

PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND May 2, 2023

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on May 2, 2023. President of the Council Wendy Fredricks presided and the Councilmembers in attendance were Kreg Lombard, Kody DeMunbrun, William Worley, Barbara Brookwell, Adam Martinez, Mike Neuffer and Rebecca George. Also present were Superintendent of Public Works, Nick Kruger; Chief of Police, Gabe Elliott; Airport Manager, Lynn Murdoch; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell and Clerk/Treasurer, Tracy Glanz. Councilmember Pete Calderon was absent.

There were nine (9) visitors present for this meeting of the City Council.

Councilmember Kody DeMunbrun led the Council and Visitors in the Pledge of Allegiance.

President of the Council Fredricks declared a quorum, with Councilmember Calderon excused, and asked for approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Worley.
Second by: Councilmember Martinez.
Vote: The motion passed unanimously.

The minutes of the April 18, 2023 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of May, before normal City Council approval on the first Tuesday of June and approve the Consent Agenda with Warrant Registers for April, 2023, BAPC Minutes for April 24, 2023 and Payroll Vouchers for the period April 21, 2023. PAYROLL 4/21/23 - \$68,662.24; PAYROLL MTHEND 4/21/23 \$4,954.00.

CITY OF WORLAND/UTILITIES COMMISSION APRIL 2023

Alta Plumbing, Meter Pit Install, \$4,000.00; Big Horn Co-Op, Parts/Tire Repair, \$41.94; Big Horn Doors, Garage Door- Wash Bay, \$6,350.00; Big Horn Heating & Cooling, Diagnostic -City Shop, \$135.00; Blair's, Water, \$31.89; Bloedorn Lumber, Concrete Mix, \$334.32; Bobcat of the Big Horn Basin, Angle Frame/Parts, \$3,468.82; Bomgaars, Equipment/Supplies, \$102.24; Carquest Auto Parts, Parts, \$2,729.24; Cash-Clerk Treasurer, Postage/Filing Fees, \$3.22; Cloud Peak Veterinary Services, Contract, \$650.00; Cooper Crouse-Hinds Airport Lighting, Fangible Coupling, \$2,383.23; Copper Mountain Irrigation, Reducer/Piper, \$400.05; Current Electric, Install 3 Emergency Exits, \$3,200.00; Custom Delivery Service, FM Forklift/ Joe Johnson, \$350.65; Eagle Engineering & Surveying, Engineering, \$7,916.67; Energy Laboratories, Influent/Effluent, \$3,320.00; F-M Forklift Sales & Service, Class II Forks, \$1,044.67; Floyd's Truck Center, Parts, \$784.18; Franson Safety Inc, Shipping/Supplies, \$615.30; Frontier Tire LLC, Service, \$7,394.90; Hake Realty, CMA 1444 Airport RD, \$250.00; Hasco Industrial Supply, Supplies, \$819.48; Hawkins, Chlorine Cylinder, \$899.38; Honnen Equipment Co, Supplies, \$583.10; Joe Johnson Equipt., Parts, \$4,423.44; Kapp's Electric, Light/Service, \$180.00; Kennedy Ace Hardware, Hardware, \$739.38; Kimball Midwest, Parts, \$50.87; Motor Supply, Inc., Parts, \$980.78; Norco, Inc., Rental/Supplies, \$42.78; Normont Equipment, Magnetic Locator, \$2,040.69; Northern Wyoming Daily News, Advertising, \$3,322.86; Northwest Pipe Fittings, Inc., Meters/Liners, \$25,344.08; O'Reilly's Auto, Supplies, \$86.06; One-Call of Wyoming, March Tickets, \$24.75; QA Balance Service inc, Yearly Service, \$687.00; R&A Safety, Testing, \$279.50; Rattlesnake Field & Service, Service, \$1,800.00; Serlkay Printing, Supplies, \$895.79; Severson Supply & Rental, Parts, \$869.52; Signs Of Sutherland, Decals, \$2,567.38; Sirenet.Com, Parts, \$13,563.18; Smudge Prints, Embroidery, \$20.00; Star Equipment, LTD, 18 in Diamond B, \$2,520.10; Team Laboratory Chemical, Road Patch, \$2,204.50; The Locators, LLC, PVT Locate-Bore Job, \$100.00; The Office Shop, Contract for Copier, \$233.59; Unites Parcel Service, Shipping, \$43.40; USA Blue Book, Amonia Test/Training, \$510.03; Valli Information Systems Inc, Web Posting/Maint. Fee, \$185.09; WAMCO Lab, Testing, \$2,400.00; Wash Co Weed/Pest Cont., Chemicals, \$895.25; Washakie County Treasurer, Juvenile/Salary, \$1,480.30; Worland Cleaners & Supply, Inc., Supplies, \$949.35; Worley Welding, Handrails, \$659.00; Wyoming Mechanical, Repair Leak- Airport shop, \$354.67; Wyoming Public Health Lab., Colilert, \$144.00.

