

PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND June 20, 2017

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on June 20, 2017. Mayor Jim Gill presided and the Councilmembers in attendance were Keith Gentzler, Loresa Brinkerhoff, Michele Rideout, Lisa Fernandez, Mandy Horath, Mike Neuffer, Dennis Koch and newly appointed Gary Gerber. Also present were: City Attorney, Kent Richins; Airport Manager, Lynn Murdoch; Chief of Police, Gabe Elliott; City Engineer Representative, Mike Donnell; Superintendent of Public Works, Brian Burky and Clerk/Treasurer, Tracy Glanz. Councilmember Bud Callahan was absent.

There were nine (9) visitors present for this meeting of the City Council.

Randy Harry led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a Quorum present, with Councilmember Callahan excused and asked for review and approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Koch.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

The minutes of the June 6, 2017 regular meeting stand approved as published.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of June, before normal City Council approval on the first Tuesday of July and approve the Consent Agenda with Council Work Session Minutes of June 12, 2017 and Payroll Voucher for the period ending June 4, 2017; PAYROLL 6/04/17 - \$65,866.71.
By: Councilmember Fernandez.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

Mayor Gill opened the public hearing at 7:03 p.m. to hear public comment on the budget for fiscal year July 1, 2017 to June 30, 2018.

Clerk/Treasurer Tracy Glanz presented the Budget as Budget Resolution #2017-5 for third and final reading:

RESOLUTION #2017-5

A RESOLUTION ALLOWING THE ADOPTION OF THE BUDGET FOR THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING FOR THE FISCAL YEAR JULY 1, 2017 TO JUNE 30, 2018.

WHEREAS, on the 2nd day of May, 2017, the City Clerk-Treasurer, the budget officer of said City, prepared and submitted to the Council the Preliminary Budget for the fiscal year ending June 30, 2018; and

WHEREAS, such budget was duly entered at large upon the records of this Council and a copy thereof was made available for public inspection at the Office of the City Clerk-Treasurer; and
WHEREAS, such budget was approved and accepted by the Governing Body of the City of Worland at its regular meeting on June 20, 2017; and

WHEREAS, notice of a public hearing on such budget, together with a summary of such budget, was published in the Northern Wyoming Daily News, a legal newspaper published and of general circulation in Washakie County, on the 10th day of June, 2017; and

WHEREAS, a public hearing was held on the 20th day of June 2017, at 7:00 p.m. in the Council Chambers in City Hall at which time all interested parties were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Worland that the budget be adopted as the Official Budget for the City of Worland for the fiscal year ending June 30, 2018.

BE IT FURTHER RESOLVED, that the following appropriations be made for the fiscal year ending June 30, 2018, and the expenditures of each officer, department, or spending agency be limited to the amounts herein appropriated:

GENERAL FUND REQUIREMENTS		WATER & SEWER FUND REQUIREMENTS	
General Government	\$ 29,934	Water System	\$ 1,473,556
City Attorney	36,346	Office	698,868
Clerk-Treasurer	56,010		
Building Dept. Services	183,742	TOTAL WATER REQUIREMENTS	\$ 2,172,424
Engineering	36,220		
Streets	2,314,654	Sewer System	\$ 1,545,930
Parks	470,443	Office	222,907
Cemetery	85,005		
Police Department	1,533,506	TOTAL SEWER REQUIREMENTS	\$ 1,768,837
City Hall	40,000		
Airport	379,911	Sanitation System	\$ 958,545
Golf Course	177,800	Office	\$ 155,755
Legal Ads & Ordinances	5,900		
Insurance	10,200	TOTAL SANITATION REQUIREMENTS	\$ 1,114,300
Funds Paid To Washakie Co.	6,750		
General Facility	464,860		
Municipal Court	42,084		
TOTAL APPROPRIATIONS	\$ 5,873,365		
Cash Reserve Fund	448,425	CAPITAL PROJECTS	\$ 539,765
Payroll Reserve	60,000		
Computer Reserve	10,000	EDSB LOAN FUNDS	\$ 350,000
TOTAL GENERAL FUND REQUIREMENTS	\$ 6,391,790	AGENCY FUNDS	\$ 74,000

PASSED, APPROVED AND ADOPTED this 20th day of June 2017.

CITY OF WORLAND, WYOMING
By:
James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk-Treasurer

There were no comments; the hearing closed at 7:07 p.m.

