

PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND May 4, 2021

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on May 4, 2021. Mayor Jim Gill presided and the Councilmembers in attendance were: Scott Schaeffer, Adam Martinez, Kreg Lombard, Barbara Brookwell, Kody DeMunbrun, Wendy Fredricks, William Worley and Christy Schneider. Also present were: Airport Manager, Lynn Murdoch; Superintendent of Public Works, Nick Kruger; Chief of Police, Gabe Elliott; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell and Clerk/Treasurer Tracy Glanz. Councilmember Mike Neuffer was absent.

There were seven (7) visitors present for this meeting of the City Council.

City Attorney Kent Richins led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a Quorum and asked for approval of the agenda as presented.

Motion: to approve the agenda as presented.
By: Councilmember DeMunbrun.
Second by: Councilmember Martinez.
Vote: The motion passed unanimously.

The minutes of the April 20, 2021 regular meeting stand approved as published.

Councilmember Schneider arrived at the Council meeting.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of May, before normal City Council approval on the first Tuesday of June and approve the Consent Agenda with Warrant Registers for April, 2021 and Payroll Vouchers for the periods ending April 18, 2021 and April 30, 2021; PAYROLL 4/18/21 - \$60,970.03; PAYROLL 4/30/21 - \$3,818.43.

CITY OF WORLAND/UTILITIES COMMISSION APRIL 2021

Big Horn Basin Tire & Off Road, Tire Mount/Balance, \$117.10 ; Big Horn Co-Op, Parts, \$97.98 ; Big Horn Redi Mix, Parts, \$536.00 ; Blair's, Ice/water, \$11.98 ; Bloedorn Lumber Co, Supplies, \$193.74 ; Bomgaars, Equipment/Supplies, \$210.59 ; Butch's Plumbing, Newell Sgt. Park, \$366.65 ; Carquest Auto Parts, Parts, \$3,174.71 ; Cash-Clerk Treasurer, Postage/Filing Fees, \$24.09 ; Cloud Peak Veterinary Services, Contract, \$650.00 ; Custom Delivery Service, Titan Machinery, \$36.57 ; Eagle Engineering & Surveying, Engineering, \$7,916.67 ; Energy Laboratories, Testing, \$4,072.00 ; Frandson Safety Inc, Shipping/Supplies, \$365.49 ; Fremont Motors, Filters, \$336.70 ; Frontier Tire , Backhoe, \$14.50 ; Hach, Ammonia, \$354.18 ; Hasco Industrial Supply, Supplies, \$715.95 ; Hawkins Inc, Demurrage, \$15.00 ; Honnen Equipment Co, Supplies, \$157.61 ; JRL Supply LLC, Uniform/Helmet, \$177.45 ; Kennedy Ace Hardware, Hardware, \$922.64 ; McGarvin Moberly Construction, Service, \$39,889.49 ; Midland Implement Co, Sprinkler, \$1,460.16 ; Motor Power-Billings, Chassis, \$1,417.41 ; Motor Supply, Inc., Parts, \$90.69 ; Mountain West Computers, Service, \$280.89 ; Norco, Inc., Rental/Supplies, \$75.09 ; Normont Equipment, Wafer/Spacer, \$3,781.86 ; Northern Wyoming Daily News, Advertising, \$2,136.00 ; Northwest Pipe Fittings, Inc., Parts, \$22,042.90 ; O'Reilly's Auto , Supplies, \$172.53 ; One-Call of Wyoming, March Tickets, \$57.75 ; Russell Industries INC, Pump Rental, \$2,275.00 ; Safety Vision LLC, Equipment, \$13,433.00 ; Schneider Construction, Artesian, \$1,500.00 ; Serlkay Printing, Supplies, \$630.77 ; Signs Of Sutherland, Signs/Compost area, \$120.00 ; Stotz Equipment, Blade, \$112.13 ; Team Laboratory Chemical, Road Patch, \$1,742.50 ; The Office Shop, Contract for Copier, \$336.19 ; Tommerup Machine Shop, Service, \$86.02 ; Tractor Guys INC, Parts, \$494.44 ; United Parcel Service, Shipping, \$13.40 ; Valli Information Systems Inc, Web Posting/Maint. Fee, \$182.03 ; Viper Underground INC, Crushing/Reycling, \$33,402.00 ; Virle Electric, Service Call, \$132.00 ; WAMCO Lab, Testing, \$1,500.00 ; Washakie Co Solid Waste Disposal, General Waste, \$21.60 ; Wash Co Weed/Pest Cont., Chemicals, \$622.00 ; Washakie County Treasurer , Juvenile/Salary, \$1,230.30 ; Worland Cleaners & Supply, Inc., Supplies, \$403.67 ; Worland Police Dept, Petty Cash, \$14.00 ; WY Test, Drug Testing, \$329.00 ; Wy. Law Enforcement Academy, Training, \$325.00 ; Wyoming Public Health Lab., Colilert, \$112.00.

