

## PUBLIC NOTICE

### REGULAR MEETING OF THE CITY COUNCIL OF WORLAND March 15, 2022

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers at Worland City Hall at 7:00 p.m. on March 15, 2022. Mayor Jim Gill presided and the Councilmembers in attendance were Barbara Brookwell, Kody DeMunbrun, Kreg Lombard, Wendy Fredricks, Scott Schaeffer, William Worley and Mike Neuffer. Also present were: Superintendent of Public Works, Nick Kruger; Chief of Police, Gabe Elliott; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell; Airport Manager, Lynn Murdoch and Clerk/Treasurer Tracy Glanz. Councilmembers Christy Schneider and Adam Martinez were absent.

There were three (3) visitors present for this meeting of the City Council.

Kami Neighbors, Director of Washakie County Emergency Management led the Council and Visitors in the Pledge of Allegiance.

Motion: to approve the agenda as presented.  
By: Councilmember Lombard.  
Second by: Councilmember Fredricks.  
Vote: The motion passed unanimously.

The minutes of the March 1, 2022 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of March, before normal City Council approval on the first Tuesday of April and approve the Consent Agenda with Council Work Session Minutes of March 7, 2022, BAPC Minutes of March 7, 2022 and Payroll Voucher for the period March 11, 2022; PAYROLL 03/11/22 - \$62,069.38.

By: Councilmember Schaeffer.  
Second by: Councilmember DeMunbrun.  
Vote: The motion passed unanimously.

Mayor Gill announced that it is the time and place to open bids for One (1) New or Used Golf Course Reel Fairway Mower.

COMPANY	TYPE	BID
Sagebrush Sports, LLC	2021 Toro Reelmaster 5010H Hybrid	\$59,202.27

City Attorney Kent Richins opened the bid received, noting that the bid was in order and asked if there were any questions from the Council. After questions, City Attorney Richins stated that it is a used mower with 199.5 hours on it. A new mower would cost approximately \$80,000.00. Mayor Gill asked for a motion to approve the bid of Sagebrush Sports, LLC.

Motion: to approve the bid of \$59,202.27 from Sagebrush Sports, LLC for a 2021 Toro Reelmaster 5010H Hybrid Fairway Mower.  
By: Councilmember Lombard.  
Second by: Councilmember Neuffer.  
Vote: The motion passed unanimously.

Kara Anderson requested approval to hang graduation banners on the light posts downtown. This was done last year with the help of PEPSI and the City of Worland; the WYDOT permit has been submitted. The banners would be placed on April 25th and removed on May 23rd in time for flags to be placed for Memorial Day. Ms. Anderson also requested approval for a graduation parade for the Senior Class on Sunday, May 15th starting at 2:00 p.m. This parade is not affiliated with the School District. Chief of Police Elliott had no issues with the parade.

Motion: to approve the hanging of banners for the graduating seniors on the light posts downtown.  
By: Councilmember Fredricks.  
Second by: Councilmember Brookwell.  
Vote: The motion passed unanimously.

Motion: to approve the request to have a graduation parade on May 15, 2022.  
By: Councilmember DeMunbrun.  
Second by: Councilmember Schaeffer.  
Vote: The motion passed unanimously.

Mayor Gill thanked Kara Anderson for overseeing this project.

Mayor Gill informed the Council that the Cities letter requesting the Street Improvement Initiative be included in the One Cent General Purpose Tax was hand delivered to the Washakie County Clerk's office last week following the last Council meeting. "I mention it because the Washakie County Commissioners are trying to figure out where their best option lies to raise funding for their Ambulance Service. I can tell you that there are ongoing discussions around that issue with the City and the County at this time".

Mayor Gill requested a motion to approve the appointment of Councilmembers Kody DeMunbrun, Barbara Brookwell and Kreg Lombard to the budget committee. At least two out of the three have not been on the budget committee and it is a great opportunity for Councilmembers to learn about how the city runs with the money it has.

Motion: to approve the appointment of Councilmembers DeMunbrun, Brookwell and Lombard to the budget committee.  
By: Councilmember Neuffer.  
Second by: Councilmember Fredricks.  
Vote: The motion passed unanimously.

