplan OIB, RDO-overlay end bit, \$1,392.00; R&A Safety, Testing, \$315.00; Railroad Mgt. Co, License Fee, \$344.67; Ron's Sanitation, Repair leak, \$142.00; Safeguard Business Systems, Utility Postcards, \$1,466.34; Serlkay Printing, Supplies, \$491.93; Signs of Sutherland, Graphics- Police Dept., \$1,283.69; Stillwater Solutions, Tubing for Chlorinator, \$76.36; Team Laboratory Chemical, Fine Road Patch, \$6,875.50; The Lone Ranger, LLC, John Deere Tractor, \$1,981.26; Tommerup Machine Shop, Weld Flag Pole Together, \$239.00; Torgerson's, Clip/Cable/Valve, \$854.58; Triple R Welding, Capped Blower Piping, \$730.00; United Postal Service, Shipping, \$25.71; United Rentals, Genie/Seal Kit, \$148.29; Valli Information Systems, Inc, Online/Web Maintenance, \$185.60; Virile Electric, Main street light/sternber pole, \$6,053.42; Washakie County Weed/Pest, Roundup, \$815.00; Washakie County Treasurer, Juvenile Officer/C. Wall, \$1,480.30; Worland Cleaners & Supplies, Services/Supplies, \$172.27.

TOTAL REGULARS \$130,676.78

AFLAC, Premium, \$184.61; AT & T, Long Distance, \$91.86; AT & T Mobility, Cell Phone Service, \$508.25; Barnes, Terra, Restitution-Shafer, \$30.00; Big Horn CO-OP, Gasoline, \$3,020.76; Big Horn Regional Joint, Monthly Assesment, \$36,892.00; Big Horn Rural Electric Co, Electricity for Water Well #1, \$47.72; Big Horn Water, May Rental, \$119.50; Blue Cross Blue Shield, Health Insurance, \$75,890.42; Bongaars, Pioneer Square, \$63.31; Buer Electric, Pioneer Square, \$767.50; Dearborn National Life Insurance, ASSN/LIFE Insurance, \$143.07; Dellos, Nancy, Reimbursement-Mileage, \$120.39; Eagle Engineering & Surveying, Richins Addtn/Crack Seal Proj., \$6,732.66; FasCorp, Deferred Compensation, \$4,070.00; Fort Dearborn Life Ins. Co., Disability Insurance, \$356.29; Gill, Jim, Cell Phone Service May, \$40.00; High Plains Power, Inc., Electricity, \$1,449.27; Internal Revenue Service, Payroll Tax Deposit, \$41,193.14; Joe Johnson Equipment, 2013 Vactor Sewer Truck, \$200,750.00; Kenco Security & Technology, Alarm Monitoring, \$129.40; Kennedy Ace, Pioneer Square, \$29.94; Ketterling, Daniel, Reimbursement-Mileage, \$894.08; Kidgell, Patrick & Morgan Wagner, Deposit Refund, \$109.10; Leyva, Misti, Overpayment, \$84.40; Marcy Argeris, Reimbursement-Mileage, \$259.98; Murdoch Oil, Inc., Gasoline/Diesel, \$6,972.09; NCPERS Group Life Ins., Life Insurance, \$224.00; Paile, Ron, Overpayment, \$112.81; Pinnacle Bank, Expenses, \$3,317.72; Rocket Mortgage LLC, Overpayment, \$363.54; Rocky Mountain Power, Electricity, \$19,581.58; Range, Phone Service, \$1,875.04; Sagebrush Sports LLC, Golf Course Contract, \$13,333.33; Schmidt, Arthur & Fanya, Overpayment, \$200.00; Sky Aviation, Overpayment, \$50.45; SP&C Properties, Overpayment, \$131.67; State of Wyoming, Utility Refund, \$2.14; Stine, Stephen, Deposit Refund, \$44.20; US Postmaster, May's Billing/Stamps, \$1,068.75; Valli Information System, Monthly Maintenance, \$185.41; Verizon Wireless, Cell Phone Service, \$288.91; Verizon Wireless, Cell Phone/ Tablets, \$839.82; Viper Underground Inc, Upgrade MD-Blk Fire

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Hyd. Lines, \$8,762.30; Washakie County Clerk , Filing Fees, \$36.00; Washakie County Solid Waste Dist, Municipal Waste, \$28,733.40; Washakie County Treasurer, Communications Center, \$23,130.83; Washakie County Treasurer, General Purpose Tax - State, \$91,961.69; Workmen Comp. Dept, Workers Comp, \$8,666.83; WYDOT, Plates-2013 Vactor Truck, \$10.00; Wyoming Gas Company, Services, \$3,001.17; Wyoming Retirement System, Retirement, \$30,018.56; Wyoming State Supreme Court, Tech Fee, \$25.00.

