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## PUBLIC NOTICE

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### 05-17-2022 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Fred Frandson, Members Aaron Anderson, Terry Wolf and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Road and Bridge Superintendent Stuart Bower.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the minutes for the May 3, 2022 meeting. Motion carried.

Road and Bridge Superintendent Stuart Bower reported that the culvert on Lane 14 is sluffing off and the rip rap around the culvert will need to be addressed. Attention is needed on the Lane 10 bridge with the jersey barriers along with the heaving issue that still occurs in the winter. The culvert on Lane 8 needs to have the guard rails pushed out of the way. Road 47 the sluffing off area still needs addressed. Discussion was held putting additional fill in the area. Road 54 there are several areas that are breaking up and additional cold mix is needed. Also discussed was removing unwanted material in the rights of way along a great deal of roadways before mowing starts. Also discussed was possibly spraying the weeds along the Ten Sleep area county roads.

Building Maintenance Manager Tom Schmeltzer reported to the board that he had found a new 4-Wheeler for the price of \$8,500.00. This would be used for snow removal and summer use around the courthouse areas. The board suggested several other places to see if there were any good used 4-wheelers. Approval was given for Tom to spend up to \$10,000 for a 4-wheeler. \$2,000 to be taken out of the building maintenance budget and the remaining out of the courthouse budget.

Planner David Anderson discussed with the board the right of way width on Lane 8. Pictures were provided of different areas of the roadway. The ditch is outside of the right of way and the county has a good shoulder area in most areas. There is a shift to the North on the right of way in one area. The board would like David to draw the right of way lines on the pictures so that a discussion can be held with the area landowners in the near future. Also discussed was having S & L Industrial paint cattle guard stripes on the Lower Nowood Road until the fence can be placed as a safety precaution. The fencing project will be bid out on June 6. Cost for the painting is \$1,850.00. Approval was given to proceed. Discussion was held on several gravel pits and the amount of available crushed gravel and the need for additional rock to be crushed. David will meet with Road and Bridge Superintendent Stuart Bower to view all of the pits and work on amounts that the county currently has and what will be needed.

Public Health Nurse Manager Amanda Heinemeyer reported that she had received approval to purchase new locks for the public health office and they will be using fobs to enter the building. She will be reviewing different types of locks. The Family Planning Financial Policy was updated and has been approved by County Attorney John Worrall. The Immunization audit went well.

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Youth Alternatives Director Sarah Garcia, Grant Administrator Sheri Gunderson, and Prevention Specialist Lila Jolley met with the board. Lila reported that the prevention walk went well. Sarah reported that the Juvenile Services Grant in the amount of \$24,000 has been submitted. The summer brochure for activities for youth will be completed next week. Commissioner Frandson reported that the Dept. of Health is willing to discuss the possibility of a survey with parents. Sarah and Sheri will be working toward a summer event for the community to participate in.

Homeland Security Director Kami Neighbors discussed with the board the Memo of Understanding with the Ten Sleep Senior Center in regards to moving the generator that was located at the fair grounds to the center and that the center would be responsible for the maintenance of the generator. The generator that was located at the 15th street building has been moved to the fairgrounds and a new portable generator is available for use. Commissioner Frandson stated that the propane tank that is currently located at the fairgrounds could be sold to Tumbleweed Propane for \$800.00 and the propane taken to any other county facility that is in need. It was decided not to sell the tank at this time. Discussion was held on employees not completing the Security Mentor training modules that are sent by email each month. The board will send a letter to all employees asking them to participate in these training modules and reminding them how important it is to be on guard at all times. Sand bags will be filled at Ten Sleep so that they are available if needed with the spring runoff.

### CONSENT AGENDA

1. Ratify chairman signing Notice of Award with Desert Mountain Corporation regarding the dust control grant.
2. Accept report for April for Sheriff's Department \$2,146.66, Accept Treasurer's Office Trial Balance and Cash Balance.
3. Accept bond for Angela Parker, Weed and Pest Treasurer, in the amount of \$50,000.00.
4. Authorize chairman to sign the Washakie County Family Planning Financial Policy for 2022.
5. Authorize chairman to sign Cyber Security Agreement with Consul-Comp Technologies in the amount of \$8,000.00 to create a cybersecurity plan.
6. All commissioners sign letter to payroll clerk regarding salary and vacation time for Stuart Bower, Road and Bridge Superintendent.
7. Authorize chairman to sign S & L Industrial to paint a temporary cattle guard on the Lower Nowood Road.
8. Authorize chairman to sign the Family Planning Expense/Revenue report for April 2022.

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9. All commissioners sign letter to all employees asking them to participate in the Security Mentor trainings.
10. All commissioners sign letter to WAM – Energy Lease Grant regarding a request for funds for the windows to be placed in Circuit Court.
11. Authorize chairman to sign the Memo of Understanding with the Ten Sleep Senior Center regarding the generator being placed and maintained at the Center.

Fire Chief/Warden Chris Kocher discussed with the board allowing the public to use the pit area for shooting off fireworks between July 1 through July 5, 2022. Chris will be coordinating this with the BLM and the City of Worland. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to authorize the use of the county pits for the fireworks on July 1 through July 5. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to convene into executive session beginning at 10:59 am to discuss personnel. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to reconvene into regular session beginning at 11:10 am. Motion carried. No action taken.

The meeting moved to the Worland Library conference room. In attendance was Library Director Karen Funk, Library Board member Terry Livingston and Library Assistant Karri Savage. A presentation was made regarding the Barking Dog Story Walk. This picture book display could possibly be placed along the bike path. Discussion was held on having juvenile books in the displays or possibly children's art projects. The board would like for Karen to visit with the area homes along the bike path if the displays will be placed along their home frontages. A presentation on the Wyoming Virtual Library was given and the statistics were reviewed on how popular the site is for the public. A virtual tour of the library has been created and is available for the public. Also discussed was grant funds that are available the ARPA funds for libraries across the state. Karen would like to enlarge the children's area if the grant requirements are met. Karen will look into costs for the proposed project. An architect or engineer will need to be involved. Karen will report back to the board when additional information is found.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

((Seal)

Mary Grace Strauch  
Clerk to the Board

Fred W. Frandson, Chairman  
Washakie County Commissioners

June 2, 2022