

## PUBLIC NOTICE

### 03-07-2023 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Commissioners Terry Wolf and Morgan Martinez. Also present was Clerk to the Board Lily Rakness Parra. The meeting was opened with the Pledge of Allegiance led by Chairman Anderson.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to approve the minutes of the February 21, 2023 meeting. Motion carried.

Vouchers for February 2023 were paid as follows:

ALSCO, \$599.37, LAUNDRY; BIG HORN HEATING AND COOLING, \$135.00, MAINTENANCE; BIG HORN RURAL ELECTRIC, \$180.51, MAINTENANCE; BIG HORN WATER, \$74.00, SUPPLIES; BLOEDORN LUMBER, \$4,264.96, SUPPLIES; CARQUEST OF WORLAND, \$60.12, SUPPLIES; SCHNEIDER CHRISTY, \$472.49, REIMBURSEMENT; CITY OF WORLAND UTILITIES, \$2,911.17, UTILITIES; DIESEL PICKUP SPECIALISTS, \$555.98, MAINTENANCE; FRANDSON SAFETY INC., \$518.86, SUPPLIES; GOOGLE INC, \$222.00, CONTRACT; KENNEDY ACE HARDWARE, \$1,442.56, SUPPLIES; KONE, \$432.38, MAINTENANCE; MOTOR SUPPLY INC./NAPA, \$1,893.30, SUPPLIES; MOUNTAIN ALARM, \$97.45, MAINTENANCE; NORCO / WORLAND, \$472.39, SUPPLIES; OFFICE SHOP INC, \$342.95, MAINTENANCE; ONE CALL OF WYOMING, \$33.25, MAINTENANCE; PETERSON QUALITY OFFICE FURNITURE, \$216.12, MAINTENANCE; QUADIEN FINANCE USA, INC, \$3.23, POSTAGE; QUADIEN LEASING USA INC, \$652.11, POSTAGE; RANGE, \$4,642.88, UTILITIES; ROCKY MOUNTAIN POWER, \$5,764.42, UTILITIES; SERLKAY, \$3,176.53, SUPPLIES; TCT, \$30.83, UTILITIES; MASTERS TOUCH LLC THE, \$2,940.00, POSTAGE; EQUIPMENT MAINTENANCE PRODUCTS INC, \$1,500.30, MAINTENANCE; TOWN OF TEN SLEEP, \$106.00, UTILITIES; WORLAND LAUNDRY & CLEANER, \$274.59, LAUNDRY; WYOMING GAS CO., \$21,525.74, UTILITIES; MIDWEST CONNECT, \$223.00, SUPPLIES; WASHAKIE COUNTY TREASURER, \$1,224.44, REIMBURSEMENT; RATTLESNAKE FIELD SERVICES LLC, \$8,500.00, MAINTENANCE; CAMINO LAW, LLC, \$280.00, LEGAL FEES; CHENEY LAW OFFICE, LLC, \$230.00, LEGAL FEES; SBW & ASSOCIATES P C, \$174.00, MAINTENANCE; WYOMING TAX PAYERS ASSOC., \$195.00, DUES; WY LOCAL GOVERNMENT LIABILITY POOL JPB, \$983.70, MAINTENANCE; NUESYNERGY, INC., \$255.00, PREMIUM; McMAC, LLC, \$3,545.00, MAINTENANCE; WYOMING STATE FORESTRY DIVISION, \$4,822.98, FIREWISE; PARK COUNTY, \$366.87, TRAVEL; NORTHERN WYO DAILY NEWS, \$1,360.00, PUBLICATIONS; EBMS, \$789.68, PREMIUM; CENTURY LINK, \$884.68, UTILITIES; VERIZON, \$320.08, UTILITIES; JADECO INC., \$993.33, MAINTENANCE; RAPID FIRE PROTECTION INC, \$305.00, MAINTENANCE; BIG HORN BASIN TIRE & OFF ROAD, INC, \$110.00, MAINTENANCE; EQUIPMENT MAINTENANCE PRODUCTS INC, \$1,145.68, MAINTENANCE; HIGH PLAINS POWER INC, \$60.00, UTILITIES; FILTERS NOW.COM, \$795.59, SUPPLIES; JOLLEY LILA, \$337.24, REIMBURSEMENT; DRIVERS LICENSE GUIDE CO, \$385.00, SUPPLIES; SERLKAY, \$763.00, SUPPLIES; SERLKAY, \$40.00, SUPPLIES; BIG BROTHERS BIG SISTERS, \$221.33, TANF; FRIENDS OF THE TEN SLEEP LIBRARY, \$30.24, TANF; WASHAKIE CO LIBRARY TEN SLEEP, \$807.38, TANF; CRISIS PREVENTION & RESPONSE, \$1,322.73, TANF; WORLAND