**TOTAL SPECIALS \$616,914.89
GRAND TOTAL..... \$747,591.67**

Second by: Councilmember Brookwell.
Vote: The motion passed unanimously.

Valerie Bjorhus with Green Hills Golf Course reported that there were 1,904 rounds of golf played, 335 more than last year. Green Hills hosted the Cowboy Joe Golf Scramble on May 19th with 19 teams and 76 players; a couple of in-house tournaments were held during the month and there were 77 players that participated in those events. The 33rd annual DeBonya Tournament will be held on June 16-18, with 50 teams made up of people coming from several states as well as local players. The greens aeration was done on May 22 by water injection and was very successful. We were able to accomplish what we wanted for the health of the turf while not being disruptive to the golfers compared to the traditional aeration method of punching holes and laying sand on the turf. Superintendent of Public Works Nick Kruger commented on how nice the golf course looks. Mayor Gill and the Council thanked Sagebrush Sports for the great job they are doing at the golf course.

Ruth Dugger, Executive Director of the Chamber of Commerce requested approval to close the first block of South and North 8th Streets and the parking lot between city hall and the library for the Fair Parade and Crazy Days. The parade is on Saturday July 29th starting at 9:00 a.m. and Crazy Days will start at 11:00 a.m. with sidewalk sales, food trucks and music. The theme of Crazy Days is the 90's, so please join in the fun.

Motion: to approve the street closure on North and South 8th Streets and the closure of the parking lot between city hall and the library on July 29, 2023.
By: Councilmember Neuffer.
Second by: Councilmember George.
Vote: The motion passed unanimously.

Janet Hofmann and Amanda O'Keefe with the Conservation District were in attendance to propose solutions that would utilize composting as a tool to reduce food and yard waste through both educational opportunities and a composting program that would reduce output of waste and provide a byproduct, compost. Amanda O'Keefe is the Conservation District Manager and Janet Hofmann is the Education Coordinator. The city could reduce the cost of landfill fees by utilizing a compost program. In 2017 the Worland Community Composting Plan was developed between WCCD, Extension and the City of Worland which assisted in the new compost lot opening in 2019. WCCD invested \$2,500 for the fencing at the new location. However, due to issues with the type of waste being dropped off and lack of labor force to monitor the area, the compost lot closed. We have three goals in mind, to provide our community with the tools needed to assist in reducing food and yard waste by understanding and implementing home composting systems; start a local working group that would include entities and businesses with the County to discuss solutions for reducing waste and to assist the City with reopening the compost lot. The Conservation District can act as a tool to secure and manage grant opportunities and funding that could assist with making the city compost lot operational again. The USDA has a grant opportunity that provides funding from \$55,000 to \$400,000 with a 25% non-federal match. This grant can be used specifically for the expansion of existing facilities. This grant opportunity should open again at the beginning of 2024. We are asking that the city be an active participant in educating our community, be involved in the working group and make a commitment to reconsider opening the city compost lot and make it a long-term operational facility. Mayor Gill and the Council will discuss the issue further at a Council Work Session. Mayor Gill suggested that the public be educated on the use of recycling mowers as they could help reduce yard waste.

Mayor Gill introduced Brittany Baker, who is interested in the appointment, to the Visitor's Council. Ms. Baker stated that she has lived in the Worland area for about 23 years and currently runs the Travel Lodge. Mayor Gill appointed Brittany Baker to the Visitor's Council.

Motion: to approve the appointment of Brittany Baker to the Visitor's Council.
By: Councilmember Worley.
Second by: Councilmember Brookwell.
Vote: The motion passed unanimously.

