

PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND May 7, 2019

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on May 7, 2019. Mayor Jim Gill presided and the Councilmembers in attendance were Keith Gentzler, Kreg Lombard, Melissa Rivera, Mandy Horath, Christy Schneider, Gary Gerber, Dennis Koch, Mike Neuffer and Delayne Renner. Also present were: City Attorney, Kent Richins; Superintendent of Public Works, Brian Burky; Airport Manager, Lynn Murdoch; Chief of Police, Gabe Elliott; City Engineer Representative, Mike Donnell and Clerk/Treasurer, Tracy Glanz.

There were sixteen (16) visitors present for this meeting of the City Council.

Carol Sheaff led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a Quorum present and asked for review and approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Koch.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

The minutes of the April 16, 2019 regular meeting stand approved as published.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of May, before normal City Council approval on the first Tuesday of June and approve the Consent Agenda with Warrant Registers for April, 2019 and Payroll Vouchers for the periods ending April 21, 2019 and April 30, 2019; PAYROLL 4/21/19 - \$68,947.55; PAYROLL 4/30/19 - \$3,955.92.

CITY OF WORLAND/UTILITIES COMMISSION MARCH 2019

Adamson Police Products, Supplies, \$340.00; Axon Enterprise, Inc, Cartridge, \$561.00; Big Horn Basin Tire & Off Road, Tire Mount/Balance, \$1,589.57; Big Horn Co-Op, Propane, \$88.50; Big Horn Redi-Mix, 5>Rock, \$1,965.00; Bill's Lock & Key, Replace Lock, \$183.40; Billing's Precast, S. 8th St, \$3,983.00; Blair's, Ice/water, \$7.18; Bloedorn Lumber Co, Supplies, \$552.81; Bomgaars, Equipment/Supplies, \$650.93; CA Turner Co Inc, Supplies, \$2,311.40; Carquest Auto Parts, Parts, \$557.74; Cash-Clerk Treasurer, Postage/Filing Fees, \$22.81; Center Mass, Supplies, \$71.54; Cloud Peak Veterinary Services, Contract, \$650.00; Donnell & Allred Inc., Engineering, \$7,900.00; Elite Edge Firearms , Schooling, \$500.00; Energy Laboratories, Testing, \$3,580.00; Flower Exchange, Flowers for A. Tolley, \$57.50; Forterra Pipe& Precast, Grate Replacement, \$475.00; Frandson Safety Inc, Shipping/Supplies, \$3,918.42; Fremont Motors, Filters, \$6,437.89; Frontier Tire , Backhoe, \$131.88; Golf Cart House Association, Rent, \$100.00; Hasco Industrial Supply, Supplies, \$758.21; Hawkins Inc, Demurrage, \$30.00; Jack's Truck & Equipment, Parts, \$652.50; Jadeco Inc, Service, \$215.50; JRL Supply Inc, Uniforms, \$1,708.24; Kennedy Ace Hardware, Hardware, \$2,261.40; Laird Sanitation, Service, \$150.00; McClellan & Macqueen, Road Grader, \$600.00; Midland Implement Co Inc, Sprinklers, \$694.56; Motion and Flow Control, Supplies, \$339.40; Motor Supply, Inc., Parts, \$102.13; Mountain West Computers, Flash Drive, \$22.95; Norco, Inc., Rental/Supplies, \$84.73; Normont Equipment, Wafer/Spacer, \$3,113.25; Northern Wyoming Daily News, Advertising, \$505.60; Northwest Pipe Fittings, Inc., Parts, \$27,886.39; O'Rielly's Auto Enterprises, Supplies, \$643.01; One-Call of Wyoming, March Tickets, \$31.50; Perry's Truck & Diesel, Sensor, \$313.06; Plan One/Architects, Renovation, \$3,000.00; Prescribed Firearms, Supplies, \$245.34; QA Balance Services Inc, Calibration, \$276.00; Reese & Ray's IGA of Worland, Supplies, \$24.86; Respond First Aid System, Supplies, \$107.80; Rocky Mountain Oilfield, Equipment/Supplies, \$1,944.26; Ron's Sanitation, Service, \$1,926.76; Serlaky Printing, Receipt books, \$464.00; Signs Of Sutherland, Graphics-Ford Explorer, \$1,020.71; Southwestern Equipment, Seal Kit, \$42.02; Stotz