
PUBLIC NOTICE

**REGULAR MEETING OF THE CITY COUNCIL
OF WORLAND
March 3, 2020**

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on March 3, 2020. Mayor Jim Gill presided and the Councilmembers in attendance were Mandy Horath, Kody DeMunbrun, Kreg Lombard, Keith Gentzler, Mike Neufer, Christy Schneider, Caleb Vigil and Delayne Renner-Newton. Also present were: Airport Manager, Lynn Murdoch; City Engineer Representative, Mike Donnell; City Attorney, Kent Richins; Superintendent of Public Works, Brian Burky and Clerk/Treasurer, Tracy Glanz.

There were seven (7) visitors present for this meeting of the City Council.

Gordon Neumann led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a Quorum present and asked for review and approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Lombard.
Second by: Councilmember Vigil.
Vote: The motion passed unanimously.

The minutes of the February 18, 2020 regular meeting stand approved.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of March, before normal City Council approval on the first Tuesday of April and approve the Warrant Registers for February, 2020 and Payroll Vouchers for the periods ending February 23, 2020 and February 29, 2020; PAYROLL 2/23/2020 - \$65,789.38; PAYROLL 2/29/2020 - \$3,651.46.

**CITY OF WORLAND/UTILITIES COMMISSION
FEBRUARY 2020**

Ammunition Depot, Ammunition, \$2,915.19 ; Big Horn Basin Tire, Repairs, \$99.72 ; Big Horn Co-Op, Supplies, \$11.67 ; Black Mountain Software, Certification, \$171.00 ; Bloedorn Lumber, Supplies, \$382.82 ; Bomgaars, Supplies, \$128.58 ; CARQUEST Auto Parts, Parts, \$1,480.81 ; City Clerk - Petty Cash, Postage, \$81.41 ; Cloud Peak Veterinary Services, Boarding, \$650.00 ; Creed Inspection, Crane Inspection, \$1,014.00 ; Cutting Edge, Parts, \$541.35 ; Eagle Engineering & Surveying, Engineering, \$7,916.67 ; Frandson Safety, Parts/Supplies, \$196.34 ; Frontier Tire, Repairs, \$165.00 ; Great Divide Wood Products, Services, \$480.00 ; Hasco Industrial Supply, Supplies, \$186.47 ; Hawkins, Inc., Chlorine, \$30.00 ; Honnen Equipment, Parts, \$881.49 ; IACP, Mambership, \$190.00 ; Kennedy Ace Hardware, Hardware, \$595.83 ; Kimball Midwest, Parts, \$45.80 ; Motion and Flow Control, Parts, \$1,419.02 ; Motor Supply, Inc., Parts, \$1,103.12 ; Mountain West Computers, Supplies, \$38.99 ; Murdoch Oil, Oil, \$310.02 ; Norco, Inc., Supplies, \$181.67 ; Northern Wyoming Daily News, Advertising, \$2,254.40 ; Northwest Pipe Fittings, Inc., Parts, \$1,906.62 ; One Call of Wyoming, Tickets, \$12.00 ; Powerplan OIB, Parts, \$269.94 ; Serlkay Printing, Supplies, \$34.00 ; Southwestern Equipment, Parts, \$64.76 ; Stewart & Stevenson, Services, \$474.88 ; Sunshine Office Products, Supplies, \$480.24 ; Tacoma Screw Products, Supplies, \$159.11 ; Team Laboratory Chemical, Supplies, \$3,688.50 ; Timberline Electric & Control, Services, \$2,115.00 ; TW Enterprises, Parts, \$287.33 ; United Parcel Services, Shipping, \$12.85 ; US Identification Manual, Updates, \$82.50 ; Valli Information Systems, Maintenance, \$177.90 ; Virile Electric, Services, \$2,026.58 ; Washakie County Treasurer, Officer/Salary, \$1,438.64 ; Washakie Garage, Services, \$65.00 ; Worland Cleaners & Supply, Inc., Supplies, \$317.59 ; Worland Police Dept Petty Cash, Postage, \$7.35 ; Worley Welding & Repair, Repairs, \$1,472.28 ; WY Assn of Municipalities, Registration, \$430.00 ; WY-Test, Testing, \$72.00.

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TOTAL REGULARS..... \$39,066.44

Aflac, Insurance, \$735.63; Arbor Day Founation, Membership, \$15.00 ; AT & T, Long Distance , \$643.55 ; AT & T Mobility, Cell Phones, \$493.87 ; Big Horn Co-op, Gasoline, \$1,995.96 ; Big Horn Water, Rental, \$127.50 ; Big Horn Reg. Joint Powers Board, Monthly EDU, \$33,392.64 ; Big Horn Rural Electric, Electrical Charges, \$47.52 ; Black, Ray, Restitution, \$100.00 ; Blue Cross Blue Shield, Insurance, \$78,773.26 ; Casper Star Tribune, Taxi Lane C, \$42.71 ; Casper Star Tribune, Ad - Taxi-lane C Widening, \$1,025.05 ; Catlin, Shane & denise, Deposit Refund, \$144.07 ; Dearborn National, Insurance, \$150.41 ; Fas-Corp, Compensation, \$7,300.00 ; Fort Dearborn Life Insurance, Disability Insurance, \$373.67 ; Gill, Jim, Cell Phone Expense, \$40.00 ; Gradwohl, Emily, Deposit Refund, \$130.26 ; High Plains Power, Inc., Power, \$1,679.08 ; Internal Revenue Service (IRS), Payroll Tax Deposit, \$44,452.78 ; Jackson, Steven, Restitution, \$150.00 ; Kenco Security & Technology, Alarm, \$104.00 ; Murdoch Oil, Inc., Gasoline/Diesel, \$3,712.43 ; NCPERS Wyoming, Insurance, \$112.00 ; Northern Wyoming Daily News, TaxiLane C, \$41.90 ; Northern Wyoming Daily News, Legal Ad, \$1,005.70 ; Pinnacle Bank, Visa Charges, \$3,321.11 ; Rocky Mountain Power, Electricity, \$22,941.65 ; Smith, Paul, Restitution, \$100.00 ; Stimpson, Marisha, Deposit Refund, \$91.66 ; T - O Engineers, Taxi Lane C, \$106.80 ; T - O Engineers, Federal/State, \$2,563.40 ; RT Communications, Phone Service, \$1,747.36 ; U.S. Postmaster, Feb. Billing/Postage, \$792.16 ; Verizon Wireless, Cell Phone Service, \$1,086.09 ; Washakie County Clerk of Court, Child Support, \$860.07 ; Wash. Co Solid Waste, General Waste, \$18,795.60 ; Washakie County Treasurer, General Purpose Tax-State, \$84,273.24 ; Washakie County Treasurer, Comm Center/Crim Justice, \$22,400.96 ; Worland Health Club, Membership, \$65.00 ; Wyoming Dept. of Workforce, Workers' Comp, \$10,748.30 ; Wyoming Gas Company, Services, \$3,042.50 ; Wyoming Retirement Systems, Retirement, \$30,981.72 ; Wyoming State Supreme Court, Technology Fee, \$455.00.

