

PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND March 7, 2023

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on March 7, 2023. Mayor Jim Gill presided and the Councilmembers in attendance were Kreg Lombard, Barbara Brookwell, Adam Martinez, William Worley, Wendy Fredricks, Rebecca George, Pete Calderon and Mike Neuffer (via telephone). Also present were Superintendent of Public Works, Nick Kruger; Chief of Police, Gabe Elliott; City Attorney, Kent Richins; Airport Manager, Lynn Murdoch; City Engineer Representative, Mike Donnell and Clerk/Treasurer, Tracy Glanz. Councilmember Kody DeMunbrun was absent and excused.

There were five (5) visitors present for this meeting of the City Council.

Councilmember William Worley led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a quorum, with Councilmember DeMunbrun excused and asked for approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Martinez.
Second by: Councilmember Fredricks.
Vote: The motion passed unanimously.

The minutes of the February 21, 2023 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of March, before normal City Council approval on the first Tuesday of April and approve the Consent Agenda with Warrant Registers for February, 2023, BAPC Minutes for February 27, 2023 and Payroll Vouchers for the period February 24, 2023. PAYROLL 2/24/23 - \$64,464.51; PAYROLL 2/24/23 - \$4,399.90.

CITY OF WORLAND/UTILITIES COMMISSION FEBRUARY 2023

ANA Electrical Services, Water Storage Lighting, \$5,448.13; Badger Meter, Meter Repair, \$370.41; Big Horn Basin Tire & Off Road, Tires, \$365.90; Big Horn Co-Op, Supplies, \$483.49; Bighorn Doors, Shop Door, \$633.00; Black Mountain Software, Certification, \$100.00; Bongaars, Supplies, \$93.73; Buer Electric, Services, \$282.00; CARQUEST Auto Parts, Parts, \$3,150.14; City Clerk - Petty Cash, Postage, \$7.66; Cloud Peak Veterinary Services, Contract, \$650.00; Communication Technologies, Parts, \$559.93; Custom Delivery Services, Shipping, \$285.71; Desert Mountain Corp., Ice Slicer, \$4,122.74; Eagle Engineering, Engineering, \$7,916.67; Energy Laboratories Inc, Testing, \$1,537.00; Fed Ex, Delivery Charge, \$166.00; Floyd's Truck Center, Parts, \$936.81; Frandson Safety, Supplies, \$179.40; Hasco Industrial Supply, Supplies, \$24.31; Hawkins, Inc., Chlorine, \$30.00; Honnen Equipment, Parts, \$5,077.45; Kennedy Ace Hardware, Hardware, \$502.75; McCandless Truck Center, Parts, \$664.73; McClellan & MacQueen, Concrete/Snow Removal, \$12,475.00; Motor Supply, Inc., Parts, \$1,169.51; Moutain West Computers, Supplies, \$149.95; Norco, Inc., Supplies, \$40.92; Northern Wyoming News, Advertising, \$1,999.52; Northwest Pipe Fittings, Inc., Parts, \$7,802.14; O'Reilly Auto Parts, Parts, \$6.54; One Call of Wyoming, Tickets, \$35.50; R&A Safety LLC, Drug Screening, \$160.00; Randy Royal, Case Work, \$127.50; Serlkay Printing, Supplies, \$604.96; Severson Supply & Rental, Grader Edge, \$1,960.00; Sign of Sutherland, Signs, \$392.00; Team Laboratory Chemical, Degreaser, \$4,996.50; Timber Line Electric & Control, Scada Software, \$2,115.00; United Parcel Service, Shipping, \$15.02; Valli Information Systems, Maintenance, \$185.12; Virile Electric, Switch Repair, \$491.69; Washakie County Treasurer, Officer/Salary, \$1,480.30; Worland Cleaners & Supply, Inc., Supplies, \$555.67; Worland Police Department, Bait/Postage/Car Wash, \$31.33; Worley Welding & Repair, Repairs, \$722.50.

