

**PUBLIC NOTICE**

**REGULAR MEETING OF THE CITY COUNCIL OF WORLAND  
OF WORLAND  
June 7, 2022**

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers at Worland City Hall at 7:00 p.m. on June 7, 2022. Mayor Jim Gill presided and the Councilmembers in attendance were Kreg Lombard, Barbara Brookwell, William Worley, Wendy Fredricks and Mike Neuffer. Also present were Superintendent of Public Works, Nick Kruger; Chief of Police, Gabe Elliott; Airport Manager, Lynn Murdoch; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell and Clerk/Treasurer Tracy Glanz. Councilmember Christy Schneider and Kody DeMunbrun were absent.

There were two (2) visitors present for this meeting of the City Council.

Councilmember William Worley led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill thanked President of the Council William Worley for presiding over the last Council meeting and acknowledged that President of the Council Worley will be representing the City of Worland at the State Eagles Convention in Worland later this week.

Mayor Gill declared a quorum with Councilmembers Schneider and DeMunbrun excused and asked for approval of the agenda.

Motion: to approve the agenda as presented.  
By: Councilmember Worley.  
Second by: Councilmember Brookwell.  
Vote: The motion passed unanimously.

The minutes of the May 17, 2022, regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of June, before normal City Council approval on the first Tuesday of July and approve the Consent Agenda with Warrant Registers for May, 2022, BAPC Minutes for May 23, 2022, and Payroll Vouchers for the periods ending May 15, 2022, May 29, 2022 and May 31, 2022. PAYROLL 5/15/21 - \$66,725.68; PAYROLL 5/29/22 - \$67,378.35; PAYROLL 5/31/22 - \$6,760.90.  
By: Councilmember Lombard.  
Second by: Councilmember Brookwell.  
Vote: The motion passed unanimously.

**CITY OF WORLAND/UTILITIES COMMISSION  
MAY 2022**

Airside Solutions, Inc, Coupling/Mounting Plate, \$394.90; Bar S Bar Electric, Inc, Receptacle, \$392.66; Big Horn Basin Tire & Off Road, Services, \$498.43; Big Horn Co-Op, Parts/Service, \$1,105.04; Big Horn Redi Mix, Rock, \$8,052.00; Blair's Market, Water, \$17.11; Bloedorn Lumber Co., Supplies, \$137.17; Bobcat of the Big Horn Basin, Rod/Seal Kit, \$3,618.01; Bomber Construction LLC, Shop Floor-Park Office, \$8,190.00; Bomgaars, Supplies, \$461.88; Carquest Auto Parts, Parts, \$2,437.87; Caselle Inc, Contract, \$311.00; Cash-Clerk Treasurer, Postage, \$82.79; Century Equipment Company, Tube, \$369.38; Cloud Peak Vet., Contract, \$650.00; Communication Technologies, Equipment-Police Dept., \$132.44; Copper Mountain Irrigation LLC, Lever Kit, \$232.32; Dooley Enterprises, Inc, Ammunition, \$2,024.26; Energy Laboratories, Influent.Effluent, \$2,596.00; Easel Engineering & Surveying, Services, \$7,916.67; Flyod's Truck Center, Fuel Filter, \$114.38; Frandson Safety Inc, Calibration/Shipping, \$316.30; Frontier Tire LLC, John Deere/Hercules, \$44.00; Gettysburg Flag Works, Flags, \$603.95; Hasco Industrial Supply, Supplies, \$1,190.52; Hawkins Inc, Chlorine Cylinder, \$15.00; Honnen Equipment, Parts, \$2,012.19; Inland Truck Parts & Service, Full round U-joint, \$665.91; JRL Supply LLC, Uniforms, \$1,138.74; Kennedy Ace Hardware, Hardware, \$1,258.74; Kimball Midwest, Cleaner, \$199.98; Kinso, Uniforms, \$2,089.55; Laird Sanitation, Service, \$160.00; Machinery Power & Equipment, Equipment Rental, \$449.86; McClellan & MacQueen, Excavator, \$437.50; McGarvin Moberly Construction, Concrete, \$620.00; Midland Implement, Rainbird, \$2,895.90; Motor Supply, Inc., Parts, \$440.95; Motorola Solutions, Inc, Equipment-Police Dept., \$9,077.90; Newman Traffic Signs, Special Traffic, \$158.57; Norco, Inc, Supplies, \$556.97; Normont Equipment, Repair Kit, \$1,794.13; Northern Wyoming Daily News, Advertising, \$2,188.90; Northwest Pipe Fittings, Inc., Parts, \$4,348.39; O'Rielly's Auto, Radiator Cap, \$69.93; One-Call of Wyoming, April Tickets, \$47.25; Perry's Trucking, Maintenance, \$304.33; Railroad Mgt Co III LLC, License Fees, \$313.34; S & H Glass, Install, \$250.00; Safety Vision, Inc, Equipment- Police Dept, \$6,924.00; Serlkay Printing, Supplies, \$306.04; Signs of Sutherland, Service, \$640.00; Sirennnet.com, Equipment- Police Dept, \$4,551.95; Stotz Equipment, Switch/Toggle, \$84.83; The Office Shop, Service, \$260.35; Timber Line Electric & Control, Rattlesnake Ridge, \$22,970.00; Tommerup Machine Shop, Weld Flag Pole Together, \$381.60; United Postal Service, Shipping, \$12.55; Valli Information Systems, Inc, Online/Web Maintenance, \$182.99; Washakie County Waste Disposal, Sump Waste, \$20.00; Washakie County, Septage Treatment, \$11.40; Washakie County Treasurer, Juvenile Officer/C. Wall, \$2,230.30; Wastequip, Short Baffle Assy, \$4,872.08; Worland Cleaners & Supplies, Services/Supplies, \$839.95; Worland Police Dept, Postage, \$17.38; WY-Test, Testing, \$649.00; Wyoming Mechanical, Flush Valve, \$166.00.