TOTAL REGULARS..... \$150,889.42

AFLAC, Premium, \$617.06 ; Alexis Strong, Deposit Refund, \$80.43 ; AT & T, Long Distance, \$212.40 ; AT & T Mobility, Cell Phones, \$508.38 ; Big Horn Co-op Marketing Assn., Gasoline/Diesel, \$2,930.10 ; Big Horn Co-op Marketing Assn., Lease Agreement, \$10.00 ; Big Horn Reg. Joint Powers Board, Monthly EDU, \$31,979.52 ; Big Horn Rural Electric Co., Electrical Charges, \$47.52 ; Big Horn Water, Water/Rental, \$92.70 ; Blue Cross Blue Shield, Insurance, \$63,806.50 ; Caselle Inc, MC Software, \$7,825.00 ; Vcynthia Morazan, Deposit Refund, \$116.86 ; Dearborn National, Ass/Life, \$150.04 ; DOWL, Washakie Recon. Report, \$280.00 ; Eagle Engineering & Survey, Services, \$18,738.15 ; Fascorp, Deferred Comp, \$7,840.00 ; Fannie Mae, Deposit Refund, \$161.17 ; Fort Dearborn Life Ins. Co., Disability Insurance, \$373.67 ; Gill, Jim, Mileage Reimbursement, \$125.60 ; High Plains Power, Inc., Power, \$1,573.48 ; Internal Revenue Service, Payroll Tax, \$43,152.30 ; Jim Nelson, Deposit Refund, \$191.54 ; Kenco Security & Technology, Alarm Monitoring, \$104.00 ; Melissa Johnston, Deposit Refund, \$69.31 ; Murdoch Oil, Inc., Gasoline/Diesel, \$6,119.16 ; NCPERS Group Life Ins., Life Insurance, \$112.00 ; Pinnacle Bank, Expenses, \$3,477.09 ; Rice, Casey, Maintenance/Desktop, \$2,069.00 ; Rocky Mountain Power, Electricity, \$20,649.56 ; Ron's Sanitation, Pioneer Square, \$3,016.10 ; Range, Phone Service, \$1,672.18 ; Sagebrush Sports, LLC, GC Contract, \$14,166.66 ; Smith, Paul, Restitution, \$26.42 ; Stubbs, Shawna, Restitution, \$60.00 ; Sundown Service Inc, Service Call, \$1,580.81 ; U.S. Postmaster Apr Billing, \$821.66 ; Verizon Wireless, Cell Phone Service, \$1,380.56 ; Washakie County Clerk , Filing Fee, \$12.00 ; Washakie County Clerk of Court, Child Support, \$860.07 ; Washakie Co. Solid Waste, March 2021/ General,

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\$24,861.00 ; Washakie County Treasurer, Comm. Center/Criminal Facility, \$22,015.67 ; Washakie County Treasurer, General Purpose Tax - State, \$81,828.89 ; Wyoming Conference Of Bldg, Dues, \$150.00 ; Wyoming Dept. of Transportation, Lic. Plate Transfer, \$5.00 ; Wyoming Dept of Workforce, Workers Comp, \$6,896.98 ; Wyoming Gas Company, Services, \$2,143.09 ; Wyoming Machinery Company, Services, \$575.62 ; Wyoming Retirement System, Retirement, \$30,219.10 ; Wyoming State Supreme Court, March Tech Fee, \$452.00.