YOUTH LEARNING CENTER, \$257.11, TANF; CONSUL-COMP TECHNOLOGIES, \$1,249.94, TECH; TREETOP PRODUCTS INC, \$1,861.62, SUPPLIES; BI INCORPORATED, \$71.30, SUPPLIES; NEIGHBORS KAMI, \$5.65, REIMBURSEMENT; NEIGHBORS KAMI, \$64.95, REIMBURSEMENT; NORTHERN WYO DAILY NEWS, \$1,135.00, PUBLICATIONS; OFFICE SHOP INC, \$14.49, MAINTENANCE; IMPRESSENCE DESIGN, \$84.00, SUPPLIES; SERLKAY, \$23.25, SUPPLIES; TEN SLEEP TRIBUTE, \$30.00, PUBLICATIONS; ERICA REASONER, \$44.23, REIMBURSEMENT; ARMAJO AMBER, \$94.86, REIMBURSEMENT; YOUNGQUIST CAITLIN, \$153.17, REIMBURSEMENT; WASHAKIE CO HRA ACCOUNT, \$5,100.00, PREMIUM; WASHAKIE CO HRA ACCOUNT, \$5,100.00, PREMIUM; TCT, \$355.88, UTILITIES; WORLAND LAUNDRY & CLEANER, \$206.47, LAUNDRY; SERLKAY, \$161.96, SUPPLIES; IDEMIA IDENTITY & SECURITY USA LLC, \$21,680.00, SUPPLIES; RADAR SHOP THE, \$819.00, SUPPLIES; BIG HORN CO-OP MARKETING, \$200.31, FUEL; BIG HORN CO-OP MARKETING, \$2,448.28, FUEL; PINNACLE BANK VISA, \$45.68, SUPPLIES; PRIMARY ARMS, LLC, \$353.55, SUPPLIES; PINNACLE BANK VISA, \$2,154.72, SUPPLIES; BLAIRS, \$119.36, SUPPLIES; BLUE LUBE, \$191.36, MAINTENANCE; FRANDSON SAFETY INC., \$44.98, SUPPLIES; GALLS, \$223.40, SUPPLIES; KENNEDY ACE HARDWARE, \$189.96, SUPPLIES; O'REILLY, \$242.01, MAINTENANCE; OFFICE SHOP INC, \$46.64, MAINTENANCE; PROFORCE, \$1,916.09, SUPPLIES; R&A SAFETY, LLC, \$55.00, MEDICAL ; RANGE, \$540.00, REIMBURSEMENT; SYSCO FOOD SERVICES OF MONTANA, \$4,264.61, JAIL FOOD/SUPPLIES; THURSTON MEDICAL CLINIC, \$102.00, MEDICAL ; QUALIFICATION TARGETS, \$31.60, SUPPLIES; TUMBLEWEED PROPANE, \$3,563.28, UTILITIES; MIKE ROBINSON LLC, \$4,924.50, CONTRACT; MEEKS SHERI, \$50.00, REIMBURSEMENT; BASIN MECHANICAL INC, \$47.23, MAINTENANCE; RATTLESNAKE FIELD SERVICES LLC, \$1,354.75, MAINTENANCE; AIRMEDCARE NETWORK, \$12,333.65, PREMIUM; WYDOT FINANCIAL SERVICES, \$8,547.44, SUPPLIES; CURRENT ELECTRIC INC., \$381.00, MAINTENANCE; BIG HORN CO-OP MARKETING, \$6,975.13, FUEL; KATIE KIRBY, \$1,524.90, REIMBURSEMENT; POSTMASTER, \$189.00, POSTAGE; ANGELA LEONE, \$18.76, REIMBURSEMENT; NEIGHBORS KAMI, \$123.37, REIMBURSEMENT; HEINEMEYER AMANDA, \$154.75, REIMBURSEMENT; HEINEMEYER AMANDA, \$39.39, REIMBURSEMENT; HEINEMEYER AMANDA, \$71.84, REIMBURSEMENT; THE LINCOLN NATIONAL LIFE INS CO, \$245.70, PREMIUM; GOOGLE INC, \$222.00, CONTRACT; FLOYD'S TRUCK CENTER, \$98.80, MAINTENANCE; VERIZON, \$217.45, UTILITIES; WC & PAA, \$200.00, DUES; BLUE LUBE, \$74.60, MAINTENANCE; THOMSON REUTERS - WEST, \$586.92, DUES; TREATOR CANDY, \$150.38, REIMBURSEMENT; WYDOT FINANCIAL SERVICES, \$9,646.07, MAINTENANCE; TECHNICAL FORESTRY SERVICES LLC, \$2,802.50, FIREWISE; CONSUL-COMP TECHNOLOGIES, \$3,825.00, TECH; \$197,063.28. PAYROLL, \$240,309.19; SEARCH AND RESCUE RETIREMENT, \$562.50; WYOMING RETIREMENT, \$39,595.10; WORKER'S COMPENSATION, \$4,400.30; STANDARD, \$1,536.88; JOINT POWERS/HUB, \$86,386.64; AFLAC, \$1,065.80; PRUDENTIAL/NCPEERS, \$192.00; GREAT WEST TRUST/DEFF. COMP, \$4,550.00; \$378,598.41.