Motion: to pass, approve and adopt the Budget as per Budget Resolution #2017-5.
By: Councilmember Koch.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

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Rosa Gonzales with Playing for Hope, a foundation created a few years ago to help people with cancer by helping with non-medical expenses such as groceries and gas, informed the Council that they are having a 5K Fun Run on the morning of July 8, 2017. The run will start at Worland High School, up Washakie Avenue, across Road 11 and back down Big Horn Avenue, across 23rd Street ending at Worland High School. No assistance from the city is needed as they have flags to mark the route. Mayor Gill thanked Ms. Gonzales for coming, stating that this is a great project!

Randy Harry addressed the Council about the current speed limit in residential areas asking that the city consider lowering it from 30 mph to 25 mph as all of the city streets are seeing more pedestrian and bicycle traffic. Mr. Harry passed out information he received from WYDOT on the process. Chief of Police Gabe Elliott stated his concern about speed study costs and the need to justify why we would lower the speed limit. The city would need to decide where the problematic areas are, if there are problematic areas, review the paperwork provided and the procedures defined by statute.

Mike Dykman suggested that the City contact the entities supporting the archeologists screening for fossils at the Big Horn River to see if they would be interested in screening the sandbar that the city will remove later this summer. If the entities are interested, they may be willing to help pay the costs to remove the sandbar. Mayor Gill stated that the City, Washakie County and Homeland Security are all involved in the project and that the city will pass the information along to the other entities for consideration.

City Attorney Richins provided protocol on how to handle a Council appointment. All applicants should be given a chance to speak and questions asked if necessary. The Council will go into executive session to consider the appointment after which the Mayor will make an appointment approved by motion by the Council or a Councilmember can make a motion to appoint and the Mayor will appoint as per the motion. Mayor Gill stated that all three (3) candidates have shown a great deal of pride in the City of Worland as shown by their work with the city. Candidates Andy Williams, Gary Gerber and Garret Immesoete introduced themselves to the Council; there were no questions asked of the candidates.

Mayor Gill called for an executive session to discuss the appointment of a City Official.

Motion: to enter into executive session to discuss the appointment of a City Official at 7:30 p.m.
By: Councilmember Koch.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

Motion: to leave executive session at 7:43 p.m.
By: Councilmember Koch.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

Mayor Gill appointed Gary Gerber to the vacant Council position in Ward 1.

Motion: to approve the appointment of Gary Gerber to the Ward 1 Council position.
By: Councilmember Horath.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

Mayor Gill stated that it was a tough decision and thanked the candidates for their interest in serving on the Council.

City Attorney Richins gave the Oath of Office to Gary Gerber, who then took his seat on the Council.

Clerk/Treasurer Glanz presented Resolution #2017-4:

A RESOLUTION ALLOWING FOR AN AMENDMENT TO THE BUDGET FOR THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING FOR THE FISCAL YEAR JULY 1, 2016 TO JUNE 30, 2017.

BE IT RESOLVED, that an amendment be made to the following line items for the fiscal year ending June 30, 2017:

GENERAL FUND		
10-62000-201	GH Golf Club Mngmt Fee.....	\$ 30,200.00 DB
10-55000-710	Maint. & Const. - Roads, Etc.	\$ 30,200.00 CR

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Worland that the amendments to the budget through Resolution in accordance with Wyoming State Statute 16-4-113 be adopted as the Official Budget for the City of Worland for the fiscal year ending June 30, 2017.

DATED this 20th day of June 2017.

ATTEST:

Tracy A. Glanz, Clerk/Treasurer

James R. Gill, Mayor

Motion: to approve the budget amendment as presented in Resolution #2017-4.
By: Councilmember Fernandez.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

City Attorney Kent Richins presented Ordinance #842 for first reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, GRANTING TO WYOMING GAS COMPANY, A DIVISION OF NATURAL GAS PROCESSING COMPANY, A WYOMING CORPORATION, ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ERECT AND MAINTAIN A SYSTEM OF GAS WORKS IN THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, AND INCLUDING THE RIGHT TO LAY ALL GAS LINES NECESSARY THERETO FOR THE PURPOSE OF SUPPLYING THE INHABITANTS OF SAID CITY WITH NATURAL OR MANUFACTURED GAS EXCEPT AS HEREIN RESTRICTED, AND THE RIGHT TO MAKE CHARGES FOR AND REGULATIONS RESPECTING THE USE OF THE SAME, AND PROVIDING AN ANNUAL PAYMENT THEREFORE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Discussion followed with minor changes to the franchise agreement clarified by City Attorney Richins.
Motion: to pass Ordinance #842 on first reading.
By: Councilmember Fernandez.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz requested approval of the use of a DJ from 6:00 p.m. to midnight at the Worland High School track for the Relay for Life event on July 8, 2017 and the use of additional dumpsters.