**TOTAL SPECIALS..... \$381,161.61
GRAND TOTAL..... \$420,228.05**

By: Councilmember Vigil.
Second by: Councilmember Renner-Newton.
Vote: The motion passed unanimously.

Mayor Gill announced that it was the time and place to review the bids for One New Street Sweeper.

COMPANY	TYPE	BID
Titan Machinery	Elgin Pelican Sweeper w/Trade-In	\$124,216.61
Kois Brothers Equipment	Global M3 Sweeper w/Trade-In	\$174,687.50

Superintendent of Public Works Brian Burky informed the Council that the bids were opened on Monday, March 2, 2020 at 10:00 a.m.; both bids are in good order with bid bonds included. Superintendent of Public Works Burky recommended approval of the low bid of \$124,216.61 by Titan Machinery. Discussion followed.

Motion: to approve and award the bid of \$124,216.61 to Titan Machinery for a new Elgin Pelican Sweeper.
By: Councilmember Gentzler.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

David Hill introduced himself as a candidate for the Ward 1 open Council seat. Mayor Gill thanked Mr. Hill for coming noting that the appointment for the open seat will be made at the next Council meeting on March 17, 2020.

Mayor Gill referred Councilmembers to the Golf Course Maintenance Agreement in the Council packet and asked City Attorney Kent Richins to explain the agreement. City Attorney Richins stated that the agreement is between Sagebrush Sports LLC, also known as Donnie and Valerie Bjorhus, and the City of

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Worland for a term of ten (10) months ending December 31, 2020. The agreement will be effective March 1, 2020 if approved and the first payment in March would be higher to accommodate the start-up costs for the new management team. The agreement is essentially the same as the agreement with the prior management, however, the monthly check will not be issued until all required financial and statistical reports are received. Discussion followed. Mayor Gill asked for comments from the public. Ernie Skretteberg stated that he supports Sagebrush Sports LLC "They have what it takes to deliver on the contract with the City...they are plugged into this community." Gordon Neumann agreed and both recommended approval of the agreement. Donnie Bjorhus introduced himself to the Council stating "it is our hope that the job we provide will lead into a longer relationship with the City of Worland. We are going to put out the best product this year with what is available to us." City Attorney Richins asked Mr. Skretteberg if he thought the golfing community is in support of this agreement. Mr. Skretteberg indicated there is an overall positive vibe with the perspective new management team. Superintendent of Public Works Burky informed the Council that he had done a background check, checked references and spent time with Mr. Bjorhus going over issues.

Motion: to approve and authorize the Mayor to sign the Golf Course Maintenance Agreement by and between Sagebrush Sports LLC and the City of Worland.
By: Councilmember Neufer.
Second by: Councilmember Vigil.
Vote: The motion passed unanimously.

City Engineer Representative Mike Donnell reported that advertising for the Culbertson Avenue Project will be done on March 12, 2020 with a bid opening date of March 30, 2020 at 10:00 a.m. This project will be done in two (2) phases as there is too much to get done prior to sugar beet harvest. The west portion of the project will be done first with the remaining construction done the following spring. The Washakie Avenue Project is moving along with plans for a recon report for WYDOT. The process should begin within the next few weeks, with engineering selection.

Superintendent of Public Works Burky informed the Council of a leak on the artesian line one week ago last Sunday. Big Horn Regional routed water to supply city residents; a few taps outside the city limits were out of water. The leak was fixed on Saturday afternoon, within six (6) days. The leak was found in pipe at a depth of 20 feet and the hole ended up being 30 feet deep. There are a couple of small leaks that will be monitored. The city crew are catching up on ice removal on city streets and should be caught up within the next couple of weeks, weather permitting. Councilmember Gentzler and Councilmember Lombard complimented the city crews on their ice removal efforts.

Clerk/Treasurer Glanz notified Councilmembers that the password parameters for BoardDocs has changed; if anyone has problems with logging in please contact the Clerk/Treasurer. The server at City Hall went down over the weekend; five (5) internal drives have been ordered to keep the server working until it can be replaced in the next budget cycle.

Mayor Gill reminded the Council about the Building Permit Summary for February, 2020 in the packet for review and asked for items to discuss at the next Council work session.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:25 p.m.
By: Councilmember Renner-Newton.
Second by: Councilmember Neufer.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

March 12, 2020