City Attorney Kent Richins presented Ordinance #862 for

## PUBLIC NOTICE

third and final reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, AMENDING SECTION 1-7 OF CHAPTER 1 OF THE WORLAND CITY CODE PERTAINING TO THE ASSESSMENT OF A MUNICIPAL COURT AUTOMATION FEE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to pass, approve and adopt Ordinance #862 on third and final reading.

By: Councilmember Lombard.  
Second by: Councilmember Fredricks.  
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz presented Resolution #2022-6 Adopting the Wyoming Region 6 Hazard Mitigation Plan and turned it over to Director of Washakie County Emergency Management, Kami Neighbors for further explanation. Ms. Neighbors stated that this updated plan will expire in 2027; the State hired a consulting firm to write the plan and City and County personnel reviewed and rewrote the plan for Washakie County. Passage of the plan will assure eligibility for FEMA funding in the future.

### Resolution #2022-6

Adopting the Wyoming Region 6 Hazard Mitigation Plan

**Whereas**, the City of Worland recognizes the threat that natural hazards pose to people and property within our community; and

**Whereas**, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

**Whereas**, the U.S. Congress passed the Disaster Mitigation Act of 2000 ("Disaster Mitigation Act") emphasizing the need for pre-disaster mitigation of potential hazards;

**Whereas**, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments;

**Whereas**, an adopted Multi-Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

**Whereas**, the City of Worland fully participated in the FEMA-prescribed mitigation planning process to prepare this Multi-Hazard Mitigation Plan; and

**Whereas**, the Wyoming Office of Homeland Security and the Federal Emergency Management Agency Region VIII officials have reviewed the Wyoming Region 6 Hazard Mitigation Plan, and approved it contingent upon this official adoption of the participating governing body;

**Whereas**, the City of Worland desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Wyoming Region 6 Hazard Mitigation Plan.

**Whereas**, adoption by the governing body for the City of Worland, demonstrates the jurisdiction's commitment to fulfilling the mitigation goals and objectives outlined in this Multi-Hazard Mitigation Plan.

**Whereas**, adoption of this legitimacies the plan and authorizes responsible agencies to carry out their responsibilities under the plan.

**Now, therefore, be it resolved**, that the City of Worland adopts the Wyoming Region 6 Hazard Mitigation Plan.

Dated this 15th of March, 2022

James R. Gill, Mayor

ATTEST:  
Tracy A. Glanz, Clerk/Treasurer

Motion: to pass, approve and adopt Resolution #2022-6.  
By: Councilmember Lombard.  
Second by: Councilmember Brookwell.  
Vote: The motion passed unanimously.

City Attorney Richins presented Ordinance #863 for first reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, PERTAINING TO THE DEPARTMENT OF BUILDING SAFETY, BUILDING CODES, PERMITS, PROPERTY MAINTENANCE, CONTRACTORS AND BOARD OF CONTRACTORS BY REPEALING CHAPTER 7 OF THE WORLAND CITY CODE AND REPLACING IT WITH A NEW CHAPTER 7 OF THE WORLAND CITY CODE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

City Attorney Richins stated that after further review with Building Official Adams and the Worland Contractor's Board (WCB) the proposed inactive status for a contractor license would be added to this Ordinance, allowing for payment of the license fee and no insurance requirement during the inactive status. Building Official Randy Adams informed the Council that the State adopted the 2021 building codes in July and gave municipalities until March to adopt the codes; this is why the first reading is tonight for the adoption of the 2021 codes. The code has been reviewed in its entirety and amended to address issues that pertain to the City of Worland. The fire sprinkler requirement for residential new builds or additions over 50% has been amended to reflect that it is up to the property owner or the contractor,

## PUBLIC NOTICE

it is not required at this time. However, this code requirement will be mandatory in the next couple of years. The cost to install a home fire sprinkler system is approximately \$1.85 per square foot. It was noted that the WCB reviewed the proposed ordinance in January.

Motion: to approve Ordinance #863 on first reading.  
By: Councilmember Schaeffer.  
Second by: Councilmember DeMunbrun.  
Vote: The motion passed unanimously.