TOTAL SPECIALS \$406,156.37
GRAND TOTAL..... \$557,045.79

By: Councilmember Schaeffer.
Second by: Councilmember Worley.
Vote: The motion passed unanimously.

Donnie Bjorhus with Sagebrush Sports, LLC gave the Council an update on the Golf Course. In the month of April, 2021 there were 704 rounds played which is pretty good considering a week was lost due to weather. There were also twelve (12) new season pass holders in April. The maintenance staff aerated and top dressed the greens. The Cowboy Joe Scramble is May 22, 2021; we are the only course that hosts this tournament in the Big Horn Basin. The Green Hills Foundation is holding a fundraiser scramble on May 29, 2021 with all proceeds going to the Foundation. At that event a schedule of fundraising activities will be announced for the next twelve (12) months. "All in all, it has been a good start to the season."

LeAnn Baker with Washakie Development Association (WDA) thanked the Council for working at economic development every day. Economic Development is everything from the quality of life to the infrastructure maintained by the city. "We appreciate what the city does to keep the city going strong." The Grow Worland fund has a balance of approximately \$80,000.00; this funding was donated by the City to WDA to loan to start-up businesses or for expansion of existing businesses. Currently, there are three (3) different inquiries about using these funds. Also, there is interest by two (2) different companies to purchase the JV Lumber property. These companies have a lot of potential and could bring job creation to the community. Ms. Baker also noted that the City of Worland was named the safest community in Wyoming. People are looking to move to less populated areas, where their rights aren't infringed on and this accomplishment helps. Mayor Gill thanked Ms. Baker for all she does for the community and designated the week of May 9-16th as National Economic Development week and reminded everyone of the importance of this community celebration which supports expanding career opportunities and improving quality of life.

Bruce Briggs with the Rendezvous Lounge informed the Council that he has scheduled a Poker Run on May 15, 2021 with proceeds to be donated to the new library. Mr. Briggs requested a street closure, from 3:00-10:00 p.m. with music outside and limited alcoholic beverages. Chief of Police Gabe Elliott indicated that he had no problem with the event.

Motion: to approve the street closure on South 7th Street from 3:00-10:00 p.m. and allow open container within the enclosure for the Poker Run on May 15, 2021.
By: Councilmember Schneider.
Second by: Councilmember Worley.
Vote: The motion passed unanimously.

Rose Carrasco requested approval of a March for Jesus on May 22, 2021 at 10:30 a.m.; this event is open to all churches of the community and will end with a BBQ at Sanders Park. Bo and Jo Bowman with Bethany Fellowship Church gave background information on this event, stating that after talking with Chief of Police Elliott the march this year would be held on the sidewalk instead of on Big Horn Avenue. Chief of Police Elliott stated that on duty officers could help with the event by making sure the group made it across the street safely and asked that people walk on the south side of the street. The march will start on South 7th Street and Big Horn Avenue and go east and then south to the park. No approval was needed by the Council.

Mayor Gill proclaimed May 4, 2021 as National Service Recognition Day and encouraged residents to recognize the positive impact of national service in our community, to thank those that serve and find ways to give back to their communities.

City Attorney Kent Richins presented Ordinance #859 for second reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, PERTAINING TO CERTAIN MOTOR VEHICLE AND TRAFFIC REGULATIONS BY REPEALING, AMENDING AND SUPPLEMENTING PORTIONS OF CHAPTER 14 OF THE WORLAND CITY CODE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

City Attorney Richins added that language would be added to Chapter 11 of the City Code in addition to Chapter 14 through this Ordinance.

Motion: to amend Ordinance #859 to allow for citation and appeal through a variance request to the City Council for decorative lawn art.
By: Councilmember Fredricks.
Second by: Councilmember Schneider.
Vote: The motion passed unanimously.

Motion: to approve Ordinance #859 on second reading as amended.
By: Councilmember DeMunbrun.
Second by: Councilmember Schaeffer.
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz presented information on the health insurance renewal with WAM/JPIC for fiscal year ending June 30, 2022. There was a 1.91% increase to the medical premium this year; the renewal includes health, dental and vision insurance. Clerk/Treasurer Glanz recommended approval at the current \$2,000 deductible plan.