Equipment, Switch, \$33.61; Sunshine Office Products, Supplies, \$226.58; Team Laboratory Chemical, Road Patch, \$5,185.00; The Locators, LLC, 101 Grace Ave, \$50.00; The Office Shop, Contract for Copier, \$368.72; Trombley Construction, Metal Roofing - Dugouts, \$1,530.25; United Parcel Service, Shipping, \$12.36; Valli Information Systems Inc, Web Posting/Maint. Fee, \$125.00; Viper Underground, Sewer Main/Mobilization, \$15,920.00; WAMCO Lab, Testing, \$1,500.00; Wash Co Weed/Pest Cont., Chemicals, \$55.00; Washakie County Treasurer, Juvenile/Salary, \$1,963.26; Wind River Seed, Natic Grass Species, \$199.95; Worland Cleaners & Supply, Inc., Supplies, \$868.98; Worland Police Dept, Postage, \$120.00; Worley Welding & Repair, Excavator, \$357.50; WY Test, Drug Testing, \$267.00; Wyatt Molzahn Construction, Boom Lift Rental, \$750.00; Wyoming Mechanical, Service - B Polish, \$552.00; Wyoming Public Health Lab., Coli/ert, \$152.00; , , , , TOTAL REGULARS, \$116,036.96; , , AFLAC, Premium, \$747.19; AT & T, Long Distance, \$958.74; AT & T Mobility, Cell Phones, \$485.70; Ben Garcia, Travel, \$175.83; Big Horn Co-op Marketing Assn., Gasoline/Diesel, \$2,059.89; Big Horn Reg. Joint Powers Board, Monthly EDU, \$33,013.76; Big Horn Rural Electric Co., Electrical Charges, \$47.52; Big Horn Water, Water/Rental, \$95.70; Blue Cross Blue Shield, Insurance, \$72,206.78; Casper Star Tribune, Taxilane Project, \$100.39; Casper Star Tribune, Taxilane C Project, \$903.51; Crawford, Jodie, Reimbursement, \$203.58; Crisis Prevention Center, Grant, \$322.00; Dearborn National, Ass/Life, \$160.68; Donnell & Allred Inc., Services, \$10,786.70; Fascorp, Deferred Comp, \$5,360.00; Fort Dearborn Life Ins. Co., Disability Insurance, \$391.05; Glanz, Tracy A, Mileage, \$194.88; Gill, Jim, Phone Expense, \$40.00; Gold Coast Armory, Uniform, \$3,625.80; High Plains Power, Inc., Power, \$2,037.56; Internal Revenue Service, Payroll Tax, \$46,208.98; Jvation, Taxilane, \$150.00; Jvation , Taxilane, \$1,350.00; Kenco Security & Technology, Alarm Monitoring, \$89.00; Mountain West Computers, Equipment, \$2,275.70; Murdoch Oil, Inc., Gasoline/Diesel, \$6,044.35; NCPERS Group Life Ins., Life Insurance, \$96.00; Pinnacle Bank, Expenses, \$7,486.60; Propper Gold Management, Services, \$15,000.00; Rocky Mountain Power, Electricity, \$22,826.22; Ron's Sanitation, Pioneer Square, \$1,878.67; RT Communications, Phone Service, \$1,697.37; Schneider, Jacob, Deposit Refund, \$68.46; T-O Engineers, Taxilane, \$898.60; T-O Engineers, Taxilane, \$4,470.62; T-O Engineers, Taxilane, \$3,616.74; U.S. Postmaster, Apr Billing, \$846.79; United Rentals, Equipment, \$27,750.00; Verizon Wireless, Cell Phone Service, \$849.25; Washakie County Circuit Court, Garnishment, \$1,174.24; Washakie County Clerk, Recording Fees, \$36.00; Washakie County Clerk of Court, Child Support, \$860.07; Washakie Co. Solid Waste, March 2019/ General, \$21,163.40; Washakie County Treasurer, Comm. Center/Criminal Facility, \$22,826.58; Washakie County Treasurer, General Purpose Tax - State, \$53,731.41; West River Rd Improvement District, Admin. Fees, \$96.00; Worland Health Club, Member-

PUBLIC NOTICE

ship, \$45.00; Worland Police Dept., Investigations, \$500.00; Wyoming Dept of Workforce, Workers Comp, \$10,954.56; Wyoming Gas Company, Services, \$2,313.56; Wyoming Gas Company, Pioneer Square, \$137.50; Wyoming Rents, Equipment, \$6,000.00; Wyoming Retirement System, Retirement, \$30,592.64; Wyoming State Supreme Court, March Tech Fee, \$590.00.

TOTAL SPECIALS..... \$428,541.57
GRAND TOTAL..... \$544,578.53

By: Councilmember Schneider.
Second by: Councilmember Renner.
Vote: The motion passed unanimously.

