

## PUBLIC NOTICE

### 03-03-2020 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Fred Frandson, Member Aaron Anderson, Clerk to the Board Mary Grace Strauch. Absent was Commissioner Terry Wolf who was attending a NACO Legislative Conference in Washington D.C. The meeting was opened with the Pledge of Allegiance led by Chairman Fred Frandson.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson, after removing himself from the chair, to approve the minutes for the February 18, 2020 meeting. Motion carried.

Vouchers for February 2020 were paid as follows:

MOTOR SUPPLY INC./ NAPA, \$298.50, Parts; BIG HORN CO-OP MARKETING, \$121.14, Supplies; CUSTOM CAGE, \$875.00, Vehicle; TECHNICAL FORSTRY SERVICE LLC, \$7,118.00, Firesmart grant; NEOPOST USA INC, \$216.03, Postage; FRANDSON SAFETY INC., \$412.35, Supplies; NORTHWEST PIPE FITTINGS, INC., \$163.18, Supplies; KONE INC 4156, \$388.64, Elevator; BIG HORN CO-OP MARKETING, \$4,175.47, Supplies; BIG HORN WATER, \$65.70, Utilities; NORTHERN WYO DAILY NEWS, \$1,826.50, Adv; WASHAKIE COUNTY TREASURER, \$2,460.00, Postage; WASHAKIE COUNTY TREASURER, \$455.00, grant; WASHAKIE COUNTY TREASURER, \$33,174.00, Vehicle; BIGHORN DOORS, \$295.00, Maint; TW ENTERPRISES, \$953.58, Generator; NORTHWEST COLLEGE, \$996.00, TANF; WORLAND YOUTH LEARNING CENTER, \$802.00, TANF; WASHAKIE CO LIBRARY TEN SLEEP, \$475.81, TANF; IMPRESENCE DESIGN, \$970.00, Facebook set up; SCHLATTMANN LAW OFFICE, \$493.45, Attorney; TSP INC, \$14,823.00, Professional services; TSP INC, \$500.00, Consult; SIGNS OF SUTHERLAND, \$5,799.08, Vehicle; JOLLEY LILA, \$727.21, Reimb; WASHAKIE CO HRA ACCOUNT, \$6,700.00, Insurance; BIG HORN RURAL ELECTRIC, \$173.26, Utilities; OFFICE SHOP THE, \$41.96, Supplies; FLEET SAFETY EQUIPMENT INC, \$184.50, parts; CONSUL-COMP TECHNOLOGIES, \$3,400.00, IT Support; PETERSON QUALITY OFFICE FURNITURE, \$152.34, Maint; OFFICE SHOP THE, \$77.83, Supplies; WYDOT, \$1,306.85, Project; THOMPSON REUTERS - WEST, \$443.19, Research; UTILITIES COMMISSION, \$1,612.73, Utilities; WYOMING GAS, \$6,092.95, Utilities; ROCKY MOUNTAIN OILFIELD WAREHOUSE, \$15,988.00, Security; SDFI TELE MEDICINE, \$39,096.00, Photography system; BIG BROTHERS BIG SISTERS, \$1,906.64, TANF; HOLIDAY INN EXPRESS, \$576.00, Travel; CHAMBER OF COMMERCE, \$1,500.00, Dues; SBW & ASSOCIATES P C, \$224.00, Bookkeeping; WYDOT ACCOUNTING BRANCH, \$314.18, Project; KURT'S KARATE, \$237.00, Pass; WC & PAA, \$200.00, Dues; WHITLOCK SUZANN, \$914.83, Travel; WY DEPT OF AGRICULTURE, \$50.00, License; CIVIL AIR PATROL MAGAZINE, \$95.00, Subscription; SIRCHIE, \$55.15, Tests; PROFORCE, \$160.48, Holsters; R T COMMUNICATIONS, \$540.00, Telephone; TR'S AUTO REPAIR, \$152.70, Maint; FRANDSON SAFETY INC., \$200.22, Supplies; SERLKAY PRINTING INC., \$90.00, Printing; VIRILE ELECTRIC, \$2,019.00, Maint; RICKER PHARMACY, \$49.95, Prisoner care; MOTOR SUPPLY INC./ NAPA, \$42.28, Parts; WORLAND LAUNDRY & CLEANER, \$118.08, Laundry & Supplies; SYSCO FOOD SERVICES OF MONTANA, \$3,608.75, Prisoner food; BIG HORN CO-OP MARKETING, \$1,966.56, supplies; GALLS INCORPORATED, \$5.00, Supplies; HASCO INDUSTRIAL SUPPLY, \$115.34, Supplies; BMG WEST, \$143.50, Prisoner care; BIG HORN BASIN TIRE & OFF ROAD, INC, \$819.67, Maint; BLAIRS, \$162.84, Prisoner food; BIG HORN CO-OP MARKETING, \$136.67, Supplies; VISA, \$2,381.15, Supplies; VISA, \$504.90, Supplies; WYOMING CO TREASURERS ASSOC, \$200.00, Dues; HIGH PLAINS POWER INC, \$60.00, Utilities; STUDY DOUG, \$6,900.00, Firesmart grant; TEN SLEEP TRIBUTE, \$30.00, Subscription; YOUNGQUIST CAITLIN, \$15.75, Reimb; ARMAJO AMBER, \$115.19, Reimb; DAY-GENNETT ERIN, \$8.63, Reimb; TUMBLEWEED PROPANE, \$2,411.22, Propane; KURT'S KARATE, \$270.00, Pass; WORLAND COMMUNITY CENTER COMPLEX, \$96.00, Pass; CENTURY LINK, \$964.62, Telephone; CHARTER COMMUNICATIONS, \$114.98, Telephone; CARDINAL HEALTH, \$3,866.27, Vaccine; TW ENTERPRISES, \$606.41, Generator; HEINEMEYER AMANDA, \$69.62, Reimb; LOMBARD KATRINA, \$50.03, Reimb; NORTHERN WYO DAILY NEWS, \$213.00, Adv; LOMBARD KATRINA, \$53.48, Reimb; CHATWIN NICHOLE, \$62.10, Reimb; HEINEMEYER AMANDA, \$81.88, Reimb; HEINEMEYER AMANDA, \$438.90, Reimb; MERCK SHARP & DOHME CORP, \$4,289.64, Supplies;

