

PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND May 7, 2024

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on May 7, 2024. Mayor Jim Gill presided and the Councilmembers in attendance were Kreg Lombard, Kody DeMunbrun, Barbara Brookwell, Wendy Fredricks, Rebecca George, William Worley, Pete Calderon, Mike Neuffer and Adam Martinez. Also present were Airport Manager, Lynn Murdoch; City Attorney, Kent Richins; Chief of Police, Gabe Elliott; Director of Public Works, Nick Kruger; City Engineer Representative Mike Donnell and Clerk/Treasurer, Tracy Glanz.

There were three (3) visitors present for this meeting of the City Council.

Councilmember Mike Neuffer led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a quorum and asked for approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Brookwell.
Second by: Councilmember George.
Vote: The motion passed unanimously.

The minutes of the April 16, 2024 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of May, before normal City Council approval on the first Tuesday of June and approve the Consent Agenda with Warrant Registers for April 2024, Monthly Statement of Financial Condition for April 2024, BAPC Minutes for April 22, 2024, Payroll Voucher for the periods of April 19, 2024 and May 3, 2024. PAYROLL 4/19/24 - \$61,932.78; PAYROLL MTHEND 4/19/24 - \$4,071.86; PAYROLL 5/3/24 - \$62,424.09.

CITY OF WORLAND/UTILITIES COMMISSION APRIL 2024

A.N.A Electrical Services, East Tank Water Storage, \$680.61; Arbor Day Foundation, Membership, \$15.00; Axon Enterprises, Inc, Battery Pack, \$724.50; Big Horn Co-Op, Gas Dispenser/Fertilizer, \$6,222.61; Big Horn Doors, Wall Control-Washbay, \$120.00; Blair's, Meat Tray/Water-Budget Mtg, \$112.18; Bloedorn Lumber, Milkhoose Utility Heater, \$75.95; Bomber Construction LLC, Side-walk-Grace/Hillcrest, \$1,452.50; Bomgaars, Equipment/Supplies, \$66.14; C&B Operations, LLC, Switch/Plunger, \$15.14; Carquest Auto Parts, Parts, \$4,358.67; Cash-Clerk Treasurer, Postage/Filing Fees, \$11.63; Cloud Peak Veterinary Services, Contract, \$744.00; Communication Technologies, Antenna, \$1,578.60; Copper Mountain Irrigation, Irrigation Project, \$513.20; Dooley Enterprises, Inc, Ammunition/Range, \$4,733.83; Eagle Engineering & Surveying, Engineering, \$7,916.67; Energy Laboratories, Influent/Effluent, \$3,257.00; Fence Post Prints, Embroidery, \$25.74; Frandson Safety Inc, Shipping/Supplies, \$410.05; Frontier Tire LLC, Service, \$1,369.78; Galls.LLC, Uniforms, \$601.71; Hasco Industrial Supply, Supplies, \$424.70; Honnen Equipment Co, Supplies, \$40.00; I-State Truck Inc, Parts, \$6,499.44; International Institute of Municipal Clerks, Membership Dues- T. Thiel, \$125.00; Jadeco, Inc, Service, \$390.00; Kienlen Ace Hardware, Parts/Supplies, \$2,048.82; Kimball Midwest, Parts, \$128.40; MC-MAC LLC, Service, \$3,840.00; Motor Supply, Inc., Parts, \$219.73; Norco, Inc., Rental/Supplies, \$521.60; Northern Wyoming Daily News, Advertising, \$1,678.32; Northwest Pipe Fittings, Inc., Meters/Liners, \$17,053.81; O'Reilly's Auto, Supplies, \$19.99; One-Call of Wyoming, March Tickets, \$41.25; Precision Outdoor Power & Sharpening, Mofel 15HL Dolley, \$510.00; QA Balance Services Inc, Oven Calibration, \$328.00; Randy L. Royal, Trial 3.14.2024-Travel, \$567.00; Regal Systems, Switchover Vacuum-Regulator, \$723.09; S&H Glass, Install- City Hall Windows., \$564.42; Serlkay Printing, Supplies, \$52.91; Signs Of Sutherland, Decals, \$392.00; Southwest Equipment, Parts, \$1,678.29; Stalker Radar Applied Concepts, Dual Antenna, \$4,885.00; Stuntcams, LLC, Body Cam, \$4,428.00; Swing Trucking, Service, \$470.00; Team Laboratory Chemical, Road Patch, \$8,690.50; The Office Shop, Contract for Copier, \$339.87; Tommerup Machine Shop, Service-Steel Plate, \$34.37; Torgerson's, Thermostat/Gasket, \$104.08; Triple R Welding, Service, \$2,216.48; Untied Parcel Service, Shipping, \$36.23; Valli Information Systems Inc, Web Posting/Maint. Fee, \$188.48; Virile Electric, Service, \$837.79; Wash Co Weed/Pest Cont., Chemicals, \$115.50; Worland Cleaners & Supply, Inc., Supplies, \$460.02; Worley Welding, Airport Flanges, \$270.66; Wyoming Public Health Lab., Colilert, \$144.00.