Motion: to approve the use of a DJ from 6:00 p.m. to midnight and extra

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dumpsters at the Relay for Life event at the Worland High School track on July 8, 2016.

By: Councilmember Fernandez.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz informed the Council that seven (7) submittals were received for the Request for Proposal (RFP) for GIS Services and a committee including Councilmembers needs to be appointed to review the submittals. Councilmembers Horath, Neuffer and Gerber volunteered.

Chief of Police Elliott requested and recommended approval of a street closure on Obie Sue Avenue between 11th and 12th Street for the Worland Fire District annual picnic on August 8, 2017 from 5:00 to 9:00 p.m.

Motion: to approve the street closure on Obie Sue Avenue between 11th and 12th Street for the Worland Fire District annual picnic on August 8, 2017 from 5:00 to 9:00 p.m.
By: Councilmember Fernandez.
Second by: Councilmember Brinkerhoff.
Vote: The motion passed unanimously.

Airport Manager Lynn Murdoch informed the Council that the seal coat project is tentatively scheduled to begin on August 9, 2017 with a three (3) to four (4) day runway shut down. The second coat will be done on September 15, 2017. All interested parties have been informed of the preliminary schedule.

Superintendent of Public Works Brian Burky updated the Council on the road reconstruction project on Thomas Avenue in conjunction with the school sidewalk replacement. The city crew will move to North 14th Street to complete road reconstruction. There was an issue at the Golf Course about the condition of the course, but things are improving. Superintendent of Public Works Burky is exploring the possibility of lining several manholes with a fiberglass poly lining that will extend the life of the manholes. Discussion followed on the golf course issue.

City Engineer Representative Mike Donnell stated that he expected to hear from the consultant on the Wyoming Water Development Commission Study on the South Worland Water Users System by the end of the month. The city was asked to consider taking over all or part of that system; we need to know the inventory of the system which will be in the study. The State Land and Investment Board gave out \$7.5 million in grants at the last SLIB Board meeting, there is approximately \$8.7 million left to distribute in January and June 2018. The city will still apply for a grant for the Culbertson Street project.

City Attorney Richins asked that the Council start thinking about the upcoming census with one of the Mayor's initiatives of Grow Worland. The city is shrinking and we may lose our first class city status. The study mentioned by City Engineer Representative Donnell could lead into that initiative. "My position is that we shouldn't serve utilities to people outside the city limits, we need to increase our population."

Mayor Gill appointed Councilmember Rideout as a liaison to the Golf Course.

Motion: to approve the appointment of Councilmember Rideout as liaison to the Golf Course.
By: Councilmember Horath.
Second by: Councilmember Fernandez.
Vote: The motion passed unanimously.

LeAnn Baker with Washakie Development Association (WDA) addressed the Council about the city participating with WDA using EDSB monies. The idea was discussed at a Council work session and it makes sense to explore the option. The City of Worland has had EDSB funds for a long time, but the money is not being used or marketed. WDA can use the money to support new businesses through a partnership with the City under specific guidelines and an agreement. A draft of the proposed guidelines was presented to the Council for review. Discussion followed; the Council would like the money to be placed in a revolving loan fund with the WDA and agreed that the guidelines need additional clarification. The WDA Board would appoint a committee from the Board to review applications and award the money. A quarterly report could be provided to the Council.

Discussion continued with the idea that the business loan monies be used for businesses located in the city "proper". The funding would be considered gap funding, to pay for a portion of the project and would not compete with local lenders. There is always a potential for loss or risk. Ms. Baker stated that part of money could go into a smart capital program to make up collateral with a CD instead of loaning the money out.

Motion: to move forward with the project with a donation to the revolving loan fund of \$200,000.00, contingent upon a contract and guidelines reviewed by City Attorney Richins.
By: Councilmember Horath.
Second by: Councilmember Gerber.
Vote: Members voting AYE: Horath, Rideout, Gentzler, Brinkerhoff, Gill, Gerber, Fernandez, Neuffer; Members voting NAY: Koch; Members ABSTAINING: None; the motion passed by a vote of 8-1-0.

Superintendent of Public Works Burky asked that a new shop committee be appointed since the old one had dissolved and there are issues that need resolved.

Motion: to appoint Councilmembers Gentzler, Neuffer and Koch to the shop committee.
By: Councilmember Horath.
Second by: Councilmember Rideout.
Vote: The motion passed unanimously.

Mayor Gill appointed Councilmembers Horath, Neuffer and Gerber to the RFP GIS Services Committee.
By: Councilmember Rideout.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 8:30 p.m.
By: Councilmember Horath.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

June 29, 2017