Tobi Johansen and Linda Weeks with RT Communications (RT) presented information on the services available as a full service communications solutions provider. The mission of RT is to provide enhanced technology and communications solutions while ensuring a quality customer experience. Since 2009, RT has invested over \$16.6 million dollars bringing Fiber-to-the-Home to residents and businesses in Worland; and supports the community by participating in several local events. Free Wi-Fi is available at the Washakie County Fairgrounds, Washakie County Library, Worland Community Center and the Worland Ten Sleep Chamber of Commerce with plans to provide a hot spot at Pioneer Square. RT will keep moving forward with technology to meet the needs of customers and provide technical support for any questions or problems. Mayor Gill thanked RT for the presentation and all they do for the community.

Armando Parra requested permission to allow camper trailers to park overnight in Newell Sargent Park for a baseball tournament on May 10 & 11, 2019. Fees from this tournament will benefit the traveling team out of Powell that includes four (4) Worland kids. Discussion followed.

Motion: to approve the request and allow camper trailers at Newell Sargent Park for the baseball tournament scheduled for May 10 & 11, 2019.
By: Councilmember Schneider.
Second by: Councilmember Lombard.
Vote: Members voting AYE: Gerber, Rivera, Horath, Gentzler, Gill, Neuffer, Renner, Schneider; Lombard; Members voting NAY: Koch; Members ABSTAINING: None. The motion passed by a vote of 9-1-0.

Cheri Bundren with the Farmers market requested approval to close North 9th Street from Big Horn Avenue to Robertson Avenue for the Farmers Market. The market will run from Saturday, July 13, 2019 through September 2019 from 8:00 to 11:30 a.m. Mrs. Bundren requested barricades from the city and asked that the outlets on the base of the light poles in Pioneer Square be fixed so that additional power would be available during special events at the market. Mrs. Bundren invited everyone that grows produce to join the market.

Motion: to approve the street closure from Big Horn Avenue to Robertson Avenue on North 9th Street for the duration of the Farmers Market and provide barricades as needed.
By: Councilmember Gentzler
Second by: Councilmember Renner.
Vote: The motion passed unanimously.

George Sheaff and Kathi Morrison with Friends of the Library requested that the Council approve the installation of a second free library at Hillcrest Park. The current library at Pioneer Square, approved by the Council last year, is doing very well and there have been no issues. Discussion followed; Superintendent of Public Works Brian Burky can meet with the Friends of the Library to determine a location for the library.

Motion: to approve placement of a free library at Hillcrest Park with the location to be determined by Superintendent of Public Works Burky.
By: Councilmember Gentzler.
Second by: Councilmember Neuffer.
Vote: The motion passed unanimously.

Crystal Getzfried requested approval to DJ a free dance at Sanders Park from 6:00 to 10:00 p.m. on May 18, 2019. Chief of Police Gabe Elliott recommended that Ms. Getzfried contact residents who live by the park. Ms. Getzfried stated that she will be DJ for a graduation party at Sanders Park from 2:00 to 6:00 p.m. and wished to open the event for the public at 6:00 p.m. Discussion followed about the noise ordinance, regulated by decibel.

Motion: to approve the request as long as Ms. Getzfried contacts the residents who live by the park prior to the event.
By: Councilmember Neuffer.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

Lisa Vega requested approval of a Charity Style Fashion Show at Pioneer Square on Friday, May 31, 2019 starting at 6:00 p.m. Local stores would provide the fashions, there would be raffle tickets sold for door prizes and popcorn and pop sold to benefit the traveling baseball teams. This would be a night of entertainment and kept within the confines of the park.
Council Minutes 5/7/2019 Page 3

Motion: to approve the Charity Style Fashion Show at Pioneer Square on Friday May 31, 2019.
By: Councilmember Horath.
Second by: Councilmember Rivera.
Vote: The motion passed unanimously.

Airport Manager Lynn Murdoch requested approval and authorization for the Mayor to sign the Airport Certificate of State Grant by and between the Wyoming Department of Transportation Aeronautics Division and the City of Worland to Mark Pavements. The City's share of this project is \$11,800 or ten percent (10%) of the eligible costs.

Motion: to approve and authorize the Mayor to sign the Airport Certificate of State Grant to Mark Pavements.
By: Councilmember Horath.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

Clerk/Treasurer Tracy Glanz presented the WAM Resolutions for review and recommended approval on all but Resolutions #2019-08 and #2019-09 dealing with the State Health Insurance. Discussion followed; no decision was made.

City Attorney Kent Richins presented Ordinance #848 for first reading explaining the proposed changes to the term and franchise fee in the franchise agreement with RT Communications (RT). Discussion followed about the services provided by RT and what services should be covered under the franchise agreement. City Attorney Richins recommended approval on first reading with a possible amendment on the second reading to include broadband service.