Clerk/Treasurer Tracy Glanz presented the Proposed Budget and a Budget Summary for fiscal year 2023-2024 for second reading:

GENERAL FUND	
Revenues	5,393,788.00
Estimated Cash on Hand	953,926.00
Expenditures	5,767,517.00
Cash Reserve	580,197.00
Total Budget	6,347,714.00
CAPITAL PROJECTS FUND	
Revenues	2,981,613.00
Expenses	2,981,333.00
Total Budget	2,981,333.00
EXPENDABLE TRUST FUND	
Revenues	26,194.00
Estimated Cash on Hand	53,806.00
Expenditures	80,000.00
Total Budget	80,000.00
AGENCY FUND	
Revenues	30,000.00
Expenditures	30,000.00
Total Budget	30,000.00
WATER FUND	
Revenues	2,207,116.00

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Estimated Cash on Hand	397,206.00
Expenditures	2,604,322.00
Total Budget	2,604,322.00

SEWER FUND	
Revenues	1,330,932.00
Estimated Cash on Hand	168,539.00
Expenditures	1,499,471.00
Total Budget	1,499,471.00

SANITATION FUND	
Revenues	1,071,555.00
Estimated Cash on Hand	491,162.00
Expenditures	1,562,717.00
Total Budget	1,562,717.00

Motion: to approve the proposed budget for the fiscal year 2023-2024 on second reading.
By: Councilmember Neuffer.
Second by: Councilmember Calderon.
Vote: The motion passed unanimously.

City Attorney Kent Richins presented the Worland Aquatic Center Joint Powers Board Dissolution Agreement for consideration. The County and the School District have passed the agreement. The agreement contains the language requested by the city and Section 11 addresses the issue of the aquatic center remaining public. Additionally, the Attorney General does not normally sign off on a dissolution agreement.

Motion: to approve the Worland Aquatic Center Joint Powers Board Dissolution Agreement.
By: Councilmember Lombard.
Second by: Councilmember Worley.
Vote: Councilmembers voting AYE: Martinez, Worley, Calderon, Brookwell, Lombard, Gill, George; Councilmembers voting NAY: Neuffer, Fredricks; Councilmembers ABSTAINING: None; the motion passed by a vote of 7-2-0.

Superintendent of Public Works Kruger informed the Council that the parks are open and baseball season is in full swing with a lot of activity. The crew is making progress on fixing the streets in preparation for the chip seal project.

Airport Manager Lynn Murdoch informed the Council that a Change Order is needed for the WRL – 2023 Pavement Maintenance Project at the Airport. The state hourly wage posted in May reflected an increase to the wage in the original agreement that was passed in March. This will increase the city cost by \$110.00. It is mandatory that the state hourly wage be used for the project.

Motion: to approve the Change Order on the WRL - 2023 Pavement Maintenance Project at the Worland Airport.
By: Councilmember Fredricks.
Second by: Councilmember George.
Vote: The motion passed unanimously.

Airport Manager Murdoch mentioned that the BLM is moved in at the Airport, the tanks will be going in and they will be up and running within the next couple of weeks.

City Engineer Representative Donnell reported that three (3) projects are still ongoing; the South Sixth Street & Block 3, Evans Addition Sewer Mains Replacement Project, the Richins Addition Storm Drain Extension and the Street Upgrades Project. The Engineer's Office is completing the TAP grant application; this grant is to replace the flashing lights for the school zones and to add four more sites. City Engineer Representative Donnell, Clerk/Treasurer Glanz and Mayor Gill met with a new Engineer with SLIB who is closing out three (3) projects the city had SLIB funding for. Mayor Gill stated that he was proud of both Department Heads who were able to answer every question posed by SLIB's Engineer. Councilmember Worley stated that he received complaints about the new drains in the Richins Addition not working after the last downpour. Superintendent of Public Works stated that a diversion dam was created to protect the concrete in the new drains so that's why the water did not go into the drain. The drain will be checked to make sure it is working correctly.

Clerk/Treasurer Glanz reminded the Council that she, Mayor Gill and Councilmember Calderon will be attending the WAM Convention in Cody starting tomorrow. Clerk/Treasurer Glanz reminded the Councilmembers that everyone on the governing body will have to obtain certification by June 30, 2024 through training by WAM. Discussion followed; more information will be provided after the convention.

City Attorney Richins requested an executive session at the close of the meeting to discuss possible litigation.

Mayor Gill noted that the noted that the Municipal Court Report for May 2023, the Building Permit Summary for May 2023, and the WCCC Minutes for April 2023 are in the Council packet for review.

Motion: to enter executive session to discuss possible litigation at 7:41 p.m.
By: Councilmember Lombard.
Second by: Councilmember Fredricks.
Vote: The motion passed unanimously.

Motion: to leave executive session at 7:58 p.m.
By: Councilmember Brookwell.
Second by: Councilmember George.
Vote: The motion passed unanimously.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:58 p.m.
By: Councilmember Neuffer.
Second by: Councilmember Martinez.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

June 15, 2023