**TOTAL REGULARS ..... \$118,503.53**

AFLAC, Premium, \$232.58; AT & T, Long Distance, \$82.71; AT & T Mobility, Cell Phone Service, \$563.54; Austin Underwood, Overpayment, \$109.10; Big Horn Regional Joint, Monthly Assessment, \$36,098.50; Big Horn Rural Electric Co, Electricity for Water Well #1, \$47.52; Big Horn Water, May Rental, \$114.00; Bloedorn Lumber, Pioneer Square, \$12.43; Blue Cross Blue Shield, Health Insurance, \$80,668.28; Brandon Davis, Deposit Refund, \$105.00; Brandon Hopkinson, Overpayment, \$3.25; Brightly Software (formerly Dude Solutions, Enterprise Consulting, \$9,405.00; Dearborn National Life Insurance, ASSN/LIFE Insurance, \$157.38; Dellos, Nancy, Reimbursement-Mileage, \$219.38; Eagle Engineering & Surveying, Engineering Services, \$10,123.10; FasCorp, Deferred Compensation, \$4,090.00; Fort Dearborn Life Ins. Co., Disability Insurance, \$391.05; Gill, Jim, Cell Phone Service May, \$40.00; High Plains Power, Inc., Electricity, \$1,364.75; Internal Revenue Service, Payroll Tax Deposit, \$45,580.64; Jesse & Jessica Dehmel, Deposit Refund, \$3.25; John & Michelle No-

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land, Deposit Refund, \$128.67; Kenco Security & Technology, Alarm Monitoring, \$114.40; Kennedy Ace, Restitution-Marnne, \$36.99; Kennedy Ace, Pioneer Square, \$53.88; Ketterling, Daniel, Reimbursement-Mileage, \$547.56; Marcy Argeris, Reimbursement-Mileage, \$190.13; Marcy Argeris, Reimbursement-Hotel, \$96.00; Mark & Linda Hansen, Overpayment, \$14.29; Motorola Solutions, Equipment- Police Dept, \$1,729.70; Murdoch Oil, Inc., Gasoline/Diesel, \$13,237.38; NCPERS Group Life Ins., Life Insurance, \$224.00; Pinnacle Bank, Expenses, \$4,066.10; Rocky Mountain Power, Electricity, \$19,383.45; Range, Phone Service, \$1,758.99; Rice, Casey, Computer Support, \$1,400.00; Sagebrush Sports LLC, Golf Course Contract, \$13,750.00; T-O Engineers, WFPROJ-Local, \$1,105.57; T-O Engineers, AWR002A-RFR#1 Fed/State, \$1,286.40; T-O Engineers, AWR002A-RFR#1 Fed/State, \$8,362.04; T-O Engineers, AWR002A-RFR#1 Fed/State, \$16,885.44; Thomas Wilkinson, Deposit Refund, \$101.23; US Postmaster, May's Billing/Stamp, \$1,042.98; Verizon Wireless, Cell Phone Service, \$1,102.37; Washakie County Clerk, Filing Fees, \$12.00; Washakie County Clerk of Court, Child Support, \$633.93; Washakie County Solid Waste Dist, Municipal Waste, \$23,011.20; Washakie County Treasurer, Communications Center, \$18,356.13; Washakie County Treasurer, General Purpose Tax - State, \$78,673.66; Washakie Medical Center, Restitution-Robertson, \$200.00; Workers' Compensation, Workers Comp, \$10,079.41; WYDOT, Plates- 2022 Ford F-150, \$5.00; WY Dept. of Workforce Services, Unemployment Charges, \$2,057.00; Wyoming Gas Company, Services, \$2,633.22; Wyoming Retirement System, Retirement, \$31,478.12; Wyoming State Supreme Court, Tech Fee, \$40.00