TOTAL REGULARS \$ 96,073.26

AFLAC, Premium, \$791.54; AT & T, Long Distance, \$88.22; AT & T Mobility, Cell Phones, \$275.89; Ardurra, AWR004A-RFR#5 State, \$1,635.75; Ardurra, AWR005A-RFR#1 FED/State, \$110,505.97; Ardurra, AWR002A-RFR#6 FED/State, \$1,377.60; American Road Maintenance, AWR004A-Final Payment, \$841.50; Ardurra (Formerly T-O Engineers), AWR004A RFR#5,#6 WRL TWA Rehab, \$4,843.57; Big Horn Co-Op, Gasoline/Diesel, \$3,269.37; Big Horn Reg. Joint Powers Board, Monthly EDU, \$36,972.50; Big Horn Rural Electric Co., Electrical Charges, \$47.96; Big Horn Water, Water/Rental, \$129.50; Black Mountain Software, Cass Certification, \$100.00; Blue Cross Blue Shield, Insurance, \$57,951.49; Buckman, Marcy, Deposit Refund, \$200.00; City of Worland, P.Sq. Park Maintenance, \$6,000.00; Bomgaars, Drano/P. Sq. Park, \$7.59; Dearborn National, Ass/Life, \$150.78; Eagle Engineering & Survey, Bldg/Plng/Artesian Trans Line, \$21,483.71; Fascorp, Deferred Comp, \$4,560.00; Floyd Mnch Post 44/Amer. Legion, Flags, \$1,885.00; Fort Dearborn Life Ins. Co., Disability Insurance, \$347.60; Freeland, Taylor, Restitution, \$300.00; Gill, Jim, Cell Phone, \$50.00; Gill, Jim, Reimbursement, \$262.66; Haynes, Naomi, Deposit Refund, \$57.76; High Plains Power, Inc., Power, \$1,324.70; Hilliard, Fred, Restitution, \$143.34; Hub International, Endorsement Premium, \$488.00; Internal Revenue Service, Payroll Tax, \$43,897.24; Kenco Security & Technology,

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Alarm Monitoring, \$214.40; Kienelen Ace Hardware, Sprinkler parts/P.Sq. Park, \$270.20; Kelly, Megan, Deposit Refund, \$33.05; Koch, Rob, Reimbursement, \$74.60; Membershipware LLC, Munit Municipal5K Annual, \$1,251.00; Murdoch Oil, Inc., Gasoline/Diesel, \$6,364.70; NCPERS Group Life Ins., Life Insurance, \$192.00; Pinnacle Bank, Expenses, \$4,778.71; Range, Phone Service, \$2,060.44; Rocky Mountain Power, Electricity, \$22,988.42; Sagebrush Sports, LLC, GC Contract, \$12,916.66; Swing Trucking, Service-Travel Casper & Back, \$1,050.00; Terre Thiel, Mileage Reimbursement, \$366.80; Timber Line Electric & Control, Programming Support, \$3,180.00; Turftime Equipment, Leveling Roller, \$8,595.00; U.S. Postmaster, Apr Billing, \$1,065.32; VSP Insurance, Vision Insurance, \$748.21; Verizon Wireless, Cell Phone Service, \$1,080.05; Vicki May McIntosh, Deposit Refund, \$52.94; Washakie Co. Solid Waste, General, \$22,077.00; Washakie County Courthouse, Garnishment, \$774.82; Washakie County Treasurer, Comm. Center/Crim. Justice Facility, \$21,446.46; Washakie County Treasurer, General Purpose Tax - State, \$78,658.77; Washakie County Treasurer, Juvenile Officer/C. Wall, \$1,480.30; Worker's Compensation Division, Workers Comp, \$8,059.23; Worland Ten-Sleep Area, Chamber Annual. Awards, \$200.00; Wyoming Dept. Workforce Svc., Reimbursable Benefit, \$2,256.16; Wyoming Gas Company, Services, \$2,570.01; Wyoming Retirement System, Retirement, \$31,336.75; Wyoming State Supreme Court, March Tech Fee, \$5.00.