Interim Planner Mike Robinson gave an overview on the Winchester Bridge lead paint regulations, liabilities and what the chances are for potential ingestion. Robinson advised that Washakie County needed to decide if there was enough exposure to be a liability, if they should move forward with encapsulation or do something different. It was discussed that Washakie County was responsible for the installation of the bridge and that the

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County's connection was potentially severed once the bridge is set on the property.

Superintendent Stuart Bower gave an update for Road and Bridge. He advised that the grader that is being upgraded currently should be ready around the first of April. Bower said that the snow melt is disbursing nicely and that the roads will be just a little muddy until they can be graded properly. There was a rock fall up towards Orchards which extended the better part of a quarter of a mile and ended up in the middle of the road. Bower discussed the chip and gravel materials and advised they should be sufficient for the 2023 projects. He would like to have a little more, but he will make what is on hand work for the needed projects. Several pits are being looked at and discussed for the WYDOT 2024 Chip Crush Project. Robinson chimed in on the 2024 crushing discussion and advised that there were permits that needed to be re written and then applied for as well, along with an air quality permit. The impact differences for new vs existing pits were discussed as well.

Bower discussed the fact that this year's snow fall has produced some snow removal issues up on North Hillcrest. He advised that there were several trailers along the road that hindered the ability to properly remove the snow in the area. Also, the current resources that Road and Bridge has for snow removal do not allow them to do the job as citizens require as there is no place to put the snow.

It was discussed that on Road 47 that there was an asphalt issue that is currently being looked into to get taken care of. The needed signage is up and it was advised that traffic slow down.

Interim Planner Mike Robinson advised that the dust control went out for final approval and once it's approved, it can be bid out. The RAISE Grant package was uploaded and in the system. Looks like the end of June will be the deciding month for the grant application. Robinson discussed the Dye property access issue and said that the City of Worland has signed off on consent and with the Commissioner's signature on the agreement it will be taken to the BLM to have it completed. He said that the BLM advised that an existing easement should not hinder the sale of the property. Once the agreement has been completed, Bower said that the road will not be a financial hindrance to the county and can easily be maintained.

Robinson discussed the WYDOT Transportation program and would like to look at the Bike Path for the program as it could be considered a "safe route to school". April 17th is the deadline for the statement of intent and he advised that there would be 2-3 local contractors qualified to bid on the project.

A discussion was held on the Planning Commission and Robinson updated the BOCC on the Red Vista Village sketch plan.

