

PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND March 21, 2023

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on March 21, 2023. Mayor Jim Gill presided and the Councilmembers in attendance were Barbara Brookwell, Kreg Lombard, Kody DeMunbrun, Rebecca George, William Worley, Pete Calderon, Wendy Fredricks, Adam Martinez and Mike Neuffer. Also present were Chief of Police, Gabe Elliott; Airport Manager, Lynn Murdoch; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell; Superintendent of Public Works, Nick Kruger and Clerk/Treasurer, Tracy Glanz.

There was one (1) visitor present for this meeting of the City Council.

Councilmember Kody DeMunbrun led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a quorum and asked for approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Martinez.
Second by: Councilmember Worley.
Vote: The motion passed unanimously.

The minutes of the March 7, 2023 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of March, before normal City Council approval on the first Tuesday of April and approve the Consent Agenda with Council Work Session Minutes for March 13, 2023, BAPC Minutes for March 13, 2023 and Payroll Voucher for the period March 10, 2023. PAYROLL 3/10/23 - \$68,922.76.
By: Councilmember Lombard.
Second by: Councilmember Brookwell.
Vote: The motion passed unanimously.

Mayor Gill announced a public hearing to hear comment on an amendment to the budget for fiscal year ending June 30, 2023 and opened the public hearing at 7:02 p.m. Clerk/Treasurer Tracy Glanz presented Resolution #2023-1:

RESOLUTION #2023-1

ALLOWING FOR AN AMENDMENT TO THE BUDGET FOR THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING FOR THE FISCAL YEAR JULY 1, 2022 TO JUNE 30, 2023.

BE IT RESOLVED, that an amendment be made to the following line items for the fiscal year ending June 30, 2023:

GENERAL FUND		
10-34483	Homeland Security Grant	\$ 8,035.92
10-34484	ARPA Grant – PD	\$ 11,936.79
10-58000-923	Homeland Security Grant	\$ 8,035.92
10-58000-924	ARPA Grant	\$ 11,936.79

To add additional monies to Homeland Security Grant 10-34483 Revenue and Police Department Homeland Security Grant 10-58000-923 Expense and add ARPA Grant – PD 10-34484 Revenue and Police Department ARPA Grant 10-58000-924 Expense to account for money received through a grant for fiscal year ending 2023.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Worland that the amendments to the budget in accordance with Wyoming State Statute 16-4-113 be adopted as the Official Budget for the City of Worland for the fiscal year ending June 30, 2023.

DATED this 21st day of March, 2023.

ATTEST:

Tracy A. Glanz, Clerk/Treasurer James R. Gill, Mayor

There were no comments; Mayor Gill closed the public hearing at 7:03 p.m.

Motion: to pass, approve and adopt Resolution #2023-1.
By: Councilmember DeMunbrun.
Second by: Councilmember George.
Vote: The motion passed unanimously.

Mayor Gill requested a motion to approve the appointment of Councilmembers Adam Martinez, Pete Calderon and Mike Neuffer to the budget committee.

Motion: to approve the appointment of Councilmembers Martinez, Calderon and Neuffer to the budget committee.
By: Councilmember Brookwell.

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Second by: Councilmember Worley.
Vote: The motion passed unanimously.

Mayor Gill thanked the Councilmembers willing to serve on the committee.

City Attorney Kent Richins presented Ordinance #867 for second reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, REPEALING CHAPTER 21 OF THE WORLAND CITY CODE PERTAINING TO THE LICENSING AND REGULATION OF TAXICABS WITHIN THE CITY OF WORLAND. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to approve Ordinance #867 on second reading.
By: Councilmember Neuffer.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

City Attorney Richins presented Ordinance #868 for second reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, REPEALING A PORTION OF THE DEFINITION OF “GARDEN OF MASONIC MEMORY” CONTAINED IN SECTION 7A-14 OF THE WORLAND CITY CODE, ELIMINATING THE REQUIREMENT THAT BURIALS BE RESTRICTED TO MEMBERS OF MASONIC FRATERNITY, ORDER OF EASTERN STAR AND THEIR DECEASED WIFE OR HUSBAND AND DECEASED MINOR CHILDREN. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to approve Ordinance #868 on second reading.
By: Councilmember Lombard.
Second by: Councilmember Fredricks.
Vote: The motion passed unanimously.

Mayor Gill asked the Council to approve a voting delegate for the WAM convention in Cody in June, 2023. Discussion followed; Clerk/Treasurer Glanz asked that Councilmembers let her know as soon as possible if they plan to attend the convention.

Motion: to appoint and approve Mayor Gill as the voting delegate at the WAM Convention in Cody for the June 8, 2023 business meeting.
By: Councilmember Neuffer.
Second by: Councilmember Fredricks.
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz requested that the governing body vote for three open positions on the WAM-JPIC Board of Directors, recommending Kelly Millar, Tony Cross and Torey Racines.