TOTAL SPECIALS..... \$536,136.24
GRAND TOTAL..... \$632,209.50

By: Councilmember Lombard.
Second by: Councilmember Worley.
Vote: The motion passed unanimously.

Donnie Bjorhus with Green Hills Golf Course reported that 1,195 rounds of golf were played in April, this is the first time it has been over 1,000 rounds in April. This is an increase of 361 rounds from last year. There were several tournaments held in April that were well attended. Maintenance is fixing small irrigation leaks and rebuilding two tee boxes due to poor turf health/growth. The greens will be aerated on Monday, May 20th with the water injection system again this year. Green Hills Golf Course will be hosting the Cowboy Joe Club Scramble on Friday, May 17th, we have a full field, and registrations are still coming in.

David Villa with the Aquatic Center requested permission to have a family triathlon on Saturday, June 29th starting at 7:00 a.m. from the Aquatic Center to South 23rd Street and Big Horn Avenue, up to Road 11 and back down to the Aquatic Center. This would be a swim, bike, walk or run event. The police department will provide traffic control while the participants use Road 11. Director of Public Works Nick Kruger will work with Mr. Villa if needed, to provide safety cones.

Motion: to approve and assist with the "We Are Warriors" Triathlon scheduled for June 29, 2024 at 7:00 a.m.
By: Councilmember Calderon.
Second by: Councilmember Fredricks.
Vote: The motion passed unanimously.

Councilmember Mike Neuffer requested a waiver of the open container law for the annual cornhole league play starting May 16, 2024. League play will be at the Eagles, American Legion, Goose's, Little Chief and The Warehouse.

Motion: to waive the open container law for the annual cornhole league play starting May 16, 2024.
By: Councilmember DeMunbrun.
Second by: Councilmember Brookwell.
Vote: Members voting AYE: Calderon, Lombard, George, DeMunbrun, Gill, Martinez, Fredricks, Worley, Brookwell; Members voting NAY: None; Members ABSTAINING: Neuffer; the motion passed by a vote of 9-0-1.

Mayor Gill presented the Washakie Homemakers Proclamation earlier this month and applauded them for the work they do for Washakie County and the City of Worland. Mayor Gill sent a note to the Worland Livestock Auction wishing them great success on their rebuild after the fire. Mayor Gill thanked Councilmembers Lombard, George and Brookwell for attending the Chamber of Commerce Banquet.

City Attorney Richins presented Ordinance #873 for second reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, REVISING THE EQUIVALENT DWELLING UNIT (EDU) FEE ESTABLISHED BY THE BIG HORN REGIONAL JOINT POWERS BOARD, EFFECTIVE JULY 1, 2024, BY AMENDING SECTION 23-37-4(B) OF THE WORLAND CITY CODE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

City Attorney Richins explained that Exhibit "A" was amended to adjust the fees to Big Horn Regional's calculations versus the calculation by the City. This change is insignificant (pennies) and is due to rounding.

Motion: to approve Ordinance #873 as amended.
By: Councilmember George.
Second by: Councilmember Lombard.
Vote: Members voting AYE: Calderon, Lombard, George, DeMunbrun, Gill, Martinez, Fredricks, Worley, Brookwell; Members voting NAY: None; Members ABSTAINING: Neuffer; the motion passed by a vote of 9-0-1.

Motion: to approve Ordinance #873 as amended on second reading.
By: Councilmember Calderon.
Second by: Councilmember Brookwell.
Vote: Members voting AYE: Calderon, Lombard, George, DeMunbrun, Gill, Martinez, Fredricks, Worley, Brookwell; Members voting NAY: None; Members ABSTAINING: Neuffer; the motion passed by a vote of 9-0-1.

