
PUBLIC NOTICE

REQUEST FOR BID Diesel #1 & #2

Washakie County School District #1 will receive bids on this form until **1:00 p.m. Wednesday, July 5, 2023**, to provide diesel fuel #1 and #2 (or acceptable winter diesel fuel mix) for Washakie County School District #1, subject to the conditions set forth below. The period of the agreement shall be **August 1, 2023 to July 31, 2024**. An annual volume is estimated at 25,000 gallons.

REQUIRED CONDITIONS

- 1) Bidder will provide ability to dispense fuel 24 hours per day through self-serve pumps located at bidder's facility
- 2) Bidder will provide monthly usage summaries along with the bill, detailed out by card.
- 3) Bidder will provide fuel cards that will be put into all district vehicles as the required way for employees to fuel at bidder's facility
- 4) Bidder must be able to provide DEF Fluid for all buses and other district diesel vehicles as needed as the bidder's facility.

Bid prices are subject to change in local tank wagon prices and may be increased or decreased in the amount equal to the amount of said change. Changes in pricing shall be only be allowed if:

- 1) The successful bidder provides documentation of what the initial bid is based upon. And
- 2) The successful bidder, or his supplier of fuel, furnish to the Business Office of Washakie County School District #1, written notice showing proof of the date and amount of such change prior to date of any purchase in which the price change is involved.

The bidder certifies that prices quoted are **EXCLUSIVE OF ANY FEDERAL** tax from which school districts shall be exempt; bidder further certifies that no Federal tax will be added to any of the prices executed hereunder. Due to state statues requiring that all fuel is to be sold with **STATE TAX ALREADY ADDED**, the bid prices should include state tax. Any other types of tax, fees or markup must be detailed in their listing (such as profit, transportation and lust taxes, etc.)

Bid may be eliminated if pricing details are not furnished. Bids must be submitted at one-gallon unit prices. Only bids quoting a single price per gallon will be considered.

Bids shall be submitted via email to ccauffman@washakie1.com.

The bidder certifies that the fuel furnished shall be free from water and suspended matter, and shall be suitable for use as fuel in diesel engines and tested in accordance with applicable ASTM test procedures.

Washakie County School District #1 reserves the right to reject any and all bids, to waive any informality in the bids, and unless otherwise specified by the bidder, to accept any item in the bid. Washakie County School District #1 is not obligated to take the lowest price, but may take a combination of lowest price and ability to meet all required conditions.

In compliance with the invitation for bids, and subject to all conditions thereof, the undersigned offers and agrees, if this bid is accepted, to furnish any and all items upon which prices are quoted, at the price shown below.

Bid Price Per Gallon
No. 1 Diesel Fuel

Bid Price Per Gallon
No. 2 Diesel Fuel

Attach documentation of how the initial bid price was developed so that it can be used as a baseline for price changes in the future.

Company Name: _____
Address: _____
Phone Number: _____
Company Representative: _____
Representative Signature: _____

Charles R. Cauffman
Business Manager, WCSD #1

June 22-29, 2023