TOTAL REGULARS \$ 118,405.62

AFLAC, Premium, \$184.60; AT & T, Long Distance, \$89.94; AT AFLAC, Premium, \$184.61; AT & T, Long Distance, \$118.58; AT & T Mobility, Cell Phones, \$504.05; Barnes, Terra, Restitution, \$25.00; Big Horn Basin Off Road, Tire Torque, \$2,484.00; Big Horn Co-Op, Gasoline/Diesel, \$3,042.43; Big Horn Reg. Joint Powers Board, Monthly EDU, \$36,892.00; Big Horn Rural Electric Co., Electrical Charges, \$47.61; Big Horn Water, Water/Rental, \$156.00; Blue Cross Blue Shield, Insurance, \$74,600.16; CAN Surety Direct Bill, Bond, \$4,250.00; Dearborn National, Ass/Life, \$142.70; Deniece Sky Blue Taylor, Deposit Refund, \$113.95; Eagle Engineering & Survey Services, \$9,148.45; Fascorp, Deferred Comp, \$3,570.00; Fort Dearborn Life Ins. Co., Disability Insurance, \$356.29; Gill, Jim, Cell Phone, \$40.00; Gill, Jim, Reimbursement, \$428.05; Glanz, Tracy A., Reimbursement, \$218.77; High Plains Power, Inc., Power, \$1,494.11; High Plains Power, Inc., 111 Taxi Ln E- East Gate, \$1,045.00; International Institute of Municipal Clerks, Thiel- New membership, \$125.00; Internal Revenue Service, Payroll Tax, \$44,255.86; Kenco Security & Technology, Alarm Monitoring, \$129.40; Kennedy Ace, Restitution, \$13.99; Martinez, Joe, Reimbursement, \$283.60; Mimi Eastep, Deposit Refund, \$200.00; Murdoch Oil, Inc., Gasoline/Diesel, \$10,125.73; NCPERS Group Life Ins., Life Insurance, \$240.00; Pinnacle Bank, Expenses, \$2,673.61; Pioneer Square, Maintenance, \$7,500.00; Pioneer Square, Sprinklers, \$250.50; Rob Harding, Deposit Refund, \$124.66; Rocky Mountain Power, Electricity, \$21,060.36; Range, Phone Service, \$1,875.04; Sagebrush Sports, LLC, GC Contract, \$13,333.33; Sally's Classic Pizza, Budget meeting, \$96.77; Sundown Service, Inc, Boiler, \$14,035.85; SWI, LLC, AWR002A RFR#3 Local, \$8,441.00; SWI, LLC, AWR002A RFR#3, \$202,583.87; T-O Engineers, AWR002A RFR#3 Local, \$576.20; T-O Engineers, AWR002A-RFR#3 Fed/State, \$13,828.80; U.S. Postmaster, Apr Billing, \$1,120.64; Verizon Wireless, Cell Phone Service, \$1,128.88; Viper Underground Inc, MDBLK FH Line MRG #21016, \$14,939.70; Virile Electric, RR Crossing 4.11.2023, \$284.00; Washakie Co. Solid Waste, General, \$21,578.40; Washakie County Clerk, 2022 Primary/Gen.

PUBLIC NOTICE

Election, \$3,060.52; Washakie County Historic Preservation, Reconnaissance Survey, \$5,000.00; Washakie County Treasurer, Juvenile Off./C. Wall, \$23,130.83; Washakie County Treasurer, General Purpose Tax - State, \$88,278.15; Worker's Compensation Division, Workers Comp, \$9,164.33; WY Assn of Municipalities, Convention Registration, \$745.00; WY Dept. of Workforce Service, Reimbursement Benefit, \$10,822.45; Wyoming Gas Company, Services, \$6,825.51; Wyoming Retirement System, Retirement, \$31,995.71; Wyoming State Supreme Court, March Tech Fee, \$165.00

TOTAL SPECIALS \$698,854.45
GRAND TOTAL..... \$817,260.07

By: Councilmember Lombard.
Second by: Councilmember DeMunbrun.
Vote: The motion passed unanimously.