PUBLIC NOTICE

AN ORDINANCE GRANTING TO RT COMMUNICATIONS, INC., ITS SUCCESSORS AND ASSIGNS, A NONEXCLUSIVE RIGHT AND FRANCHISE TO CONSTRUCT, MAINTAIN AND OPERATE IN, ON AND UNDER THE PRESENT AND FUTURE STREETS, ALLEYS, PUBLIC PLACES AND WAYS OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, A TELEPHONE SYSTEM FOR THE PURPOSE OF SUPPLYING TELEPHONE SERVICE TO THE CITY OF WORLAND, THE INHABITANTS THEREOF, AND OTHERS; SUBJECT TO THE TERMS AND CONDITIONS AND TO THE MAKING OF PAYMENTS SPECIFIED IN THE ORDINANCE. THIS ORDINANCE REPEALS ORDINANCE NO. 755 AND ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH.

Motion: to approve Ordinance #848 on first reading with a term of ten (10) years and franchise fee of five percent (5%).
By: Councilmember Gentzler.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz presented the proposed budget for fiscal year 2019-2020 highlighting a few items including the Cash on Hand needed to balance the budget and recommended that Councilmembers review the budget and contact her with any questions. Discussion followed about specific items in the budget; Clerk/Treasurer Glanz noted that the budget will be presented for first reading at the next Council meeting. Once the budget is presented for first reading, any changes to the budget will have to be done by amendment. Mayor

Gill asked that the Council consider a permanent Golf Course restroom versus the portable one in use now; this would require an additional expenditure in the Golf Course budget. The expense reflected in the budget for the remodel of City Hall is on the agenda for the next Council Work Session.

Clerk/Treasurer Glanz presented information on the health insurance renewal with WAM/JPIC for fiscal year ending June 30, 2020. There was a 3.7% increase to the medical premium this year but the city had a tier adjustment that negated the increase. The renewal includes health, dental and vision insurance. Clerk/Treasurer Glanz recommended approval at the current \$2,000 deductible plan.

Motion: to renew health/dental/vision insurance coverage with WAM/JPIC at the current \$2000 deductible plan.
By: Councilmember Neuffer.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Mayor Gill will read the Arbor Day Proclamation at the next Council meeting.

Airport Manager Murdoch reported that WYDOT came in early last Saturday morning and completed the crack/seal project on the runway; there were no problems.

Chief of Police Elliott informed the Council that the Police Department would promote highway safety with extra enforcement patrols from May 14, 2019 to June 2, 2019; this is grant funded and happens three (3) times per year. Last Friday the Department helped with the Special Olympics Torch Run, all went well with main street shut down for the run. Captain Zack Newton and Officer Matt Borovatz will be teaching self-defense classes at the High School this week.

Clerk/Treasurer Glanz requested the Council appoint a voting delegate for the WAM Convention in Sheridan on June 12-14, 2019. Discussion followed.

Motion: to appoint Mayor Jim Gill as voting delegate to the WAM Convention in Sheridan.
By: Councilmember Horath.
Second by: Councilmember Renner.
Vote: The motion passed unanimously.

Motion: to appoint Councilmember Delayne Renner as alternate voting delegate to the WAM Convention in Sheridan.
By: Councilmember Horath.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

City Attorney Richins stated that he has been approached about the boarded up windows downtown and is working on an ordinance. There are three (3) issues to consider including where the ordinance would apply (what zone), what type of materials will be allowed and what type of discretion should be given to the Building Official as to how the boarding can be done. The Mayor and Council agreed and asked that a reason for the boarded windows and a time limit be included in the ordinance.

City Engineer Representative Mike Donnell reported that the multi-phase project starts on May 13, 2019 with a pre-construction meeting on May 9, 2019. This project includes the replacement of curb and gutter, double gutters, sidewalk and intersection replacement. The eleventh (11th) month inspection on the 15th Street project is complete with only a few items to fix. The GSB88 project will start by June 3, 2019; the GSB88 will seal and rejuvenate the asphalt surface, it is not a chip seal. Both of these projects are funded by the one percent (1%) general-purpose tax. The State Land and Investment Board meeting to review our application on the expansion of the Culbertson Street Project is on June 20, 2019 in Cheyenne.

Superintendent of Public Works Brian Burky stated that the crew is working at the cemetery to get everything ready for Memorial Day as well as patching, filling potholes and spraying weeds before the GSB88 project. Three (3) malfunctioning or leaking gate valves at the sewer lagoon will be replaced this week. About a dozen volunteers from Williston Basin Interstate (WBI) put together and installed playground equipment at Kiwanis Park. They did a phenomenal job and Pepsi supplied beverages for the workers.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 8:32 p.m.
By: Councilmember Koch.
Second by: Councilmember Schneider.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

May 16, 2019