Building Maintenance Manager Ryan Casad updated the BOCC on maintenance for the buildings. He advised the snow removal was constant and going well, there was a water leak at the Washakie County Worland Library and they were able to efficiently get it taken care of. He said that they had cleared up some of the parking area adjacent to the library for public access and will be removing the "Private Property" sign that was currently posted. Commissioners requested Casad take a look at the microphone's in the Commissioner's room as they are currently out of order.

Sherri Gunderson and Lila Jolley with the Washakie County Prevention Coalition updated the BOCC on the Frandson Memorial Bench. They advised that the bench has been ordered and they were looking at placing it on the East side of the path before the hill. Commissioners advised that they would like to have Road and Bridge Superintendent Stuart Bower look at the placement to make sure it would not interfere with road maintenance.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to approve County Clerk Lily Rakness Parra to be the fiscal agent for the County and to sign the MOU between Washakie County and Washakie County Prevention Coalition. Motion Carried.

Emergency Management Director Kami Neighbors, Sheriff Brookwell, WCSO Dispatch Sargent Ryan Rakness, and Road & Bridge Superintendent Stuart Bower presented the SHSP and WYDOT ARPA grants to the BOCC. Sargent Rakness spoke on the need for the current radio consoles in the WCSO Dispatch Center to be replaced as they were out dated. She advised that the new consoles would come with unlimited tech support and it would bring Washakie County up to spec with WyoLink. This would benefit Washakie County greatly as it would provide proper communication with bordering agencies as well as connect to the same frequency as all of the public safety departments. This will mean Washakie County will have state wide interoperability with schools, road and bridge, Highway Patrol, emergency services, etc. that our current system does not allow for. Road and Bridge would be included in a portion of the grant as well. Rakness advised that the majority of the costs will be covered by the two grants totaling \$374,646.00. The remaining cost, depending on the inclusion of the Optional Spare Equipment would be \$15,801.56 without it, and \$63,650.00 with the spare equipment included. The spare equipment would consist of items they will have on hand in case of an event where one of the items were to become inoperable. The BOCC advised they were supportive of the project and would like an itemized list of the Optional Spare Equipment along with the prices before making a final decision on the remaining funds needed for the project. Sheriff Brookwell also stated that he would like it known that the current radio tower would remain as it is easy to maintain and provides an important local service.

Circuit Court Clerk Nichole Lyman and Judge Ed Luhm discussed with the BOCC the possibility of a Circuit Court office remodel. Lyman said that the current set up had no flow or functionality for proper communication purposes within the office. Luhm and Lyman requested the floor plan to be looked over to see what options they had in terms of remodeling if it is feasible. The Commissioners advised Lyman to contact Tom Schmeltzer to have him look at the layout, prepare a proposal and get some quotes for reference.

Washakie Medical Center Board members Dean Carrell and Phyllis Roseberry requested additional funding from Washakie County to replace the AHU-7 (air handler) for the Medical Center. Carrell advised that most of the Air Handlers around the building were re built, but this particular one needed replacing. The BOCC, after reviewing the requirements for the use of ARPA funds, pronounced that the funds could be utilized for this project. Carrell advised that the project should be completed in August of 2024. The deadline for the use of the ARPA funds is December 31, 2024. Commissioner Wolf made a motion, seconded by Commissioner Martinez to approve funding in the amount of \$245,950 in ARPA

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funds to the AHU-7 replacement for Washakie Medical Center, with the understanding that if the funds aren't utilized with in the deadline, that the funds will be spend elsewhere. Motion carried.

Commissioner Martinez made a motion and seconded by Commissioner Wolf to approve the upgrade of the online access to ArcaSearch documents along with the upgrade of county wide PC's, monitors and the server for Washakie County by utilizing the LATCF funds for a total of \$85,407.62. Motion Carried.

A discussion was held regarding the Winchester Bridge project. Those in attendance were Nick Bower, Marian Bender and Stefanie Kowalczyk with the Washakie County Museum. Interim Planner Mike Robinson, Road and Bridge Superintendent Stuart Bower, and County Attorney Tony Barton with Washakie County, Mike Miller, Dave Haller, Randy Merritt and Stephanie Lowe with WYDOT; and Johnna Wilkes with CC&G Inc.