Donnie Bjorhus with Green Hills Golf Course informed the Council that the course opened on April 10th even though the temperature was chilly and the weather windy. There were 834 rounds played, an increase of 261 from last April. The Get Golf Ready class started last Monday and will run for five (5) weeks. The Cowboy Joe Scramble is scheduled for May 19th and the men's and women's leagues start this week. The maintenance staff applied fertilizer to the greens and will be fertilizing the fairways and aerating the greens within the next couple of weeks. The aeration will be done by a pacific northwest company who will use high pressure water to punch the holes and then each hole will be filled with sand immediately after the water injection. This process should be less disruptive for the golfers and more beneficial to the greens.

Kara Anderson requested approval of the graduation parade for the Senior Class on Wednesday, May 24th starting at 6:00 p.m. There should be approximately ninety entries including those that are home schooled. Worland Rotary is sponsoring the insurance needed for the parade and the paperwork for WYDOT is in the process of being completed. Chief of Police Gabe Elliott asked for assistance from Public Works in closing off the street; Kara Anderson stated that parents can help with the street closure as well.

Motion: to approve the request to have a graduation parade on May 24, 2023 at 6:00 p.m.

By: Councilmember DeMunbrun.
Second by: Councilmember Neuffer.
Vote: The motion passed unanimously.

Sheryl Ley, Marketing Director for the Worland Community Center Complex (WCCC) requested funding to add additional entertainment at the Culturefest Celebration on June 17, 2023. Mayor Gill requested that the WCCC branch out and asked about getting Native American dancers and/or storytellers. The WCCC does not make money from the event, and it would be difficult to pay for this type of entertainment. Ms. Ley requested funding from the city between \$1,000 to \$1,500.00. Councilmember Neuffer asked that this be discussed further at the Council Work Session next Monday.

Councilmember Mike Neuffer requested a waiver of the open container law for the annual cornhole league play starting May 18, 2023. Chief of Police Elliott did not have a problem with the request; this has been done in the past with no problems.

Motion: to waive the open container law for the annual cornhole league play the starting May 18, 2023.

By: Councilmember Brookwell.
Second by: Councilmember Martinez.
Vote: Members voting AYE: Martinez, Worley, Brookwell, Lombard, Fredricks, DeMunbrun; Members voting NAY: None; Members ABSTAINING: Neuffer; the motion passed by a vote of 6-0-1.

George Horvath voiced his concerns about the Russian Olive tree and reed removal at the Golf Course Pond indicating that the trees provided shade and habitat for the birds and the reeds stabilized the bank. Mr. Horvath requested that in the future, the city take wildlife into consideration when cleaning up the area. Superintendent of Public Works Nick Kruger stated that the trees were on the dam and the state required them to be removed. The reeds were removed because they were on the spillway, and this also did not meet state requirements. The Game and Fish does work with the city in maintaining the pond. The Council thanked Mr. Horvath for his comments.

President of the Council Fredricks acknowledged the Washakie County Homemakers in attendance and read a Proclamation declaring the week of May 7th through May 13th, 2023 as Washakie County Homemakers Week, celebrating the devotion and commitment of Washakie County Homemakers to the Community.

Linda Abell noted that the starlings love the Russian Olive tree and that starlings overran her neighborhood this year; "I can understand why those types of trees need to be removed. They are considered a noxious weed by the State Weed and Pest Board."

City Attorney Richins presented Ordinance #869 for third and final reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, AMENDING THE OFFICIAL ZONING MAP PROVIDED FOR IN WORLAND CITY CODE SECTION 24-8 BY RE-ZONING THE REAL PROPERTY DESCRIBED HEREIN FROM LIGHT INDUSTRIAL TO GENERAL BUSINESS. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT ARE HEREBY REPEALED.

Motion: to approve Ordinance #869 on third and final reading.
By: Councilmember Neuffer.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Airport Manager Lynn Murdoch requested approval and authorization for the Mayor to sign the contract and notice of award for the WRL 2023 Pavement Maintenance Project at the Airport. This is a 90/10 split with state and local funding, respectively. The bids were publicly opened on April 20, 2023 and the following bids were received:

American Road Maintenance	\$212,398.40	Wendy Fredricks, President of the Council
Straight Stripe Painting	\$250,737.04	

WYDOT and T-O Engineers recommend approval of the low bid of American Road Maintenance.

Motion: to approve and authorize the Mayor to sign the Contract

PUBLIC NOTICE

and Notice of Award to American Road Maintenance.
By: Councilmember DeMunbrun.
Second by: Councilmember Brookwell.
Vote: The motion passed unanimously.