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NEIGHBORS KAMI, \$1,197.39, Reimb; VISA, \$81.87, Supplies; VISA, \$146.96, Supplies; BIG HORN BASIN TIRE & OFF ROAD, INC, \$748.00, Maint; T W ENTERPRISES, \$1,425.97, Generator; VSP VISION CARE, \$661.63, Insurance; CARRELL TREE SERVICE, \$75.00, Maint; BOMGAARS, \$40.24, Supplies; S & H GLASS INC., \$1,095.00, Maint; FRANDSON SAFETY INC., \$125.50, Supplies; LOCAL GOVERNMENT LIABILITY POOL, \$23,851.00, Insurance; WORLAND FIRE PROTECTION DISTRICT, \$11,433.73, Homeland fire; SIRENNET.COM, \$1,512.47, Vehicle; GOKEYLESS, \$6,184.50, Key locks; HEADSET PLUS.COM, \$1,934.45, Adapters; SYSCO FOOD SERVICES OF MONTANA, \$192.23, Prisoner food; MOUNTAIN WEST BUSINESS SOLUTIONS, \$40.21, Maintenance; SECURITY MENTOR, \$2,295.00, Security; PETERSON QUALITY OFFICE FURNITURE, \$234.48, Maint; KENCO SECURITY AND TECHNOLOGY, \$79.50, Security; WEBT, \$254.80, Insurance; MURDOCH OIL INC 1, \$161.56, Fuel; BLACK FOX RESCUE INSTITUTE, \$300.00, Training; ROCKY MTN POWER, \$6,370.99, Utilities; R T COMMUNICATIONS, \$2,534.59, Telephone; BCN TELECOM INC, \$495.17, Telephone; TRACTOR & EQUIPMENT BILLINGS, \$27.54, Parts; BASIN MECHANICAL INC, \$276.50, Parts; ANDERSON DAVID, \$449.51, Travel; WASHAKIE COUNTY TREASURER, \$65.92, Postage; DJ&A PC, \$23,122.42, Plan; SUNDOWN SERVICES, INC, \$2,586.96, Maint; D R LOCKS, \$110.80, Maint; CONSUL-COMP TECHNOLOGIES, \$6,679.92, IT Support; GOOGLE INC, \$216.00, Internet; FRANDSON FRED, \$871.45, Travel; WORLAND LAUNDRY & CLEANER, \$364.04, Laundry & Supplies; NORCO / WORLAND, \$509.44, Supplies; SUNSHINE OFFICE PRODUCTS, \$1,106.80, Supplies; KENNEDY ACE HARDWARE, \$1,024.88, Supplies; ALSCO, \$468.13, Laundry & Supplies; EQUIPMENT MAINTENANCE PRODUCTS INC, \$3,211.89, Pathologist; BIG HORN COUNTY CORONER'S OFFICE, \$800.00, Pathologist; PATRICK BRIANNE, \$525.00, Pathologist; STATE OF MONTANA, \$1,800.00, Pathologist; BENNETT M.D. THOMAS L, \$8,142.80, Pathologist; \$309,894.10; PAYROLL, \$246,683.70; AFLAC, \$1,518.59; BLUE CROSS BLUE SHIELD, \$99,624.63; GREAT WEST TRUST, \$3,745.00; PRUDENTIAL, \$256.00; STANDARD INSURANCE, \$1,881.15; WORKERS COMP, \$6,286.56; WYOMING RETIREMENT, \$37,177.00; S&R RETIREMENT, \$300.00, HARDING GARNISHMENT, \$320.00; GAREN GARNISHMENT, \$593.64; \$708,280.37.