**TOTAL SPECIALS ..... \$443,208.70  
GRAND TOTAL..... \$561,712.23  
\$361,576.65**

Mayor Gill announced that it was time to review the bids for the Block 13, Evert Addition Alley Concrete Paving Project. City Engineer Representative Mike Donnell informed the Council that in the interest of time, the bids were opened on May 31, 2022. The city received one bid from McClellan and MacQueen of \$165,170.25; the bid was under the engineer's estimate. This is the paving project in the alley behind Ace Hardware. City Engineer Representative Donnell recommended approval of the bid.

Motion: to approve the bid of McClellan & MacQueen for \$165,170.25 for the Block 13, Evert Addition Alley Concrete Paving Project.  
By: Councilmember Neuffer.  
Second by: Councilmember Lombard.  
Vote: The motion passed unanimously.

Mayor Gill noted that Donnie Bjorhus was not in attendance to present the golf course report due a golf tournament; the monthly reports are in the Council packet for review.

Mayor Gill stated that the WAM Resolutions to be voted on at the WAM Convention later this week were presented at the last meeting for Council review and asked if there were any comments. Councilmember Lombard commented on local property tax and how much it has increased. One of the Resolutions presented requests limits on property tax increases; this needs to be supported by the City of Worland. Mayor Gill thanked Councilmember Lombard for his comments.

Motion: to endorse moving the Resolutions forward as presented for final resolution at the WAM Convention.  
By: Councilmember Lombard.  
Second by: Councilmember Worley.  
Vote: The motion passed unanimously.

Mayor Gill informed the Council that the Commissioners met with the various groups today presenting the results of the survey for the one cent general purpose tax. The Commissioners may pursue the ¼ cent tax as a separate ballot question but will not seek funding from the one percent general purpose tax. It was suggested that the Council discuss the survey results at the Council Work Session.

Clerk/Treasurer Tracy Glanz presented the Proposed Budget and Budget Summary for fiscal year 2022-2023 for second reading:

<b>GENERAL FUND</b>	
Revenues	4,108,065.00
Estimated Cash on Hand	1,210,556.00
Expenditures	4,835,110.00
Cash Reserve	483,511.00
Total Budget	5,318,621.00
<b>CAPITAL PROJECTS FUND</b>	
Revenues	728,100.00
Expenses	728,000.00
Total Budget	728,000.00
<b>EXPENDABLE TRUST FUND</b>	
Revenues	20,118.00
ARPA Revenue	435,677.00
(not in cash on hand)	
Estimated Cash on Hand	59,882.00
Expenditure	80,000.00
Total Budget	80,000.00
<b>AGENCY FUND</b>	
Revenues	30,000.00
Estimated Cash on Hand	1,000.00
Expenditures	31,000.00
Total Budget	31,000.00
<b>WATER FUND</b>	
Revenues	1,973,525.00
Estimated Cash on Hand	489,553.00
Expenditures	2,463,078.00
Total Budget	2,463,078.00
<b>SEWER FUND</b>	
Revenues	1,227,740.00
Estimated Cash on Hand	545,402.00
Expenditures	1,773,142.00
Total Budget	1,773,142.00
<b>SANITATION FUND</b>	
Revenues	1,063,084.00
Estimated Cash on Hand	164,089.00
Expenditures	1,227,173.00

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Total Budget 1,227,173.00

Motion: to approve the proposed budget for fiscal year 2022-2023 on second reading.  
By: Councilmember Lombard.  
Second by: Councilmember Neuffer.  
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz presented the request from the Culturefest Organizers to lift the open container within the perimeter of the Worland Community Center Complex (WCCC) during the event and to move the dumpsters from the front of the building to the back on June 17, 2022. The event will be held at the WCCC on June 18th; The Warehouse will be providing beer and wine coolers and will check ID's and provide wristbands.