TOTAL REGULARS..... \$71,104.63

Aflac, Insurance, \$232.58; AT & T, Long Distance, \$128.35; AT & T Moibility, Cell Phones, \$507.11; Big Horn Co-op, Gasoline, \$3,466.50; Big Horn Water, Rental, \$139.50; Big Horn Reg. Joint Powers Board, Monthly EDU, \$36,892.00; Big Horn Rural Electric, Electrical Charges, \$47.72; Blair's Market, Restitution, \$16.79; Blue Cross Blue Shield, Insurance, \$74,120.76; Culver Properties, Deposit Refund, \$132.29; Dearborn National, Insurance, \$139.03; Eagle Engineering & Surveying, Engineering Jan 2023, \$7,916.67; Eagle Engineering & Surveying, Engineering, \$4,349.11; FasCorp, Deferred Comp, \$3,760.00; Fort Dearborn Life Insurance, Disability Insurance, \$347.60; Gill, Jim, Cell Phone Expense, \$40.00; Gill, Jim, Mileage Reimbursement, \$567.23; High Plains Power, Inc., Power, \$1,582.65; Internal Revenue Service (IRS), Payroll Tax Deposit, \$42,795.10; KGA-Chey, Vehicles, \$123,024.00; Kennedy Ace Hardware, Supplies, \$32.98; Mountain Alarm, Alarm, \$129.40; Murdoch Oil, Inc., Gasoline/Diesel, \$14,958.42; NCPERS Wyoming, Insurance, \$208.00; Onix Networking Corporation, Google Business, \$2,592.00; Paula Smith & Brian Porter, Deposit Refund, \$147.34; Pinnacle Bank, Visa Charges, \$2,711.71; Range, Telephone Services, \$1,882.08; Rocky Mountain Power, Electricity, \$21,141.58; Sagebrush Sports, Management, \$13,333.33; Shawn Halverson, Deposit Refund, \$135.82; Stehlin Plumbing & Contracting, Waterline Thaw, \$292.00; T-O Engineers, Wildlife Fence, \$773.80; T-O Engineers, RFR#2, \$18,571.30; Terra Barnes, Restitution, \$25.00; U.S. Postmaster, Feb. Billing/Postage, \$1,066.38; Verizon Wireless, Cell Phone Service, \$1,128.94; Wash. Co Solid Waste, General Waste, \$19,181.40; Washakie County Clerk, Cemetery Deeds, \$24.00; Washakie County Treasurer, General Purpose Tax-State, \$126,860.51; Washakie County Treasurer, Comm Center/Crim Justice, \$23,130.83; Wyoming Dept. of Workforce, Workers' Comp, \$3,010.35; Wyoming Dept. of Workforce, Worker's Comp, \$8,975.45; Wyoming Gas Company, Services, \$8,788.62; Wyoming Retirement Systems, Retirement, \$30,983.48; Wyoming State Supreme Court, Technology Fee, \$65.00; Wyoming

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Tech Transfer Center, Work Zone Class, \$190.00.

TOTAL SPECIALS \$60,544.71
\$600,544.71
\$671,649.34
\$(180,166.28)
\$491,483.06

By: Councilmember Lombard.
Second by: Councilmember George.
Vote: The motion passed unanimously.

Tom Outland informed the Council of a bill sponsored by Senator Hicks and Representative Washut and signed into law by the Governor to create a state shooting complex development and oversight task force and provide an appropriation of \$10 million dollars to develop and construct a Wyoming state shooting complex in rural Wyoming within three (3) years. Mr. Outland sent both Senator Hicks and Representative Washut a letter stating that he would like to see the state shooting complex located in Worland and contacted our local Senator and Representative as well. Once the oversight task force is formed, that board will accept applications from municipalities around Wyoming that might be interested in hosting the shooting complex and each will be given the chance to explain why their community would be the best site for the facility. Worland already has everything this task force is looking for as far as types of ranges and the ability to draw national and international competitors in shooting competitions. The city owns the property where the shooting range is located; the BLM originally donated the land to be used for a public access shooting range. Currently the board of directors for the complex maintain and operate the range with assistance from the city as needed in the form of in-kind help. City Attorney Richins questioned if the city needed a motion to move forward and Chief of Police Elliott asked if the city could send a letter of support. Mr. Outland did not think so at this time but stated he will stay connected with Mayor Gill and the city as the task force is formed. Mr. Outland stated that the range has been updated in recent years and continues to evolve into something better, with assistance from grant money and local donations. Mayor Gill thanked Mr. Outland and the Board of Directors, reiterating that they are always welcome to attend a Council meeting and thanked Mr. Outland for bringing this to the Council and working on getting the state shooting range in Worland.