City Engineer Representative Mike Donnell informed that Council that the City received a letter from WYDOT indicating that the bridge on Washakie Avenue will be included on their State Transportation Improvement Program (STIP) to be replaced or rehabilitated with no cost to the City. Several bridges throughout the state will be replaced with federal infrastructure money. Mayor Gill noted that the cost of this bridge replacement was originally included in the Washakie Avenue Project. City Engineer Representative Donnell stated that the City will have to coordinate the design of Washakie Avenue with the bridge replacement design. A cooperative agreement will need to be signed between the City of Worland and WYDOT to proceed and the City will notify WYDOT of the location of the public right of way.

Mayor Gill thanked Councilmember Fredricks for attending the general purpose tax discussion at the Washakie County Commissioners meeting today. Councilmember Fredricks suggested that someone else from the Council serve on the committee as the Commissioners see her as representing the Worland Senior Center. Councilmember Fredricks reported that the survey will be mailed out no later than April 5, 2022 and a copy for review by the entities will be available by the end of March. There was talk about a possible ½ cent for the Ambulance and/or the City of Worland using the Municipal Tax instead of the One Cent General Purpose Tax (GPT). Councilmember Fredricks knew nothing about this proposal. The entities interested in being on the ballot for the GPT are the City of Worland, Town of Ten Sleep, Worland and Ten Sleep Senior Centers, Worland Community Center Complex, Crisis Prevention and Response, Historic Preservation Society, Worland Learning Center and Washakie Development Association. Mayor Gill informed the Council that no agreement was made with the County on the Municipal Tax and that the City is slated to be on the ballot for the GPT currently. Commissioner Anderson was told that the idea of the City using the Municipal Tax instead of the GPT would be brought up at the next Council Work Session in April and no decision was made. Mayor Gill stated that the City has garnered approval for the Street Improvement Initiative on the GPT through the survey process in the past. Discussion continued regarding the risk involved of using the municipal tax versus staying on the general purpose tax ballot. The governing body agreed that it is a bad time to add additional taxes with the shape of the economy. City Attorney Richins and Clerk/Treasurer Glanz recommended that the City stay on the GPT ballot as the risk is too high adding an additional tax. The city would like to see the GPT passed by resolution by the County. Councilmember Fredricks stated that the next GPT meeting is April 5, 2022 at 2:15 p.m. at the Washakie County Commissioners meeting.

Motion: to stay on the one cent general purpose tax ballot as stated in our letter submitted to the County and not pursue the Municipal Tax (1/2 cent).

By: Councilmember Lombard.  
Second by: Councilmember Brookwell.  
Vote: The motion passed unanimously.

Mayor Gill appointed Councilmember Kreg Lombard to replace Councilmember Fredricks on the one cent general purpose tax committee; Mayor Gill and Councilmember Brookwell will attend the next meeting as well.

Chief of Police Gabe Elliott informed the Council that additional monies from Homeland Security have been identified and applied for, for the years 2017 and 2018. Chief of Police Elliott received \$11,000.00 from the 2017 funds and hopes to receive an additional \$38,000.00 from the 2018 funds. This will require a budget amendment to revenue and expense line items for the current fiscal year as the money will need to be spent as soon as it is received. A budget amendment will be advertised prior to the next Council meeting and presented at the next Council meeting for approval. Officer Ysebaert is at Field Training Officer (FTO) School and will train new hires after certification. The potential new hire candidate passed the first initial phases and should be with the department within the next month. The injured officer will be back in the middle of April and the police department will be back to full staff.

Superintendent of Public Works Nick Kruger stated that with spring sports coming up, the parks crew will be working on the parks and the restrooms will be opened earlier this year. The Streetsweeper will be running shortly to remove gravel and sand. The city crew is working on filling potholes.

Mayor Gill noted that the Worland Community Complex Center Minutes are in the Council packet for review.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:56 p.m.  
By: Councilmember Neuffer.  
Second by: Councilmember Worley.  
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:  
Tracy A. Glanz, Clerk/Treasurer

March 24, 2022