Due to the lead based paint issue on the Winchester Bridge, a discussion was held regarding the options to mitigate the situation. Merritt advised that per NEPA requirements, they were to preserve the structure and find a new home for it. In order to maintain federal funding, the parties need to come to an agreement of what this looks like. He advised that the \$85,000 quote for lead paint removal was fairly high and that there might be other means in order to make the project environmentally feasible. The structure could be painted to mitigate the lead base on the structure. If the paint is on the bottom, then putting the exposure underground is an option as well. Another option would be to place a piece of the structure, interpretive signage, etc. something to tell the story of the structure, make it affordable yet still allow them to maintain the historic end of the structure. Stuart Bower advised that the entire structure was currently covered in lead based paint, which there are several areas flaking and exposing the paint. Merritt advised that as long as the lead based paint could be encapsulated it would no longer be an airborne issue. Lowe with WYDOT wanted to reiterate that the county was only responsible for getting the bridge to the museum and installed per the MOA. She advised that the best way to mitigate the situation was to get everything to the Museum and that once it is in place to move forward with the remainder of the project. She also stated that as long as the lead paint was encapsulated, then they would be covered environmentally. Bender, with the Washakie County Museum advised that there was a lot more to the situation than originally thought. She would like to discuss the liabilities with the Museum Board before moving forward. It was discussed that time was limited in terms of getting the decision made. Chairman Anderson restated that the county will get the bridge to the location and the museum will be liable from there on out, he also said that the BOCC would like to know how the museum would like to move forward by either the March 24th or April 4th, 2023 meeting in order to discuss the move.

County Attorney Anthony Barton updated the Commission on the OPIOID Funding. He advised that right now it's hard to make a decision as to what to do with the funds because the future is unknown. Barton is currently receiving ideas from entities throughout the county and will forward them to the BOCC as they are presented. It was discussed that they could put the funds into play presently or wait until the new fiscal year to put it into the County budget and disburse as needed. Chairman Anderson would like to get the funds into play and then do what can be done with it. Commissioner Wolf advised that if there is a good reason to wait for more funding, then that can be done, but if there is an immediate need then we can mitigate that as well.

Assessor Nancy Quinn gave an update on the Valuation. Quinn also advised that the State of Wyoming opted to do a tax relief for homeowners who meet the criteria. Plans in the future will provide the assessor with a list of people who had applied for and qualified for the relief. The BOCC advised that they would like Assessor Quinn to go over all the details regarding the future of the valuation and tax relief so that everyone is aware of the process, rules, etc. so the public is well informed.

A motion was made by Commissioner Wolf and seconded by commissioner Martinez to go into executive session to discuss confidential information beginning at 3:30 pm. Motion carried.

A motion was made by Commissioner Martinez and seconded by Commissioner Wolf to reconvene into regular session at 3:44 pm. Motion carried.

A discussion regarding the Ambulance Building was held with County Attorney Barton. Washakie County is at a point where the 30 day process is under way and the decision to look at the purchase of the building is pending the completion of the process. The 30 process ends on April 3, 2023 and the board will meet on April 4, 2023. The county will be able to make the final decision then as long as no other processes arrive in the interim. Decision will occur along with discussion on the 1st or 3rd Tuesday of the month in the Commissioners meeting, which is open to the public. The BOCC will do what is best for the people of Washakie County.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to approve the Procurement Policy and Procedures Manual for Washakie County. Motion carried.

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to authorize Chairman to sign the city section of Nowater Trail Easement. Motion carried.

### CONSENT AGENDA

1. Accept Monthly expense reports for the Clerk of Court and Washakie County Clerk's Office
2. Accept February 2023 Narrative for Washakie County Family Planning
3. Approve bond for Jerrod Glanz, Washakie County Weed and Pest Control, in the amount of \$50,000.00
4. Authorize chairman to sign Master Services Agreement & Terms of Service for gWorks.
5. Authorize the purchase of an ad on the Chamber of Commerce Washakie County Map

A motion was made by Commissioner Wolf and seconded by Commissioner Martinez to approve consent agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Martinez and seconded by Commissioner Wolf to adjourn the meeting. Motion carried.

(Seal)  
Lily Rakness Parra  
Clerk to the Board

Aaron Anderson, Chairman  
Washakie County Commissioners

March 23, 2023