Motion: to approve the request to lift the open container law within the perimeter of the WCCC and move the dumpsters as requested for Culturefest on June 18, 2022.  
By: Councilmember Fredricks.  
Second by: Councilmember Brookwell.  
Vote: The motion passed unanimously.

City Attorney Kent Richins presented Ordinance #864 for first reading:

**AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, AMENDING THE OFFICIAL ZONING MAP PROVIDED FOR IN WORLAND CITY CODE SECTION 24-8 BY RE-ZONING THE REAL PROPERTY DESCRIBED AS 2313 AND 2401 BIG HORN AVENUE (WORLAND CAMP-GROUND) FROM A MANUFACTURED HOUSE RESIDENTIAL (MHR) ZONE TO A GENERAL BUSINESS (GB) ZONE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.**

City Attorney Richins stated that the Board of Adjustment & Planning (BAPC) held a public hearing on May 9, 2022 and hearing no comment recommended approval of the zone change.

Motion: to approve Ordinance #864 on first reading.  
By: Councilmember Lombard.  
Second by: Councilmember Brookwell.  
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz informed the Council that the BAPC held a public hearing on Monday, June 6th for the Special Exemption request from Washakie County on the location of the Ambulance Service. The board approved the request with one member abstaining and one member voting no. A resolution is being prepared to announce the decision and will be provided as per city code. City Attorney Richins stated that the decision could be appealed by any interested party but only through District Court.

City Engineer Representative Donnell reported that the pre-construction meeting for the City Shop Dry Storage Building is this Friday, June 10th. The mid-block fire hydrant project is on a fast track; the bids will be opened on Tuesday, June 21st at 10:00 a.m. with a recommendation to award the bid presented to the Council that night. The pre-bid meeting for that project is tomorrow. City Engineer Representative Donnell noted that all upgrades or replacements of water or sewer lines must have DEQ permits; those permit applications have been filed.

Chief of Police Gabe Elliott informed the Council of the number of incidents or interactions with residents concerning property maintenance or ordinance violation issues. From April until today our Ordinance Officer has made 480 contacts with 213 of those property maintenance issues. Chief of Police Elliott complimented Ordinance Officer Fritts for the fantastic job he is doing, "he needs a raise!" The Police Department continues to work on drug issues, there were two (2) fentanyl overdoses last week, both people recovered by Officers using Narcan. Chief of Police Elliott asked that people talk to their kids about how dangerous these drugs are, especially fentanyl and carfentanyl.

Superintendent of Public Works Nick Kruger reported that there was a notable change in people cleaning up personal items at the cemetery after Memorial Day. Letters will be sent to those not in compliance. There have been no complaints about how the cemetery looks; it has been a dramatic change for the better. Three (3) mid-block fire hydrant lines have been identified that city staff could remove or replace; the lines were re-routed to the street and the water does not run between the houses at those locations. There are minor traffic closures around the city dealing with fire hydrant issues. Superintendent of Public Works Kruger noted that the hydrants to replace the those under the mid-block fire hydrant project have been ordered so the project will not be delayed waiting on hydrants.

Mayor Gill pointed out that he had the honor of representing the city at the Memorial Day ceremony put on by the American Legion and thanked the city crews for the work done on the flagpole at the cemetery and the work they put in there and around the city. Mayor Gill thanked Superintendent of Public Works Kruger for making sure the flags were up downtown and cooperating with the parents to hang the graduation banners.

Airport Manager Lynn Murdoch informed the Council that the pre-bid meeting for the Wildlife Fence Project at the Airport is this Thursday with the bid opening next week. A recommendation will be made to award the bid at the June 21, 2022, Council meeting.

Mayor Gill noted that the Municipal Court Report and Building Permit Summary for May 2022 and the WCCC Minutes for April 2022 were in the Council packet for review.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:36 p.m.  
By: Councilmember Neuffer.  
Second by: Councilmember Lombard.  
Vote: The motion passed unanimously.

ATTEST: James R. Gill, Mayor  
Tracy A. Glanz, Clerk/Treasurer

June 16, 2022