City Engineer Representative Mike Donnell requested ratification of the bid for the 2024 Streets & Miscellaneous Upgrades

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Project. There were two bids received; Wild West Construction bid \$278,522.06 and Quality Asphalt bid \$295,871.70. The engineer's estimate was \$277,003.99. Once the low bid is approved, a pre-construction meeting will be scheduled and the Notice to Proceed will be issued.

Motion: to approve and ratify the low bid of \$278,522.06 by Wild West Construction for the 2024 Streets & Miscellaneous Upgrades Project.
By: Councilmember Neuffer.
Second by: Councilmember Martinez.
Vote: The motion passed unanimously.

Clerk/Treasurer Tracy Glanz announced that the city needs to appoint an Official Voting Delegate for the WAM Summer Convention Business Meeting held on June 6, 2024

Motion: to appoint Mayor Jim Gill as the Official Voting Delegate for the City of Worland for the WAM Summer Convention.
By: Councilmember George.
Second by: Councilmember Neuffer.
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz presented the WAM-JPIC Health Benefit Selection form for approval. This will maintain the current benefits provided under the city health insurance plan for another year effective July 1, 2024. There is no premium increase for FY2024-25 and there will be premium holiday in January, 2025.

Motion: to approve the WAM-JPIC Health Benefit Selection form for Medical & Dental Insurance Coverage.
By: Councilmember DeMunbrun.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz presented the preliminary or proposed budget as required by state statute. Discussion followed on the need to use cash on hand to balance the budget. Further discussion will be held on the preliminary budget at the next Council work session.

Clerk/Treasurer Glanz announced that the following positions are up for election this year; the office of Mayor Gill; Councilmembers in Ward 1: Rebecca George, in Ward 2: Kody DeMunbrun and Wendy Fredricks; and in Ward 3: William Worley. The filing period starts May 16 and ends May 31, 2024 at 5:00 p.m. There is a \$25.00 filing fee.

Chief of Police Gabe Elliott informed the Council that Rich Fernandez started as the Investigator for the police department yesterday and that Officer Adam Bankert will attend the Academy starting May 19th for 3 months. The department will have job shadows with Middle School 8th Graders on Thursday. The promotional testing for the position of Sergeant is done and Jason Wiczek was chosen; both candidates did very well as the test was not easy and very extensive. The graduation parade is next week on Wednesday, May 15th starting at 6:00 p.m.

City Engineer Representative Donnell informed the Council that the work on the Artesian Line is slow due to mud, but the area where the leak was located has been fixed. The other two spots should be done by next week. The 11th Street Water Project pre-construction meeting will be scheduled and the Notice to Proceed issued. The Washakie Avenue Project is moving with WYDOT working on a reconnaissance report on the bridge replacement over the Lower Hanover Canal and Ardurra is working on the design of Washakie Avenue. Discussion followed on where and how wide the sidewalks would be in the project and if part of the area would be designated no parking.

Airport Manager Lynn Murdoch reported that tomorrow Ardurra will go out to bid on the Taxiway A Rehabilitation Project; bidding it out as one project that may have to split into phases. The T Hangars are fixed and should be ready to lease out within the next few weeks.

Director of Public Works Kruger reiterated that the Artesian Line leak has been fixed; it was not a significant leak, so we waited to fix it as weather permitted. Discussion followed on the artesian line and the repairs and downsizing of the pipe done years ago. Eagle Engineering is surveying the sewer line for the new Oxbow Counseling Center; when the line was cleaned it was noted that the clay tile pipe is collapsing, and the line will have to redone and relocated; details will be provided to the Council as we move closer to replacing the sewer line. The city crew is performing spring cleaning. Councilmember George thanked Director of Public Works Kruger for opening the restrooms for soccer and asked if they could not be opened earlier next spring. The restrooms were opened earlier than anticipated this year, but the hope is to renovate the restrooms to allow for earlier opening next spring. Additionally, signs will be placed on the facilities letting people know if the restroom is open or closed.

Chief of Police Elliott reminded everyone of the Prevention Coalition Walk tomorrow night off Airport Road starting at 6:30 p.m.

Mayor Gill noted that the Municipal Court Report, Building Permit Summary, Golf Course Financial Report for April 2024, and the proposed budget and minutes from the WCCC for March, 2024 are in the Council packet for review.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:47 p.m.
By: Councilmember Fredricks.
Second by: Councilmember Neuffer.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

May 16, 2024