Superintendent of Public Works Nick Kruger recommended approval of the bid of Joe Johnson Equipment in the amount of \$200,750.00 for One New or Used Truck Mounted Combination Sewer Cleaner with Options. The bids received by Williams Equipment LLC and Kois Brothers did not meet the bid specifications. The 2012 unit is in Billings and all hoses and lines are being inspected and will be replaced if needed, due to normal wear and tear on a used machine. Discussion continued on the condition of the unit and why the City of Torrington traded in the machine. Superintendent of Public Works Kruger informed the Council that Torrington did not have any issues with the machine, they were recycling it out and purchasing a new unit. The intent is to use this larger piece of equipment to clean the sewer outfall line by the lagoon. Those lines have not been cleaned for years and the estimated cost to the city to hire contractors to clean that line is approximately \$400,000.00. It was cheaper to purchase a used model and do the work ourselves. Once those lines are cleaned, the machine can be traded in after three or four years to purchase a smaller model.

Motion: to approve the lowest responsible bid by Joe Johnson Equipment of \$200,750.00.

By: Councilmember Neuffer.
Second by: Councilmember Worley.
Vote: The motion passed unanimously.

Clerk/Treasurer Tracy Glanz stated that the WAM-JPIC Health Benefit Selection form in the Council packet requires approval by the Council. However, due to issues with the vision coverage included in our insurance package from WAM-JPIC, other vision coverage options are being reviewed. The quote information was received today and will be presented to the budget committee and the Council at the work session. Once that coverage is determined, the Health Benefit Selection form can be approved at the next Council meeting either with Health, Dental and Vision or just with Health and Dental provided by WAM-JPIC. The vision may be covered through a different provider.

Councilmember Rebecca George arrived at the Council meeting at 7:30 p.m.

Superintendent of Public Works Kruger informed the Council that the parks crew is repairing sprinklers and main valves; all systems should be running by the end of the week. There are also problems with the plumbing in several of the park bathrooms. Work is continuing on 15th Street in preparation for the Street Seal project. On May 13th, the local veterinarians will be hosting a rabies shot clinic at Newell Sargent Park. The city provides the location and advertises the event. One staff member is at training for the sewer lagoon as required by DEQ. The crew is working on several water projects, one at the airport, one in town and one on the artesian line. We continue to pothole, to date the city has used 24-26,000 pounds of quick patch. Superintendent of Public Works Kruger encouraged the public to call the city shop to report a pothole.

City Engineer Representative Donnell reported that the pre-construction meeting for the South Sixth Street & Block 3, Evans Addition Sewer Mains Replacement Project was held, and the project should start within the next couple of weeks. The Richins Addition Storm Drain Extension and Street Upgrades Project preconstruction meeting is Monday, May 15th at 9:30 a.m. and the 2023 Street Seal Project will start in late May or early June.

City Attorney Richins asked that the Airport Committee meet with himself, Airport Manager Murdoch and Clerk/Treasurer Glanz after the meeting tonight.

Councilmember DeMunbrun received a complaint from a business owner about the issue of backing out of a driveway into a public street. There is no ordinance restricting that, however, it may be a matter of traffic flows and safety. Superintendent of Public Works Kruger stated that the preferred method under zoning regulations is to back up into a parking lot not into the street. Chief of Police Elliott will address the issue under his report.

Chief of Police Elliott had an inquiry from a citizen concerned about the parking at the old Molzahn building on Russell and Railway Avenue (the same business Councilmember DeMunbrun talked about). The customers must pull up perpendicular to the street right on the corner and the shrub planted on the corner of that lot causes a hindrance to the sight view. This business is on the truck route so Chief of Police Elliott and Superintendent of Public Works Kruger looked at ways to alleviate the problem. In speaking with the owner of the business and property owners across the street, it was determined that a section of the north side of Russell Avenue could be signed a no parking zone to eliminate possible accidents. Chief of Police Elliott recommended this be done and it was approved by consensus of the Council. Chief of Police Elliott made a conditional offer of employment to a candidate for the ordinance officer position and the background check should be complete next week. Unfortunately, another officer is resigning and going to Wyoming Highway Patrol; he will be leaving mid July. The Prevention Coalition will have their drug free walk on May 10th starting at 6:30 p.m. from Worland High School to the walking path.

Airport Manager Murdoch stated that High Plains Power will have power to the new gate tomorrow and the project should be complete by the middle of next week. The crack seal pavement project will start this Thursday; the airport crew is working on the equipment and running the mower.

President of the Council Fredricks noted that the Municipal Court Report for April 2023, the Building Permit Summary for April 2023, and the WCCC Minutes for March 2023 are in the Council packet for review.

There being no further business to come before the Council, President of the Council Fredricks asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:42 p.m.

By: Councilmember George.
Second by: Councilmember DeMunbrun.
Vote: The motion passed unanimously.

Wendy Fredricks, President of the Council

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

May 11, 2023