Motion: to approve the recommendation and vote for Kelly Millar, Tony Cross and Torey Racines to fill the open positions on the WAM-JPIC Board of Directors.
By: Councilmember Neuffer.
Second by: Councilmember DeMunbrun.
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz informed the Council that the replacement of the front steps was done with funds from last year's budget. The check was written prior to the fiscal year end waiting for McClellan and MacQueen to complete the work. The marble was removed because it was sinking; the initial thought was to remove it and pour concrete underneath it, but replacing the steps with concrete was cheaper and it will not be as slick during the winter. The marble was removed and taken down to the city shop. There will be additional cost to put up new a handrail. Clerk/Treasurer Glanz requested approval to change the work session in April from Monday the 10th to Tuesday the 11th; the Council agreed by consensus.

Chief of Police Gabe Elliott reported that the department continues to advertise for two (2) Police Officers and now an Ordinance Officer; that position will be advertised tomorrow. There have been a couple of inquiries for the ordinance officer position and one inquiry for a police officer position. The applicant is detention officer certified but not peace officer certified. The Mayor and Chief of Police Elliott spoke on the radio last week and advertised the Safe Community Days event planned for June 3, 2023. This Friday, the department will be helping the school district with ALICE training and lock down procedures at West Side School.

Airport Manager Lynn Murdoch informed the Council that the Wyoming Aeronautics Commission will be in our area on May 15th or 16th; the Mayor and Council is invited to come out to the Airport to visit with Commission members. The Commission aligns projects for airports across the State. The Wildlife Fence Project is on hold due to mud; hopefully, the contractor can start again next week. The gate is in and should be installed next week as well.

City Attorney Kent Richins educated the Council on the pro-

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cedure for a zone change. Normally, the request starts with the Board of Adjustment & Planning Commission (BAPC) and they recommend the zone change to the city council. The council then changes the zone designation through ordinance. The BAPC received a request to change the zone at 110 S. 5th Street from a Light Industrial (LI) to a General Business (GB) zone to accommodate a Hair Salon, Barbershop and Lawn Care business in the old railroad depot.

Motion: to direct the City Attorney to draft an ordinance to change the zone at 110 S. 5th Street from Light Industrial (LI) to General Business (GB).
By: Councilmember Lombard.
Second by: Councilmember DeMunbrun.
Vote: The motion passed unanimously.

City Attorney Richins stated that the legislature did change the bidding requirement for municipalities eliminating the bid bond requirement if the municipality so chooses and increasing the minimum bid level on construction projects from \$35,000 to \$75,000. The process for procuring vehicles changed, in that if no bids are received in response to advertisement for bids, cities can go to direct purchase for vehicles up to \$250,000.

City Engineer Representative Mike Donnell reported that the bids for the 2023 Street Seal Project were opened on March 6, 2023 with two bids received. Those bids were as follows:

Wild West Construction	\$218,280.00
71 Construction	\$235,161.00

City Engineer Representative Donnell recommended the low bid of Wild West Construction for the 2023 Street Seal Project.

Motion: to approve the low bid of Wild West Construction for \$218,280.00 for the 2023 Street Seal Project.
By: Councilmember Brookwell.
Second by: Councilmember Neuffer.

Councilmember Neuffer asked why the city was not doing the crack seal. Superintendent of Public Works Nick Kruger noted that the city does have the equipment to do it, but the estimate done internally reflects that it is cheaper on a large project like this one to contract the work out.

Vote: The motion passed unanimously.

City Engineer Representative Donnell reminded the Council that the bid opening for the South 6th Street & Block 3, Evans Addition Sewer Mains Replacement project will be this Monday with a recommendation for approval at the April 4th meeting. The Richins Addition Storm Drain Extension and Street Upgrades bids will be presented at that meeting as well with a bid opening date of March 28, 2023.

Superintendent of Public Works Nick Kruger informed the Council that the Bureau of Reclamation will be flushing the Big Horn River on the morning of March 28th and Worland will see the increase in flow on the following day. The water levels will be higher at Rotary Riverside Park and the boat ramp. Public Works is working with the Rec Board and the School District to get the fields ready for spring sports. The city did use a snowblower on a grass field a week ago to get the grass to dry out faster. Pothole filling and street cleaning will progress as the weather allows.

Mayor Gill noted that the WCCC minutes for February 2023 and a Thank You Note from the City of Cody are in the Council packet for review.

Councilmember Neuffer requested approval to lift the open container law for a cancer fundraiser in the parking lot at the Warehouse on Saturday, March 25th from noon to dark. There will be a cornhole tournament. Chief of Police Elliott had no issues with the request.

Motion: to approve the request to lift the open container law at the Warehouse on Saturday, March 25th from noon to dark for a cancer fundraiser.
By: Councilmember Martinez.
Second by: Councilmember DeMunbrun.
Vote: The motion passed unanimously.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:32 p.m.
By: Councilmember Neuffer.
Second by: Councilmember Worley.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

March 30, 2023