Mayor Gill informed the Council that members representing the Flight Club were in attendance and before turning over the floor stated that the city is a bit disgruntled that the group did not have the courtesy to touch base with Airport Manager Lynn Murdoch about their plans to have a Fly In at the airport before getting on the council agenda. Mayor Gill did understand that Airport Manager Murdoch was contacted earlier today prior to the meeting, and it was much appreciated. "I would insist that that not happen again in the future. Lynn is our primary contact at the Worland Municipal Airport." Mayor Gill welcomed Clinton Brookwell and Ryan Clark and thanked them for coming. Mr. Clark apologized about not contacting Airport Manager Lynn Murdoch first as he thought he needed to come to the Council first and ask for permission to work with Airport Manager Murdoch. Last year the Fly In brought about 300 people, we served approximately 160 pancakes and provided 60 rides; this year we would like to expand by possibly bringing in a radio-controlled acrobatic drone and youth activities. The Fly In cost approximately \$500 last year and this year we are requesting that the city apply for a \$2,500 grant that is available through WYDOT; this grant can be used to bring publicity to the local airport. We have received verbal commitments from local community members to donate to the event as well. The grant is on a first come, first serve basis so it will need to be applied for as soon as possible. WYDOT will advertise the event statewide if we receive the grant. Discussion followed about the date for the event and the seal/coat project scheduled for later this summer. Airport Manager Murdoch stated that the contractors will work around the Fly In.

Motion: to support the Fly In by applying for a WYDOT grant and writing a letter of support.
By: Councilmember Fredricks.
Second by: Councilmember Brookwell.
Vote: The motion passed unanimously.

Mayor Gill noted that the Wyoming Airports Coalition Conference will be here in 2026 after the city applied to host the event last year and thanked Le Ann Baker with the WDA and Airport Manager Lynn Murdoch for helping with the application.

Mayor Gill stated that after discussion at the Department Head meeting this morning it was decided that the Department Heads may attend the Work Session in April to discuss budget requests. Mayor Gill noted that the legislature passed the supplemental distribution bill as recommended by Governor Gordon. This will help local government.

City Attorney Kent Richins presented Ordinance #867 for first reading explaining that this ordinance will repeal the current ordinance, dating back to the 1950's, relating to taxicabs. The world has changed, and City Attorney Richins recommended that the city not regulate this type of business as it is generally regulated by the business i.e., Uber, Lyft. The current ordinance is severely outdated and none of the current regulations apply to today. Discussion followed on the liability issue of regulating this type of business.
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Motion: to approve Ordinance #867 on first reading.
By: Councilmember Brookwell.
Second by: Councilmember Worley.
Vote: The motion passed unanimously.

City Attorney Richins presented Ordinance #868 for first reading explaining that this ordinance will repeal certain restrictions in a specific garden in the cemetery. Superintendent of Public Works Nick Kruger stated that this ordinance stemmed from a request from a family member whose parents did not belong to the Masonic Lodge or Eastern Star but wanted to be buried in the Garden of Masonic Memories with their parents and could not because of this restriction. Only 10-15% of the plots in this gar-

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den are sold. The recommendation is to repeal the requirement to be an active member of the Masonic Lodge or Eastern Star. The name of the garden would not change, and members of those organizations could still be buried there. This is the only garden that had restrictions tied to an organization.