Pat O'Brien met with the board to request a letter of support for a grant with the Wyoming Cultural Trust supporting the Nowood Stock event. This is the 20th anniversary of the event. A letter of support will be sent regarding the grant.

Discussion was held on the Lower Nowood Road and loggers hauling on the road from the Upper Nowood area. A letter will be sent to the District Forester requesting that the loggers utilize alternate routes due to the current condition of the Lower Nowood Road and the fact that an overlay project is scheduled for April of this year.

Road and Bridge Superintendent Keith Bower reported that the crew is cleaning the ice off of the slab on Lane 17 and they will then begin to haul sand for stock pile. There are several areas on Road 54 that need to be addressed before the overlay is started the end of April. Discussion was held on Lane 10 and the lifting of the culvert area. In the past the culvert has moved back into place after the frost has left the ground. The crew will start on 10 hour days starting on March 9.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson, after removing himself from the chair, to convene into executive session beginning at 10:30 am with Road and Bridge Superintendent Keith Bower and County Attorney John Worrall to discuss personnel. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Frandson, after removing himself from the chair, to reconvene into regular session beginning at 10:56 am. Motion carried. No action taken by the board.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson, after removing himself from the chair, to accept the proposal from Tommerup Machine to repair the belly dump that hit the loading dock at the county shop in the estimated amount of \$4,294.10. Motion carried.

Building Maintenance Manager Tom Schmeltzer, Homeland Security Assistant Chris Hazen, and Sheriff Steve Rakness met with the board to discuss the costs to upgrade the front door so that automatic locks could be installed. Estimated cost is \$4150.00. Also discussed was grant funds that are available for security

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measures where the voting machines are stored and where they are housed during an election year. Estimates will be received on erecting a wall with a door in the commissioner room along with several cameras in the clerk's office for security during voting.

Planner David Anderson reviewed with the board the possibility of using a Design Build RFP for the Lower Nowood sluff off issue. Discussion was held on the process for a design build and the criteria that would be used for selecting a company. Discussion was held on asking those that bid to possibly use local contractors to assist with the project. David will prepare a RFP for the project and present it at the next commissioner meeting. Also discussed was the possibility of there being GeoTech information available from a previous WYDOT project.

County Assessor Kathy Treanor will receive prices for several new chairs for the office.

Homeland Security Director Kami Neighbors, Assistant Chris Hazen, Fire Department personnel Erich Berryman and Troy Nelsen, Ambulance Director Luke Sypherd, Public Health Nurse Amanda Heinemeyer, and Sheriff Steve Rakness met with the board to discuss the possibility of purchasing two electrostatic cleaners that would have the ability to clean county buildings that are contaminated. Also discussed was purchasing latex gloves, hand sanitizer, respirator masks, and disposable gowns to protect the emergency responders in our community. Approval was given to purchase the electrostatic cleaners and the other supplies as needed. A respiratory program for all employees was discussed.

### CONSENT AGENDA

1. Authorize chairman to sign Fuels Mitigation Cost-share Inspection Approval with Doug Study.
2. Approve bond for Jarrod Glanz, Washakie County Weed and Pest Treasurer, in the amount of \$50,000.00.
3. Accept monthly reports for Clerk of Court \$1,368.33, County Clerk \$7,990.50, Circuit Court \$5,787.00
4. Authorize chairman to sign Wyoming State Forestry Division request for reimbursement with the Firesmart Grant in the amount of \$31,121.87.
5. All commissioners sign letter to payroll clerk regarding hiring Shanna Stubbs as part time custodian.
6. All commissioners sign letter to Mr. Seth Flanigan, BLM regarding proposed revision of grazing regulations for public lands.
7. All commissioners sign letter to Wyoming Cultural Trust Fund supporting a grant for Nowoodstock.
8. Authorize chairman to sign TWEnterprises proposal for repairs on the generator located at the fairgrounds.
9. All commissioners sign letter to District Forester Kelly Norris regarding logging trucks on the Lower Nowood.
10. All commissioners sign letter to Bart Burningham thanking him for serving on the Ten Sleep Landfill board.
11. Ratify the purchase of Sophos ransomware for the next three years.

A motion was made by Commissioner Anderson and seconded by Commissioner Frandson, after removing himself from the chair, to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Anderson and seconded by Commissioner Frandson, after removing himself from the chair, to adjourn the meeting. Motion carried.

(Seal)  
Mary Grace Strauch  
Clerk to the Board

Fred W. Frandson, Chairman  
Washakie County Commissioners

March 19, 2020