Motion: to renew health/dental/vision insurance coverage with

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WAM/JPIC at the current \$2000 deductible plan.
By: Councilmember Schneider.
Second by: Councilmember Fredricks.
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz presented the proposed budget for fiscal year ending June 30, 2022. The budget will be presented for first reading at the next Council meeting on May 18, 2021. Mayor Gill thanked the budget committee and Clerk/Treasurer Glanz for their work on the budget.

Clerk/Treasurer Glanz requested approval of the Maverik go cups for adult chillers as per the information and photographs presented. Chief of Police Elliott had no issues with the packaging as it is the same packaging they use in their stores throughout the State and recommended approval.

Motion: To approve the go cups for adult chillers for Maverick as presented.
By: Councilmember Schneider.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Mayor Gill noted that the Board of Adjustment & Planning Commission (BAPC) and Worland Community Center Complex (WCCC) minutes are in the council packet for review.

Airport Manager Lynn Murdoch reported that the city received only one (1) proposal for the Airport Engineer Selection and recommended the city award the selection to T-O Engineering for a five (5) years contract. City Attorney Richins noted that this selection is determined not on lowest responsible bid but on experience and is a requirement of the FAA.

Motion: to approve T-O Engineers as the Airport Engineer for a five (5) year contract.
By: Councilmember Schneider.
Second by: Councilmember Martinez.
Vote: The motion passed unanimously.

Chief of Police Gabe Elliott reported that several officers have attended training recently and some of that training has been implemented in the department. Captain Zack Newton is teaching a self-defense class at Worland High School. A conditional offer of employment has been made and hopefully the new hire will start on May 14, 2021.

Mayor Gill stated that Worland has always been represented highly in the safest communities listing, noting that Worland is now number one in the State. This is a compliment to our Chief of Police and the Police Department. "We are very proud of our police department!"

Clerk/Treasurer Glanz informed the Council that information on Airbnb's will be taken back through the Board of Adjustment and Planning (BAPC) before coming to the Council; as noted in the BAPC minutes from April 26, 2021. The WAM Convention is July 14-16 in Cheyenne; please contact the Clerk/Treasurer's office if you are interested in attending.

City Attorney Richins reminded the Council that the proposals for the Firesmart Fuels Project Unit B and Sewer Lagoon Project Unit C will be reviewed for award at the next Council meeting.

City Engineer Representative Mike Donnell stated that the waterline pipe bursting project behind ACE Hardware is substantially complete; a final inspection will be scheduled with the Contractor. The paperwork on the Wastewater Treatment Plant (WWTP) Sewer Outfall Project is done and a schedule will be discussed on this project as well as completion on the Culbertson Avenue project. The city is still waiting on the final reconnaissance report on Washakie Avenue from DOWL prior to scheduling an Urban Systems meeting.

Superintendent of Public Works Nick Kruger reported that the city crew is continuing to fill potholes, cleaning storm drains and running the streetsweeper. The mosquito spraying program will start by placing briquettes in ponds to eliminate larvae and spraying will start the first of June, weather permitting. Public Works is advertising for a fulltime Utility Maintenance Operator, a position that has been empty since last August and there is an advertisement for Seasonal help to assist in Parks and at the Shop. The new sanitation truck is here and in service; the compaction device on the truck has made quite a difference in the amount of garbage that can be collected. The crew is also working on meter pit replacement at six (6) different locations. All bathrooms are open in city parks and sod will be placed as needed in the parks and/or cemetery. The Golf Course pond has been cleaned out around the dam as per a notice from the State Engineer's Office and we will continue to work with that office to make sure the dam stays in compliance. Fertilizing will begin on the south half of the cemetery with normal spring maintenance.

Mayor Gill informed the Council that the upcoming work session will include a tour at the old water plant area and then a tour of the Newell Sargent Park irrigation project. All Councilmembers should meet at City Hall at 5:15 p.m. on May 10, 2021.

Mayor Gill noted that the Municipal Court Report and Building Permit Summary for April, 2021 are in the Council packet for review.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:53 p.m.
By: Councilmember DeMunbrun.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

ATTEST: James R. Gill, Mayor
Tracy A. Glanz, Clerk/Treasurer

May 13, 2021