Motion: to approve Ordinance #868 on first reading.
By: Councilmember Worley.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

City Attorney Richins stated that he received an order from Judge Overfield affirming the administrative action for the ambulance service location. The Judge agreed with City Attorney Richins' opinion that the Board of Adjustment & Planning Commission (BAPC) followed the rules and made their decision based on facts and regulations under city code. The city made no argument to the court whether or not the decision of the BAPC was correct. Essentially the County can move forward to use the property to house the ambulance service unless Mr. Kroger appeals to the Supreme Court. City Attorney Richins confirmed that the School District is doing a great job in communicating to the public about the Worland Aquatic Center proposed dissolution of the Joint Powers Board (JPB) and their plans to keep the facility public. From a legal standpoint, there is no reason not to dissolve the board, with the pool remaining public and the endowment remaining intact unless the Council feels the JPB should remain. The School District intention is in line with the joint powers board agreement. Discussion followed; Councilmember Fredricks would like the school to hold a public forum since it was public money that built the pool. It is the School Board that should answer questions from the public. Mayor Gill thanked Councilmember Fredricks and Brookwell for agreeing to represent the city on the JPB and work on this issue. "A lot will depend on the JPB and their recommendation on how to move forward."

City Engineer Representative Mike Donnell informed the Council that there are a couple of projects coming up for bid. The 2023 Worland Street Seal Project pre-bid meeting was held on Monday; one contractor showed up. The bids will be opened on March 13, 2023 at 4:00 p.m. with a recommendation to award at the Council meeting on March 21, 2023. The city is ahead of the game with the bid opening early in the spring. There will be an addendum to this project prior to the bid opening. The other project is to upgrade approximately 1,400 feet of sewer lines in town on South 6th Street and between South 14th and 15th Streets. A DEQ permit is required for both projects and the bids will be open on March 20th for recommendation at the March 21, 2023 Council meeting. The city received the permit for the water line for the BLM fire base; this line will serve the existing buildings on either side of the new line. Our office is looking into the possibility of updating the Safe Routes To School (SRTS) plan and equipment. The original plan was written in 2011 with construction in 2013 and the city did what it could do with the funding allowed. There is a lot that did not get done on the last plan and we now have equipment that is over ten (10) years old that needs replaced. The Engineering, Public Works and Police Department Heads will meet on Monday to discuss the scope on the SRTS project. Discussion followed on what specific area on South 6th Street for sewer line replacement was in the bid.

Superintendent of Public Works Nick Kruger explained to the two (2) new Councilmembers that prior to these two projects we tried to plan and execute the projects before winter. Currently the timeline is to plan projects in the fall, put them out to bid in the early spring for a spring/summer construction date. The city crew is still working on snow and ice removal; the contractor that has been helping with this will be available through the end of this week. One of the huge challenges is that the ice is 6-8 inches thick. Superintendent of Public Works Kruger thanked the public for their patience in getting the ice removed. The crew is not scraping the ice down to the asphalt to remove possible flood issues as it gets warmer. Currently the crew is working around Obie Sue Avenue to get water moving into the drains.

Airport Manager Lynn Murdoch reported that the Wildlife Fence Project is moving along; all the fence posts are in, and the contractor will be running wire tomorrow. The new gate on the east side should be installed in a couple of weeks. There are a lot of irons in the fire and the airport staff is keeping busy. The Airport Committee met and are dealing with a few issues.

Chief of Police Gabe Elliott explained the need to do a budget amendment at the next Council meeting for additional funding received through Homeland Security and ARPA funding. This funding will pay for vehicle and portable radios. There was \$49,200.00 budgeted and an amendment will be needed to add an additional \$8,035.92 in Homeland Security Grants and \$11,936.79 in ARPA grants for a total of \$69,172.71. A request will be submitted for the remainder of the radio equipment needed in next year's budget. Unfortunately, our ordinance officer submitted his resignation; he was a very good ordinance officer, he had great communication skills, and the city will miss him. That position will be advertised as well as the two (2) officer positions that are open. The department is struggling to find good recruits, we need to keep the standards high.

Mayor Gill noted that the Municipal Court Report, Building Permit Summary and Golf Course Financial Report for February 2023, and the WCCC minutes for January 2023 are in the Council packet for review.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 8:05 p.m.
By: Councilmember Martinez.
Second by: Councilmember Fredricks.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

March 16, 2023